

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Regular Board Meeting Minutes

Wednesday, June 20, 2018

1 p.m.

AGENDA ITEM	DISCUSSION OR ACTION										
1. OPENING											
A. Call To Order	President Wood called the meeting to order at 1:00 p.m.										
B. Pledge of Allegiance	President Wood led the Pledge of Allegiance.										
C. Establishment of a Quorum	<table border="0"> <tr> <td>President Wood</td> <td>Present</td> </tr> <tr> <td>Vice President Gray</td> <td>Present</td> </tr> <tr> <td>Secretary Bianchi</td> <td>Present</td> </tr> <tr> <td>Trustee Meyer</td> <td>Present</td> </tr> <tr> <td>Trustee Putney</td> <td>Present</td> </tr> </table> <p><u>Staff Present</u> Administrator Sayers Operations Director Melendy Administrative Services Manager Nagy Legal Counsel Chelsea Olson Murphy Administrative Clerk Harper</p>	President Wood	Present	Vice President Gray	Present	Secretary Bianchi	Present	Trustee Meyer	Present	Trustee Putney	Present
President Wood	Present										
Vice President Gray	Present										
Secretary Bianchi	Present										
Trustee Meyer	Present										
Trustee Putney	Present										
D. Report from May 16, 2018, Closed Session	Trustee Wood reported that there was no reportable action.										
2. PUBLIC COMMENT	PUBLIC COMMENT: None										
3. CONSENT AGENDA	<p>Trustee Gray pulled Item 3A, for information on CHC, and Item 3B, for clarification regarding medical supplies.</p> <p>Trustee Meyer moved to approve Consent Agenda Items 3C, D, and E.</p> <p>Trustee Bianchi seconded the motion.</p> <p>Motion carried 5/0.</p> <p>3A - Trustee Gray requested information regarding CHC's lease. Administrator Sayers explained that they are renting on a month to month basis. Trustee Putney requested an update on the meeting with Vince Pierucci and San Luis Ambulance. Administrator Sayers explained what has been discussed regarding field supervisor availability. He and Operations Director Melendy plan to discuss this topic with the Board in the future.</p> <p>Trustee Putney moved to approved Item 3A.</p> <p>Trustee Meyer seconded the motion.</p> <p>Motion carried 5/0.</p>										

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<p>3. Continued</p>	<p>3B – Trustee Gray requested an update regarding the backorder on medications, and whether a more cost-effective way of acquiring them had been found. Operations Director Melendy explained that CCHD has been working closely with the county, implementing an approach that has ensured the District has what it needs. Trustee Wood asked about buying medications in bulk with other agencies, and Operations Director Melendy explained that this is done with San Luis Ambulance and American Ambulance of Fresno.</p> <p>Trustee Meyer moved to approve Item 3B.</p> <p>Trustee Putney seconded the motion.</p> <p>Motion carried 5/0.</p>
<p>4. VERBAL REPORTS</p>	
<p>A. MONTHLY FINANCIAL REVIEW</p>	<p>Administrator Sayers reviewed May revenues, fund balance, transports, and budget amounts.</p> <p>Trustee Gray requested an overview of CCHD's financial situation for September/October. Administrator Sayers provided this information. Trustee Gray requested information regarding CCHD's billing procedures, which Administrator Sayers provided.</p>
<p>B. PROPERTY AND FACILITIES AD HOC COMMITTEE REPORT</p>	<p>Trustee Putney reported that the Property & Facilities Ad Hoc Committee had met the day before, and that all of the items they discussed were on today's agenda.</p>
<p>C. OTHER COMMITTEE REPORTS</p>	<p>Trustee Meyer reported that the Outreach Committee did not meet.</p> <p>Trustee Gray stated that the Healthcare Advocacy Committee had no report.</p> <p>Trustee Putney stated that the Finance Committee had no report.</p>

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5. REGULAR BUSINESS	
<p>A. ADMINISTRATOR SAYERS PROVIDED A FINAL BUDGET FOR THE 2018-2019 FISCAL YEAR FOR BOARD DISCUSSION AND DIRECTION AND ACTION.</p> <p><u>TIME ON TAPE 29:27</u></p>	<p>Administrator Sayers and Administrative Services Manager Nagy presented Item 5A, the final budget for 2018-2019. They presented adjustments resulting from Board direction at last month's meeting.</p> <p>PUBLIC COMMENT: Iggy Fedoroff Bill Rice</p> <p>Board discussion regarding the budget followed, including possible additional changes, and how to handle revisions in the course of the fiscal year.</p> <p>Trustee Meyer made a motion to approve the fiscal year operating budget 2018-2019, with the stipulation that the Board review the budget in detail at the July meeting, and make any necessary changes.</p> <p>Trustee Bianchi seconded the motion.</p> <p><u>Roll Call Vote</u> Trustee Putney-Aye Trustee Meyer-Aye Trustee Bianchi-Aye Trustee Gray-No Trustee Wood-Aye</p> <p>Motion carried 4/1.</p>
<p>B. TRUSTEES REVIEWED FOR ACTION, RESOLUTION 02-18, SPECIAL ASSESSMENT RATIFICATION.</p> <p><u>TIME ON TAPE 1:38:37</u></p>	<p>Administrative Services Manager Nagy presented Item 5B, the special assessment tax which comes before the Board each year.</p> <p>PUBLIC COMMENT: None</p> <p>Trustee Bianchi moved to approve Resolution 02-18.</p> <p>Trustee Meyer seconded the motion.</p> <p>Motion passed 5/0.</p>

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<p>C. TRUSTEES BIANCHI AND GRAY DISCUSSED THE IMPORTANCE OF HAVING THE ADMINISTRATOR CARRY OUT A BOARD VOTE IN A TIMELY WAY, AND THAT A COMMITTEE'S ROLE IS TO ADVISE THE BOARD, NOT TO DELAY OR REVERSE BOARD DECISIONS.</p> <p><u>TIME ON TAPE 1:40:03</u></p>	<p>Trustee Bianchi presented Item 5C, stating her concerns in regard to this matter.</p> <p>Board discussion followed regarding this topic, including the role of committees, and the type of situations that can arise.</p>
<p>D. ADMINISTRATOR SAYERS DISCUSSED WITH THE BOARD THE STATUS OF THE CHC BUILDING.</p> <p><u>TIME ON TAPE 1:46:33</u></p>	<p>Administrator Sayers presented Item 5D, providing an update on matters pertaining to the Main Street location.</p> <p>Board discussion followed regarding this topic, including options for CCHD crew housing and administrative offices.</p> <p>PUBLIC COMMENT: None</p>
<p>E. TRUSTEES REVIEWED FOR ACTION, RESOLUTION 03-18, CONSOLIDATION OF THE CCHD BIENNIAL ELECTION WITH THE NOVEMBER 6, 2018, CONSOLIDATED GENERAL ELECTION.</p> <p><u>TIME ON TAPE 2:01:17</u></p>	<p>Administrative Services Manager Nagy presented Item 5E, introducing Resolution 03-18.</p> <p>Trustee Bianchi moved to approve Resolution 03-18, Consolidation of the CCHD Biennial Election with the November 6, 2018, Consolidated General Election.</p> <p>Trustee Gray seconded the motion.</p> <p>Motion carried 5/0.</p>
<p>F. ADMINISTRATOR SAYERS PROVIDED THE BOARD WITH AN UPDATE ON PROJECT HEARTBEAT AND THE FUNDING OF A NEW USED AMBULANCE FOR POSSIBLE ACTION.</p> <p><u>TIME ON TAPE 2:03:41</u></p>	<p>Administrator Sayers presented Item 5F. CCHD has received a check from Project Heartbeat for a new used ambulance, and Operations Director Melendy will be traveling to pick one out.</p> <p>Board discussion followed regarding used ambulances.</p>

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<p>G. PUBLIC HEARING ON IMPLEMENTATION OF "LAST, BEST OFFER." THE BOARD HELD A PUBLIC HEARING PURSUANT TO GOVERNMENT CODE SECTION 3505.7 ON THE ISSUE OF WHETHER TO IMPLEMENT ITS "LAST, BEST OFFER."</p> <p>THE BOARD CONSIDERED RESOLUTION 04-18, ADOPTING THE DISTRICT'S "LAST, BEST OFFER."</p> <p><u>TIME ON TAPE 2:08:35</u></p>	<p>Legal Counsel Murphy introduced Item 5G, the "Last, Best Offer." Trustee Wood began the public hearing for this matter.</p> <p>PUBLIC COMMENT: Robert MacLeod, Field Representative, SEIU Local 620</p> <p>Board discussion followed regarding Resolution 04-18.</p> <p>Trustee Putney moved to adopt Resolution 04-18, and that the Board implements the "Last, Best Offer" provided by the District's SEIU 620, the Cambria Paramedics Association.</p> <p>Trustee Bianchi seconded the motion.</p> <p><u>Roll Call Vote</u> Trustee Putney-Aye Trustee Meyer-Aye Trustee Bianchi-Aye Trustee Gray-Aye Trustee Wood-Aye</p> <p>Motion carried 5/0.</p>
<p>6. DECLARATION OF FUTURE AGENDA ITEMS.</p>	<p>Trustee Putney requested items for possible action when the budget is brought back in July: Considering new language which authorizes Administrator Sayers to wait until October, when tax monies come in, for any expenditures that can be put off until then; discussion of conducting quarterly budget reviews, to make changes based on flow of income; and approval of the final 2018-2019 CCHD budget.</p> <p>Trustee Gray asked for a report on the committees from President Wood; an annual QI report from Kathy Collins of the EMSA; and a discussion of holding closed sessions before regular board meetings rather than after them, for possible action.</p> <p>Trustee Putney requested discussion of Parcel Tax C-18 for possible action.</p>

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7. ADJOURN TO CLOSED SESSION	Trustee Wood adjourned to Closed Session at 3:26 pm.
8. ADJOURNMENT	Trustees came out of Closed Session at 4:20 pm. At that time, Trustee Wood adjourned the meeting.