



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

MAY 24, 2022

REGULAR BOARD MEETING MINUTES

A) OPENING

- 1) The meeting was called to order at 9:01 am.
- 2) The Pledge of Allegiance was led by President Montalvo.
- 3) Board Members Cecilia Montalvo, Iggy Fedoroff, Bill Rice and Diane Kubat were present.

Director Laurie Mileur was present via phone. Also present were Administrator/Director of Operations Tim Benes and Office Manager Simone Rathbun.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were three members of the public present at this meeting. A Representative from Local SEIU Union 420 was present and read a statement regarding the proposed Bond measure. Afterwards President Montalvo asked to receive a copy of this written statement.

C) CONSENT AGENDA

The Minutes from the April 26, 2022 Regular Board meeting were reviewed and presented for approval. Director Rice motioned to approve, Director Fedoroff seconded, Board approved 5/0.

D) REPORTS

- 1) Operations Report – Director Fedoroff inquired regarding two typos which Tim clarified. There were seven Monterey County call in April.
- 2) Administrators & Financial Review – The County has had over 500 COVID-19 related deaths. The infectious rate is high however the hospitalization rate is low. Tim stated that due to this they will be going back to N95 masks for employees when they have patient contact. Ambulance revenue was over budget in April and tax revenue was under budget however this should get caught up in May. Director Rice pointed out that the \$40,000 in donations that was transferred to the operating account has no impact on the operating budget, as this money will be used for ambulance procurement. Director Rice discussed the GEMT program which is still continuing and he stated that the new Finance Director will be given the task of looking into this. The increase in the cost of medical supplies was discussed, specifically the interosseous (IO) needle costs, which increased. Director Fedoroff asked about the \$16k deficit on green bar budget and Director Rice did point out that we are still due to receive tax revenue, which will help to offset this.

COMMITTEE REPORTS

- a) President's Report: President Montalvo mentioned that there have been some recent staff changes to be discussed as agenda item 3, and added that things are going smoothly with this transition.

b) Property & Facilities: The committee did meet and discussed needs for the upcoming fiscal year. The video is still being worked on and there is still some editing to be done. President Montalvo stated it was disappointing to have legal counsel change their opinion about video after they initially approved it.

c) Healthcare Advocacy & Outreach: The committee did meet and discussed Farmers Market. This month the focus is on high blood pressure. The community has been very receptive. They are continuing to work on outreach and fall prevention workshops.

d) Finance: Did not meet but will meet next month to put together budget for next fiscal year.

e) Grants: Did not meet.

f) Staffing Ad-Hoc: The committee did not meet. The staffing changes began in the middle of March and Director Rice suggested that Tim wait until July to report the statistics from this staff change.

E) REGULAR BUSINESS

1) EMS week proclamation – Last week was EMS appreciation week; a proclamation will be sent to Supervisor Bruce Gibson’s office for signature. Each employee will be given a \$25 Linn’s gift card from the district. Director Rice motioned to approve that the letter to be sent to Supervisor Gibson, Director Kubat seconded, Board approved 5/0.

2) Update on AdvanceClaim Report Card issue – the issue is not corrected however AdvanceClaim does have a library of many reports that provide the same data, it would just not be on one report. Simone to provide Director Rice with a list of the available reports from which to pull this information, and will await his further direction.

3) Report out from closed session – President Montalvo stated that during the Special Board Meeting held on May 5, 2022, it was decided that the following staffing changes would be made: Tim Benes will be given the official title of Administrator and Director of Operations and Simone Rathbun will be given the official title of Office Manager. Each of these title changes comes with an increased wage; the net impact of which would be off-set by not replacing Administrator McDonough. A Director of Finance will also be hired. This job opening has been posted on the district website as well as on the CSDA job board. Director Fedoroff will update the Bylaws which he will then forward to legal counsel. This will then be presented at the June Board meeting.

4) Authorization for Tim Benes to be added as a signer to the Bank account, and have Mike McDonough removed – Director Rice motioned to approve Resolution No. 20-22, Director Kubat seconded, Board approved 5/0.

F) DECLARATION OF FUTURE AGENDA ITEMS

- 1) Budget for next fiscal year
- 2) Bylaws
- 3) Bond measure
- 4) Resolution related to inflation index
- 5) Staffing for 4th of July
- 6) Solicit proposals for web redesign
- 7) Video

G) ADJOURNMENT

The meeting was adjourned at 9:55 am.