



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT
JUNE 28, 2022
REGULAR BOARD MEETING MINUTES**

A) OPENING

- 1) The meeting was called to order at 9:01 am.
- 2) The Pledge of Allegiance was led by Director Rice.
- 3) Board of Directors Iggy Fedoroff, Bill Rice, and Laurie Mileur were present, along with Director of Operations Tim Benes and Office Manager Simone Rathbun. District counsel Jeff Minnery was present via Zoom. President Cecilia Montalvo and Jon Isom joined the meeting via Zoom at 9:15 am. Director Diane Kubat was absent from this meeting.

Tim Benes presented Resolution 21-22 in accordance with the AB316 guidelines resolving that in a state of emergency Board meetings and Committee meetings may be held via Zoom and remain in compliance with the Brown Act. Director Rice motioned to approve, Director Mileur seconded and the Board approved 3/0.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

One member of the public was present via Zoom.

C) CONSENT AGENDA

The Minutes from the May 24, 2022 regular Board meeting were presented. Director Rice motioned to approve, Director Mileur seconded, Board approved 3/0.

D) REPORTS

1) Administrator's Report and Financial Review and Operations Report. Director Rice inquired about the increase in Monterey County calls. Tim stated there has been an increase in travel and Monterey County has also seen an increase in Covid cases, so we are being called up there more. The calls have all been under the six-hour window. Tim is working on streamlining the billing process with the Monterey County calls.

2) Committee Reports

- a) President's Report - nothing to report.
- b) Property & Facilities/Facility Project Ad-Hoc – the Ad-Hoc committee met on June 9, 2022 and reviewed the Bond Resolution. We may have to pay for curbs, gutters and sidewalks and refine the overall floor plan. Volunteer architect Gary Moyer is looking at the floor plan and applying all codes based on essential services and ADA. Volunteer architect Don Sather will take this to the County for review. The committee plans to meet on July 7th to discuss further. Currently talking to community members who may want to form a committee for support.

- c) Healthcare Advocacy & Outreach – No report as Director Kubat was not present.

d) Finance – Director Rice stated that work is being done on the budget. The committee will meet and present to the Board in July. The Audit firm has been affected by staffing and Covid issues. The Auditor called the State and told them we would be late and State said it would not be a problem. Audit expected to be complete by July 15th. President Montalvo stated that she has reached out and has received a written response as well, stating that it is not a problem.

e) Grants – the committee did meet in June, is waiting to hear back from FEMA on the AFG grant. If denied we will put in another request. Requirements for current grant currently being worked on. Log -in info for FEMA-GO should be complete by next week to release funds for power load systems. Director Rice requested the exact figures of what will be funded and what our portion will be. Director Mileur recommended that we reach out to Rep. Salud Carbajal’s replacement and consider paying him a visit as well once the new Representative has been seated.

f) Staffing Ad-Hoc - At the end of June we should have all data and this should be presented next month.

E) REGULAR BUSINESS

- 1) Facility Bond Resolution – there have been some minor changes made and a motion is needed to adopt the Resolution. Jon Isom stated the Resolution is a culmination of survey results; we believe we have the support and November is the right time. This will provide voters with the information needed, such as 75-word ballot describing how money will be spent, a detailed project list, and the tax rate statement which provides voters with an estimate of what tax increase will be. Director Fedoroff suggested the District send out a mailer with the facts about the Bond. Jon Isom stated that sending it out in early to mid-September would be a good time. Director Rice inquired if \$8.5 million for the Bond was an accurate and sufficient number and includes all expenses because once approved, we can’t ask for more. This must be sent to County by July 6th. President Montalvo motioned for Approval of Resolution as amended to 24-22 with Diane Kubat to sign as secretary, Director Rice seconded, and Board approved 4/0.
- 2) Review and discussion regarding the video for the Bond Resolution - the current draft is still being revised. Will be adding additional content which will advise viewers of other alternatives to a complete rebuild, and that doing nothing is not an option. Will meet in the next ten days or so via a short zoom meeting with Jeff Minnery for review and approval.
- 3) Web page redesign – intent is to improve the viewers’ ability to use the website and to provide a better message in regards to services that CCHD offers with easy accessibility. This will include a patient portal for payments as well as donations. Three vendor quotes have been received. Digital Planet was recommended with a \$3500 set-up fee and \$50 monthly fee. Examples of websites they have built were provided. Director Rice motioned that CCHD hire Digital Planet Creative to redo and host the website, Director Mileur seconded and the Board approved 4/0.
- 4) Grant request for the Cambria Community Council – We will ask the Council to match funds of \$36,135 which were collected through QGIV and the December 2021 Trust fundraiser mailing. Director Rice motioned to approve, Director Mileur seconded and the Board approved 4/0.
- 5) Designation of Applicant’s Agent Resolution for non-state agencies form CAL OES 130 – required paperwork presented and completed. Director Rice motioned to approve staff recommendations, Director Mileur seconded and the Board approved 4/0.
- 6) CPI resolution – All APNs (parcel numbers) were reviewed; there were over 7000 entries; the retired parcels were removed and previous errors corrected, total coming to \$631,555.31 Director Rice motioned to approve Resolution 22-22, Director Mileur seconded and the Board approved 4/0.
- 7) Resolution for the elections - Resolution is to be filed with the County stating who is running for office and who is not, as well as zoning and maps. Jeff Minnery stated this is a standard

Resolution to consolidate our election with the general election. Director Fedoroff stated that CeCe Lomeli is to be removed and replaced by Diane Kubat on the form generated by County. Tim stated he has requested an updated sheet from the County. Director Rice motioned to approve Resolution 23-22 relating to the upcoming general election in November of this year, Director Mileur seconded and the Board approved 4/0.

- 8) Fuel surcharge being added to the billing was discussed. Only a few private insurances would even pay this increase. After discussion, the Board recommended this not be implemented at this time, as it would not be financially beneficial or feasible for the District.

F) DECLARATION OF FUTURE AGENDA ITEMS

- 1) Fuel surcharge for Monterey County calls.
- 2) Audit
- 3) Budget for FY 22/23
- 4) Staffing
- 5) Bylaws
- 6) Monthly Board Resolution for Zoom meeting

G) ADJOURNMENT

The meeting was adjourned at 10:35 am.