



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

OCTOBER 26, 2021

REGULAR BOARD MEETING MINUTES

A) OPENING

- 1) The meeting was called to order at 9:04 a.m..
- 2) The Pledge of Allegiance was led by Director Diane Kubat.
- 3) Board of Directors President Iggy Fedoroff, Secretary Laurie Mileur and Director Diane Kubat were present. Director Cecilia Montalvo was present via phone and Director Bill Rice was absent from this meeting. Also present were Administrator Mike McDonough, Operations Manager Tim Benes, Administrative Assistant Simone Rathbun, and District Counsel Jeff Minnery.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no members of the public present at this meeting.

C) CONSENT AGENDA

The minutes from the September 20, 2021 Special Board Meeting and the Minutes from the September 28, 2021 Regular Board Meeting were reviewed and presented for approval. Director Montalvo motioned to approve, Director Mileur seconded, Board approved 4/0.

D) REPORTS

1. The Operations Report was presented by Tim Benes – he presented the stats so far for October as 123 incidents, 35 transports, 2 Monterey County runs, and multiple dry runs.
2. The Administrator's Report and Financial Review was presented by Mike McDonough, who gave an update on the progress of the PAG grant. He stated that the Cal OES hold has finally been removed, with the warrant to be processed today, which can then take up to 10-14 days to receive. He also gave updated Covid-19 stats; we are currently at the orange tier. There has been a significant delay in tax revenue; per the County, people are not paying taxes like they did last year. However as of yesterday we had received over \$98k in October, which is still behind our budgeted amount, but they are catching up. He pointed out the transaction detail report from QuickBooks, which seems to show that some employees received double vaccine incentive payments, however this is inaccurate.
3. Committee reports
 - a) President's Report: President Fedoroff stated that on 10/20/21 he submitted a grant request to the Cambria Community Council for six replacement Toughpads. In the meantime, Project Heartbeat said they would fund two. \$23k is now the new fund request amount to the CCC. Tim however just found out Project Heartbeat gave him misinformation about how much money

they had for donations, so as Trustee of the CCHD, President Fedoroff stated that the Trust account would pick up the difference of what is not covered. In the event the Council does not approve the \$23,400 proposal then there is a backup grant request that the committee can put in. The Cookie Crock generously donated 34 \$100 gift cards to the District employees.

b) Property & Facilities – Director Mileur stated the Ad-Hoc Committee will be meeting next Thursday, proceeding with pre design work, which will be presented at the 1/25/22 Board meeting.

c) Healthcare Advocacy – Director Montalvo stated that they did not meet, but added that Dr. Gong has officially announced his retirement. Kathe Tanner has written an article in the Tribune regarding this.

d) Finance – Director Kubat stated that the Committee did not meet.

e) Grants – Director Mileur stated that they met yesterday and had a good discussion about the Firefighters Grant program. Mike and Laurie both attended workshops for agencies who have received grant monies and an additional meeting was held with a representative regarding the turned down grant. She added that we have also been encouraged to apply for microgrants of \$25k or less, which move more quickly than the larger grants. Discussed pursuing AEDs for the community with a microgrant, as well as Stairchairs. Mike added that he heard just before the meeting that we qualify to apply for a separate grant, which is due this Friday.

f) Strategic Planning – Director Montalvo stated that the Committee did not meet, and that there are no updates to the plan.

g) Trust Fund Marketing Ad-Hoc – Director Montalvo stated that they did not meet however she will draft a letter and then submit to President Fedoroff for his review.

E) REGULAR BUSINESS

- 1) KPI Quarterly Report was presented by Administrator McDonough. There is no comparative data since this is the first report. The data from the county is not readily available in a format that makes sense to us. Jeremy is working on this. Tim added that the problem they are running into is that the benchmarks are not specifically applicable to us. Administrator McDonough to continue checking on this and provide the Board a reference to the KPIs exactly as they were approved and endeavor to add benchmarks at the November Board meeting.
- 2) Administrator McDonough reported on the mandatory vaccination policy compliance. He stated that as of the deadline of 9/30/2021, there is 100% compliance. Two employees who were initially non-compliant did get vaccinated, and one employee chose to retire.
- 3) Employee Dental/Life/AD&D Insurance Benefit Proposal - Mike has obtained quotes from other brokers for these services which would save the district about 25% annually and offer a slightly improved plan for the employees. He recommends switching. The Board agreed.
- 4) Updated staffing proposal – An Ad-Hoc Committee of Director Rice and Director Mileur is to be set up and discuss staffing situations. President Fedoroff asked that they meet and then have something ready for the November board meeting.

F) DECLARATION OF FUTURE AGENDA ITEMS

1. Update on KPI (McDonough)
2. Create staffing proposal (Rice and Mileur)
3. Community Survey regarding primary care (Montalvo)

G) ADJOURNMENT

The meeting was adjourned at 9:42 a.m.