



# **CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

## **JANUARY 2020**

### **BOARD MEETING AGENDA**

The regular meeting of the Cambria Community Healthcare District will be held

**January 15, 2020 at 1:00 p.m.**

**Old Cambria Grammar School, 1350 Main Street Cambria, California.**

The Cambria Community Healthcare District monthly agenda and minutes are available at the following website: [www.cambria-healthcare.org](http://www.cambria-healthcare.org). Packets are also available at the District Office located at 2515 Main Street, Suite A, Cambria, during regular business hours. Any changes or additions to the agenda will be posted at the District Office and on the District website.

Note that while board members will not engage in dialog with the public during the board meeting, individual members may choose to incorporate an answer to a question posed by the public during their discussion of an agenda item.

## **AGENDA**

### **A) OPENING**

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Establishment of a quorum

### **B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

- 1) Members of the public wishing to address the Board on matters other than scheduled items may do so when recognized by the President. Comments are limited to a maximum of three minutes per person, per topic. During the course of the meeting, members of the public may also request to speak about any specific agenda item. Presentations are limited to a maximum of three minutes per person.

### **C) CONSENT AGENDA**

- 1) Approve Minutes from the December 18, 2019 Regular Meeting.

### **D) REPORTS**

- 1) Operations Report: Tim Benes
- 2) Administrator's Report and Financial Review: Mike McDonough
- 3) Committee Reports
  - a) President's Report: Iggy Fedoroff
  - b) Property & Facilities: Barbara Bronson Gray
  - c) Healthcare Advocacy & Education: Miguel Hernandez
  - d) Finance: Bill Rice
  - e) Grants: Laurie Mileur

### **E) REGULAR BUSINESS**

- 1) Mid-year Budget Review for Board consideration and possible adoption.
- 2) Monterey County South Valley Zone ambulance service contract cost evaluation for Board consideration and possible approval for rate changes.
- 3) Board consideration for new healthcare needs survey.
- 4) AFG-FEMA Grant application for Board review and possible approval.
- 5) LAIF Resolution for Board consideration and adoption.

### **F) CLOSED SESSION**

- 1) Pursuant to Government Code Section 549.47.6 Conference with Labor Negotiator & Agency Representative: Mike McDonough and Bill Avery. Employee Organization: SEIU 620.
- 2) Pursuant to Government Code Section 54956 (c) Litigation; Number of cases: 2. Jeff Minnery

### **G) DECLARATION OF FUTURE AGENDA ITEMS**

### **H) RETURN TO OPEN SESSION**

### **I) ADJOURNMENT**

The next regular meeting of the Board of Directors of the Cambria Community Healthcare District will be held on February 19, 2020 at the Old Cambria Grammar School, 1350 Main Street Cambria, California.

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**  
**Regular Board Meeting Minutes**  
**Wednesday December 18, 2019**

**A) OPENING**

- 1) Call to order  
President Gray called the meeting to order at 1:00 pm.
- 2) Pledge of Allegiance  
President Gray led the Pledge of Allegiance
- 3) Establishment of a quorum  
Board of Director members Barbara Bronson Gray, Bill Rice and Laurie Mileur were present; Iggy Fedoroff was present via telephone.

Administrator Mike McDonough, Operations Lead Tim Benes and Administrative and Assistant Simone Rathbun were also present.

**B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Public comment by Jody McDonough and Jami Ray.

**C) CONSENT AGENDA**

- 1) The Minutes of the November 20, 2019 Regular Board Meeting were reviewed and approved after Director Fedoroff moved to accept as written and Director Mileur seconded the motion. The Board approved the minutes 4/0.
- 2) The Ambulance Activity Report for November 2019 was given by Operations Lead Tim Benes. Tim discussed that the Lucas device trial will not be taking place as the County will not allow automated compression devices to be used at this time.
- 3) The Financials and Budget Analysis for November 2019 were deferred to Item D.1.

**D) REPORTS**

1) The Administrator's Report and Financial Review was presented by Mike McDonough. Mike discussed that ambulance revenue was down a little, but that tax revenue was up, and expenses were down for the month of November. The outstanding Best Buddies invoice has been paid. The bill for legal services will be paid in monthly payments until paid in full.

2) Committee Reports:

- a) The President's Report was presented by Barbara Bronson Gray. She thanked Operations Lead Tim Benes for his dedication and hard work, and thanked everyone on the Board for a productive year.
- b) Healthcare Advocacy: Laurie Mileur – Healthcare Advocacy Committee did not meet.
- c) Finance: Bill Rice – Director Rice reported the Finance Committee discussed the billing options. Refer to Regular Business item E.1.
- d) Property and Facilities: Iggy Fedoroff - Property and Facilities Committee did not meet.
- e) Grants: Laurie Mileur – the FEMA grant application is currently being put together.

- f) Communications: Miguel Hernandez - The Communications Committee did not meet.

## **E) REGULAR BUSINESS**

1) **Review a proposal to have the District perform the billing process for ambulance services, for possible action.** After discussion and review, it was decided to bring the billing in-house and MP Technologies was recommended. Motion by Director Fedoroff to move forward with implementation of in-house billing, seconded by Director Rice, approved 4/0.

2) **Pass/adopt a Resolution to allow the District Administrator to participate in the California Department of General Services surplus acquisition program.** Director Rice read resolution "Be it resolved by the Governing Board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire surplus property through the auspices of the California State Agency for Surplus Property and accept responsibility for payment of incidental fees by the surplus property agency under the Terms and Conditions accompanying this form or listed on the reverse of this form." Motion by Director Mileur to approve, seconded by Director Rice, approved 4/0.

3) **Discuss possible Board action on an estimate for a CPA to prepare IRS form 1023 for the District Trust.** Director Rice recommended the Administrator complete the 1023 application and have it reviewed by an experienced CPA prior to submission. Motion by Director Rice to approve engaging outside CPA to review application by 1/31/2020, seconded by Director Mileur, approved 4/0.

4) **Review a proposal to replace the current District website.**  
After discussion and review it was decided to continue development of the website and bring it back to the Board for final approval. Director Rice also recommended we possibly hire an outside person or attempt to hack into the new website once established, to ensure security. Motion by Director Rice, seconded by Director Mileur, approved 4/0.

5) **Establish the regular meeting calendar for 2020.** Motion by Director Mileur to approve scheduling the regular Board meetings on the third Wednesday of each month at 1:00 pm, seconded by Director Rice, Board approved 4/0.

6) **Discussion authorizing the Administrator to begin exploring the possibilities associated with construction of a new District facility to replace the existing aging buildings.** After discussion about this possibly being a bond issue for the upcoming ballot, Director Rice moved that this project be handled by the Property and Facilities Committee, who will then report back to the Board with their findings.

7) **Election of Board Officers.** Director Fedoroff was nominated to be the new Board President by Director Rice. Motion made by Director Rice, seconded by Director Mileur, Board approved 4/0. Director Fedoroff then nominated Director Rice to become the new Vice President, and made a motion for approval, seconded by Director Mileur, approved 4/0. Director Fedoroff then nominated Barbara Bronson Gray as the new Secretary; seconded by Director Mileur, Board approved 4/0.

## **F) DECLARATION OF FUTURE AGENDA ITEMS**

- 1) Set-up Committees
- 2) Establish Ad Hoc Committees
- 3) Monterey Contract Cost Evaluation
- 4) Approval of FEMA grant proposal
- 5) Mid year budget update

## **G) CLOSED SESSION**

- 1) Pursuant to Government Code Section 549.47.6 Conference with Labor Negotiator Agency Representative: Mike McDonough and Bill Avery Employee Organization: SEIU 620
- 2) Pursuant to Government Code Section 54956 (c) Litigation; Number of cases: 1
- 3) Public Performance Evaluation: Administrator: Government Code Section 54947

## **H) RETURN TO OPEN SESSION**

No reportable action from Closed Session.

- I) ADJOURNMENT** – Board Meeting was adjourned at 3:31 pm.

## Operations Report for the month of December 2019

Tim Benes

- Units: All units are in service
  - Unit 16 (back up #1)
    - Starting Miles: 214991
    - Ending Miles: 215064
    - Total of 73 miles on the unit and 6.5 Gallons of fuel
  - Unit 17 (back up #2)
    - Starting miles: 220958
    - Ending miles: 220958
    - Total of 0 mile and zero fuel used
  - Unit 18 (Medic 11 24-hour car)
    - Starting miles: 95714
    - Ending miles: 98569
    - Total miles of 2855.0, and 259.8 gallons of fuel used
  - Unit 20 (Medic 12 12-hour car)
    - Starting miles: 4966
    - Ending miles: 6633
    - Total miles of 1667, and 142.6 gallons of gas used.
- Response times and delays
  - There are no delays to report this month. The crews all did great and we are at 100%
- On the Transport activity Report
  - All the stars are at the 3 min mark except 1. 3 min is time that is allowed for a crew to respond between the hours of 2000 (8 p.m.) and 0800 (8 a.m.)
  - Run number 19-1374 has a 3 min delay in the response time and this was because Med Com was dealing with other traffic and did not hear the crew.
- Station
  - We currently working on getting the main door the Medic 12 side of suite C repaired. The door has become weathered/rusted and the hinges are starting to fail.
  - Still have the issues with only being able to run one major appliance at a time.
    - Electrical Contractor has been contacted and work approved to install a new circuit for the kitchen appliances (hot plate and microwave).
- Medications and Orders
  - We need to replace a total of 4 bags; 2 medication and 2 airway bags. The bags are currently located in the back up units and the seams are failing. We were able to get all 4 replacement bags ordered for under a \$1000.00. The bags are normally about \$300.00 each.

**DISTRICT ACTIVITY REPORT PAGE 1**  
**12/01/2019 through 12/31/2019**

<b>Incident Totals</b>				<b>Transport Totals</b>			
	<b>2019</b>	<b>2018</b>	<b>Change</b>		<b>2019</b>	<b>2018</b>	<b>Change</b>
Dry Runs - w/Treatment	13	12	<b>1</b>	Local Patients	32	25	<b>7</b>
Dry Runs - CX Enroute	12	17	<b>-5</b>	Non-Local Patients	18	14	<b>4</b>
Total Dry Runs	25	29	<b>-4</b>	Total Patients	50	39	<b>11</b>
Stand-bys	30	23	<b>7</b>	Medical Transports	46	36	<b>10</b>
Public Assists/Relations	1	0	<b>1</b>	Trauma Transports	4	3	<b>1</b>
Walk-in Public Relations	0	0	<b>0</b>	Traffic Accidents	1	2	<b>-1</b>
Total Incidents	106	92	<b>14</b>	Total Transports	50	39	<b>11</b>

**Hospital Destinations**

	<b>2019</b>	<b>2018</b>	<b>Change</b>
French	8	16	<b>-8</b>
Sierra Vista	36	20	<b>16</b>
Twin Cities	6	3	<b>3</b>
Rendezvous w/Heli	0	0	<b>0</b>
Facility Not-Listed	0	0	<b>0</b>
Trauma Center	3	1	<b>2</b>
STEMI Center	0	0	<b>0</b>

**Monterey County Responses**

	<b>2019</b>	<b>2018</b>	<b>Change</b>
Medical Transports	1	0	<b>1</b>
Trauma Transports	0	0	<b>0</b>
Dry Runs	0	1	<b>-1</b>
Stand-bys	0	0	<b>0</b>
Total Incidents	1	1	<b>0</b>

**Year-to-Date Comparison**  
**Ambulance Response Statistics**  
**From January 2019 to December 31 2019**

	<b>2019</b>	<b>2018</b>	<b>Change</b>
Total Responses	1426	1400	<b>26</b>
Patients Transported	573	526	<b>47</b>
Total Dry Runs	380	358	<b>22</b>
Dry Runs - w/Treatment	165	162	<b>3</b>
Dry Runs - CX Enroute	214	195	<b>19</b>
Stand-bys	471	502	<b>-31</b>
Total Monterey County Incidents	25	19	<b>6</b>

**DISTRICT ACTIVITY REPORT PAGE 2**  
**12/01/2019 through 12/31/2019**

**San Luis Ambulance Activity**

Code 8	=	16	
Code 11	=	0	
Code 2 calls	=	0	}
Code 3 calls	=	0	
(calls into CCHD response area)			
Total time SLAS covered CCHD area =		26 hrs	35 mins

**Cambria Community Healthcare District Activity**

Total time CCHD committed to other incidents (Month) =		85 hrs	16 mins
Code 8	=	25	
Code 11	=	4	
Code 2 calls	=	0	}
Code 3 calls	=	5	
(calls into SLAS response area)			
Total time CCHD covered SLAS area =		8 hrs	18 mins

**Definitions:**

**Code 8 :** Cover two areas

Example: -Code 8 Villa Creek means covering Morro Bay response area and Cambria response area

-Code 8 Hwy 46 Summit means covering Cambria response area and covering North County response area (i.e. Paso Robles, Templeton, Atascadero and outlying areas)

**Code 11 :** Covering one area

Example: -Code 11 Morro Bay means we are now only covering the Morro Bay response area (i.e. Cayucos, Morro Bay, Los Osos)

**Code 2 :** Non-Emergency Call

**Code 3 :** Emergency Call

Rev. 03-19



**TRANSPORT ACTIVITY REPORT**

12/01/2019 through 12/31/2019

**Total Transports = 50**

Call #	Patient #	Date	Medic	Call Times						Response Area	Call Location
				Dispatch	Enroute	On-Scene	Transporting	Available			
19-1321	0524	12/01/2019	12	1128	1129	1132	1150	1247	1326	Lodge Hill West	
19-1322	0525	12/02/2019	11	2003	2004	2013	2024	2123	2140	Moonstone Beach Drive	
19-1323	0526	12/02/2019	12	0743	0744	0749	0807	0906	0943	Pine Knolls	
* 19-1325	0527	12/02/2019	11	1033	1036	1041	1102	1159	1230	Park Hill	
19-1326	0528	12/03/2019	11	1100	1100	1105	1153	1306	1345	East Village	
19-1327	0529	12/03/2019	11	1945	1946	1954	2018	2113	2145	San Simeon	
19-1328	0530	12/02/2019	11	1037	1037	1041	1102	1159	1230	Park Hill	
19-1329	0531	12/04/2019	12	1936	1937	1945	2016	2118	2144	Park Hill	
19-1330	0532	12/04/2019	12	1329	1331	1337	1357	1458	1541	Lodge Hill West	
19-1333	0533	12/05/2019	12	1101	1103	1116	1127	1218	1245	Morro Bay	
19-1334	0534	12/05/2019	11	1905	1905	1910	1926	2017	2045	Lodge Hill East	
* 19-1335	0535	12/06/2019	11	0410	0414	0429	0507	0611	0640	North Highway 1	
19-1338	0536	12/06/2019	12	1031	1032	1036	1051	1153	1222	Park Hill	
* 19-1340	0537	12/07/2019	11	0114	0117	0124	0137	0225	0245	Lodge Hill West	
19-1342	0538	12/08/2019	12	1317	1317	1322	1341	1426	1440	Lodge Hill West	
19-1343	0539	12/09/2019	12	1832	1834	1839	1855	1945	2020	Lodge Hill West	
19-1346	0540	12/11/2019	11	0809	0811	0814	0829	0922	0958	East Village	
19-1347	0541	12/11/2019	11	2128	2130	2134	2147	2234	2300	South Highway 1	
19-1348	0542	12/11/2019	12	1155	1156	1201	1210	1303	1346	Lodge Hill East	
19-1349	0543	12/11/2019	11	1409	1411	1415	1429	1518	1540	Lodge Hill East	
19-1350	0544	12/11/2019	12	1441	1441	1448	1459	1603	1621	Park Hill	
19-1351	0545	12/11/2019	12	1621	1621	1628	1640	1722	1748	Morro Bay	
19-1352	0546	12/12/2019	11	1548	1549	1553	1607	1703	1733	Moonstone Beach Drive	
* 19-1354	0547	12/13/2019	11	0404	0408	0415	0433	0530	0549	San Simeon	
19-1356	0548	12/14/2019	11	1639	1640	1641	1652	1732	1752	East Village	
19-1359	0549	12/15/2019	11	2137	2137	2143	2200	2243	2300	Lodge Hill East	
19-1360	0550	12/16/2019	11	0135	0137	0148	0205	0259	0307	San Simeon	
19-1361	0551	12/16/2019	12	1311	1312	1313	1326	1421	1532	West Village	
19-1365	0552	12/16/2019	11	1040	1041	1045	1220	1307	1330	West Village	
19-1369	0553	12/16/2019	11	1755	1755	1801	1816	1853	1930	Morro Bay	
* 19-1374	0554	12/18/2019	11	1037	1040	1041	1047	1133	1145	East Village	
* 19-1375	0555	12/19/2019	11	0107	0111	0116	0132	0222	0241	Lodge Hill West	
19-1377	0556	12/19/2019	12	1632	1632	1632	1641	1742	1833	East Village	
19-1380	0557	12/19/2019	11	1959	2001	2002	2008	2056	2108	East Village	

Call #	Patient #	Date	Medic	Call Times					Response Area	Call Location
				Dispatch	Enroute	On-Scene	Transporting	Available		
19-1381	0558	12/20/2019	11	0901	0902	0905	0926	1019	1051	East Village
19-1383	0559	12/20/2019	12	1347	1347	1351	1409	1512	1541	Lodge Hill East
19-1384	0560	12/20/2019	11	1419	1420	1424	1436	1549	1630	Lodge Hill East
19-1389	0561	12/21/2019	11	1910	1911	1913	1934	2027	2049	Lodge Hill East
19-1391	0562	12/22/2019	11	2317	2318	2326	0106	0155	0216	Lodge Hill West
19-1392	0563	12/22/2019	11	0603	0605	0610	0629	0734	0758	Park Hill
19-1395	0564	12/23/2019	11	1104	1105	1116	1126	1223	1300	San Simeon
19-1396	0565	12/24/2019	12	1322	1324	1330	1349	1446	1532	Lodge Hill West
19-1398	0566	12/24/2019	11	1121	1121	1123	1210	1316	1343	Pine Knolls
19-1399	0567	12/24/2019	11	1505	1505	1509	1527	1609	1638	Lodge Hill East
19-1403	0568	12/26/2019	12	1719	1721	1731	1738	1845	2014	San Simeon
19-1405	0569	12/26/2019	12	1900	1901	1909	1925	1953	2014	San Luis Obispo
19-1408	0570	12/27/2019	12	1456	1458	1504	1519	1619	1643	Happy Hill
19-1413	0571	12/27/2019	11	1338	1339	1420	1451	1653	1730	Monterey County
19-1417	0572	12/29/2019	11	0019	0021	0026	0037	0128	0145	Moonstone Beach Drive
19-1419	0573	12/29/2019	12	1511	1512	1514	1523	1625	1649	Lodge Hill East



## **Administrators Report**

Board of Directors Meeting

January 15, 2020

1. CCHD Trust Update – Working on setting up an account at Mechanics Bank. Collaborated with Chris Delaney, CPA, on the 1023 application for tax-exempt status. The unique nature of our Trust is challenging for our local banks to set up an account. Received a \$1000 donation from a local resident which is being held pending account activation.
2. EMS Billing Update – Participated in “kick-off” conference call with MP Technologies staff and CCHD staff. Launched implementation process. Estimated transition completion March 31, 2020. CCHD system information template is in process. Next milestone is 1.5 hour training session to be completed by January 20, 2020.
3. AB1705 Update – The bill passed into law October 7, 2019. Replaces GEMT program. Fiscal impact unknown at this time but predicted to improve Medi-Cal reimbursements for entities such as CCHD. Implementation due July 1, 2021.
4. Personnel Change – Dianne Seevers has notified the CCHD Administrator that she is stepping down as the part-time bookkeeper. A replacement search has begun.
5. Financial Reports – Examined tax revenue shortfall for December. Below projected amount was discussed with Aaronne Kessler, SLO County Property Tax Manager. \$157,000 is expected to be deposited vs. \$12,000 as budgeted for January. This should be reflected in the mid-year budget review. Apparently, the delay in payment is due to personnel turnover at the County.
6. Facility Improvements – Electrical panel upgrade to mitigate circuit overload in crews quarter kitchen approved for work. Phone system replacement due to current system equipment failures occurring on a daily basis. Example: handsets not working and voicemail message system failure. New system will facilitate easier communication between Admin. and crews as well as the public. Both projects are covered by the facilities projected budget.

**BUDGET ANALYSIS**

FISCAL YEAR 2019-2020

REVENUES	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL	BUDGET	%
AMBULANCE	41,825	48,620	43,596	67,613	36,266	70,736							308,656	590,419	52%
GENERAL TAX	7,301	6,353	19,754	33,537	65,926	124,052							256,923	550,688	47%
SPECIAL ASSMT	8,127	0		54,823	92,143	103,335							258,428	534,717	48%
MONTEREY AGMT	3,000	1,500	0	1,500	0	3,000							9,000	18,000	50%
RENT	3,217	3,217	3,217	3,217	3,217	3,517							19,602	20,500	96%
AUXILIARY/MISC	63	51		0	0	0							114	3,600	3%
GEMT REIM.	0	0	0	0	0	0							0	1	0%
BAD DEBT REC.	1,157	150	2,730	138	0	0							4,175	6,000	70%
INTEREST	164	0	164	0	0	0							328	1,100	30%
<b>TOTAL</b>	<b>64,854</b>	<b>59,891</b>	<b>69,461</b>	<b>160,828</b>	<b>197,552</b>	<b>304,640</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>857,226</b>	<b>1,725,025</b>	<b>50%</b>
% OF BUDGET	4%	7%	11%	21%	32%	50%	50%	50%	50%	50%	50%	50%			
FY ELAPSED	8%	16%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%			
EXPENSES															
ADMINISTRATION	12,727	14,921	20,716	10,834	15,148	16,443							90,789	189,492	48%
FULL TIME	38,123	48,935	42,227	46,980	43,425	43,790							263,480	567,084	46%
PART TIME	11,356	11,735	6,018	4,704	5,284	5,182							44,279	84,504	52%
IT Support	250	250	250	250	250	250							1,500	3,000	
UNIFORM	316	569	271	574	174	200							2,104	6,000	35%
PERS	15,544	14,302	16,567	14,128	15,338	13,842							89,721	178,751	50%
HEALTH INS	20,270	17,575	18,859	17,766	20,128	24,887							119,485	224,280	53%
MEDICARE HOSP	1,662	1,906	1,659	957	957	957							8,098	21,600	37%
WORKER COMP	8,215	8,215	10,294	8,547	8,379	8,297							51,947	59,947	87%
ED/TRAVEL	156	25	57	0	0	41							279	3,200	9%
LICENSE/PERMIT	0	7,276	50	275	350	6,159							14,110	13,500	105%
TRAINING	0	0	30	11	472	311							824	600	137%
INSURANCE	4,992	5,041	5,293	5,911	5,142	5,091							31,470	36,786	86%
AUDIT	2,060	0	0	0	0	0							2,060	10,500	20%
ELECTION	0	0	0	0	0	0							0	1	0%
LEGAL	0	10,648	-10,764	1,899	1,000	3,500							6,283	30,000	21%
UTILITIES	1,016	1,026	387	1,583	661	2,486							7,159	18,000	40%
OFFICE SUPPLIES	872	2,014	2,758	3,561	2,759	3,999							15,963	12,000	133%
CONTRACT SER	2,640	3,014	5,416	2,682	4,131	3,571							21,454	40,794	53%
FACILITY REPAIR	268	2,524	668	684	2,638	554							7,336	58,000	13%
FLEET FUEL	4,506	0	0	4,934	0	31							9,471	20,000	47%
FLEET MTCE	1,351	0	213	44	96	272							1,976	20,000	10%
MED SUPPLY	3,442	3,949	703	6,313	2,151	1,869							18,427	24,000	77%
EQUIPMENT PMTS	7,983	0	0	7,983	5,035	0							21,001	52,072	40%
UNIT REPLACEMENT	0	0	0	0	0	0							0	0	0%
CONT RESERVES	0	0	325	0	0	0							325	40,000	1%
PublicOutreach	15	0	228	0	0	0							243	2,400	10%
Miscellaneous	6,434	96	0	210	0	240							6,980	6,200	113%
<b>TOTAL</b>	<b>144,198</b>	<b>154,021</b>	<b>122,225</b>	<b>140,830</b>	<b>133,518</b>	<b>141,972</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>836,764</b>	<b>1,722,711</b>	<b>49%</b>
% OF BUDGET	8%	17%	24%	33%	40%	49%	49%	49%	49%	49%	49%	49%			
FY ELAPSED	8%	16%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	20,462	Inc/Dec	

**Cambria Community Healthcare District**  
**Monthly Summary of Revenue and Expenses**  
**Month of December 2019**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Ambulance	\$ 41,947	\$ 70,736	\$ 28,789
General Tax	\$ 212,238	\$ 124,352	\$ (87,886)
Special Assessment	\$ 189,245	\$ 103,335	\$ (85,910)
Monterey Contract	\$ 1,500	\$ 3,000	\$ 1,500
Rent	\$ 3,216	\$ 3,517	\$ 301
Miscellaneous	\$ 300	\$ -	\$ (300)
GEMT Reimbursement	\$ -	\$ -	\$ -
Bad Debt Recovery	\$ 500	\$ -	\$ (500)
Interest	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 448,946</b>	<b>\$ 304,940</b>	<b>\$ (144,006)</b>
Administration	\$ 16,416	\$ 16,443	\$ 27
Full-Time Para/EMT/Ops	\$ 47,132	\$ 43,790	\$ (3,342)
Part-Time EMT Medics	\$ 6,667	\$ 5,182	\$ (1,485)
IT Support	\$ 250	\$ 250	\$ -
Uniform	\$ 500	\$ 200	\$ (300)
PERS	\$ 15,014	\$ 13,842	\$ (1,172)
Medical/Dental Ins.	\$ 18,690	\$ 24,887	\$ 6,197
Medicare	\$ 1,800	\$ 957	\$ (843)
Workers Comp.	\$ 5,080	\$ 8,297	\$ 3,217
Trustee Comp.	\$ -	\$ -	\$ -
	<b>\$ 111,549</b>	<b>\$ 113,848</b>	<b>\$ 2,299</b>
Educational/Travel	\$ 267	\$ 41	\$ (226)
License/Permits	\$ 1,125	\$ 6,159	\$ 5,034
Training	\$ 50	\$ 311	\$ 261
Liability/Auto Ins.	\$ 3,117	\$ 5,091	\$ 1,974
Audit Fees	\$ -	\$ -	\$ -
Election	\$ -	\$ -	\$ -
Legal	\$ 2,500	\$ 3,500	\$ 1,000
Utilities	\$ 1,500	\$ 2,486	\$ 986
Office Supplies	\$ 1,000	\$ 3,999	\$ 2,999
Contract Services	\$ 3,490	\$ 3,571	\$ 81
Facility Repair/Maint.	\$ 32,083	\$ 554	\$ (31,529)
	<b>\$ 45,132</b>	<b>\$ 25,712</b>	<b>\$ (19,420)</b>
Fleet Fuel/Oil	\$ -	\$ 31	\$ 31
Fleet Maintenance	\$ 1,667	\$ 272	\$ (1,395)
Medical Equip/Supplies	\$ 2,000	\$ 1,869	\$ (131)
Vehicle Pmts/ Comm Eq.	\$ -	\$ -	\$ -
	<b>\$ 3,667</b>	<b>\$ 2,172</b>	<b>\$ (1,495)</b>
Contingency Reserve	\$ 20,000	\$ -	\$ (20,000)
Unit Replacement	\$ -	\$ -	\$ -
Proj. Outreach	\$ 200	\$ -	\$ (200)
Miscellaneous	\$ 100	\$ 240	\$ 140
	<b>\$ 20,300</b>	<b>\$ 240</b>	<b>\$ (20,060)</b>
<b>Total Expenses</b>	<b>\$ 180,648</b>	<b>\$ 141,972</b>	<b>\$ (38,676)</b>
<b>Increase/(Decrease)</b>	<b>\$ 268,298</b>	<b>\$ 162,968</b>	<b>\$ (105,330)</b>

**Cambria Community Healthcare District**  
**Summary of Revenue and Expenses**  
**Six Months Ended December 2019**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Ambulance	\$ 309,215	\$ 308,656	\$ (559)
General Tax	\$ 322,931	\$ 256,923	\$ (66,008)
Special Assessment	\$ 335,371	\$ 258,428	\$ (76,943)
Monterey Contract	\$ 10,500	\$ 9,000	\$ (1,500)
Rent	\$ 19,244	\$ 19,602	\$ 358
Miscellaneous	\$ 1,518	\$ 114	\$ (1,404)
GEMT Reimbursement	\$ -	\$ -	\$ -
Bad Debt Recovery	\$ 3,466	\$ 4,175	\$ 709
Interest	\$ 1,066	\$ 328	\$ (738)
<b>Total Revenue</b>	<b>\$ 1,003,311</b>	<b>\$ 857,226</b>	<b>\$ (146,085)</b>
Administration	\$ 89,080	\$ 90,789	\$ 1,709
Full-Time Para/EMT/Ops	\$ 279,660	\$ 263,480	\$ (16,180)
Part-Time EMT Medics	\$ 45,045	\$ 44,279	\$ (766)
IT Support	\$ 1,500	\$ 1,500	\$ -
Uniform	\$ 2,897	\$ 2,104	\$ (793)
PERS	\$ 86,425	\$ 89,721	\$ 3,296
Medical/Dental Ins.	\$ 114,261	\$ 119,485	\$ 5,224
Medicare	\$ 10,443	\$ 8,098	\$ (2,345)
Workers Comp.	\$ 25,515	\$ 51,947	\$ 26,432
Trustee Comp.	\$ -	\$ -	\$ -
	<b>\$ 654,826</b>	<b>\$ 671,403</b>	<b>\$ 16,577</b>
Educational/Travel	\$ 1,430	\$ 279	\$ (1,151)
License/Permits	\$ 5,875	\$ 14,110	\$ 8,235
Training	\$ 250	\$ 824	\$ 574
Liability/Auto Ins.	\$ 19,055	\$ 31,470	\$ 12,415
Audit Fees	\$ -	\$ 2,060	\$ 2,060
Election	\$ -	\$ -	\$ -
Legal	\$ 15,500	\$ 6,283	\$ (9,217)
Utilities	\$ 8,880	\$ 7,159	\$ (1,721)
Office Supplies	\$ 5,420	\$ 15,963	\$ 10,543
Contract Services	\$ 20,077	\$ 21,454	\$ 1,377
Facility Repair/Maint.	\$ 43,812	\$ 7,336	\$ (36,476)
	<b>\$ 120,299</b>	<b>\$ 106,938</b>	<b>\$ (13,361)</b>
Fleet Fuel/Oil	\$ 10,000	\$ 9,471	\$ (529)
Fleet Maintenance	\$ 9,617	\$ 1,976	\$ (7,641)
Medical Equip/Supplies	\$ 11,168	\$ 18,427	\$ 7,259
Vehicle Pmts/ Comm Eq.	\$ 18,053	\$ 21,001	\$ 2,948
	<b>\$ 48,838</b>	<b>\$ 50,875</b>	<b>\$ 2,037</b>
Contingency Reserve	\$ 20,000	\$ 325	\$ (19,675)
Unit Replacement	\$ -	\$ -	\$ -
Proj. Outreach	\$ 1,000	\$ 243	\$ (757)
Miscellaneous	\$ 22,491	\$ 6,980	\$ (15,511)
	<b>\$ 43,491</b>	<b>\$ 7,548</b>	<b>\$ (35,943)</b>
<b>Total Expenses</b>	<b>\$ 867,454</b>	<b>\$ 836,764</b>	<b>\$ (30,690)</b>
<b>Increase/(Decrease)</b>	<b>\$ 135,857</b>	<b>\$ 20,462</b>	<b>\$ (115,395)</b>

Cambria Community Healthcare District  
 Projected Operating Budget FY 2019 - 2020  
 (Revised June 12, 2019)

	Actual						Projected						2019/2020 Projected	2019/2020 Budget	Increase (Decrease)
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb	Mar	April	May	June			
Ambulance	\$ 41,825	\$ 48,620	\$ 43,596	\$ 67,613	\$ 36,266	\$ 70,736	\$ 35,087	\$ 45,965	\$ 41,001	\$ 51,034	\$ 67,416	\$ 39,037	\$ 588,196	\$ 590,419	\$ (2,223)
General Tax	\$ 7,301	\$ 6,353	\$ 19,754	\$ 33,537	\$ 65,926	\$ 124,352	\$ 7,079	\$ 31,645	\$ 19,752	\$ 147,917	\$ 9,995	\$ 11,049	\$ 484,660	\$ 550,688	\$ (66,028)
Special Assessment	\$ 8,127	\$ -	\$ -	\$ 54,823	\$ 92,143	\$ 103,335	\$ 5,303	\$ 37,031	\$ 22,029	\$ 116,178	\$ 8,772	\$ 9,737	\$ 457,478	\$ 534,717	\$ (77,239)
Monterey Contract	\$ 3,000	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 3,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 18,000	\$ 18,000	\$ -
Rent	\$ 3,217	\$ 3,217	\$ 3,217	\$ 3,217	\$ 3,217	\$ 3,517	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 20,202	\$ 20,500	\$ (298)
Miscellaneous	\$ 63	\$ 51	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 1,914	\$ 3,600	\$ (1,686)
GEMT Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bad Debt Recovery	\$ 1,157	\$ 150	\$ 2,730	\$ 138	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 7,175	\$ 6,000	\$ 1,175
Interest	\$ 164	\$ -	\$ 164	\$ -	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ 428	\$ 1,100	\$ (672)
	\$ 64,854	\$ 59,891	\$ 69,461	\$ 160,828	\$ 197,552	\$ 304,940	\$ 50,119	\$ 116,941	\$ 85,082	\$ 317,779	\$ 88,483	\$ 62,123	\$ 1,578,053	\$ 1,725,024	\$ (146,971)
Administration	\$ 12,727	\$ 14,921	\$ 20,716	\$ 10,834	\$ 15,148	\$ 16,443	\$ 16,416	\$ 16,416	\$ 16,416	\$ 16,416	\$ 16,416	\$ 16,416	\$ 189,285	\$ 189,492	\$ (207)
Full-Time Para/EMT/Ops	\$ 38,123	\$ 48,935	\$ 42,227	\$ 46,980	\$ 43,425	\$ 43,790	\$ 47,132	\$ 47,132	\$ 47,132	\$ 47,132	\$ 47,132	\$ 47,132	\$ 546,272	\$ 567,084	\$ (20,812)
Part-Time EMT Medics	\$ 11,356	\$ 11,735	\$ 6,018	\$ 4,704	\$ 5,284	\$ 5,182	\$ 7,417	\$ 7,417	\$ 7,417	\$ 7,417	\$ 7,417	\$ 7,417	\$ 88,781	\$ 84,504	\$ 4,277
IT Support	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000	\$ 3,000	\$ -
Uniform	\$ 316	\$ 569	\$ 271	\$ 574	\$ 174	\$ 200	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 5,104	\$ 6,000	\$ (896)
PERS	\$ 15,544	\$ 14,302	\$ 16,567	\$ 14,128	\$ 15,338	\$ 13,842	\$ 15,014	\$ 15,014	\$ 15,013	\$ 15,013	\$ 15,013	\$ 15,013	\$ 179,801	\$ 178,751	\$ 1,050
Medical/Dental Ins.	\$ 20,270	\$ 17,575	\$ 18,859	\$ 17,766	\$ 20,128	\$ 24,887	\$ 18,690	\$ 18,690	\$ 18,690	\$ 18,690	\$ 18,690	\$ 18,690	\$ 231,625	\$ 224,280	\$ 7,345
Medicare	\$ 1,662	\$ 1,906	\$ 1,659	\$ 957	\$ 957	\$ 957	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 18,898	\$ 21,600	\$ (2,702)
Workers Comp.	\$ 8,215	\$ 8,215	\$ 10,294	\$ 8,547	\$ 8,379	\$ 8,297	\$ 28,752	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,699	\$ 59,947	\$ 20,752
Trustee Comp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 108,463	\$ 118,408	\$ 116,861	\$ 104,740	\$ 109,083	\$ 113,848	\$ 135,971	\$ 107,219	\$ 107,218	\$ 107,218	\$ 107,218	\$ 107,218	\$ 1,343,465	\$ 1,334,658	\$ 8,807
Educational/Travel	\$ 156	\$ 25	\$ 57	\$ -	\$ -	\$ 41	\$ 267	\$ 267	\$ 267	\$ 267	\$ 267	\$ 263	\$ 1,877	\$ 3,200	\$ (1,323)
License/Permits	\$ -	\$ 7,276	\$ 50	\$ 275	\$ 350	\$ 6,159	\$ 1,125	\$ 1,125	\$ 1,125	\$ 1,125	\$ 1,125	\$ 1,125	\$ 20,860	\$ 13,500	\$ 7,360
Training	\$ -	\$ -	\$ 30	\$ 11	\$ 472	\$ 311	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 1,124	\$ 600	\$ 524
Liability/Auto Ins.	\$ 4,992	\$ 5,041	\$ 5,293	\$ 5,911	\$ 5,142	\$ 5,091	\$ 17,641	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,111	\$ 36,786	\$ 12,325
Audit Fees	\$ 2,060	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,639	\$ -	\$ 3,383	\$ -	\$ 1,478	\$ -	\$ 12,560	\$ 10,500	\$ 2,060
Election	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legal	\$ -	\$ 10,648	\$ (10,764)	\$ 1,899	\$ 1,000	\$ 3,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 21,283	\$ 30,000	\$ (8,717)
Utilities	\$ 1,016	\$ 1,026	\$ 387	\$ 1,583	\$ 661	\$ 2,486	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 16,159	\$ 18,000	\$ (1,841)
Office Supplies	\$ 872	\$ 2,014	\$ 2,758	\$ 3,561	\$ 2,759	\$ 3,999	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 21,963	\$ 12,000	\$ 9,963
Contract Services	\$ 2,640	\$ 3,014	\$ 5,416	\$ 2,682	\$ 4,131	\$ 3,571	\$ 2,556	\$ 3,045	\$ 3,447	\$ 3,274	\$ 4,011	\$ 3,359	\$ 41,146	\$ 40,794	\$ 352
Facility Repair/Maint.	\$ 268	\$ 2,524	\$ 668	\$ 684	\$ 2,638	\$ 554	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,087	\$ 19,838	\$ 58,000	\$ (38,162)
	\$ 12,004	\$ 31,568	\$ 3,895	\$ 16,606	\$ 17,153	\$ 25,712	\$ 34,361	\$ 11,570	\$ 15,355	\$ 11,799	\$ 14,014	\$ 11,884	\$ 205,921	\$ 223,380	\$ (17,459)
Fleet Fuel/Oil	\$ 4,506	\$ -	\$ -	\$ 4,934	\$ -	\$ 31	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ 19,471	\$ 20,000	\$ (529)
Fleet Maintenance	\$ 1,351	\$ -	\$ 213	\$ 44	\$ 96	\$ 272	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,663	\$ 11,974	\$ 20,000	\$ (8,026)
Medical Equip/Supplies	\$ 3,442	\$ 3,949	\$ 703	\$ 6,313	\$ 2,151	\$ 1,869	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 30,427	\$ 24,000	\$ 6,427
Vehicle Pmts/ Comm Eq.	\$ 7,983	\$ -	\$ -	\$ 7,983	\$ 5,035	\$ -	\$ 7,983	\$ 5,035	\$ -	\$ 7,983	\$ 5,035	\$ -	\$ 47,037	\$ 52,072	\$ (5,035)
	\$ 17,282	\$ 3,949	\$ 916	\$ 19,274	\$ 7,282	\$ 2,172	\$ 11,650	\$ 13,702	\$ 3,667	\$ 11,650	\$ 13,702	\$ 3,663	\$ 108,909	\$ 116,072	\$ (7,163)
Contingency Reserve	\$ -	\$ -	\$ 325	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,325	\$ 40,000	\$ (19,675)
Unit Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proj. Outreach	\$ 15	\$ -	\$ 228	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 1,443	\$ 2,400	\$ (957)
Miscellaneous	\$ 6,434	\$ 96	\$ -	\$ 210	\$ -	\$ 240	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 7,580	\$ 6,200	\$ 1,380
	\$ 6,449	\$ 96	\$ 553	\$ 210	\$ -	\$ 240	\$ 300	\$ 300	\$ 300	\$ 20,300	\$ 300	\$ 300	\$ 29,348	\$ 48,600	\$ (19,252)
Total	\$ 144,198	\$ 154,021	\$ 122,225	\$ 140,830	\$ 133,518	\$ 141,972	\$ 182,282	\$ 132,791	\$ 126,540	\$ 150,967	\$ 135,234	\$ 123,065	\$ 1,687,643	\$ 1,722,710	\$ (35,067)
Increase/(Decrease)	\$ (79,344)	\$ (94,130)	\$ (52,764)	\$ 19,998	\$ 64,034	\$ 162,968	\$ (132,163)	\$ (15,850)	\$ (41,458)	\$ 166,812	\$ (46,751)	\$ (60,942)	\$ (109,590)	\$ 2,314	\$ (111,904)
Cash Balance	\$ 319,911	\$ 240,567	\$ 146,437	\$ 93,673	\$ 113,671	\$ 177,705	\$ 208,510	\$ 192,660	\$ 151,202	\$ 318,014	\$ 271,263	\$ 210,321	\$ (130,352)	\$ (109,590)	

<b>Cambria Community Healthcare District Monthly Financial Report</b>
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DECEMBER 2019

**RABOBANK GENERAL ACCOUNT**

Beginning Balance	\$153,474.87	
Rent Income	3,517.00	
Transfer to Payroll Account	0.00	
Reimbursement Check from retiree for COBRA Dental	0.00	
Miscellaneous Income	0.00	
CalPers Health Premiums	(24,887.00)	
General Tax	227,386.63	
Less Checking Expenses	(87,526.59)	
 ENDING BALANCE		 \$271,964.91

**Rabobank Ambulance Income Account**

Beginning Balance	3,990.40	
Credit Card Processing Fee	(243.49)	
Bad Debt Income	0.00	
Transfer to Payroll Account	(61,000.00)	
Monterey Income	3,000.00	
Ambulance Income	70,736.49	
Other Income	8,597.36	
ENDING BALANCE		\$25,080.76

**Rabobank Payroll Account**

Beginning Balance	14,832.08	
Transfer from Ambulance Account	61,000.00	
Transfer from Operating Account	0.00	
Expenses	(62,213.32)	
ENDING BALANCE		\$ 13,618.76

**Local Agency Investment Fund Account**

**Operating Reserves**

Beginning Balance	5,673.10	
Transfer from Operating Account		
Interest		
Ending Balance		\$ 5,673.10
Capital Improvement Reserves	\$30,000.00	

**Unit Replacement Fund**

\$30,000.00

**LAIF Ending Balance**

\$ 35,673.10

**ALL ACCOUNTS TOTAL**

**\$ 346,337.53**



**Cambria Community Healthcare District  
Monthly Financial Report - Page Two**

**Accounts Prior Year Total Comparison**

December	2019	\$ 346,337.53
December	2018	<u>\$386,786.39</u>
Difference		<u>\$ (40,448.86)</u>

**Cambria Community Healthcare District**  
**Check Detail**  
December 2019

Type	Num	Date	Name	Account	Paid Amount
Check		12/17/2019		1014.10 · Rabobank Operating Acct. 6022.00 · PERS/Employer portion	<u>-13,841.29</u>
TOTAL					-13,841.29
Check	4407	12/03/2019	Charter Communication	1014.10 · Rabobank Operating Acct. 7004.00 · Utilities	<u>-354.29</u>
TOTAL					-354.29
Check	4408	12/03/2019	Verizon Wireless	1014.10 · Rabobank Operating Acct. 7004.00 · Utilities	<u>-281.40</u>
TOTAL					-281.40
Check	4409	12/03/2019	Coast Electronics	1014.10 · Rabobank Operating Acct. 8064.10 · Communication Equipment	<u>-40.73</u>
TOTAL					-40.73
Check	4410	12/03/2019	MED+STOP Urgent Care	1014.10 · Rabobank Operating Acct. 6028.00 · License/Permit	<u>-150.00</u>
TOTAL					-150.00
Check	4411	12/03/2019	So. Calif. Gas Co.	1014.10 · Rabobank Operating Acct. 7004.00 · Utilities	<u>-14.79</u>
TOTAL					-14.79
Check	4412	12/03/2019		1014.10 · Rabobank Operating Acct. 6023.00 · Employee Health Benefits	<u>-956.58</u>
TOTAL					-956.58
Check	4413	12/03/2019	Staples Credit Plan	1014.10 · Rabobank Operating Acct. 7006.00 · Office/Computer Supply	<u>-736.95</u>
TOTAL					-736.95
Check	4414	12/03/2019	Tyler Loudermilk	1014.10 · Rabobank Operating Acct. 6021.00 · Uniform	<u>-200.00</u>
TOTAL					-200.00
Check	4415	12/03/2019	Mission Country Disposal	1014.10 · Rabobank Operating Acct. 7004.00 · Utilities	<u>-152.07</u>
TOTAL					-152.07
Check	4416	12/10/2019	Cambria Business Center	1014.10 · Rabobank Operating Acct. 7006.00 · Office/Computer Supply	<u>-15.00</u>
TOTAL					-15.00
Check	4417	12/10/2019	PG&E	1014.10 · Rabobank Operating Acct. 7004.00 · Utilities	<u>-100.71</u>

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**Cambria Community Healthcare District**  
**Check Detail**  
December 2019

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-100.71
Check	4418	12/10/2019	PG&E	1014.10 · Rabobank Operating Acct. 7004.00 · Utilities	-150.37
TOTAL					-150.37
Check	4419	12/10/2019	PG&E	1014.10 · Rabobank Operating Acct. 7004.00 · Utilities	-172.61
TOTAL					-172.61
Check	4420	12/10/2019	PG&E	1014.10 · Rabobank Operating Acct. 7004.00 · Utilities	-11.99
TOTAL					-11.99
Check	4421	12/10/2019	SDRMA	1014.10 · Rabobank Operating Acct. 6026.00 · Workers Comp Insurance	-8,296.88
TOTAL					-8,296.88
Check	4422	12/10/2019	SDRMA	1014.10 · Rabobank Operating Acct. 7000.00 · Liability/Auto/D&O Insurance	-5,091.35
TOTAL					-5,091.35
Check	4423	12/10/2019	Cambria Hardware Center	1014.10 · Rabobank Operating Acct. 7007.00 · Facility Repair Maintenance	-53.79
TOTAL					-53.79
Check	4424	12/10/2019	U S Bank Card	1014.10 · Rabobank Operating Acct. 8005.00 · Medical Equip/Supply 7005.00 · Contract Services 7006.00 · Office/Computer Supply	-249.89 -200.32 -1,887.38
TOTAL					-2,337.59
Check	4425	12/10/2019	California Special Dist	1014.10 · Rabobank Operating Acct. 6028.00 · License/Permit	-5,344.00
TOTAL					-5,344.00
Check	4426	12/10/2019	Mel's Lock and Key	1014.10 · Rabobank Operating Acct. 7007.00 · Facility Repair Maintenance	-12.95
TOTAL					-12.95
Check	4427	12/10/2019	Kitzman Water (Culligan)	1014.10 · Rabobank Operating Acct. 7004.00 · Utilities	-30.00
TOTAL					-30.00
Check	4428	12/10/2019	Airgas West	1014.10 · Rabobank Operating Acct. 8005.00 · Medical Equip/Supply	-313.60
TOTAL					-313.60

**Cambria Community Healthcare District**  
**Check Detail**  
December 2019

Type	Num	Date	Name	Account	Paid Amount
Check	4429	12/10/2019	Principal Financial Grp	1014.10 · Rabobank Operating Acct. 6023.00 · Employee Health Benefits	<u>-251.21</u>
TOTAL					-251.21
Check	4430	12/10/2019	Orkin	1014.10 · Rabobank Operating Acct. 7007.00 · Facility Repair Maintenance	<u>-125.00</u>
TOTAL					-125.00
Check	4431	12/10/2019	WEX Bank	1014.10 · Rabobank Operating Acct. 8001.00 · Fleet Fuel	<u>-31.08</u>
TOTAL					-31.08
Check	4432	12/10/2019	Jeremy Kantner	1014.10 · Rabobank Operating Acct. 6028.00 · License/Permit	<u>-15.41</u>
TOTAL					-15.41
Check	4433	12/10/2019	Christian S. Evers	1014.10 · Rabobank Operating Acct. 6028.00 · License/Permit	<u>-150.00</u>
TOTAL					-150.00
Check	4434	12/10/2019	Christian S. Evers	1014.10 · Rabobank Operating Acct. 6028.00 · License/Permit	<u>-28.52</u>
TOTAL					-28.52
Check	4435	12/10/2019	ProfitMax MD	1014.10 · Rabobank Operating Acct. 7005.00 · Contract Services	<u>-1,631.98</u>
TOTAL					-1,631.98
Check	4436	12/11/2019		1014.10 · Rabobank Operating Acct. 6023.00 · Employee Health Benefits	<u>-300.66</u>
TOTAL					-300.66
Check	4437	12/13/2019	SEIU Local 620	1014.10 · Rabobank Operating Acct. 2030.10 · Withheld Deduction Employee	<u>-253.89</u>
TOTAL					-253.89
Check	4438	12/13/2019	Helping Hand Health Ed	1014.10 · Rabobank Operating Acct. 6075.00 · CPR Class Expense	<u>-300.00</u>
TOTAL					-300.00
Check	4439	12/13/2019	Helping Hand Health Ed	1014.10 · Rabobank Operating Acct. 6075.00 · CPR Class Expense	<u>-11.00</u>
TOTAL					-11.00
Check	4440	12/13/2019	Toby's Plumbing	1014.10 · Rabobank Operating Acct. 7007.00 · Facility Repair Maintenance	<u>-225.00</u>

**Cambria Community Healthcare District**  
**Check Detail**  
December 2019

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-225.00
Check	4441	12/13/2019	Phyllis B. Winnaman	1014.10 · Rabobank Operating Acct. 9011.00 · Miscellaneous	-240.00
TOTAL					-240.00
Check	4442	12/13/2019	Cambria Auto Parts	1014.10 · Rabobank Operating Acct. 8003.00 · Fleet Maintenance	-76.62
TOTAL					-76.62
Check	4443	12/13/2019		1014.10 · Rabobank Operating Acct. 6023.00 · Employee Health Benefits	-120.00
TOTAL					-120.00
Check	4444	12/16/2019	Jeremy Kantner	1014.10 · Rabobank Operating Acct. 6027.02 · Employee Mileage Expense	-13.23
TOTAL					-13.23
Check	4445	12/18/2019		1014.10 · Rabobank Operating Acct. 6023.00 · Employee Health Benefits	-134.98
TOTAL					-134.98
Check	4446	12/18/2019	Michael McDonough	1014.10 · Rabobank Operating Acct. 6010.01 · Full Time Staff	-1,119.09
TOTAL					-1,119.09
Check	4447	12/18/2019	Adamski Moroski Madden Cumberla...	1014.10 · Rabobank Operating Acct. 7003.00 · Legal Expense	-2,500.00
TOTAL					-2,500.00
Check	4448	12/20/2019		1014.10 · Rabobank Operating Acct. 6023.00 · Employee Health Benefits	-396.00
TOTAL					-396.00
Check	4449	12/23/2019	MP Cloud Technologies	1014.10 · Rabobank Operating Acct. 7005.00 · Contract Services	-1,499.00
TOTAL					-1,499.00
Check	4450	12/23/2019	Staples Credit Plan	1014.10 · Rabobank Operating Acct. 7006.00 · Office/Computer Supply	-877.39
TOTAL					-877.39
Check	4451	12/23/2019	William Avery & Associates	1014.10 · Rabobank Operating Acct. 7003.00 · Legal Expense	-1,000.00
TOTAL					-1,000.00
Check	4452	12/23/2019	Life Assist	1014.10 · Rabobank Operating Acct.	

**Cambria Community Healthcare District**  
**Check Detail**  
December 2019

Type	Num	Date	Name	Account	Paid Amount
				8005.00 · Medical Equip/Supply	-578.29
TOTAL					-578.29
Check	4453	12/23/2019	Charter Communication	1014.10 · Rabobank Operating Acct.	
				7004.00 · Utilities	-384.29
TOTAL					-384.29
Check	4454	12/23/2019	Life Assist	1014.10 · Rabobank Operating Acct.	
				8005.00 · Medical Equip/Supply	-276.71
TOTAL					-276.71
Check	4455	12/23/2019	Life Assist	1014.10 · Rabobank Operating Acct.	
				8005.00 · Medical Equip/Supply	-103.99
TOTAL					-103.99
Check	4456	12/23/2019	Verizon Wireless	1014.10 · Rabobank Operating Acct.	
				7004.00 · Utilities	-281.40
TOTAL					-281.40
Check	4457	12/23/2019	United Health Care	1014.10 · Rabobank Operating Acct.	
				8030.10 · Refund for Overpayment	-2.29
TOTAL					-2.29
Check	4458	12/30/2019	BoundTree Medical	1014.10 · Rabobank Operating Acct.	
				8005.00 · Medical Equip/Supply	-18.42
TOTAL					-18.42
Check	4459	12/30/2019	BoundTree Medical	1014.10 · Rabobank Operating Acct.	
				8005.00 · Medical Equip/Supply	-328.14
TOTAL					-328.14
Check	4460	12/30/2019	MED+STOP Urgent Care	1014.10 · Rabobank Operating Acct.	
				6028.00 · License/Permit	-150.00
TOTAL					-150.00
Check	4461	12/30/2019	SLO County EMS Agency	1014.10 · Rabobank Operating Acct.	
				6028.00 · License/Permit	-171.00
TOTAL					-171.00
Check	4462	12/30/2019	US Bank Card	1014.10 · Rabobank Operating Acct.	
				8003.00 · Fleet Maintenance	-194.95
				7005.00 · Contract Services	-239.62
				7006.00 · Office/Computer Supply	-482.47
				7007.00 · Facility Repair Maintenance	-137.36
TOTAL					-1,054.40
Check	4463	12/30/2019	Kathleen Bramlette	1014.10 · Rabobank Operating Acct.	
				6023.00 · Employee Health Benefits	-215.00

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**Cambria Community Healthcare District**  
**Check Detail**  
December 2019

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-215.00
Check	4464	12/30/2019	Kathleen Bramlette	1014.10 · Rabobank Operating Acct.	
				6028.00 · License/Permit	-150.00
TOTAL					-150.00
Check	4465	12/30/2019	Simone Rathbun	1014.10 · Rabobank Operating Acct.	
				6027.02 · Employee Mileage Expense	-27.38
TOTAL					-27.38
Check	4466	12/30/2019	SEIU Local 620	1014.10 · Rabobank Operating Acct.	
				2030.10 · Withheld Deduction Employee	-253.89
TOTAL					-253.89
Check	4467	12/31/2019	Cambria Services Distric	1014.10 · Rabobank Operating Acct.	
				7004.00 · Utilities	-552.51
TOTAL					-552.51

**CAMBRIA'S YEAR TO DATE AMBULANCE INCOME REPORT**

	REVENUE	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET REVENUE	RECEIPTS	- REFUNDS	NET RECEIPTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW AIR BALANCE
<b>January-19</b>	\$ 237,429.60	\$ 92,619.91	\$ 31,470.60	\$ 1,674.51	\$ 111,664.58	\$ 35,296.94	\$ -	\$ 35,296.94	\$ (752.41)	\$ (211.81)	\$ 364,094.67
<b>February-19</b>	\$ 162,176.90	\$ 110,642.79	\$ 18,616.69	\$ 16,826.74	\$ 16,090.68	\$ 45,106.93	\$ -	\$ 45,106.93	\$ 10,266.07	\$ -	\$ 324,812.35
<b>March-19</b>	\$ 193,971.10	\$ 85,769.97	\$ 19,892.79	\$ 3,163.66	\$ 85,144.68	\$ 40,444.10	\$ -	\$ 40,444.10	\$ (1,302.85)	\$ -	\$ 370,815.78
<b>April-19</b>	\$ 185,881.80	\$ 121,885.80	\$ 37,892.27	\$ 1,085.50	\$ 25,018.23	\$ 50,023.19	\$ -	\$ 50,023.19	\$ (2,014.57)	\$ 3,822.60	\$ 351,647.99
<b>May-19</b>	\$ 196,482.10	\$ 107,386.38	\$ 28,598.10	\$ 1,761.59	\$ 58,736.03	\$ 33,017.89	\$ -	\$ 33,017.89	\$ (2,400.78)	\$ -	\$ 379,766.91
<b>June-19</b>	\$ 202,584.10	\$ 91,746.40	\$ 21,355.51	\$ 12,195.65	\$ 77,286.54	\$ 40,187.92	\$ -	\$ 40,187.92	\$ 86,897.03	\$ -	\$ 329,968.50
<b>July-19</b>	\$ 224,665.00	\$ 114,240.73	\$ 30,028.07	\$ 2,171.22	\$ 78,224.98	\$ 42,981.51	\$ -	\$ 42,981.51	\$ (5,452.98)	\$ -	\$ 370,664.95
<b>August-19</b>	\$ 237,755.00	\$ 106,071.91	\$ 32,086.47	\$ 5,527.63	\$ 94,068.99	\$ 48,768.79	\$ -	\$ 48,768.79	\$ (360.00)	\$ -	\$ 416,325.15
<b>September-19</b>	\$ 205,905.00	\$ 60,459.22	\$ 25,929.77	\$ 6,282.15	\$ 113,233.86	\$ 46,326.04	\$ -	\$ 46,326.04	\$ (4,561.56)	\$ -	\$ 487,794.53
<b>October-19</b>	\$ 156,560.00	\$ 126,364.73	\$ 17,903.88	\$ 1,666.35	\$ 10,625.04	\$ 67,613.25	\$ -	\$ 67,613.25	\$ (4,103.20)	\$ 250.00	\$ 435,159.52
<b>November-19</b>	\$ 142,066.00	\$ 74,440.35	\$ 15,433.79	\$ 13,574.32	\$ 38,617.54	\$ 36,266.12	\$ -	\$ 36,266.12	\$ (273.77)	\$ (250.00)	\$ 437,534.71
<b>December-19</b>	\$ 245,784.00	\$ 81,392.48	\$ (4,175.24)	\$ 13,887.41	\$ 154,679.35	\$ 70,736.49	\$ -	\$ 70,736.49	\$ 13,961.11	\$ -	\$ 507,516.46
<b>YEAR TO DATE TOTALS</b>	<b>\$ 2,391,260.60</b>	<b>\$ 1,173,020.67</b>	<b>\$ 275,032.70</b>	<b>\$ 79,816.73</b>	<b>\$ 863,390.50</b>	<b>\$ 556,769.17</b>	<b>\$ -</b>	<b>\$ 556,769.17</b>	<b>\$ 89,902.09</b>	<b>\$ 3,610.79</b>	
<b>YTD PERCENTAGE OF REVENUE</b>		<b>49.05%</b>	<b>11.50%</b>	<b>3.34%</b>	<b>36.11%</b>	<b>23.28%</b>	<b>0.00%</b>	<b>23.28%</b>	<b>3.76%</b>	<b>0.15%</b>	
<b>YTD PERCENTAGE OF NET REVENUE</b>								<b>64.49%</b>			



Payor Aging by posting date - Posted as of December 31st 2019

Name	CurrentBalance	Age31_60	Age61_90	Age91_120	AgeOver120	TotalBalance	Credit	Unapplied
AARP - AARP / 36273	\$0.00	\$160.05	\$0.00	\$0.00	\$0.00	\$160.05	(\$155.03)	\$0.00
AARP MCR COMP SEC HORZ / 87726	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00
AMA Insurance Agency / PAPER	\$0.00	\$158.53	\$0.00	\$0.00	\$0.00	\$158.53	\$0.00	\$0.00
Blue Cross - Blue Cross Indemnity / BC001	\$21,606.00	\$0.00	\$3,895.00	\$0.00	\$18,511.26	\$44,012.26	(\$3,357.00)	(\$3,822.60)
Blue Shield - California / BS001	\$4,013.00	\$0.00	\$1,630.00	\$4,490.00	\$97.57	\$10,230.57	\$0.00	\$0.00
Blue Shield FEP / BS001	\$4,985.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,985.00	\$0.00	\$0.00
CCPN - CCPN / CCPN1	\$4,935.00	\$10,997.00	\$0.00	\$0.00	\$4,775.05	\$20,707.05	(\$741.03)	(\$428.08)
Cencal - Cencal MCal SLO / CEN01	\$20,373.00	\$10,259.00	\$0.00	\$3,010.00	\$0.00	\$33,642.00	\$0.00	\$0.00
CHAMPVA / 84146	\$0.00	\$0.00	\$0.00	\$0.00	\$798.27	\$798.27	\$0.00	\$0.00
CIGNA / 62308	\$3,553.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,553.00	\$0.00	\$0.00
DIGNITY HEALTH / PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$4,089.00	\$4,089.00	\$0.00	\$0.00
FARMERS INSURANCE / PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$3,822.60	\$3,822.60	\$0.00	\$0.00
First Choice Medical Group / FCMG1	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00
GOLD COAST HEALTH PLAN	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
Health Net PPO / 95567	\$163.10	\$146.33	\$0.00	\$0.00	\$3,837.30	\$4,146.73	\$0.00	(\$251.23)
IEHP MEDI-CAL HMO / 33070	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	\$0.00	\$0.00
Kaiser EMI / KS003	\$5,573.00	\$11,007.00	\$0.00	\$250.00	\$3,191.30	\$20,021.30	\$0.00	\$0.00
KEY MEDICAL GROUP MCR ADV / IP083	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
LA CARE HEALTH PLAN / PAPER	\$0.00	\$4,857.00	\$0.00	\$0.00	\$0.00	\$4,857.00	\$0.00	\$0.00
Medi-Cal - Medi-Cal / MC051	\$14,501.00	\$9,276.00	\$13,900.00	\$210.00	\$1,260.00	\$39,147.00	(\$143.77)	(\$205.42)
Medicare - Medicare Noridian JE Part B / MR001	\$125,613.00	\$10,052.00	\$0.00	\$0.00	\$6,882.00	\$142,547.00	\$0.00	\$0.00
Mutual of Omaha / 71412	\$0.00	\$161.57	\$0.00	\$0.00	\$0.00	\$161.57	\$0.00	\$0.00
Partnership Health Plan / PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00
Physicians Choice Med Grp	\$0.00	\$0.00	\$4,255.00	\$0.00	\$1,500.00	\$5,755.00	\$0.00	\$0.00
Scan Health Plan / PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00
STATE COMP INS FUND / PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$2,400.00	\$2,400.00	\$0.00	\$0.00
State Farm / PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$3,893.50	\$3,893.50	\$0.00	\$0.00
SUTTER HEALTH / PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
TRICARE WEST - TRICARE CLAIMS DEPT / CH003	\$514.62	\$5,666.05	\$0.00	\$0.00	\$4,071.00	\$10,251.67	\$0.00	\$0.00
United Healthcare / 87726	\$0.00	\$625.00	\$0.00	\$0.00	\$4,545.00	\$5,170.00	(\$149.96)	(\$847.06)
United HealthCare MCR ADV / 87726	\$5,347.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,347.00	\$0.00	\$0.00
UNITY HEALTH INS / 66705	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
USAA / 74095	\$0.00	\$161.57	\$0.00	\$0.00	\$0.00	\$161.57	\$0.00	\$0.00
VA Fee Basis Prog / 11215	\$0.00	\$0.00	\$0.00	\$0.00	\$3,531.10	\$3,531.10	\$0.00	\$0.00
ZURICH AMERICAN INS / PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$4,281.70	\$4,281.70	\$0.00	\$0.00
<b>Insurance AR Totals</b>	<b>\$211,176.72</b>	<b>\$63,527.10</b>	<b>\$23,680.00</b>	<b>\$7,960.00</b>	<b>\$83,586.65</b>	<b>\$389,930.47</b>	<b>(\$4,546.79)</b>	<b>(\$5,554.39)</b>
Bill Patient	\$9,392.00	\$11,854.99	\$15,318.53	\$6,854.04	\$74,166.43	\$117,585.99	(\$644.90)	(\$1,228.52)
<b>Grand AR Totals</b>	<b>\$220,568.72</b>	<b>\$75,382.09</b>	<b>\$38,998.53</b>	<b>\$14,814.04</b>	<b>\$157,753.08</b>	<b>\$507,516.46</b>	<b>(\$5,191.69)</b>	<b>(\$6,782.91)</b>

## **Cambria Community Healthcare District Committee Composition for Calendar Year 2020**

### **Executive Committee (Ad Hoc)**

Iggy Fedoroff, Chair  
Bill Rice, Member

### **Finance Committee (Standing)**

Bill Rice, Chair  
Iggy Fedoroff, Member

### **Property and Facilities Committee (Standing)**

Barbara Bronson Gray, Chair  
Miguel Hernandez, Member  
Mel McColloch, Community Member

### **Grants Committee (Standing)**

Laurie Mileur, Chair  
Bill Rice, Member

### **Healthcare Advocacy and Outreach Committee (Standing)**

Miguel Hernandez, Chair  
Barbara Bronson Gray, Member

Committee Chairs are encouraged to add community members as deemed necessary to carry out the work of their committee. I thank each Director for stepping up to chair these committees. I have not renewed the Communications Committee as it was of marginal utility.

Please schedule meetings starting in January and remember meetings must be properly coordinated with Mike who will assure committee meetings do not overlap and noticed to the public 24 hours or more in advance. Simone stands ready to provide such notice once chairs provide her with the date, time, place and agenda.

December 20, 2019

*Iggy Fedoroff*

President, CCHD BoD

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors AGENDA NO. E.1

**FROM:** Bill Rice, Finance Committee Chair

**BOARD MEETING DATE:** January 15, 2020

**AGENDA DESCRIPTION:** Mid-year budget review for Board consideration and possible adoption.

**RECOMMENDATION(S):** Board adoption of mid-year budget review as noted.

**FISCAL IMPACT:**

**DISCUSSION:**

**Attachments:**

BOARD ACTION: Date of Vote:

UNANIMOUS: \_\_\_\_

FEDOROFF\_\_\_\_ RICE\_\_\_\_ GRAY\_\_\_\_ MILEUR\_\_\_\_ HERNANDEZ\_\_\_\_

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors AGENDA NO. E.2

**FROM:** Michael McDonough, Administrator

**BOARD MEETING DATE:** January 15, 2020

**AGENDA DESCRIPTION:** Monterey County South Valley Zone ambulance service cost evaluation for Board consideration and possible approval of rate changes.

**RECOMMENDATION(S):** Board adoption of a new AMR contract, once negotiated by the Administrator, at the prior contracted base rate for service, with an exception clause for any call that runs past 6 hours duration. An additional fee of \$148 per hour would be included to cover potential overtime cost.

**FISCAL IMPACT:** Potential for a slight increase in revenue for protracted Monterey responses.

**DISCUSSION:** The amount that a call in Monterey County costs the district has been examined and estimated. These figures are based on estimates of the highest paid EMT and Paramedic and the use of a maximum amount of medication/supplies on call.

1. Cost breakdown of a ambulance for average six hour call including transport to French Hospital (which is the furthest hospital):
  - a. Employee Cost
    - i. Paramedic: \$206.82
    - ii. E.M.T.: \$127.26
    - iii. Work Comp for both employees: \$72.00
  - b. Unit Cost
    - i. Insurance for the unit: \$3.50 per day
    - ii. Wear for the unit (tires, oil, coolant, brakes): \$20.00
    - iii. Gas: \$53.25 (rough amount at \$3.95 x 15 gallons average for amount used)
  - c. Supplies used
    - i. EKG, IV, Medications: \$400.00 (this is very high amount and included some of the most expensive medication that could be utilized.
2. Total of all the items listed above is \$882.83. There are currently no full-time employees that are at the cost listed above. The highest possible cost was figured into the amount. This equates to a unit cost of \$148 per hour.
3. CCHD currently charges \$1500.00 to AMR for any call that we respond to in Monterey County. This includes any call that an ambulance is dispatched to even if the unit is canceled in route to the call, on scene with no patient contact, or transporting. The District makes a rough profit of \$617.17 with every call that happens and is a transport or not. If the Patient is transported, then the District collects the \$1500.00 plus whatever payment is received by the District from the patient and insurance.
4. The impact to the District with respect to coverage within the District's normal area of responsibility is of concern. With some of these responses lasting a protracted time, the need to hold over the 12-hour unit for coverage or call in off-duty personnel would result in additional overtime costs. While infrequent, it may detract from the amount of residual fee after the event.

**Attachments:** Current AMR MOU.

**BOARD ACTION:** Date of Vote:

**UNANIMOUS:** \_\_\_

**FEDOROFF**\_\_\_ **RICE**\_\_\_ **GRAY**\_\_\_ **MILEUR**\_\_\_ **HERNANDEZ**\_\_\_



## SUBCONTRACTOR AGREEMENT

**THIS SUBCONTRACTOR AGREEMENT** is made between the American Medical Response West ("AMR") and Cambria Community Healthcare District (the "Subcontractor") set out on the signature page of this Agreement. This Agreement is effective as of the Commencement Date as defined in Schedule "A".

**WHEREAS**, AMR on occasion needs subcontractors to provide medical transportation, non-medical transportation ambulance, paratransit and wheelchair services to AMR customers in various locations;

**WHEREAS**, AMR wishes to retain Subcontractor to perform certain tasks in furtherance of this effort as set forth in this Agreement; and

**WHEREAS**, Subcontractor wishes to perform, and is capable of performing such tasks upon request by AMR.

**NOW THEREFORE**, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

- 1. Provision of Services.** Subcontractor will provide the transportation services described in Schedule "A" hereto (the "Services") to patients ("Patients") of AMR's customers on the conditions, if any, described in Schedule "A" and in the service area(s) described in Schedule "A" (the "Service Area"), only when and as requested by AMR.
- 2. Compliance with Laws.** The parties will comply in all material respects with all applicable federal and state laws and regulations, including the federal Anti-kickback statute. Subcontractor's vehicles will conform to applicable state regulations and be duly licensed for the transportation of Patients. All Subcontractor personnel staffing vehicles that provide the Services will be licensed or certified as required by applicable law.
- 3. Term.** The initial term of this Agreement shall be one year, commencing on the

Commencement Date set out in Schedule "A" hereof, and this Agreement shall automatically renew for subsequent one-year periods thereafter, subject to the termination rights herein. The initial term and all renewal periods shall be cumulatively referred to as the "Term".

- 4. Termination.** Each party may terminate this Agreement: (a) at any time without cause and at its sole discretion upon sixty (60) days written notice to the other party; or (b) upon the material breach of this Agreement by the other party if such breach is not cured within thirty (30) days of written notice thereof to the other party. Notwithstanding the foregoing, AMR may terminate this Agreement immediately upon: (i) the failure of Subcontractor to respond to requests by AMR for the provision of Services to Patients within the Service Area or (ii) following Subcontractor's loss or suspension of licensure necessary for the provision of the Services or reduction or loss of Subcontractor's insurance coverage.
- 5. Scheduling of Services.** AMR shall request any and all Services to be provided by Subcontractor pursuant to this Agreement. The AMR Communications Center shall contact the Subcontractor's Communications Center to determine the closest resource to the request for Services. When it is determined by AMR that the Subcontractor is the closest resource to the Services request, the AMR dispatcher will transfer all pertinent call information to the Subcontractor's dispatcher for immediate response. Subcontractor shall dispatch immediately and provide AMR with a reasonable estimate of arrival time on-scene. In the event the Subcontractor's communications center receives a request from a source other than AMR, the subcontractor's communications center shall dispatch Subcontractor immediately.
- 6. No Utilization Obligation.** AMR does not guarantee any level of utilization of Subcontractor and AMR is under no obligation to utilize Subcontractor for any Services.

7. **Standards for Services.** Subcontractor represents and warrants that (a) any and all Services shall be provided in accordance with prevailing industry standards of quality and care applicable to the Services provided; and (b) any and all Services rendered shall be performed in a good and workmanlike manner.
8. **Response Fee.** In consideration of Subcontractor's availability and deployment of resources in the Service Area, AMR shall pay Subcontractor the sum of one thousand Five Hundred dollars (\$1,500.00) per request for all Services. AMR shall pay Subcontractor within thirty (30) days of receipt of Subcontractor the invoice. For responses received without AMR notification, the subcontractor shall include with their billing statement, validation of the request from the San Luis Obispo Emergency Medical Services Agency.
9. **Compensation and Billing.** Provider shall be responsible for all Patient and third party billing, and agrees that the rates to be billed shall comply with applicable laws. The Subcontractor shall bill all Patients at rates that do not exceed the Monterey County published rates.
10. **Record Retention.** Subcontractor will retain books and records respecting Services rendered to Patients for the greater of ten (10) years or the time periods required under all applicable laws (including the requirements of the Secretary of Health and Human Services ("HHS")) and allow access to such books and records by duly authorized agents of the Secretary of HHS, the Comptroller General and others to the extent required by law.
11. **Audit Rights.** Subcontractor shall, within a reasonable amount of time after written notice from AMR provide representatives of AMR or the U.S. Government (as specified in the notice), with access to all records, documents, fiscal and accounting data, and other information (whether in paper form, microform, electronic media or other form) that relate to this Agreement. This obligation of Subcontractor shall survive for a period of three (3) years following final payment under this Agreement or until such later time as required under applicable law and regulation.
12. **Indemnity.** Each party will indemnify and hold the other party harmless from and against liability claims resulting from or alleged to result from any negligence or willful misconduct of the indemnifying party related to the performance of this Agreement.
13. **Insurance.** Subcontractor currently maintains and will maintain during the Term of this

Agreement liability insurance policies for claims that may be made against Subcontractor arising out of the Services under this Agreement. Subcontractor shall maintain comprehensive general and automobile liability coverage with limits no less than \$1,000,000.00 per occurrence and \$1,000,000.00 annual aggregate. Subcontractor shall maintain medical professional liability coverage with limits no less than \$1,000,000.00 per occurrence and \$3,000,000.00 annual aggregate and workers' compensation insurance in the statutory required amounts. Subcontractor shall cause AMR and, upon request, any AMR customer to be added as an additional insured to all such policies. Subcontractor shall provide to AMR upon execution of this Agreement certificates of insurance evidencing coverage. Coverage shall not be changed or modified without at least thirty (30) days prior written notice to AMR. Further, Subcontractor's insurance shall be primary in the event of any claim resulting from Services provided by Subcontractor and shall be exhausted in full prior to any contribution from any other source. Subcontractor shall also be solely responsible for any and all damages or repairs to its owned, leased or contracted vehicles used in providing Services under this Agreement.

14. **Notices.** Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows, with notice deemed given as indicated: (a) by personal delivery, when delivered personally; (b) by overnight courier, upon written verification of receipt; (c) by facsimile transmission, upon acknowledgment of receipt of electronic transmission; or (d) by certified or registered mail, return receipt requested, upon verification of receipt. Notice shall be sent to the following addresses:

**IF TO SUBCONTRACTOR:**

Cambria Community Healthcare District  
2535 Main Street  
Cambria, CA 93428-3407

**IF TO AMR:**

General Manager  
American Medical Response  
P.O Box 1953  
Marina, CA 93933

With Mandatory Copy to:

Legal Department  
American Medical Response, Inc.  
6200 South Syracuse Way, Suite 200  
Greenwood Village, Colorado 80111

15. **Confidentiality.** All information with respect to the operations and business of a party (including but not limited to the rates charged hereunder) and any other information considered to be and treated as confidential by that party gained during the negotiation or Term of this Agreement will be held in confidence by the other party and will not be divulged to any unauthorized person without prior written consent of the other party, except for access required by law, regulation and third party reimbursement agreements. The obligations under this section shall not apply to information which (a) at the time of disclosure is in the public domain or, after disclosure, enters the public domain other than by breach of this Agreement; or (b) is already in the possession of the recipient at the time of disclosure and is not acquired from the other Party; or (c) is later received on a non-confidential basis from a third Party having the right to impart such information; or (d) is independently developed by the recipient's employees who did not have access to such information in connection with this Agreement.
16. **HIPAA Compliance.** Each party shall comply with the privacy provisions of the *Health Insurance Portability and Accountability Act of 1996* and the regulations thereunder ("HIPAA"), and with such other requirements of HIPAA that may become effective during the Term. All patient medical records shall be treated as confidential so as to comply with all state and federal laws.
17. **Relationship.** In the performance of this Agreement, each party shall be, as to the other, an independent contractor, and neither party shall have the right or authority, express or implied, to bind or otherwise legally obligate the other. Nothing contained within this Agreement shall be construed to constitute either party assuming or undertaking control or direction of the operations, activities or medical care rendered by the other. As to either party's employees, nothing contained herein shall be construed in such a manner as to give effect to the notion that either party shall in anyway assume responsibility for the oversight or provision of the other party's employee benefits, including but not limited to the payment of wages, provision of health insurance, or any and all other commonly accepted benefits of employment.
18. **Compliance Program and Code of Conduct.** AMR has made available to the Subcontractor a copy of its Code of Conduct, Anti-kickback policies and other compliance policies, as may be changed from time-to-time, at AMR's web site, located at: [www.amr.net](http://www.amr.net), and the Subcontractor acknowledges receipt of such documents. AMR warrants that its personnel shall comply with AMR's compliance policies, including training related to the Anti-kickback Statute.
19. **Non-Exclusion.** Each party represents and certifies that neither it nor any practitioner who orders or provide Services on its behalf hereunder has been convicted of any conduct that constitutes grounds for mandatory exclusion as identified in 42 U.S.C. § 1320a-7(a). Each party further represents and certifies that it is not ineligible to participate in Federal health care programs or in any other state or federal government payment program. Each party agrees that if DHHS/OIG excludes it, or any of its practitioners or employees who order or provide Services, from participation in Federal health care programs, the party must notify the other party within five (5) days of knowledge of such fact, and the other party may immediately terminate this Agreement, unless the excluded party is a practitioner or employee who immediately discontinues ordering or providing Services hereunder.
20. **Background Investigation.** Subcontractor warrants and represents that it has performed a background investigation on employees that provide patient care Services or drive vehicles. The investigation report includes the following:
- Social Security Number Verification
  - Criminal Search (7 years or up to 5 criminal searches)
  - Employment Verification to include reason for separation and eligibility for re-employment for each employer for 7 years
  - OIG List of Excluded Individuals/Entities
  - Sex Offender Registry
  - GSA List of Parties Excluded from Federal Programs
  - Department of Motor Vehicle Driving History
  - State and Local Licensure Verification
  - Drug Screen
- Upon request and from time-to-time, Subcontractor shall provide AMR with a continuing certification.
21. **Referrals.** It is not the intent of either party that any remuneration, benefit or privilege provided for under this Agreement shall influence or in any way be based on the referral or recommended referral by either party of patients

to the other party or its affiliated providers, if any, or the purchasing, leasing or ordering of any services other than the specific services described in this Agreement. Any payments specified herein are consistent with what the parties reasonably believe to be a fair market value for the services provided. Subcontractor represents and warrants that the rates and pricing that it has accepted do not place it in violation of any federal or state anti-kickback statute.

22. **Other.** During the term of this Agreement and for a period of six (6) months following termination of this Agreement: Subcontractor shall not provide transportation services to any AMR customer that Subcontractor has rendered Services to under this Agreement, either directly or through a network of providers or intermediary other than AMR; or (ii) solicit any such AMR customer to obtain transportation services from Subcontractor either directly or through such other network or intermediary in the Service Area.
23. **Equal Employment Opportunity.** If the provisions of Executive Order 11,246 are applicable to this Agreement, the parties incorporate the equal employment opportunity clause set forth in 41 C.F.R. part 60-1. If the provisions of Executive Order 13,201 are applicable to this Agreement, the parties

incorporate the equal employment opportunity clause set forth in 29 C.F.R. part 470.

24. **Miscellaneous.** This Agreement (including the Schedules hereto): (a) constitutes the entire agreement between the parties with respect to the subject matter hereof, superseding all prior oral or written agreements with respect thereto; (b) may be amended only by written instrument executed by both parties; (c) may not be assigned by either party without the written consent of the other party, such consent not to be unreasonably withheld; (d) shall be binding on and inure to the benefit of the parties hereto and their respective successors and permitted assigns; (e) shall be interpreted and enforced in accordance with the laws of the state where the Services are performed, without regard to the conflict of laws provisions thereof, and the federal laws of the United States applicable therein; (f) may be executed in several counterparts (including by facsimile), each of which shall constitute an original and all of which, when taken together, shall constitute one agreement; (g) shall not be effective until executed by both parties; and (h) this Agreement shall modify or effect AMR's exclusivity as established by its Monterey County Ambulance Services Agreement dated January 30, 2010. In the event of a conflict between this Agreement and any Schedule hereto, the terms of this Agreement shall govern.

IN WITNESS WHEREOF, the parties have hereto executed this Agreement.

**American Medical Response West**

By: \_\_\_\_\_  
Douglas E. Petrick, General Manager

**Cambria Community Healthcare District**

By:  1/23/18

Print Name: Robert Sayers

Print Title: Administrator



## SCHEDULE "A"

### **I. Transportation Services**

If checked, Subcontractor shall provide the following transportation services (the "Services"):

"Advanced Life Support" or "ALS" emergency medical response;

### **II. Service Area:**

Services shall be provided in and around the "South Valley Zone" the boundaries of the South Valley Zone are defined as: HWY 1 north from the County line to Plaskett Ridge Rd intersection, or further north on HWY 1 in cases of road closure due to landslides or other causes if available. Any other locations as may be agreed upon by the parties.

### **III. Commencement Date**

The Commencement Date referred to in Section 3 of this Agreement shall be: January 1, 2018.

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors AGENDA NO. E.3

**FROM:** Michael McDonough, Administrator

**BOARD MEETING DATE:** January 15, 2020

**AGENDA DESCRIPTION:** Board consideration for a new community healthcare needs survey.

**RECOMMENDATION(S):** Board to direct Administrator and Advocacy Committee to explore distributing a community healthcare needs survey and reporting results.

**FISCAL IMPACT:** Cost of survey distribution to be established, based on method.

**DISCUSSION:** The value of community survey data would be measured not only in interest in District activities and continued healthcare mission, but in assisting the District Administrator in assessing potential needs and committee projected planning.

**Attachments:**

BOARD ACTION: Date of Vote:

UNANIMOUS: \_\_\_\_

FEDOROFF\_\_\_\_ RICE\_\_\_\_ GRAY\_\_\_\_ MILEUR\_\_\_\_ HERNANDEZ\_\_\_\_

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors AGENDA NO. E.4

**FROM:** Laurie Mileur, PhD

**BOARD MEETING DATE:** January 15, 2020

**AGENDA DESCRIPTION:** Assistance to Firefighters - FEMA Grant Application Approval

**RECOMMENDATION**

AFG-FEMA grant applicaiton request funds of \$238,477 to purchase power-lift cots/loading systems for our four-ambulance fleet as well as replacement of two aging EKG monitors. An additional \$20,000 is requested to purchase extended service plans (4 to 6 years depending on the equipment) for requested equipment resulting in an estimated ten-year service life. As CCHD financial constraints prevents acquisition of essential emergency medical equipment in the near future, external funding sources such as Federal grants offer a potential solution for the acquisition of needed medical equipment.

Therefore, the Grants and Awards Committee recommends CCHD Board approval of the AFG-FEMA grant application.

**FISCAL IMPACT**

If funded, CCHD must match 5% of the grant award, a maximum of \$12,924. Funds would be awarded in Fall 2020.

**DISCUSSION**

An extensive review of operational needs identified this equipment (power-lift cot/loading systems, and EKG monitors) needed to 1 ) improve employee safety and 2) assure continued delivery of optimal emergency medical care to our community. This emergency medical field equipment aligns with 2020 AFG funding priorities. The AFG application has been completed and is attached for Board review and approval. The Notice of Funding Opportunity for this grant was not open as of January 7, 2020, however it is expected no later than January 31, 2020 and we need Board approval in order to submit a timely grant application.

**Attachments:** AFG-FEMA Grant Application

*BOARD ACTION: Date of Vote:*

*UNANIMOUS:* \_\_\_

*GRAY\_\_\_ MILEUR\_\_\_ FEDOROFF\_\_\_ RICE\_\_\_ HERNANDEZ\_\_\_*

## Section 1. Project Narrative

Joe, age 35 and a veteran paramedic with the Cambria Community Healthcare District (CCHD), suffered a spinal injury during patient handling using a manual lift cot. This injury caused permanent disability with life-long impact to Joe's health, livelihood, and financial stability. Further, loss of this experienced professional forced overtime for full-time crew and reliance on less experienced part-time crew for shift coverage. Overtime pay and other unexpected costs had significant impact on the CCHD's short-and long-term financial health. To date injury-related medical care, disability, and insurance costs exceed \$500,000 and will continue to accumulate the remainder of Joe's life.

Musculoskeletal injuries, such as Joe's, account for 20% of injuries reported by EMS personnel (CDC, 2018). These injuries are linked to patient handling activities, often involving heavy manual lifting during transfer and repositioning of patients. Power-lift cots and their loading systems lower Injury risk associated with patient handling. Acquisition of power lift units to standardize equipment across our fleet will lower the risk of injuries like Joe's to our ambulance crew.

In addition to our commitment to crew safety the CCHD adheres to a policy of on-going improvement in patient care delivery. Cardiac disease accounts for 55% of transports due to the high percentage of senior residents in our community. 12-lead EKG with automated external defibrillation (AED) were acquired in 1982 with immediate improvement in patient outcomes. EKG is obtained on-scene for all medical calls and throughout prehospital transports with real-time signal transmission to the receiving hospital. EKG monitors, purchased in 2009 for our 2 front-line ambulances, need replacement to ensure the continued delivery of the best emergency medical care to the community we serve.

The CCHD completed a comprehensive assessment of our ambulance operation with the goal of identifying ways to improve our level of emergency medical service and crew safety. We have determined that the purchase of power-lift units and 12-lead EKG monitors the best solution to achieve this goal and aligns with the NOFO as a high priority. Therefore, the CCHD respectfully requests funding assistance to support the purchase of:

- 1) 3 power lift cots, an upgrade kit for 1 existing power cot, and 4 power loading systems to fully equip our 2 front-line and 2 back-up ambulances.
- 2) 2 EKG monitors to replace units that are at the end of their service life.

The cost of the project is \$238,477. The power-cot/loading system request is \$163,425; power-lift cots are \$20,502 each, power-loading systems are \$24,924

each, and \$2223 to upgrade an existing power cot to accommodate the power lift system. The 12-lead EKG request is \$75,052 as each unit costs \$37,526. We have evaluated the different types of systems available with bid specifications prepared and ready to implement.

All equipment and their components are under warranty for 2-3 years. Afterwards manufacturer extended service plans, an 2019 NOFO priority, ensure equipment longevity with the cost (\$16,976 + EKG included in the contracts section of the application. The manufacturer provides new system training at no cost. Re-fresher and new hire education is led by employees who have received instructor training. Replacement costs are covered through the procurement process by including a power-lift unit and EKG monitor with every new ambulance purchased as part of the unit specifications.

## Section 2. Cost/Benefit Analysis

### Power-Lift Cots and Power Loading Systems:

Our agency needs the requested power-lift units to minimize the risks of overexertion or repetitive lifting musculoskeletal injuries to our ambulance crew members. The long-term benefits of the power lift units reduce injury risk to our crew leading to longer careers. As well fewer long-term medical claims, insurance cost, and disability claims lower long-term operational costs. The equipment request supports the CCHD's mission and addresses our most common injury risk. Acquisition of the requested power lift units provide direct benefit by ensuring safer patient transport while mitigating historical cause of spinal injury risk associated with manual lift stretchers.

The equipment is used twice for every call requiring ambulance transport. With 620 transports per year two units are used constantly while the other power lift units are housed in the back-up ambulances. This reflects the greatest frequency of use for any equipment with the exception of the ambulance itself.

We believe this is a cost-effective solution considering the amount of use and potential for musculoskeletal injury and lifelong disability. Our extensive research confirms that we have found the optimal solution to lower injury risk from patient handling and transport by our funding request for power lift units. All of the requested funds will be spent on equipment purchase and installation. No Administrative or overhead costs are requested. The power lift units are easily moved to replacement ambulances extending their service life and their benefit to our ambulance crew and the community we serve.

Cost per capita based on expected service lifespan, 10 years is \$163,477 divided by (7,200 residents x 10 years) = \$2.27.

According to the Spinal Injury Association the average cost of a moderate spinal injury is \$2.2 million with costs during the first year alone exceeding \$739,000. A comparison of first year spinal injury to equipment funding costs (\$739,000 divided by \$163,477) reveals a potential 4.5-fold benefit from power-cot/loading systems over the cost of just one spinal injury.

In addition to enhanced crew safety these power lift units allow for less staffing on calls by reducing the number of crew members needed to lift patients.

### 12-Lead EKG Monitors

Our agency needs the requested EKG monitors to replace 2 aging units that have reached the end of their service lifespan. Replacement provides an immediate benefit to patients by providing state-of-the-art equipment with faster EKG signal transmission for field diagnosis and ongoing monitoring by the receiving facility during prehospital transport. Long term benefits include decreased risk of equipment failure and need for costly repairs. EKG is included as part of initial vital sign assessment for emergency medical calls and for patients needing prehospital transports which average 770 and 620, respectively, each year. This represents the third highest frequency of equipment use other than the ambulances or cots themselves.

Cost per capita based on expected service lifespan, 10 years, is \$75,052 divided by (7,200 x 10 years) = \$1.04.

This cost is minimal when considered against the risk of equipment failure delaying diagnosis of cardiac injury or ischemia with serious, potentially fatal, outcomes.

### Section 3. Statement of Effect

The upgrade to power lift cot systems from manual cots and replacement of aging EKG monitors: 1) improves the service the CCHD provides to its customers and 2) establishes a safer working environment for our ambulance crew.

Our ambulance service performs 620 transports annually. Each cot use requires multiple lifts during each transport and, importantly, a potential employee injury. Power-lift systems lessen injury risk by reduction of load and number of times needed to lift the patient. Power- lift cots have a wider base for increased cot stability and a lift capacity of 700 lbs. vs. a 500 lb. limit for manual cots. Manual

cots require crew members to manually raise and push the cot into the ambulance. This generates enormous back strain with a high injury risk due to increased weight, uneven ground terrain and footing in order to align the cot with loading hardware.

Power lift cots also improve the patient experience. The wider base enhances stability when in the raised position and the wider mattress is more comfortable for larger patients. The power lift system uses a constant speed to raise and lower the cot avoiding jerky motions common to manual lifting. The power loading system facilitates a smooth transfer of the patient to and from the ambulance. The device attached to the cot and ambulance locks the cot securely in place. Overall patient discomfort is lessened with any fear of being dropped or jerky movements eliminated.

Provision of power-lift cots and power-loading systems offer significant benefits: 1) crew are able to perform their job functions with less injury risk, and in turn, protect their overall quality of life and 2) our operations budget avoids devastating costs that a single serious spinal injury can cause.

EKG is obtained as part of the initial field assessment for all medical calls per county-wide EMSA protocol. On average EKG field diagnosis is performed on 770 medical calls each year of which 620 receive continuous EKG monitoring during transport.

EKG shows the heart's electrical activity as it goes from depolarization to repolarization. The EKG monitor shows the heart's activity as waveforms which aid in the identification of rhythm dysfunctions indicating cardiac injury or ischemia. Rapid diagnosis and perfusion are key to limiting further heart damage and improved outcome. This is especially true for acute ST-elevated myocardial infarction (STEMI). Field diagnosis of STEMI allows our EMS crew to triage patients to and communicate with the appropriate facility. STEMI patients commonly present with chest pain, however, 20% of acute MI patients, especially women, present with a variety of other symptoms. EKG can also evaluate pacemaker function, medication effects, dehydration, and provide a baseline for future patient assessment. Our standard of practice includes EKG as part of the initial patient assessment for all medical responses.

Replacement of aging equipment with state-of-the art 12-lead EKG monitors offers significant benefits: 1) ensures identification and treatment of cardiac events improving patient outcomes and 2) avoids costly repair of existing EKG units.

Should this request for funding assistance be denied we will continue to give the best emergency medical care possible. We will repair EKG units although parts are costly and hard to find. Further, we will not be able to reduce musculoskeletal injury risk due to patient handling activities.

#### Section 4. Financial Need

For Fiscal Year (FY)2018 ending June 30, 2018 the Cambria Community Healthcare District (CCHD)'s total revenue was \$1,730,497 with \$1,406,688 or 81.3% allocated for personnel salaries and benefits. In FY 2019 these numbers were \$1,733,500, 81,268,049, and 73.1%; in FY 2020 they are projected to be \$1,725,024; \$1,334,058; and 77.4%. This data confirms little change to the CCHD's annual revenue but also reflects cost-saving steps taken in calendar year 2018 to end deficit spending. These steps included the elimination of one 12-hour nighttime ambulance shift along with the elimination of Board of Director stipends. Despite these cuts the CCHD faces ongoing struggles to cover the cost of necessary expenses (fuel, maintenance, repairs, etc.) that substantially consume funds. Additional salary and benefits reductions would be difficult, if not impossible, therefore, operational equipment and supplies have suffered proportionally greater cuts. The consistent lack of excess funds to purchase and replace emergency medical transport equipment mandates the continued use of equipment that is now at the end of its service life.

The CCHD-owned medical building, constructed in 1968, houses the ambulance station and administrative offices. Deferred building maintenance over several years due to budget constraints must now be addressed. The estimated \$550,000 repair and replacement costs leave no room in the 5-year projected budget to purchase new safety or life-saving equipment.

The CCHD's primary mission is to provide emergency medical and ambulance transport service for our residents. Ambulance transport fees comprise 32% of annual revenue with reimbursement rates limited by our high percentage of residents age 65 or older (31.2% versus 13.1% entire U.S., 2010 Census Data). Medicare is the primary insurer for 60% of all ambulance transports with an average reimbursement rate of \$506 for the past 4 years. Medicaid pays at a lower rate and accounts for an additional 10% of transported patients. Given our high percentage of senior residents significant increases in ambulance transport revenue is highly unlikely.

General property tax and a special assessment fee account for 61% of CCHD annual revenue. The County of San Luis Obispo determines tax rate increases using a CPI that averages 3% per year which does not keep pace with operational costs and has restricted spending. A 2001 new construction moratorium to conserve water resources has prevented not only population growth but expansion of our tax base. A 2018 ballot initiative to raise the special



assessment fee to support facility renovation and the purchase of capital equipment failed to achieve 67% majority approval and did not pass.

To address our significant financial needs, the CCHD is seeking support from other sources including donations, grants, and foundations understanding it is a competitive, on-going process.

The CCHD Bylaws require Board of Director approval for grant application and submission as well as any grant-related matching funds. Approval of 5% matching funds should this AFG request receive funding was obtained by resolution on January 15,2020.

## Section 5. Additional Information

The Cambria Community Healthcare District (CCHD), established in 1947, is a publicly-funded agency that provides emergency medical and ambulance services to 7,200 residents and over 1 million annual visitors. The district boundaries encompass a 810 square mile area along the rugged central coast of California. Financial and policy oversight is provided by a locally-elected five-member board of directors.

Initially staffed by volunteers a full-time crew was hired to provide 24 hr ambulance service in 1976. A second crew was added in 2006 and currently provide 12-hour coverage from 8AM-8PM when call volume is greatest. All ambulances are equipped with advanced life support (ALS) and staffed by 1 paramedic (EMT-P) and 1 emergency medical technician (EMT-1).

Operation oversight is provided county-wide by San Luis Obispo County Medical Services Association, Inc. (EMSA). EMSA provides continuing education and monitors response times, protocol compliance, patient outcomes, and contributes to the NIEMS database. Automatic-aid from local or county fire agencies, in general, provides additional manpower during patient handling or life-saving procedures such as manual chest compressions for cardiac arrest.

Our nearest hospitals are located 25 miles to the east and 32 miles to the south. Prehospital transport times range from 25 minutes for local calls to 2 1/2 hours from rural/ remote areas.

Our remote location necessitates a fleet of 4 fully-equipped ALS ambulances; 2 front-line and 2 back-up units to assure availability during maintenance or repair and unit rotation to prolong service life.

The CCHD's primary mission is to provide the best emergency medical services possible to our community and its visitors. Our geographic area includes the

villages of Cambria and San Simeon, rural agriculture, and the rugged coastline along US Hwy 1. This geographic diversity presents a variety of physical challenges with potential for injury to our ambulance crew. The CCHD is committed to on-going improvement to crew safety. Injury to just one crew member has serious consequence to both the injured crew member as well as the CCHD's immediate and long-term operational costs.

We have demonstrated significant cost/benefit by the integration of 1) power-lift cots with power-loading units over manual cot and 2)) upgrade of aging ECG units.

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors AGENDA NO. E.5

**FROM:** Michael McDonough, Administrator

**BOARD MEETING DATE:** January 15, 2020

**AGENDA DESCRIPTION:** Local Agency Investment Fund (LAIF) Resolution for Board consideration and adoption.

**RECOMMENDATION:** Board adoption of the LAIF Resolution authorizing the current Administrator and Administrative Assistant or their successors, to deposit or withdraw monies in the CCHD LAIF fund and execute any necessary transactions or reports.

**FISCAL IMPACT:** No direct impact other than fund management.

**DISCUSSION:** Our District has had a change in management and staff in recent months. CCHD needs to update the LAIF account #20-40-001 accordingly, including a new or duplicate PIN for online access. The new Administrator and Simone Rathbun as our new Administrative Assistant will both need access to the District's LAIF account for purposes of accountability and reporting. This requires a new Resolution as adopted by the CCHD Board.

**Attachments:** 20-40-001 LAIF Resolution

BOARD ACTION: Date of Vote:

UNANIMOUS: \_\_\_\_

GRAY\_\_\_\_ MILEUR\_\_\_\_ FEDOROFF\_\_\_\_ RICE\_\_\_\_ HERNANDEZ\_\_\_\_



# CAMBRIA COMMUNITY HEALTHCARE DISTRICT

2535 Main Street • Cambria • California 93428 • (805) 927-8304 • Fax (805) 927-0185

State Treasurer's Office  
Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001

December 26, 2019

To whom it may concern,

Our District has had a change in management and staff in recent months. Please update our LAIF account #20-40-001 accordingly, including a new or duplicate PIN for online access.

The previous Administrator and Assistant have retired. I am the new Administrator and Simone Rathbun is our new Administrative Assistant. We will both need access to the District's LAIF account. Please find enclosed the required form and our business cards to verify authenticity of this request.

Thank you for your assistance in this matter.

Take care,

Michael McDonough MSHS NRP

Administrator

[mmcdonough@cambria-healthcare.org](mailto:mmcdonough@cambria-healthcare.org)

(805) 801-0279

Simone Rathbun

Administrative Assistant

[srathbun@cambria-healthcare.org](mailto:srathbun@cambria-healthcare.org)

(805) 927-8304



**California State Treasurer's Office  
Local Agency Investment Fund (LAIF)**

**Authorization for Transfer of Funds**

Effective Date  
12/26/2019

Agency Name  
Cambria Community Healthcare District


LAIF Account #  
20-40-001


Agency's LAIF Resolution # 9-14 or Resolution Date \_\_\_\_\_

**ONLY** the following individuals whose names appear in the table below are hereby authorized to order the deposit or withdrawal of funds in LAIF. **This authorization REPLACES AND SUPERSEDES all prior authorizations on file with LAIF for the transfer of funds.**

Name	Title
Michael McDonough	Administrator
Simone Rathbun	Administrative Assistant

**Two authorized signatures required.** Each of the undersigned certifies that he/she is authorized to execute this form under the agency's resolution, and that the information contained herein is true and correct.

  
 \_\_\_\_\_  
 Signature  
 Michael McDonough  
 \_\_\_\_\_  
 Print Name  
 Administrator  
 \_\_\_\_\_  
 Title  
 805-927-8304  
 \_\_\_\_\_  
 Telephone

  
 \_\_\_\_\_  
 Signature  
 Simone Rathbun  
 \_\_\_\_\_  
 Print Name  
 Administrative Assistant  
 \_\_\_\_\_  
 Title  
 805-927-8304  
 \_\_\_\_\_  
 Telephone

Please provide email address to receive LAIF notifications.

Name	Email
Michael McDonough	mcdonough@cambria-healthcare.org
Simone Rathbun	srathbun@cambria-healthcare.org

**Mail completed form to: State Treasurer's Office  
Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001**

# RESOLUTION

## RESOLUTION OF: Cambria Community Healthcare District (CCHD)

AGENCY  
ADDRESS 2535 Main Street, Cambria CA 93428

AGENCY  
PHONE NUMBER 805-927-8304

**AUTHORIZING INVESTMENT OF MONIES  
IN THE LOCAL AGENCY INVESTMENT FUND**

**WHEREAS**, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the CCHD Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the District.

**NOW THEREFORE, BE IT RESOLVED**, that the CCHD Board of Directors hereby authorizes the deposit and withdrawal of Cambria Community Healthcare District monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

**BE IT FURTHER RESOLVED**, as follows:

Section 1. The following District officers holding the title(s) specified hereinbelow **or their successors in office** are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

Michael McDonough  
Administrator

Simone Rathbun  
Administrative Assistant

  
(SIGNATURE)

  
(SIGNATURE)

Section 2. This resolution shall remain in full force and effect until rescinded by CCHD Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

**PASSED AND ADOPTED**, by the CCHD Board of Directors of San Luis Obispo County of State of California on January 15, 2020 .

Attested by:

Date:

CCHD Board Secretary