

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**  
**Regular Board Meeting Minutes**  
**Wednesday December 18, 2019**

**A) OPENING**

- 1) Call to order  
President Gray called the meeting to order at 1:00 pm.
- 2) Pledge of Allegiance  
President Gray led the Pledge of Allegiance
- 3) Establishment of a quorum  
Board of Director members Barbara Bronson Gray, Bill Rice and Laurie Mileur were present; Iggy Fedoroff was present via telephone.

Administrator Mike McDonough, Operations Lead Tim Benes and Administrative and Assistant Simone Rathbun were also present.

**B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Public comment by Jody McDonough and Jami Ray.

**C) CONSENT AGENDA**

- 1) The Minutes of the November 20, 2019 Regular Board Meeting were reviewed and approved after Director Fedoroff moved to accept as written and Director Mileur seconded the motion. The Board approved the minutes 4/0.
- 2) The Ambulance Activity Report for November 2019 was given by Operations Lead Tim Benes. Tim discussed that the Lucas device trial will not be taking place as the County will not allow automated compression devices to be used at this time.
- 3) The Financials and Budget Analysis for November 2019 were deferred to Item D.1.

**D) REPORTS**

- 1) The Administrator's Report and Financial Review was presented by Mike McDonough. Mike discussed that ambulance revenue was down a little, but that tax revenue was up, and expenses were down for the month of November. The outstanding Best Buddies invoice has been paid. The bill for legal services will be paid in monthly payments until paid in full.
- 2) Committee Reports:
  - a) The President's Report was presented by Barbara Bronson Gray. She thanked Operations Lead Tim Benes for his dedication and hard work, and thanked everyone on the Board for a productive year.
  - b) Healthcare Advocacy: Laurie Mileur – Healthcare Advocacy Committee did not meet.
  - c) Finance: Bill Rice – Director Rice reported the Finance Committee discussed the billing options. Refer to Regular Business item E.1.
  - d) Property and Facilities: Iggy Fedoroff - Property and Facilities Committee did not meet.
  - e) Grants: Laurie Mileur – the FEMA grant application is currently being put together.

f) Communications: Miguel Hernandez - The Communications Committee did not meet.

## E) REGULAR BUSINESS

1) **Review a proposal to have the District perform the billing process for ambulance services, for possible action.** After discussion and review, it was decided to bring the billing in-house and MP Technologies was recommended. Motion by Director Fedoroff to move forward with implementation of in-house billing, seconded by Director Rice, approved 4/0.

2) **Pass/adopt a Resolution to allow the District Administrator to participate in the California Department of General Services surplus acquisition program.** Director Rice read resolution "Be it resolved by the Governing Board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire surplus property through the auspices of the California State Agency for Surplus Property and accept responsibility for payment of incidental fees by the surplus property agency under the Terms and Conditions accompanying this form or listed on the reverse of this form." Motion by Director Mileur to approve, seconded by Director Rice, approved 4/0.

3) **Discuss possible Board action on an estimate for a CPA to prepare IRS form 1023 for the District Trust.** Director Rice recommended the Administrator complete the 1023 application and have it reviewed by an experienced CPA prior to submission. Motion by Director Rice to approve engaging outside CPA to review application by 1/31/2020, seconded by Director Mileur, approved 4/0.

4) **Review a proposal to replace the current District website.** After discussion and review it was decided to continue development of the website and bring it back to the Board for final approval. Director Rice also recommended we possibly hire an outside person or attempt to hack into the new website once established, to ensure security. Motion by Director Rice, seconded by Director Mileur, approved 4/0.

5) **Establish the regular meeting calendar for 2020.** Motion by Director Mileur to approve scheduling the regular Board meetings on the third Wednesday of each month at 1:00 pm, seconded by Director Rice, Board approved 4/0.

6) **Discussion authorizing the Administrator to begin exploring the possibilities associated with construction of a new District facility to replace the existing aging buildings.** After discussion about this possibly being a bond issue for the upcoming ballot, Director Rice moved that this project be handled by the Property and Facilities Committee, who will then report back to the Board with their findings.

7) **Election of Board Officers.** Director Fedoroff was nominated to be the new Board President by Director Rice. Motion made by Director Rice, seconded by Director Mileur, Board approved 4/0. Director Fedoroff then nominated Director Rice to become the new Vice President, and made a motion for approval, seconded by Director Mileur, approved 4/0. Director Fedoroff then nominated Barbara Bronson Gray as the new Secretary; seconded by Director Mileur, Board approved 4/0.

## F) DECLARATION OF FUTURE AGENDA ITEMS

- 1) Set-up Committees
- 2) Establish Ad Hoc Committees
- 3) Monterey Contract Cost Evaluation
- 4) Approval of FEMA grant proposal
- 5) Mid year budget update

**G) CLOSED SESSION**

- 1) Pursuant to Government Code Section 549.47.6 Conference with Labor Negotiator Agency Representative: Mike McDonough and Bill Avery Employee Organization: SEIU 620
- 2) Pursuant to Government Code Section 54956 (c) Litigation; Number of cases: 1
- 3) Public Performance Evaluation: Administrator: Government Code Section 54947

**H) RETURN TO OPEN SESSION**

No reportable action from Closed Session.

**I) ADJOURNMENT** – Board Meeting was adjourned at 3:31 pm.