



# CAMBRIA COMMUNITY HEALTHCARE DISTRICT

May 20, 2020

## BOARD MEETING AGENDA

The regular meeting of the Cambria Community Healthcare District will be held online:

**Wed, May 20, 2020 1:00 PM - 5:00 PM (PDT)**

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Public comment is invited on any item.

The Cambria Community Healthcare District monthly agenda, packets and minutes are available at the following website: [www.cambria-healthcare.org](http://www.cambria-healthcare.org). Any changes or additions to the agenda will be posted at the District Office and on the District website.

Note that while board members will not engage in dialog with the public during the board meeting, individual members may choose to incorporate an answer to a question posed by the public during their discussion of an agenda item.

# AGENDA

## A) OPENING

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Establishment of a quorum

## B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public wishing to address the Board on matters other than scheduled items may do so when recognized by the President. Comments are limited to a maximum of three minutes per person, per topic. During the course of the meeting, members of the public may also request to speak about any specific agenda item. Presentations are limited to a maximum of three minutes per person.

## C) CONSENT AGENDA

- 1) Approve Minutes from the April 3, 2020 Special Meeting.
- 2) Approve Minutes from the April 15, 2020 Regular Meeting.
- 3) Recognition of EMS Week. SLO County Board Proclamation – Bruce Gibson.

## D) CLOSED SESSION

- 1) Pursuant to Government Code Section 54947.6 Conference with Labor Negotiator & Agency Representative: Mike McDonough and Bill Avery. Employee Organization: SEIU 620.
- 2) Public Employment (Pursuant to Government Code Section 54957(b)(1)) – Appointment of District Legal Counsel

## E) REPORTS

- 1) Operations Report: Tim Benes
- 2) Administrator's Report and Financial Review: Mike McDonough
- 3) Committee Reports
  - a) President's Report: Iggy Fedoroff
  - b) Property & Facilities: Barbara Bronson Gray
  - c) Healthcare Advocacy & Outreach: Cecilia Montalvo

- d) Finance: Bill Rice
- e) Grants: Laurie Mileur
- f) Strategic Planning: Cecilia Montalvo

**F) REGULAR BUSINESS**

- 1) Bylaw change proposal; Media Relations – Iggy Fedoroff
- 2) Primary care project proposal – Cecilia Montalvo
- 3) CalFire ambulance procurement proposal – Barbara Bronson Gray
- 4) COVID-19 testing staffing – Mike McDonough

**G) DECLARATION OF FUTURE AGENDA ITEMS**

**H) ADJOURNMENT**

The next regular meeting of the Board of Directors of the Cambria Community Healthcare District will be held on June 17, 2020, online.



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**  
**APRIL 3, 2020**  
**SPECIAL BOARD MEETING MINUTES**

Due to Coronavirus-19 concerns, this meeting was held via teleconference.

**A) OPENING**

1) Call to order

President Fedoroff called the meeting to order at 2:04 pm.

2) Pledge of Allegiance

Not performed as no flag was present.

3) Establishment of a quorum

Board of Directors members Iggy Fedoroff, Bill Rice, Barbara Bronson Gray, Laurie Mileur and Cecilia Montalvo were in attendance.

Administrator Mike McDonough and Administrative Assistant Simone Rathbun were also present. Also in attendance were John Linn and Bruce Gibson.

**B) PUBLIC COMMENT**

No members of the public spoke.

**C) REGULAR BUSINESS**

In the interest of time, and for the convenience of the two community leaders who called into the teleconference, Director Barbara Bronson Gray motioned that original Agenda Item #1 be discussed last.

Laurie Mileur seconded. Board approved 4/0. (Cecilia Montalvo had not yet connected to the meeting at this point).

1) Discussion regarding the current status of the COVID-19 pandemic, including any shortages and employee issues. Administrator Mike McDonough stated that the crews are now being required to wear masks on all calls. Employees are now being screened at the start of each shift for any fever or respiratory symptoms; there are currently no staffing issues. Administrator McDonough has looked into potential temporary housing options for the employees, should the need arise for any quarantine. The AmbuStat sterilization unit has arrived; we are now waiting for the disinfectant fluids to arrive. There has been a reduction in call volume of late. The County is encouraging that family not be allowed to ride in the ambulance during transports. Discussion was had regarding the need for flexibility and discretion on this issue, in terms of possibly transporting a child, etc. The Community Leaders Forum has been a very helpful tool.

2) The planned change in the FCPP primary care clinic in Cambria was discussed. Director Cecilia Montalvo spoke how Dr. Lewis' practice is being moved to Paso Robles by Tenet. Bruce Gibson spoke regarding his recent discussion with his contact at Tenet, Mark Lisa. Mark Lisa is going to reach out to Jeff Henderson at FCPP. Bruce would like to discuss with them the possibility of either delaying the move, not moving at all, or if a move is made, allowing another provider to occupy that space as soon as possible. John Linn spoke about his concerns regarding having an established physician leave the community. He suspects the decision is coming from Tenet's Corporation in Dallas, and is not a local decision.

Barbara Bronson Gray spoke regarding the importance of maintaining lab draw facilities in Cambria as well. Draft Resolution 13.20 was reviewed and discussed. Director Barbara Bronson Gray motioned that this Resolution be modified as discussed, and approved, Director Bill Rice seconded, Board approved 5/0.

3) Discussion regarding District Bylaws and authorized communication with the media. Discussion was had in regards to speaking for the Board as opposed to speaking directly for one's self. President Fedoroff suggested that this topic be tabled until the regular scheduled April 15<sup>th</sup> Regular Board Meeting, and the Board concurs.

#### **D) DECLARATION OF FUTURE AGENDA ITEMS**

1) Administrator McDonough to give a summary of the Cambria and San Simeon Leaders Forum.

#### **E) ADJOURNMENT**

The meeting was adjourned at 3:22 pm.



# CAMBRIA COMMUNITY HEALTHCARE DISTRICT

## APRIL 15, 2020

### REGULAR BOARD MEETING MINUTES

Due to Coronavirus-19 concerns, this meeting was held via teleconference.

#### **A) OPENING**

- 1) Call to order

President Fedoroff called the meeting to order at 1:00 pm.

- 2) Pledge of Allegiance

Not performed as no flag was present.

- 3) Establishment of a quorum

Board of Directors members Iggy Fedoroff, Bill Rice, Barbara Bronson

Gray, Laurie Mileur were in attendance. Director Cecilia Montalvo connected to the meeting at 1:24 pm.

Administrator Mike McDonough and Administrative Assistant Simone Rathbun

were in attendance. Also in attendance were Michael Calderwood and Jody McDonough.

#### **B) PUBLIC COMMENT**

No members of the public spoke.

#### **C) CONSENT AGENDA**

Consent agenda items 1 through 5 were reviewed. Director Rice motioned that all five agenda items be approved, Director Mileur seconded, Board approved 4/0.

#### **D) REPORTS**

- 1) The Operations Report was given by Tim Benes. Discussion was had regarding the 4x4 Unit, Director Rice suggested we obtain a CarFax on the vehicle and once obtained Director Bronson Gray asked the Property and Facilities Committee be fully briefed. To date, there have been no Covid-19 positive patients transported.

Director Rice inquired as to the number of transports so far in April and Tim discussed the recent decline in call volume. Director Bronson Gray discussed the importance of the community knowing that it's okay to call 911. Mike is to reach out to the community via social media to let them know that all of our ambulances are decontaminated, and they should still not hesitate to call 911 for medical emergencies. Mike to include this topic in the Leaders Forum Meeting on 4/16/2020 as well.

2) The Administrator's Report and Financial Review was given by Mike McDonough. Stimulus monies received: \$15k. Covid-19 measures are all in place; decontamination fogger being using in ambulances and crew quarters; crews wearing personal protective equipment on each call. Wellness testing is also in place for all employees. Covid-19 related Public Assistance Grants are available to help the District with the financial impact of the virus. All costs are being tracked and applications will be submitted. Director Rice spoke regarding the QAF and GEMT payments being made, which is due to the State Auditor finding errors in the 2013/14 cost report that the District filed as the dry runs were not reported.

a) President's Report - Board President Iggy Fedoroff stated nothing to report related to the District however he did give an update as to the Lions prepared food assistance being done for the community.

b) The Properties & Facilities Committee did not meet.

c) The HealthCare Advocacy & Outreach Committee did not meet.

d) The Finance Committee did not meet.

e) The Grants Committee did not meet. Director Mileur did state that FEMA would be notifying Grant applicants in May on the application submitted in March.

f) The Strategic Planning Ad-hoc Committee did not meet. Director Montalvo stated that we do need to follow-up on the strategic planning that was begun before Covid-19.

## **E) REGULAR BUSINESS**

1) Director Bronson-Gray recommended a three-phase Trust Marketing Plan to educate the public about the existence and purpose of the District's 501(c)(3) Trust to help provide additional financial support for critical capital equipment and facility needs. After discussion Director Rice motioned to approve the plan, Director Mileur seconded, Board approved 5/0.

2) Administrator McDonough recommended adopting a new organizational structure in regards to District Operations, adding the position of Operations Supervisor and changing the prior term of Operations "Director" to



Operations Manager. After discussion Director Montalvo motioned to approve, Director Mileur seconded, Board approved 5/0.

3) Director Montalvo and Administrator McDonough spoke about the Cambria/San Simeon Leaders Forum, which is growing each week. They discuss a range of topics including the impact of Covid-19 on unemployment in the community, and providing food. President Fedoroff added that the food delivery service is going to be expanded. They also discussed the need for better testing facilities in Cambria.

4) Director Montalvo discussed Tenet moving Dr. Lewis, and the effects this has on a somewhat isolated community such as Cambria, which already has limited resources. SLO County District 2 Supervisor Bruce Gibson spoke with Jeff Henderson CEO of FCPP who stated the move was a business decision. Director Montalvo recommended a planning session to discuss options. She has a call scheduled with an MD at Dignity Health about them possibly getting rural clinic status and receiving government support.

Meeting adjourned to closed session at 3:11 pm.

#### **F) CLOSED SESSION**

Reportable action from closed session: Administrator McDonough has earned a bonus of \$5,000 for substantially achieving #2, #4 and #5 of his performance objectives for fiscal year 19/20.

#### **G) RETURN TO OPEN SESSION**

Meeting adjourned to open session at 3:48 pm.

#### **H) DECLARATION OF FUTURE AGENDA ITEMS**

None at this time.

#### **I) ADJOURNMENT**

The meeting was adjourned at 3:50 pm.

## Operations Report for the month of April 2020

- Units: At this time, we have all the units back in service. Some units required service/repairs and there will be a brief description of the service/ repair under the mile's totals.
  - Unit 16 (back up #1)
    - Starting Miles = 218671
    - Ending Miles = 218792
    - Total of 121 miles on the unit and Zero gallons of fuel
    - Service/repairs
      - No repairs this month for this unit
  - Unit 17 (back up #2)
    - Starting miles = 221930
    - Ending miles = 221930
    - Total of 0 mile and Zero gallons fuel used
    - Service/repairs
      - No repair for this unit.
  - Both are back up unit and used only when needed to avoid the risk of damage or a costly repair.
  - Unit 18 (Medic 11 24-hour car)
    - Starting miles = 103426
    - Ending miles = 105723
    - Total of 2297.0 miles and 171.4 gallons of fuel used
    - Service/ repairs
      - This unit went back in service from Paso Robles GMC for the required fluid change on the rear axle, per the extended warranty.
      - Tires were rotated to allow for even wear.
  - Unit 20 (Medic 12 12-hour car)
    - Starting miles = 11694
    - Ending miles = 12849
    - Total 1155.0 miles and 88.6 gallons of gas used.
    - Service/ repairs
      - No repairs or service needed for this unit
- Proposed 4x4 unit
  - A Property and Facilities meeting was held where this proposal was discussed. Director Gray and Mike will have more information on what transpired in the meeting. I produced a report including answers to questions that were asked.
  - Per a suggestion from the P&F Committee I reached out to several ambulance manufacturers in regard to cost of new 4x4 unit in place of the a used one. The cost of a new unit without radios, gurney, painted, and a basic package (which

means the lowest cost for all the items like lights, siren, cabinets space) is listed below. I have full quotes on file. All would have a warranty.

- Prices
  - Leader Industries
    - \$253,000.00
  - Demers
    - Demers MXP170, Type I, 170" module, Ford F450 4x4: \$253,000
    - Demers MXP150, Type I, 150" module, Ford F450 4x4: \$242,000
    - Crestline CCL150, Type I, 150' module. Ford F350 4x4: \$190,000
- As reference here is the cost of a new type III (like unit 18)
  - Prices
    - Leader Industries
      - \$197,984.00
    - Demers
      - \$143,064.95
    - Red Sky has 2 of these will be ready for delivery in the month of July.
- Medications/ Supplies
  - Mask
    - Simple Mask
      - At this time, we have an order out for 1800 simple mask (paper mask) at a cost of \$.70 each. These masks will be made available for the public as well as used for patients that are transported. The San Luis Obispo Health Department is requiring all patients transported have this mask as minimum cover.
    - N-95 and P-100
      - At this time, we have about 250 of the N-95 masks in stock. A clean one of these masks are required to be worn all staff members while responded to all calls in the county. The county health department has a minimum amount of these mask in stock, they are currently trying to stock all the fire departments, San Luis Ambulance, and stock the hospitals. They have required all agencies to attempt to get masks on their own. As of 5/12/2020 I have only found 1 company that has these masks in stock. They are limiting the amount you can order, and the cost has increased for \$1.99 a mask to \$3.97 a mask.

- At this time, we have a total of 16 P-100 masks in the units. All of the companies we can safely order replacement mask from are out of stock on this mask and do not have time frame of when they are going to be back in stock. The cost for these masks prior to the pandemic was \$6.00 a mask. The current price online is between \$8.00 to \$12.00 a mask. This mask is required with a COVID-19 patient that requires nebulized medication. The fulltime staff has a reusable version of this mask, but the replacement filters are on back order. The current filters have a 30-day life span once opened and placed into service.
    - Cloth Mask
      - I have contacted Laurie and she has reached out to community members to get some more of the cloth mask made for the crews to wear when they are in public and not treating a patient. This mask will not offer proper protection to the crew member if they are actually treating a patient in a enclosed area like the back of the ambulance.
- Outreach
  - With the Covid-19 pandemic all live Outreach events are on hold
  - 4<sup>th</sup> of July
    - I have found out 4<sup>th</sup> of July events in most of the county has been canceled. The only place that I have not heard anything about is Templeton. All other areas that have had large events in the past have canceled.
    - Depending on the Governor's plan for reopening will influence if we need to consider increased staffing, since the 4<sup>th</sup> is on a weekend and things are slowly opening up even without events scheduled.
- Response times and delays
  - This month we are at 93.8%. We have 2 calls that took longer then the 10 min time.
  - These calls are listed below with a brief explanation of why the time frame was so long.
    - 1<sup>st</sup> was on the date of 04/16/2020 at 0351 hours.
      - This incident the staff was delayed because of needing to use the restroom.

- 2<sup>nd</sup> was on 4/21/2020 at 1145 hours.
    - This incident Med Com was busy dispatching other calls and handling incoming 911 calls. They did hear the Medic arrive on scene. The distance system does not allow the dispatcher to change the time stamp on the dispatch system. When the box is clicked that is the computer locked time.
- On the Transport activity Report
  - The stars are at the 3 min mark. 3 min is time that is allowed for a crew to respond between the hours of 2000 (8 p.m.) and 0800 (8 a.m.)
    - The one on the 04/03/2020 was new employee who was training and required coaching on what to say on the radio. The response time was not affected.
    - The other were all in the late night or early morning.
- Call volume and transports
  - In the month of April there has been a significant drop in medical calls and transports. I personally know of 2 possible reasons
    - The public is scared that if they call 911 and are transported, they are going to get sick from going to the hospital and possibly die
    - Lack of tourism. The population of Cambria in this time would normally increase about 50% with the holidays like Easter, Mother's Day, Spring Break, and school ending. With the shelter in place the month of April showed about 40% drop in transports. It should be noted that this was not limited to Cambria. The trend has occurred across the United States. Several smaller ambulance companies in other states have closed their doors leaving communities looking for a transporting agency in a hurry.
- Monterey County Call
  - We had one call in Monterey County in the month of April. The billing has been sent. Simone and I are working together with EMSA to bill the next business day on these calls.
- Station (Updates to this information)
  - We have the camera system up and running.
- Employees
  - COVID-19
    - At this time all of the CCHD employees are healthy. We have not had any who were directly affected by the COVID-19 pandemic. We do have plans in place if this were to change. All the crews are to contact me when they come in contact with a possible COVID-19 patient. I am in turn in contact with the County EMSA and the hospital to follow up on the patients. At this time the district has not transported any known positive patient from the Cambria area.

- New reserve Paramedics and EMT's
  - After talking with Mike at great length we made some changes to the replacement of the Full-time paramedic that resigned and moved back east. We decided to have another part-time hiring. During this hiring and with the other 2 recent employees we hired, the Cambria Community Healthcare District will be able to fill this position with part-time reserve staff. This will benefit the CCHD in several ways and allow the part-time employees to have sufficient hours to work each month. This will help keep them available for the CCHD when we have a sick call or vacation request.

**DISTRICT ACTIVITY REPORT PAGE 1**

04/01/2020 through 04/30/2020

<b>Incident Totals</b>				<b>Transport Totals</b>			
	<b>2020</b>	<b>2019</b>	<b>Change</b>		<b>2020</b>	<b>2019</b>	<b>Change</b>
Dry Runs - w/Treatment	7	15	<b>-8</b>	Local Patients	21	33	<b>-12</b>
Dry Runs - CX Enroute	10	15	<b>-5</b>	Non-Local Patients	9	9	<b>0</b>
Total Dry Runs	17	30	<b>-13</b>	Total Patients	30	42	<b>-12</b>
Stand-bys	23	45	<b>-22</b>	Medical Transports	28	37	<b>-9</b>
Public Assists/Relations	0	0	<b>0</b>	Trauma Transports	1	5	<b>-4</b>
Walk-in Public Relations	0	1	<b>-1</b>	Traffic Accidents	0	2	<b>-2</b>
Total Incidents	70	123	<b>-53</b>	Total Transports	29	42	<b>-13</b>

**Hospital Destinations**

	<b>2020</b>	<b>2019</b>	<b>Change</b>
French	7	14	<b>-7</b>
Sierra Vista	19	21	<b>-2</b>
Twin Cities	3	7	<b>-4</b>
Rendezvous w/Heli	0	0	<b>0</b>
Facility Not-Listed	0	0	<b>0</b>
Trauma Center	2	1	<b>1</b>
STEMI Center	0	0	<b>0</b>

**Monterey County Responses**

	<b>2020</b>	<b>2019</b>	<b>Change</b>
Medical Transports	1	0	<b>1</b>
Trauma Transports	0	0	<b>0</b>
Dry Runs	0	1	<b>-1</b>
Stand-bys	0	0	<b>0</b>
Total Incidents	1	1	<b>0</b>

**Year-to-Date Comparison  
Ambulance Response Statistics  
From January 2020 to April 30 2020**

	<b>2020</b>	<b>2019</b>	<b>Change</b>
Total Responses	414	481	<b>-67</b>
Patients Transported	173	191	<b>-18</b>
Total Dry Runs	96	131	<b>-35</b>
Dry Runs - w/Treatment	34	63	<b>-29</b>
Dry Runs - CX Enroute	62	68	<b>-6</b>
Stand-bys	145	158	<b>-13</b>
Total Monterey County Incidents	4	12	<b>-8</b>

**DISTRICT ACTIVITY REPORT PAGE 2**  
**04/01/2020 through 04/30/2020**

**San Luis Ambulance Activity**

<b>Code 8</b>	=	12	
<b>Code 11</b>	=	0	
<b>Code 2 calls</b>	=	0	} (calls into CCHD response area)
<b>Code 3 calls</b>	=	1	
<b>Total time SLAS covered CCHD area =</b> 16 hrs    44 mins			

**Cambria Community Healthcare District Activity**

<b>Total time CCHD committed to other incidents (Month) =</b> 55 hrs    46 mins			
<b>Code 8</b>	=	21	
<b>Code 11</b>	=	2	
<b>Code 2 calls</b>	=	0	} (calls into SLAS response area)
<b>Code 3 calls</b>	=	4	
<b>Total time CCHD covered SLAS area =</b> 7 hrs    10 mins			

**Definitions:**

**Code 8 :** Cover two areas

Example:    -Code 8 Villa Creek means covering Morro Bay response area and Cambria response area

                  -Code 8 Hwy 46 Summit means covering Cambria response area and covering North County response area (i.e. Paso Robles, Templeton, Atascadero and outlying areas)

**Code 11 :** Covering one area

Example:    -Code 11 Morro Bay means we are now only covering the Morro Bay response area (i.e. Cayucos, Morro Bay, Los Osos)

**Code 2 :** Non-Emergency Call

**Code 3 :** Emergency Call



CCHD Response Times

(reponses far beyond Cambria city limits)

<u>Incident #</u>	<u>Incident Date</u>	<u>Patient #</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0349	04/02/2020	0144	Highway 46	Medical Transport	1415	1415	1430	15
20-0352	04/03/2020	0148	San Luis Obispo	Medical Transport	1518	1519	1526	8
20-0375	04/12/2020	0156	San Luis Obispo	Medical Transport	1001	1002	1007	6
20-0394	04/21/2020	0167	San Luis Obispo	Medical Transport	1312	1313	1317	5
20-0412	04/30/2020	0172	Monterey County	Medical Transport	0059	0102	0150	51

CCHD Response Times (San Simeon)  
 (and communities just outside Cambria city limits)

Response Time 30 mins or Less: 100.0%

<u>Incident #</u>	<u>Incident Date</u>	<u>Patient #</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0369	04/10/2020	0153	San Simeon	Medical Transport	1616	1618	1626	10
20-0399	04/24/2020		San Simeon	Dry Run - Patient Contact	0121	0125	0133	12
20-0411	04/29/2020	0171	San Simeon	Medical Transport	2003	2003	2012	9

**TRANSPORT ACTIVITY REPORT**

04/01/2020 through 04/30/2020

**Total Transports = 29**

Call #	Patient #	Date	Medic	Call Times						Call Location
				Dispatch	Enroute	On-Scene	Transporting	Available	Response Area	
20-0349	0145	04/02/2020	11	1415	1415	1430	1457	1609	1636	Highway 46
20-0349	0144	04/02/2020	12	1415	1415	1430	1457	1609	1636	Highway 46
20-0350	0146	04/03/2020	12	1042	1043	1047	1058	1211	1250	Lodge Hill West
* 20-0351	0147	04/03/2020	11	1407	1410	1414	1423	1517	1658	Leimert
20-0352	0148	04/03/2020	11	1518	1519	1526	1607	1637	1658	San Luis Obispo
20-0362	0149	04/09/2020	11	2314	2316	2321	2331	0033	0055	Lodge Hill West
20-0365	0150	04/10/2020	12	0951	0952	0955	1010	1107	1125	Lodge Hill West
20-0366	0151	04/10/2020	11	1052	1053	1057	1121	1207	1223	Lodge Hill West
20-0368	0152	04/10/2020	11	1532	1532	1533	1548	1647	1712	East Village
20-0369	0153	04/10/2020	12	1616	1618	1626	1647	1825	1850	San Simeon
20-0372	0154	04/11/2020	12	1427	1428	1434	1516	1630	1700	Marine Terrace
20-0374	0155	04/12/2020	12	0846	0847	0853	0903	0959	1120	Marine Terrace
20-0375	0156	04/12/2020	12	1001	1002	1007	1028	1054	1120	San Luis Obispo
20-0379	0157	04/13/2020	12	1526	1527	1530	1537	1636	1703	Lodge Hill West
20-0380	0158	04/13/2020	11	1232	1234	1234	1301	1414	1500	East Village
20-0381	0159	04/12/2020	11	1533	1533	1540	1555	1700	1730	East Village
20-0382	0160	04/14/2020	11	2005	2006	2013	2035	2136	2152	Lodge Hill West
* 20-0383	0161	04/16/2020	11	0351	0355	0402	0421	0523	0546	Leimert
20-0384	0162	04/17/2020	11	1515	1515	1517	1544	1626	1640	East Village
20-0388	0163	04/19/2020	11	1006	1006	1007	1014	1111	1130	West Village
20-0389	0164	04/19/2020	11	1627	1628	1630	1647	1735	1801	Pine Knolls
20-0392	0165	04/21/2020	11	1131	1133	1137	1214	1309	1341	Happy Hill
20-0393	0166	04/21/2020	12	1145	1146	1158	1203	1306	1416	Pine Knolls
20-0394	0167	04/21/2020	12	1312	1313	1317	1323	1344	1416	San Luis Obispo
20-0395	0168	04/22/2020	12	1315	1315	1317	1339	1432	1532	Lodge Hill East
* 20-0404	0169	04/24/2020	11	2328	2331	2336	2352	0047	0111	Lodge Hill West
20-0408	0170	04/28/2020	12	1730	1730	1735	1754	1852	1919	Pine Knolls
20-0411	0171	04/29/2020	11	2003	2003	2012	2026	2122	2141	San Simeon
* 20-0412	0172	04/30/2020	11	0059	0102	0150	0200	0331	0400	Monterey County
20-0413	0173	04/30/2020	11	1616	1616	1619	1635	1746	1815	East Village

CCHD Response Times (Cambria)  
 (responses within Cambria city limits)

Response Time 10 mins or Less: 93.8%

<u>Incident</u>	<u>Incident Dat</u>	<u>Patient #</u>	<u>Responded From</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0346	04/01/2020		Cambria Fire Station	Lodge Hill West	Dry Run - No Patient Contact	2046	2049	2055	9
	Reason for Delay:	-							
20-0350	04/03/2020	0146	Station 81	Lodge Hill West	Medical Transport	1042	1043	1047	5
	Reason for Delay:	-							
20-0351	04/03/2020	0147	RA - Moving	Leimert	Medical Transport	1407	1410	1414	7
	Reason for Delay:	-							
20-0354	04/04/2020		Station 81	Lodge Hill West	Dry Run - Patient Contact	1737	1738	1740	3
	Reason for Delay:	-							
20-0359	04/05/2020		Station 81	Park Hill	Dry Run - No Patient Contact	1017	1018	1026	9
	Reason for Delay:	-							
20-0362	04/09/2020	0149	Station 81	Lodge Hill West	Medical Transport	2314	2316	2321	7
	Reason for Delay:	-							
20-0365	04/10/2020	0150	Station 81	Lodge Hill West	Medical Transport	0951	0952	0955	4
	Reason for Delay:	-							
20-0366	04/10/2020	0151	Station 81	Lodge Hill West	Medical Transport	1052	1053	1057	5
	Reason for Delay:	-							
20-0367	04/10/2020		Station 81	Happy Hill	Dry Run - Patient Contact	1349	1350	1354	5
	Reason for Delay:	-							
20-0368	04/10/2020	0152	Station 81	East Village	Medical Transport	1532	1532	1533	1
	Reason for Delay:	-							
20-0371	04/11/2020		Station 81	Lodge Hill West	Dry Run - Patient Contact	1540	1541	1547	7
	Reason for Delay:	-							
20-0372	04/11/2020	0154	Station 81	Marine Terrace	Medical Transport	1427	1428	1434	7
	Reason for Delay:	-							
20-0374	04/12/2020	0155	Station 81	Marine Terrace	Medical Transport	0846	0847	0853	7
	Reason for Delay:	-							

<u>Incident</u>	<u>Incident Dat</u>	<u>Patient #</u>	<u>Responded From</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0376	04/12/2020		Station 81	Lodge Hill West	Dry Run - No Patient Contact	1533	1533	1540	7
	Reason for Delay:		-						
20-0377	04/13/2020		Station 81	Lodge Hill East	Dry Run - Patient Contact	0936	0937	0942	6
	Reason for Delay:		-						
20-0379	04/13/2020	0157	Station 81	Lodge Hill West	Medical Transport	1526	1527	1530	4
	Reason for Delay:		-						
20-0380	04/13/2020	0158	Station 81	East Village	Medical Transport	1232	1234	1234	2
	Reason for Delay:		-						
20-0381	04/12/2020	0159	Station 81	East Village	Medical Transport	1533	1533	1540	7
	Reason for Delay:		-						
20-0382	04/14/2020	0160	Station 81	Lodge Hill West	Medical Transport	2005	2006	2013	8
	Reason for Delay:		-						
20-0383	04/16/2020	0161	Station 81	Leimert	Medical Transport	0351	0355	0402	11 *
	Reason for Delay:		Staff Delay						
20-0384	04/17/2020	0162	Station 81	East Village	Medical Transport	1515	1515	1517	2
	Reason for Delay:		-						
20-0388	04/19/2020	0163	Station 81	West Village	Medical Transport	1006	1006	1007	1
	Reason for Delay:		-						
20-0389	04/19/2020	0164	Station 81	Pine Knolls	Medical Transport	1627	1628	1630	3
	Reason for Delay:		-						
20-0392	04/21/2020	0165	Station 81	Happy Hill	Medical Transport	1131	1133	1137	6
	Reason for Delay:		-						
20-0393	04/21/2020	0166	Station 81	Pine Knolls	Medical Transport	1145	1146	1158	13 *
	Reason for Delay:		Dispatch Com. Failure						
20-0395	04/22/2020	0168	Station 81	Lodge Hill East	Trauma Transport	1315	1315	1317	2
	Reason for Delay:		-						
20-0400	04/25/2020		Station 81	Marine Terrace	Dry Run - No Patient Contact	1509	1511	1517	8
	Reason for Delay:		-						

<u>Incident</u>	<u>Incident Dat</u>	<u>Patient #</u>	<u>Responded From</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0404	04/24/2020	0169	Station 81	Lodge Hill West	Medical Transport	2328	2331	2336	8
	Reason for Delay:		-						
20-0408	04/28/2020	0170	Station 81	Pine Knolls	Medical Transport	1730	1730	1735	5
	Reason for Delay:		-						
20-0410	04/29/2020		Station 81	Happy Hill	Dry Run - Patient Contact	1116	1116	1120	4
	Reason for Delay:		-						
20-0413	04/30/2020	0173	Station 81	East Village	Medical Transport	1616	1616	1619	3
	Reason for Delay:		-						
20-0415	04/30/2020		Station 81	Lodge Hill West	Dry Run - Patient Contact	2048	2050	2052	4
	Reason for Delay:		-						



Cambria Community  
Healthcare District

## **Administrators Report**

Board of Directors Meeting

May 20, 2020

1. **COVID-19 Briefing –**
  - a. We continue to maintain an adequate state of readiness with crews and supplies.
  - b. We have not yet seen the predicted spike for April-May.
  - c. Testing – The County PHD has a proposed plan to provide a testing site in Cambria in June, with collaboration with CCHD.
  - d. District field staff continues to be illness-free.
  - e. AFG-S FEMA grant application for PPE has been submitted.
  - f. CSDA financial assistance (TRAN) application is in process.
2. **EMS Billing Update –**
  - a. New in-house billing system has been in place for one month.
3. **Facility Improvements –**
  - a. Security camera system has been installed and is operational.
  - b. Draft RFQ for a debris block wall was reviewed by Facilities and Property Committee and sent back for revision. Will be ready for Board review in June.
4. **Bookkeeping/Audit Update –**
  - a. Sherrington nearing completion on Phase 1 functions.
  - b. Rollforward report completed by actuary. Forwarded to auditor.
  - c. Annual audit is nearing completion. Draft to be presented to Financial Committee Chair by May 18. Final audit expected to be completed by May 29.
5. **FEMA Public Assistance Grant Application –**
  - a. Working on process to recover COVID-19 financial impacts to the District.
  - b. Deadline for application moved forward by FEMA. Not due until declared disaster is over +30 days.
6. **Tax and Revenue Anticipation Notes (TRAN)s –**
  - a. Program enrollment application period extended to June.
7. **Financial Reports –**
  - a. Call volume has decreased in April approximately 40% over normal. Ambulance revenue does not reflect a current decrease. In fact, it is up 7.3% over budget for the month and 35% for the FY.
  - b. Tax revenue is down for April as the County personnel are working from home. The payment was slightly delayed on the late subsequent deposit, which came in on May 12<sup>th</sup>, for \$105,074.03 and will be reflected next month.
  - c. Rental income is below budget as CHC did not provide the required (budgeted) increase in April. They have been contacted and their AP department is making the correction. A

- check for \$1107.81 has been mailed and the new monthly rent amount has been corrected to \$4324.41.
- d. Monterey Contract – CCHD has billed AMR for one response in April. Two prior delayed payments for January and March have been received.
  - e. Miscellaneous revenue is over due to a reimbursement from CCSD FD for PPE, a refund from Airgas, a SDRMA refund and a check from the Pickleball Club for a CPR class.
  - f. Administration costs up due to a bonus payment.
  - g. PERS is over budget due to prior payment corrections. There was a discrepancy between the general ledger and the paid invoices paid to PERS in April. The bookkeeper has reconciled accounts and made corrections to the general ledger to correct this error. QuickBooks is now set up to be accurate with the invoices. There is a PERS report which will be ran monthly to compare with the general ledger.
  - h. Contract services is up due to two Bill Avery invoices for travel expenses and fee plus two Sherrington Services invoices on their account. A Glenn Burdett invoice was also paid for Trust account IRS 1023 application services.
  - i. Fleet maintenance is up due to an unexpected repair to an ambulance.
  - j. Medical equipment/supplies are over budget due to COVID-19 preparation equipment and supplies.
  - k. Contingency reserve is under budget as the transfer of funds which occurred on May 1<sup>st</sup>.
  - l. Miscellaneous expense is over budget as we made a GEMT payment of \$3232.68 and a quarterly storage building fee of \$240 plus \$50 for advertising of the legal counsel RFP.



**BUDGET ANALYSIS**

FISCAL YEAR 2019-2020

REVENUES	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL	BUDGET	%
AMBULANCE	41,825	48,620	43,596	67,613	36,266	70,736	63,283	66,142	50,057	54,770			542,908	590,419	92%
GENERAL TAX	7,301	6,353	19,754	33,537	65,926	124,352	81,308	33,679	16,806	96,282			485,298	550,688	88%
SPECIAL ASSMT	8,127	0		54,823	92,143	103,335	76,082	41,864	17,811	80,487			474,672	534,717	89%
MONTEREY AGMT	3,000	1,500	0	1,500	0	3,000	0	0	0	0			9,000	18,000	50%
RENT	3,217	3,217	3,217	3,217	3,217	3,517	3,217	3,217	3,217	3,217			32,470	20,500	158%
AUXILIARY/MISC	63	51		0	0	0	1,003	0	1,337	19,118			21,572	3,600	599%
GEMT REIM.	0	0	0	0	0	0	0	0	0	0			0	1	0%
BAD DEBT REC.	1,157	150	2,730	138	0	0	0	732	0	186			5,093	6,000	85%
INTEREST	164	0	164	0	0	0	206	0	0	235			769	1,100	70%
<b>TOTAL</b>	<b>64,854</b>	<b>59,891</b>	<b>69,461</b>	<b>160,828</b>	<b>197,552</b>	<b>304,940</b>	<b>225,099</b>	<b>145,634</b>	<b>89,228</b>	<b>254,295</b>	<b>0</b>	<b>0</b>	<b>1,571,782</b>	<b>1,725,025</b>	<b>91%</b>
% OF BUDGET	4%	7%	11%	21%	32%	50%	63%	71%	76%	91%	91%	91%			
FY ELAPSED	8%	16%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%			
EXPENSES															
ADMINISTRATION	12,727	14,921	20,716	10,834	15,148	16,443	14,714	14,695	17,063	19,706			156,967	189,492	83%
FULL TIME	38,123	48,935	42,227	46,980	43,425	43,790	46,482	43,157	43,093	47,728			443,940	567,084	78%
PART TIME	11,356	11,735	6,018	4,704	5,284	5,182	5,478	3,317	5,157	6,960			65,191	84,504	77%
IT Support	250	250	250	250	250	250	250	250	250	250			2,500	3,000	
UNIFORM	316	569	271	574	174	200	1,475	53	90	479			4,201	6,000	70%
PERS	15,544	14,302	16,567	14,128	15,338	13,842	14,380	13,907	13,383	50,448			181,839	178,751	102%
HEALTH INS	20,270	17,575	18,859	17,766	20,128	24,887	24,517	23,234	18,321	19,914			205,471	224,280	92%
MEDICARE HOSP	1,662	1,906	1,659	957	957	957	983	983	967	977			12,008	21,600	56%
WORKER COMP	8,215	8,215	10,294	8,547	8,379	8,297	8,547	0	0	0			60,494	59,947	101%
ED/TRAVEL	156	25	57	0	0	41	0	41	0	0			320	3,200	10%
LICENSE/PERMIT	0	7,276	50	275	350	6,159	113	29	225	20			14,497	13,500	107%
TRAINING	0	0	30	11	472	311	0	230	199	0			1,253	600	209%
INSURANCE	4,992	5,041	5,293	5,911	5,142	5,091	5,345	0	0	0			36,815	36,786	100%
AUDIT	2,060	0	0	0	0	0	0	3,000	2,500	0			7,560	10,500	72%
ELECTION	0	0	0	0	0	0	0	0	0	0			0	1	0%
LEGAL	0	10,648	-10,764	1,899	1,000	3,500	2,500	3,991	2,500	2,500			17,774	30,000	59%
UTILITIES	1,016	1,026	387	1,583	661	2,486	1,394	1,380	1,317	1,352			12,602	18,000	70%
OFFICE SUPPLIES	872	2,014	2,758	3,561	2,759	3,999	436	602	467	1,794			19,262	12,000	161%
CONTRACT SER	2,640	3,014	5,416	2,682	4,131	3,571	4,391	4,882	6,807	11,356			48,890	40,794	120%
FACILITY REPAIR	268	2,524	668	684	2,638	554	47,663	4,487	4,672	2,248			66,406	58,000	114%
FLEET FUEL	4,506	0	0	4,934	0	31	4,788	0	0	4,460			18,719	20,000	94%
FLEET MTCE	1,351	0	213	44	96	272	458	562	2,851	2,581			8,428	20,000	42%
MED SUPPLY	3,442	3,949	703	6,313	2,151	1,869	2,214	5,901	4,965	7,846			39,353	24,000	164%
EQUIPMENT PMTS	7,983	0	0	7,983	5,035	0	7,983	5,035	0	7,983			42,002	52,072	81%
UNIT REPLACEMENT	0	0	0	0	0	0	0	0	0	0			0	0	0%
CONT RESERVES	0	0	0	0	0	0	0	20,000	0	0			20,000	40,000	50%
PublicOutreach	15	0	228	0	0	0	875	0	326	268			1,712	2,400	71%
Miscellaneous	6,434	96	325	210	0	240	0	7,645	4,511	3,523			22,984	6,200	371%
<b>TOTAL</b>	<b>144,198</b>	<b>154,021</b>	<b>122,225</b>	<b>140,830</b>	<b>133,518</b>	<b>141,972</b>	<b>194,986</b>	<b>157,381</b>	<b>129,664</b>	<b>192,393</b>	<b>0</b>	<b>0</b>	<b>1,511,188</b>	<b>1,722,711</b>	<b>88%</b>
% OF BUDGET	8%	17%	24%	33%	40%	49%	60%	69%	77%	88%	88%	88%			
FY ELAPSED	8%	16%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	60,594	Inc/Dec	

**Cambria Community Healthcare District**  
**Monthly Summary of Revenue and Expenses**  
**For the Month of April 2020**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Ambulance	\$ 51,034	\$ 54,770	\$ 3,736
General Tax	\$ 147,917	\$ 96,282	\$ (51,635)
Special Assessment	\$ 116,178	\$ 80,487	\$ (35,691)
Monterey Contract	\$ -	\$ -	\$ -
Rent	\$ 4,642	\$ 3,217	\$ (1,425)
Miscellaneous	\$ -	\$ 19,118	\$ 19,118
GEMT Reimbursement	\$ -	\$ -	\$ -
Bad Debt Recovery	\$ 500	\$ 186	\$ (314)
Interest	\$ 50	\$ 235	\$ 185
<b>Total Revenue</b>	<b>\$ 320,321</b>	<b>\$ 254,295</b>	<b>\$ (66,026)</b>
Administration	\$ 16,416	\$ 19,706	\$ 3,290
Full-Time Para/EMT/Ops	\$ 45,132	\$ 47,728	\$ 2,596
Part-Time EMT Medics	\$ 6,417	\$ 6,960	\$ 543
IT Support	\$ 250	\$ 250	\$ -
Uniform	\$ 500	\$ 479	\$ (21)
PERS	\$ 15,013	\$ 50,448	\$ 35,435
Medical/Dental Ins.	\$ 19,690	\$ 19,914	\$ 224
Medicare	\$ 957	\$ 977	\$ 20
Workers Comp.	\$ -	\$ -	\$ -
Trustee Comp.	\$ -	\$ -	\$ -
	<b>\$ 104,375</b>	<b>\$ 146,462</b>	<b>\$ 42,087</b>
Educational/Travel	\$ 167	\$ -	\$ (167)
License/Permits	\$ 1,125	\$ 20	\$ (1,105)
Training	\$ 50	\$ -	\$ (50)
Liability/Auto Ins.	\$ -	\$ -	\$ -
Audit Fees	\$ -	\$ -	\$ -
Election	\$ -	\$ -	\$ -
Legal	\$ 2,500	\$ 2,500	\$ -
Utilities	\$ 1,500	\$ 1,352	\$ (148)
Office Supplies	\$ 1,000	\$ 1,794	\$ 794
Contract Services	\$ 3,873	\$ 11,356	\$ 7,483
Facility Repair/Maint.	\$ 1,083	\$ 2,248	\$ 1,165
	<b>\$ 11,298</b>	<b>\$ 19,270</b>	<b>\$ 7,972</b>
Fleet Fuel/Oil	\$ 5,000	\$ 4,460	\$ (540)
Fleet Maintenance	\$ 1,167	\$ 2,581	\$ 1,414
Medical Equip/Supplies	\$ 2,000	\$ 7,846	\$ 5,846
Vehicle Pmts/ Comm Eq.	\$ 7,983	\$ 7,983	\$ -
	<b>\$ 16,150</b>	<b>\$ 22,870</b>	<b>\$ 6,720</b>
Contingency Reserve	\$ 20,000	\$ -	\$ (20,000)
Unit Replacement	\$ -	\$ -	\$ -
Proj. Outreach	\$ 200	\$ 268	\$ 68
Miscellaneous	\$ 100	\$ 3,523	\$ 3,423
	<b>\$ 20,300</b>	<b>\$ 3,791</b>	<b>\$ (16,509)</b>
<b>Total Expenses</b>	<b>\$ 152,123</b>	<b>\$ 192,393</b>	<b>\$ 40,270</b>
<b>Increase/(Decrease)</b>	<b>\$ 168,198</b>	<b>\$ 61,902</b>	<b>\$ (106,296)</b>

**Cambria Community Healthcare District**  
**Year - To - Date Summary of Revenue and Expenses**  
**For the Ten Months Ended April 30, 2020**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Ambulance	\$ 481,743	\$ 542,908	\$ 61,165
General Tax	\$ 573,621	\$ 521,074	\$ (52,547)
Special Assessment	\$ 473,972	\$ 438,896	\$ (35,076)
Monterey Contract	\$ 12,000	\$ 9,000	\$ (3,000)
Rent	\$ 34,195	\$ 32,470	\$ (1,725)
Miscellaneous	\$ 714	\$ 21,572	\$ 20,858
GEMT Reimbursement	\$ -	\$ -	\$ -
Bad Debt Recovery	\$ 6,175	\$ 5,093	\$ (1,082)
Interest	\$ 428	\$ 769	\$ 341
<b>Total Revenue</b>	<b>\$ 1,582,848</b>	<b>\$ 1,571,782</b>	<b>\$ (11,066)</b>
Administration	\$ 156,453	\$ 156,967	\$ 514
Full-Time Para/EMT/Ops	\$ 444,008	\$ 443,940	\$ (68)
Part-Time EMT Medics	\$ 69,947	\$ 65,191	\$ (4,756)
IT Support	\$ 2,500	\$ 2,500	\$ -
Uniform	\$ 4,104	\$ 4,201	\$ 97
PERS	\$ 149,775	\$ 181,839	\$ 32,064
Medical/Dental Ins.	\$ 199,202	\$ 206,428	\$ 7,226
Medicare	\$ 10,969	\$ 11,051	\$ 82
Workers Comp.	\$ 60,494	\$ 60,494	\$ -
Trustee Comp.	\$ -	\$ -	\$ -
	<b>\$ 1,097,452</b>	<b>\$ 1,132,611</b>	<b>\$ 35,159</b>
Educational/Travel	\$ 947	\$ 320	\$ (627)
License/Permits	\$ 18,610	\$ 14,497	\$ (4,113)
Training	\$ 1,024	\$ 1,253	\$ 229
Liability/Auto Ins.	\$ 36,815	\$ 36,815	\$ -
Audit Fees	\$ 14,082	\$ 7,560	\$ (6,522)
Election	\$ -	\$ -	\$ -
Legal	\$ 16,283	\$ 17,774	\$ 1,491
Utilities	\$ 13,159	\$ 12,602	\$ (557)
Office Supplies	\$ 19,963	\$ 19,262	\$ (701)
Contract Services	\$ 35,573	\$ 48,890	\$ 13,317
Facility Repair/Maint.	\$ 57,829	\$ 66,406	\$ 8,577
	<b>\$ 214,285</b>	<b>\$ 225,379</b>	<b>\$ 11,094</b>
Fleet Fuel/Oil	\$ 19,471	\$ 18,719	\$ (752)
Fleet Maintenance	\$ 6,644	\$ 8,428	\$ 1,784
Medical Equip/Supplies	\$ 26,427	\$ 39,353	\$ 12,926
Vehicle Pmts/ Comm Eq.	\$ 42,002	\$ 42,002	\$ -
	<b>\$ 94,544</b>	<b>\$ 108,502</b>	<b>\$ 13,958</b>
Contingency Reserve	\$ 40,000	\$ 20,000	\$ (20,000)
Unit Replacement	\$ -	\$ -	\$ -
Proj. Outreach	\$ 1,043	\$ 1,712	\$ 669
Miscellaneous	\$ 7,705	\$ 22,984	\$ 15,279
	<b>\$ 48,748</b>	<b>\$ 44,696</b>	<b>\$ (4,052)</b>
<b>Total Expenses</b>	<b>\$ 1,455,029</b>	<b>\$ 1,511,188</b>	<b>\$ 56,159</b>
<b>Increase/(Decrease)</b>	<b>\$ 127,819</b>	<b>\$ 60,594</b>	<b>\$ (67,225)</b>

**Cambria Community Healthcare District**  
**Projected Operating Budget FY 2019 - 2020**  
*(Revised January 15, 2020)*

	Actual										REVISED		2019/2020	2019/2020	Increase (Decrease)
	July	Aug.	Sept.	Oct.	Nov.	Dec	Jan	Feb	Mar	April	May	June	REVISED	Budget	
Ambulance	\$ 41,825	\$ 48,620	\$ 43,596	\$ 67,613	\$ 36,266	\$ 70,736	\$ 63,283	\$ 66,142	\$ 50,057	\$ 54,770	\$ 67,416	\$ 39,037	\$ 649,361	\$ 590,419	\$ 58,942
General Tax	\$ 7,301	\$ 6,353	\$ 707	\$ 88,360	\$ 65,926	\$ 124,352	\$ 81,308	\$ 33,679	\$ 16,806	\$ 96,282	\$ 9,995	\$ 11,049	\$ 542,118	\$ 550,688	\$ (8,570)
Special Assessment	\$ 8,127	\$ -	\$ 19,047	\$ -	\$ 92,143	\$ 103,335	\$ 76,082	\$ 41,864	\$ 17,811	\$ 80,487	\$ 8,772	\$ 9,737	\$ 457,405	\$ 534,717	\$ (77,312)
Monterey Contract	\$ 3,000	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 12,000	\$ 18,000	\$ (6,000)
Rent	\$ 3,217	\$ 3,217	\$ 3,217	\$ 3,217	\$ 3,217	\$ 3,517	\$ 3,217	\$ 3,217	\$ 3,217	\$ 3,217	\$ 4,342	\$ 4,342	\$ 41,154	\$ 20,500	\$ 20,654
Miscellaneous	\$ 63	\$ 51	\$ -	\$ -	\$ -	\$ -	\$ 1,003	\$ -	\$ 1,337	\$ 19,118	\$ 300	\$ -	\$ 21,872	\$ 3,600	\$ 18,272
GEMT Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bad Debt Recovery	\$ 1,157	\$ 150	\$ 2,730	\$ 138	\$ -	\$ -	\$ -	\$ 732	\$ -	\$ 186	\$ 500	\$ 500	\$ 6,093	\$ 6,000	\$ 93
Interest	\$ 164	\$ -	\$ 164	\$ -	\$ -	\$ -	\$ 206	\$ -	\$ -	\$ 235	\$ -	\$ -	\$ 769	\$ 1,100	\$ (331)
	\$ 64,854	\$ 59,891	\$ 69,461	\$ 160,828	\$ 197,552	\$ 304,940	\$ 225,099	\$ 145,634	\$ 89,228	\$ 254,295	\$ 92,825	\$ 66,165	\$ 1,730,772	\$ 1,725,024	\$ 5,748
Administration	\$ 12,727	\$ 14,921	\$ 20,716	\$ 10,834	\$ 15,148	\$ 16,443	\$ 14,714	\$ 14,695	\$ 17,063	\$ 19,706	\$ 16,416	\$ 16,416	\$ 189,799	\$ 189,492	\$ 307
Full-Time Para/EMT/Ops	\$ 38,123	\$ 48,935	\$ 42,227	\$ 46,980	\$ 43,425	\$ 43,790	\$ 46,482	\$ 43,157	\$ 43,093	\$ 47,728	\$ 45,132	\$ 45,132	\$ 534,204	\$ 567,084	\$ (32,880)
Part-Time EMT Medics	\$ 11,356	\$ 11,735	\$ 6,018	\$ 4,704	\$ 5,284	\$ 5,182	\$ 5,478	\$ 3,317	\$ 5,157	\$ 6,960	\$ 6,417	\$ 6,417	\$ 78,025	\$ 84,504	\$ (6,479)
IT Support	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000	\$ 3,000	\$ -
Uniform	\$ 316	\$ 569	\$ 271	\$ 574	\$ 174	\$ 200	\$ 1,475	\$ 53	\$ 90	\$ 479	\$ 500	\$ 500	\$ 5,201	\$ 6,000	\$ (799)
PERS	\$ 15,544	\$ 14,302	\$ 16,567	\$ 14,128	\$ 15,338	\$ 13,842	\$ 14,380	\$ 13,907	\$ 13,383	\$ 50,448	\$ 15,013	\$ 15,013	\$ 211,865	\$ 178,751	\$ 33,114
Medical/Dental Ins.	\$ 20,270	\$ 17,575	\$ 18,859	\$ 18,723	\$ 20,128	\$ 24,887	\$ 24,517	\$ 23,234	\$ 18,321	\$ 19,914	\$ 19,690	\$ 19,690	\$ 245,808	\$ 224,280	\$ 21,528
Medicare	\$ 1,662	\$ 1,906	\$ 1,659	\$ -	\$ 957	\$ 957	\$ 983	\$ 983	\$ 967	\$ 977	\$ 957	\$ 957	\$ 12,965	\$ 21,600	\$ (8,635)
Workers Comp.	\$ 8,215	\$ 8,215	\$ 10,294	\$ 8,547	\$ 8,379	\$ 8,297	\$ 8,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,494	\$ 59,947	\$ 547
Trustee Comp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 108,463	\$ 118,408	\$ 116,861	\$ 104,740	\$ 109,083	\$ 113,848	\$ 116,826	\$ 99,596	\$ 98,324	\$ 146,462	\$ 104,375	\$ 104,375	\$ 1,341,361	\$ 1,334,658	\$ 6,703
Educational/Travel	\$ 156	\$ 25	\$ 57	\$ -	\$ -	\$ 41	\$ -	\$ 41	\$ -	\$ -	\$ 167	\$ 163	\$ 650	\$ 3,200	\$ (2,550)
License/Permits	\$ -	\$ 7,276	\$ 50	\$ 275	\$ 350	\$ 6,159	\$ 113	\$ 29	\$ 225	\$ 20	\$ 1,125	\$ 1,125	\$ 16,747	\$ 13,500	\$ 3,247
Training	\$ -	\$ -	\$ 30	\$ 11	\$ 472	\$ 311	\$ -	\$ 230	\$ 199	\$ -	\$ 50	\$ 50	\$ 1,353	\$ 600	\$ 753
Liability/Auto Ins.	\$ 4,992	\$ 5,041	\$ 5,293	\$ 5,911	\$ 5,142	\$ 5,091	\$ 5,345	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,815	\$ 36,786	\$ 29
Audit Fees	\$ 2,060	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 2,500	\$ -	\$ 3,478	\$ -	\$ 11,038	\$ 10,500	\$ 538
Election	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legal	\$ -	\$ 10,648	\$ (10,764)	\$ 1,899	\$ 1,000	\$ 3,500	\$ 2,500	\$ 3,991	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 22,774	\$ 30,000	\$ (7,226)
Utilities	\$ 1,016	\$ 1,026	\$ 387	\$ 1,583	\$ 661	\$ 2,486	\$ 1,394	\$ 1,380	\$ 1,317	\$ 1,352	\$ 1,500	\$ 1,500	\$ 15,602	\$ 18,000	\$ (2,398)
Office Supplies	\$ 872	\$ 2,014	\$ 2,758	\$ 3,561	\$ 2,759	\$ 3,999	\$ 436	\$ 602	\$ 467	\$ 1,794	\$ 1,000	\$ 1,000	\$ 21,262	\$ 12,000	\$ 9,262
Contract Services	\$ 2,640	\$ 3,014	\$ 5,416	\$ 2,682	\$ 4,131	\$ 3,571	\$ 4,391	\$ 4,882	\$ 6,807	\$ 11,356	\$ 4,610	\$ 3,958	\$ 57,458	\$ 40,794	\$ 16,664
Facility Repair/Maint.	\$ 268	\$ 2,524	\$ 668	\$ 684	\$ 2,638	\$ 554	\$ 47,663	\$ 4,487	\$ 4,672	\$ 2,248	\$ 1,083	\$ 1,087	\$ 68,576	\$ 58,000	\$ 10,576
	\$ 12,004	\$ 31,568	\$ 3,895	\$ 16,606	\$ 17,153	\$ 25,712	\$ 61,842	\$ 18,642	\$ 18,687	\$ 19,270	\$ 15,513	\$ 11,383	\$ 252,275	\$ 223,380	\$ 28,895
Fleet Fuel/Oil	\$ 4,506	\$ -	\$ -	\$ 4,934	\$ -	\$ 31	\$ 4,788	\$ -	\$ -	\$ 4,460	\$ -	\$ -	\$ 18,719	\$ 20,000	\$ (1,281)
Fleet Maintenance	\$ 1,351	\$ -	\$ 213	\$ 44	\$ 96	\$ 272	\$ 458	\$ 562	\$ 2,851	\$ 2,581	\$ 1,167	\$ 1,163	\$ 10,758	\$ 20,000	\$ (9,242)
Medical Equip/Supplies	\$ 3,442	\$ 3,949	\$ 703	\$ 6,313	\$ 2,151	\$ 1,869	\$ 2,214	\$ 5,901	\$ 4,965	\$ 7,846	\$ 2,000	\$ 2,000	\$ 43,353	\$ 24,000	\$ 19,353
Vehicle Pmts/ Comm Eq.	\$ 7,983	\$ -	\$ -	\$ 7,983	\$ 5,035	\$ -	\$ 7,983	\$ 5,035	\$ -	\$ 7,983	\$ 5,035	\$ -	\$ 47,037	\$ 52,072	\$ (5,035)
	\$ 17,282	\$ 3,949	\$ 916	\$ 19,274	\$ 7,282	\$ 2,172	\$ 15,443	\$ 11,498	\$ 7,816	\$ 22,870	\$ 8,202	\$ 3,163	\$ 119,867	\$ 116,072	\$ 3,795
Contingency Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ 40,000	\$ 40,000	\$ -
Unit Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proj. Outreach	\$ 15	\$ -	\$ 228	\$ -	\$ -	\$ -	\$ 875	\$ -	\$ 326	\$ 268	\$ 200	\$ 200	\$ 2,112	\$ 2,400	\$ (288)
Miscellaneous	\$ 6,434	\$ 96	\$ 325	\$ 210	\$ -	\$ 240	\$ -	\$ 7,645	\$ 4,511	\$ 3,523	\$ 100	\$ 100	\$ 23,184	\$ 6,200	\$ 16,984
	\$ 6,449	\$ 96	\$ 553	\$ 210	\$ -	\$ 240	\$ 875	\$ 27,645	\$ 4,837	\$ 3,791	\$ 300	\$ 20,300	\$ 65,296	\$ 48,600	\$ 16,696
<b>Total</b>	\$ 144,198	\$ 154,021	\$ 122,225	\$ 140,830	\$ 133,518	\$ 141,972	\$ 194,986	\$ 157,381	\$ 129,664	\$ 192,393	\$ 128,390	\$ 139,221	\$ 1,778,799	\$ 1,722,710	\$ 56,089
<b>Increase/(Decrease)</b>	\$ (79,344)	\$ (94,130)	\$ (52,764)	\$ 19,998	\$ 64,034	\$ 162,968	\$ 30,113	\$ (11,747)	\$ (40,436)	\$ 61,902	\$ (35,565)	\$ (73,056)	\$ (48,027)	\$ 2,314	\$ (50,341)
Cash Balance						\$ 20,762						\$ (68,789)	\$ (48,027)		
\$ 319,911	\$ 240,567	\$ 146,437	\$ 93,673	\$ 113,671	\$ 177,705	\$ 340,673	\$ 370,786	\$ 359,039	\$ 318,603	\$ 380,505	\$ 344,940	\$ 271,884			

<b>Cambria Community Healthcare District Monthly Financial Report</b>
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APRIL 2020

**RABOBANK GENERAL ACCOUNT**

Beginning Balance	\$247,730.68	
Rent Income	3,217.00	
Transfer to Payroll Account	0.00	
Reimbursement Check from retiree for COBRA Dental	0.00	
Miscellaneous Income	29,404.00	
CalPers Health Premiums	(19,914.00)	
General Tax	176,769.45	
Less Checking Expenses	(108,502.18)	
 ENDING BALANCE		 \$328,704.95

**Rabobank Ambulance Income Account**

Beginning Balance	36,962.44	
Credit Card Processing Fee	(170.59)	
Bad Debt Income	186.00	
Transfer to Payroll Account	(67,000.00)	
Monterey Income	0.00	
Ambulance Income	75,674.06	
Ending Balance		\$45,651.91

**Rabobank Payroll Account**

Beginning Balance	11,344.99	
Transfer from Ambulance Account	67,000.00	
Transfer from Operating Account	0.00	
Expenses	(65,774.87)	
Ending Balance		\$ 12,570.12

**Local Agency Investment Fund Account**

**Operating Reserves**

Beginning Balance	56,099.08	
Transfer from Operating Account	0.00	
Interest	234.82	
Ending Balance		\$ 56,333.90
Capital Improvement Reserves	\$0.00	

**Unit Replacement Fund**

\$0.00

<b>LAIF Ending Balance</b>		<b>\$ 56,333.90</b>
<b>ALL ACCOUNTS TOTAL</b>		<b>\$ <u>443,260.88</u></b>

**Cambria Community Healthcare District  
Monthly Financial Report - Page Two**

**Accounts Prior Year Total Comparison**

APRIL	2020	\$ 443,260.88
APRIL	2019	<u>\$451,023.82</u>
Difference		<u>\$ (7,762.94)</u>

# Cambria Community Healthcare District

## CHECK DETAIL

April 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10000 Operating (8216) Mechanics						
04/01/2020	Bill Payment (Check)	4643	Life Assist		R	-1,682.76
						-1,682.76
04/01/2020	Bill Payment (Check)	4644	McKesson Medical Surgical		R	-43.23
						-43.23
04/01/2020	Bill Payment (Check)	4645	McKesson Medical Surgical		R	-7.22
						-7.22
04/01/2020	Bill Payment (Check)	4646	San Luis Obispo County Bar Association		C	-50.00
						-50.00
04/01/2020	Bill Payment (Check)	4647	Templeton Uniforms, LLC		R	-478.78
						-478.78
04/01/2020	Bill Payment (Check)	4648	U S Bank Card		R	-7,524.67
						-7,524.67
04/01/2020	Bill Payment (Check)	4649	Wells Fargo Vendor Financial Services		R	-107.25
						-107.25
04/01/2020	Bill Payment (Check)	4650	William Avery & Associates		R	-2,001.56
						-2,001.56
04/02/2020	Bill Payment (Check)	4651	Timothy Benes		R	-115.26
						-115.26
04/02/2020	Expense			122000497631211 PREAUTHORIZED ACH DEBIT CALPERS 1900 100000015967222	R	-7,744.71
						7,744.71
04/02/2020	Expense			122000497630471 PREAUTHORIZED ACH DEBIT CALPERS 3100 100000015917708	R	-1,999.73
						1,999.73
04/02/2020	Expense			122000497630473 PREAUTHORIZED ACH DEBIT CALPERS 3100 100000015917667	R	-1,549.07
						1,549.07
04/02/2020	Expense			122000497630475 PREAUTHORIZED ACH DEBIT CALPERS 3100 100000015917747	R	-1,005.26
						1,005.26
04/02/2020	Expense			122000497631213 PREAUTHORIZED ACH DEBIT CALPERS	R	-538.59
						538.59

# Cambria Community Healthcare District

## CHECK DETAIL

April 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				1900 100000015967211		
04/02/2020	Expense				R	-383.34
				122000497630477 PREAUTHORIZED ACH DEBIT CALPERS		383.34
				3100 100000015917629		
04/02/2020	Expense				R	-112.06
				122000497631215 PREAUTHORIZED ACH DEBIT CALPERS		112.06
				1900 100000015967228		
04/02/2020	Expense				R	-3,232.68
				122000497413670 PREAUTHORIZED ACH DEBIT CA DHCS TPLRD		3,232.68
				DHCS PAYMT 200402 GEM1710983929		
04/08/2020	Expense		Sherrington Financial Fitness		R	-2,500.00
				021000024332224 PREAUTHORIZED ACH DEBIT SHERRINGTON		2,500.00
				FINA SALE 200408		
04/10/2020	Bill Payment (Check)	4652	Cambria Hardware Center		R	-156.84
						-156.84
04/10/2020	Bill Payment (Check)	4653	Coast Electronics		R	-289.58
						-289.58
04/10/2020	Bill Payment (Check)	4654	Life Assist		R	-18.00
						-18.00
04/10/2020	Bill Payment (Check)	4655	Mission Country Disposal		R	-128.67
						-128.67
04/10/2020	Bill Payment (Check)	4656	Principal Financial Grp		R	-1,593.12
						-1,593.12
04/10/2020	Bill Payment (Check)	4657	Coast Electronics		R	-175.36
						-175.36
04/10/2020	Bill Payment (Check)	4658	Life Assist		R	-728.98
						-728.98
04/13/2020	Bill Payment (Check)	4659	PG&E		R	-217.13
						-217.13
04/13/2020	Bill Payment (Check)	4660	Kitzman Water (Culligan)		R	-30.00
						-30.00



# Cambria Community Healthcare District

## CHECK DETAIL

April 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
04/13/2020	Bill Payment (Check)	4661	PG&E		R	-119.93
						-119.93
04/13/2020	Bill Payment (Check)	4662	Glenn Burdette		R	-1,102.00
						-1,102.00
04/13/2020	Bill Payment (Check)	4663	BoundTree Medical		R	-1,080.24
						-1,080.24
04/13/2020	Bill Payment (Check)	4664	Avery Associates, Inc.		R	-1,000.00
						-1,000.00
04/13/2020	Bill Payment (Check)	4665	Adamski Moroski Madden Cumberland & Green		R	-2,500.00
						-2,500.00
04/13/2020	Bill Payment (Check)	4666	Phyllis B. Winnaman		R	-240.00
						-240.00
04/13/2020	Bill Payment (Check)	4667	ProfitMax MD		R	-2,252.55
						-2,252.55
04/13/2020	Bill Payment (Check)	4668	Timothy Benes		R	-44.92
						-44.92
04/13/2020	Bill Payment (Check)	4669	PG&E		R	-12.05
						-12.05
04/13/2020	Bill Payment (Check)	4670	PG&E		R	-165.19
						-165.19
04/13/2020	Expense				R	-
						18,321.17
				122000497597456 PREAUTHORIZED ACH DEBIT CALPERS		18,321.17
				1800 100000015986160		
04/14/2020	Expense				R	-1,549.07
						1,549.07
				122000499318239 PREAUTHORIZED ACH DEBIT CALPERS		1,549.07
				3100 100000015946559		
04/14/2020	Expense				R	-383.34
						383.34
				122000499318243 PREAUTHORIZED ACH DEBIT CALPERS		383.34
				3100 100000015946520		
04/14/2020	Expense				R	-1,999.73
						1,999.73
				122000499318237 PREAUTHORIZED ACH DEBIT CALPERS		1,999.73

# Cambria Community Healthcare District

## CHECK DETAIL

April 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				3100 100000015946599		
04/14/2020	Expense				R	-987.73
				122000499318241 PREAUTHORIZED ACH DEBIT CALPERS		987.73
				3100 100000015946640		
04/15/2020	Bill Payment (Check)	4671	Mr. Michael McDonough		R	-3,875.05
						-3,875.05
04/15/2020	Expense				R	-50.00
				011000029155678 PREAUTHORIZED ACH DEBIT CALPERS		50.00
				1900 100000015992672		
04/15/2020	Expense				R	-50.00
				011000029155678 PREAUTHORIZED ACH DEBIT CALPERS		50.00
				1900 100000015992672		
04/16/2020	Bill Payment (Check)	4672	Airgas West		R	-344.12
						-344.12
04/16/2020	Bill Payment (Check)	4673	Life Assist		R	-26.99
						-26.99
04/16/2020	Bill Payment (Check)	4674	Med Post Urgent Care		R	-20.00
						-20.00
04/16/2020	Bill Payment (Check)	4675	Orkin		R	-80.00
						-80.00
04/16/2020	Bill Payment (Check)	4676	Robert W Sayers		R	-977.31
						-977.31
04/16/2020	Bill Payment (Check)	4677	SEIU Local 620		R	-253.89
						-253.89
04/20/2020	Bill Payment (Check)	4678	MR. TYLER LOUDERMILK		R	-190.88
						-190.88
04/20/2020	Check		Adamski Moroski Madden Cumberland & Green		C	-2,500.00
				CHECK PAID CHECK PAID		2,500.00
04/22/2020	Bill Payment (Check)	4679	Aflac		R	-139.40
						-139.40
04/22/2020	Bill Payment	4680	BoundTree Medical		R	-17.56

# Cambria Community Healthcare District

## CHECK DETAIL

April 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)					-17.56
04/22/2020	Bill Payment (Check)	4681	McKesson Medical Surgical		R	-50.45
						-50.45
04/22/2020	Bill Payment (Check)	4682	McKesson Medical Surgical		R	-17.47
						-17.47
04/22/2020	Bill Payment (Check)	4683	Gowdy Electric		R	-592.39
						-592.39
04/22/2020	Bill Payment (Check)	4684	Charter Communications		R	-384.15
						-384.15
04/22/2020	Bill Payment (Check)	4690	Cambria Services District		R	-4,459.74
						-4,459.74
04/22/2020	Bill Payment (Check)	4685	Verizon Wireless		R	-280.38
						-280.38
04/22/2020	Bill Payment (Check)	4686	Staples Credit Plan		R	-550.47
						-550.47
04/22/2020	Bill Payment (Check)	4687	McKesson Medical Surgical		R	-370.55
						-370.55
04/22/2020	Bill Payment (Check)	4688	Denise Coddling		R	-166.21
						-166.21
04/22/2020	Bill Payment (Check)	4689	Coastal Copy		R	-293.77
						-293.77
04/22/2020	Bill Payment (Check)	4691	Trophy Hunters		R	-28.27
						-28.27
04/23/2020	Bill Payment (Check)	4692	Coast Electronics		C	-676.81
						-676.81
04/23/2020	Bill Payment (Check)	4693	Michael Bryant		C	-534.14
						-534.14

# Cambria Community Healthcare District

## CHECK DETAIL

April 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
04/24/2020	Expense		Sherrington Financial Fitness		R	-2,500.00
				021000028314648 PREAUTHORIZED ACH DEBIT SHERRINGTON FINA SALE 200424		2,500.00
04/28/2020	Bill Payment (Check)	4694	West America Bank		C	-7,983.09
						-7,983.09
04/28/2020	Bill Payment (Check)	4695	Timothy Benes		C	-54.85
						-54.85
04/28/2020	Bill Payment (Check)	4696	So. Calif. Gas Co.		C	-14.30
						-14.30
04/28/2020	Bill Payment (Check)	4697	SEIU Local 620			-219.87
						-219.87
04/28/2020	Bill Payment (Check)	4698	Cambria Services District		C	-268.44
						-268.44
04/29/2020	Expense		Public Employee Ret Sys		R	-7,744.71
				122000494414014 PREAUTHORIZED ACH DEBIT CALPERS 1900 100000015995881		7,744.71
04/29/2020	Expense		California Public Employees Ret. System		R	-538.59
				122000494414016 PREAUTHORIZED ACH DEBIT CALPERS 1900 100000015995876		538.59
04/29/2020	Expense		California Public Employees Ret. System		R	-112.06
				122000494414018 PREAUTHORIZED ACH DEBIT CALPERS 1900 100000015995894		112.06
04/30/2020	Bill Payment (Check)	4699	Simone A. Rathbun		R	-26.45
						-26.45
10100 Payroll (5685) Mechanics						
04/02/2020	Check	3566	Kenneth P. Butterfield		R	-152.49
				CHECK PAID CHECK PAID		152.49
04/06/2020	Check	3567	Barry L. Ramos		R	-365.65
				CHECK PAID CHECK PAID		365.65
04/13/2020	Check	3561	Brandon Todd		R	-242.99
				CHECK PAID CHECK PAID		242.99
04/13/2020	Check	3558	Brandon Todd		R	-208.27

# Cambria Community Healthcare District

## CHECK DETAIL

April 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				CHECK PAID CHECK PAID		208.27
04/14/2020	Expense		Payroll People		R	-
						26,495.40
				122000499301875 PREAUTHORIZED ACH DEBIT PAYROLL PEOPLE B FUND ACH 200414 E2776		26,495.40
04/14/2020	Expense		Payroll People		R	-5,713.53
						5,713.53
				122000499301877 PREAUTHORIZED ACH DEBIT PAYROLL PEOPLE B FUND ACH 200414 E2776		5,713.53
04/14/2020	Expense		Payroll People		R	-114.45
						114.45
				122000499301876 PREAUTHORIZED ACH DEBIT PAYROLL PEOPLE B FUND ACH 200414 E2776		114.45
04/20/2020	Check	3570	Brandon Todd		R	-416.56
				CHECK PAID CHECK PAID		416.56
04/24/2020	Check	3568	Kenneth P. Butterfield		R	-152.49
				CHECK PAID CHECK PAID		152.49
04/29/2020	Expense		Payroll People		R	-
						25,640.04
				122000492640194 PREAUTHORIZED ACH DEBIT PAYROLL PEOPLE B FUND ACH 200429 E2776		25,640.04
04/29/2020	Expense		Payroll People		R	-6,040.54
						6,040.54
				122000492640196 PREAUTHORIZED ACH DEBIT PAYROLL PEOPLE B FUND ACH 200429 E2776		6,040.54
04/29/2020	Expense		Payroll People		R	-232.46
						232.46
				122000492640195 PREAUTHORIZED ACH DEBIT PAYROLL PEOPLE B FUND ACH 200429 E2776		232.46
<hr/>						
10200 Ambulance Income (4571) Mechanics						
04/08/2020	Check	999929179			R	-473.67
				00000999929179 DEPOSIT CORRECTION DEBIT		473.67
<hr/>						
10300 Procurement (6111) Ambulance						
04/02/2020	Expense		Rabobank America		R	-5.00
						5.00
				122238428047379 PREAUTHORIZED ACH DEBIT RABO CLIENT BILL RCB FEE 200402		5.00

**CAMBRIA'S YEAR TO DATE AMBULANCE INCOME REPORT**

	REVENUE	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET REVENUE	RECEIPTS	- REFUNDS	NET RECEIPTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW AIR BALANCE
May-19	\$ 196,482.10	\$ 107,386.38	\$ 28,598.10	\$ 1,761.59	\$ 58,736.03	\$ 33,017.89	\$ -	\$ 33,017.89	\$ (2,400.78)	\$ -	\$ 379,766.91
June-19	\$ 202,584.10	\$ 91,746.40	\$ 21,355.51	\$ 12,195.65	\$ 77,286.54	\$ 40,187.92	\$ -	\$ 40,187.92	\$ 86,897.03	\$ -	\$ 329,968.50
July-19	\$ 224,665.00	\$ 114,240.73	\$ 30,028.07	\$ 2,171.22	\$ 78,224.98	\$ 42,981.51	\$ -	\$ 42,981.51	\$ (5,452.98)	\$ -	\$ 370,664.95
August-19	\$ 237,755.00	\$ 106,071.91	\$ 32,086.47	\$ 5,527.63	\$ 94,068.99	\$ 48,768.79	\$ -	\$ 48,768.79	\$ (360.00)	\$ -	\$ 416,325.15
September-19	\$ 205,905.00	\$ 60,459.22	\$ 25,929.77	\$ 6,282.15	\$ 113,233.86	\$ 46,326.04	\$ -	\$ 46,326.04	\$ (4,561.56)	\$ -	\$ 487,794.53
October-19	\$ 156,560.00	\$ 126,364.73	\$ 17,903.88	\$ 1,666.35	\$ 10,625.04	\$ 67,613.25	\$ -	\$ 67,613.25	\$ (4,103.20)	\$ 250.00	\$ 435,159.52
November-19	\$ 142,066.00	\$ 74,440.35	\$ 15,433.79	\$ 13,574.32	\$ 38,617.54	\$ 36,266.12	\$ -	\$ 36,266.12	\$ (273.77)	\$ (250.00)	\$ 437,534.71
December-19	\$ 245,784.00	\$ 81,392.48	\$ (4,175.24)	\$ 13,887.41	\$ 154,679.35	\$ 70,736.49	\$ -	\$ 70,736.49	\$ 13,961.11	\$ -	\$ 507,516.46
January-20	\$ 360,739.00	\$ 191,317.29	\$ 75,876.91	\$ 6,361.43	\$ 87,183.37	\$ 63,282.53	\$ -	\$ 63,282.53	\$ 2,332.37	\$ (3,822.60)	\$ 525,262.33
February-20	\$ 224,460.20	\$ 180,028.48	\$ 50,142.82	\$ 9,309.33	\$ (15,020.43)	\$ 66,141.90	\$ -	\$ 66,141.90	\$ (731.78)	\$ -	\$ 444,831.78
March-20	\$ 215,141.00	\$ 108,985.03	\$ 43,311.82	\$ 5,424.71	\$ 57,419.44	\$ 50,056.76	\$ -	\$ 50,056.76	\$ (60.00)	\$ 633.89	\$ 452,888.35
April-20	\$ -	\$ 116,827.93	\$ 23,960.00	\$ 4,268.22	\$ (145,056.15)	\$ 45,087.36	\$ -	\$ 45,087.36	\$ (186.00)	\$ (4,947.59)	\$ 257,983.25
<b>YEAR TO DATE TOTALS</b>	<b>\$ 2,412,141.40</b>	<b>\$ 1,359,260.93</b>	<b>\$ 360,451.90</b>	<b>\$ 82,430.01</b>	<b>\$ 609,998.56</b>	<b>\$ 610,466.56</b>	<b>\$ -</b>	<b>\$ 610,466.56</b>	<b>\$ 85,060.44</b>	<b>\$ (8,136.30)</b>	
<b>YTD PERCENTAGE OF REVENUE</b>		<b>56.35%</b>	<b>14.94%</b>	<b>3.42%</b>	<b>25.29%</b>	<b>25.31%</b>	<b>0.00%</b>	<b>25.31%</b>	<b>3.53%</b>	<b>-0.34%</b>	
<b>YTD PERCENTAGE OF NET REVENUE</b>								<b>100.08%</b>			

Payor Aging by posting date - Posted as of April 30th 2020

Name	CurrentBalance	Age31_60	Age61_90	Age91_120	AgeOver120	TotalBalance	Credit	Unapplied
AARP - AARP / 36273	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$155.03)	\$0.00
AARP MCR COMP SEC HORZ / 87726	\$0.00	\$0.00	\$5,081.00	\$0.00	\$1,200.00	\$6,281.00	\$0.00	\$0.00
ANTHEM BLUE CROSS PPO	\$0.00	\$0.00	\$6,497.00	\$0.00	\$0.00	\$6,497.00	\$0.00	\$0.00
Blue Cross - Blue Cross Indemnity / BC001	\$5,243.00	\$0.00	\$5,031.00	\$0.00	\$0.00	\$10,274.00	(\$3,357.00)	\$0.00
Blue Shield - California / BS001	\$0.00	\$0.00	\$4,439.00	\$0.00	\$1,630.00	\$6,069.00	\$0.00	\$0.00
CCPN - CCPN / CCPN1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$741.03)	(\$428.08)
Cencal - Cencal MCal SLO / CEN01	\$2,000.00	\$33,301.00	\$0.00	\$0.00	\$700.00	\$36,001.00	\$0.00	\$0.00
GOLD COAST HEALTH PLAN	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
Health Net PPO / 95567	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	(\$251.23)
IEHP MEDI-CAL HMO / 33070	\$0.00	\$0.00	\$4,869.00	\$0.00	\$0.00	\$4,869.00	\$0.00	\$0.00
Kaiser EMI / KS003	\$0.00	\$5,213.00	\$10,438.00	\$0.00	\$0.00	\$15,651.00	\$0.00	\$0.00
LA CARE HEALTH PLAN / PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	\$700.00	\$0.00	\$0.00
Medi-Cal - Medi-Cal / MC051	\$0.00	\$700.00	\$0.00	\$0.00	\$1,920.00	\$2,620.00	(\$143.77)	(\$205.42)
Partnership Health Plan / PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00
Physicians Choice Med Grp	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$900.00	\$0.00	\$0.00
STATE COMP INS FUND / PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
United Healthcare / 87726	\$0.00	\$13,726.00	\$0.00	\$0.00	\$0.00	\$13,726.00	(\$149.96)	(\$847.06)
United HealthCare MCR ADV / 87726	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00
VA Fee Basis Prog / 11215	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$2,000.00	\$0.00	\$0.00
WPS MVH -VAPCC	\$5,207.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,207.00	\$0.00	\$0.00
<b>Insurance AR Totals</b>	<b>\$12,450.00</b>	<b>\$52,940.00</b>	<b>\$37,355.00</b>	<b>\$1,000.00</b>	<b>\$13,050.00</b>	<b>\$116,795.00</b>	<b>(\$4,546.79)</b>	<b>(\$1,731.79)</b>
Bill Patient	\$5,034.00	\$11,647.71	\$18,124.83	\$5,241.09	\$101,140.62	\$141,188.25	(\$544.90)	(\$1,228.52)
<b>Grand AR Totals</b>	<b>\$17,484.00</b>	<b>\$64,587.71</b>	<b>\$55,479.83</b>	<b>\$6,241.09</b>	<b>\$114,190.62</b>	<b>\$257,983.25</b>	<b>(\$5,191.69)</b>	<b>(\$2,960.31)</b>

## Activity Summary

AgencyName	PrimaryPayerClasses	PrimaryPayerName	# of Trips	Gross Charges	Contract Allow	Net Charges	Payments	Write Off's	Refunds	Balance	
Cambria Community Healthcare District	MEDICARE	CA Medicare Part B South (J1 - PGBA)	17	\$71,962.00	(\$18,853.27)	\$53,108.73	(\$2,758.07)	(\$1,596.00)	\$0.00	\$48,754.66	
		<b>Totals</b>	<b>17</b>	<b>\$71,962.00</b>	<b>(\$18,853.27)</b>	<b>\$53,108.73</b>	<b>(\$2,758.07)</b>	<b>(\$1,596.00)</b>	<b>\$0.00</b>	<b>\$48,754.66</b>	
	SELF PAY	SELF PAY	5	\$16,347.00	\$0.00	\$16,347.00	\$0.00	\$0.00	\$0.00	\$16,347.00	
		<b>Totals</b>	<b>5</b>	<b>\$16,347.00</b>	<b>\$0.00</b>	<b>\$16,347.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,347.00</b>	
			ADMINISTRATIVE CONCEPTS INDEMNITY	1	\$5,365.00	\$0.00	\$5,365.00	\$0.00	\$0.00	\$0.00	\$5,365.00
			Anthem Blue Cross	2	\$9,670.00	\$0.00	\$9,670.00	(\$6,924.85)	\$0.00	\$0.00	\$2,745.15
			Blue Shield of California	1	\$5,049.00	\$0.00	\$5,049.00	\$0.00	\$0.00	\$0.00	\$5,049.00
			CIGNA	1	\$5,201.00	\$0.00	\$5,201.00	\$0.00	\$0.00	\$0.00	\$5,201.00
			CORRECT CARE INTEGRATED HEALTH	1	\$3,469.00	\$0.00	\$3,469.00	\$0.00	\$0.00	\$0.00	\$3,469.00
			Coastal Communities Physician Network	1	\$4,925.00	\$0.00	\$4,925.00	\$0.00	\$0.00	\$0.00	\$4,925.00
			UnitedHealthcare	3	\$10,405.00	\$0.00	\$10,405.00	\$0.00	\$0.00	\$0.00	\$10,405.00
			<b>Totals</b>	<b>10</b>	<b>\$44,084.00</b>	<b>\$0.00</b>	<b>\$44,084.00</b>	<b>(\$6,924.85)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$37,159.15</b>
	<b>Totals</b>	<b>Totals</b>	<b>32</b>	<b>\$132,393.00</b>	<b>(\$18,853.27)</b>	<b>\$113,539.73</b>	<b>(\$9,682.92)</b>	<b>(\$1,596.00)</b>	<b>\$0.00</b>	<b>\$102,260.81</b>	
	<b>Totals</b>	<b>Totals</b>	<b>Totals</b>	<b>32</b>	<b>\$132,393.00</b>	<b>(\$18,853.27)</b>	<b>\$113,539.73</b>	<b>(\$9,682.92)</b>	<b>(\$1,596.00)</b>	<b>\$102,260.81</b>	



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors – Agenda Item NO. F.1

**FROM:** Iggy Fedoroff, Board President

**BOARD MEETING DATE:** May 20, 2020 (Online)

**AGENDA DESCRIPTION:** Bylaw change proposal; Media Relations.  
Consideration of a change to District ByLaws Article I § 15 to provide more detailed guidance for Directors on communications with the public including the media.

**RECOMMENDATION(S):** Recommend adding the following language to Article I, § 15:

“15.3 Any original communication on behalf of CCHD to the media by other than the Administrator as contemplated by Article V, § 1.1.3 shall carry with it the caveat that the Director is not representing the District unless such communication has been authorized by the Board.”

**FISCAL IMPACT:** None

**DISCUSSION:** The District By Laws aren't clear on public communications including with the media by Directors and only address media and public communication by the Administrator in Article V, § 1.1.3: “Coordination of community relations activities, including, as indicated, public appearances and communications with the media.” This proposed change provides clear guidance that any Director may communicate with the media on any subject so long as they make it clear they are not speaking for the District nor the Board. Official communications for the District are to be made by a Director if authorized by the Board. This will prevent mixed messaging to the public and the media.

**Attachments:** None

**BOARD ACTION:** Date of Vote:

UNANIMOUS: \_\_\_\_

FEDOROFF\_\_\_\_ RICE\_\_\_\_ GRAY\_\_\_\_ MILEUR\_\_\_\_ MONTALVO\_\_\_\_

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors – Agenda Item NO. F.2

**FROM:** Cecilia Montalvo, Director

**BOARD MEETING DATE:** May 20, 2020 (Online)

**AGENDA DESCRIPTION:** Primary care project proposal.

**RECOMMENDATION(S):** Discussion for possible approval of resources for a feasibility study and legal support for the proposed project with Dignity to bring primary physician care to the District.

**FISCAL IMPACT:** Not yet defined.

**DISCUSSION:** See attachment.

**Attachments:** Primary Care for Cambria v3.pdf

**BOARD ACTION:** Date of Vote:

UNANIMOUS: \_\_\_\_

FEDOROFF\_\_\_\_ RICE\_\_\_\_ GRAY\_\_\_\_ MILEUR\_\_\_\_ MONTALVO\_\_\_\_



# Primary Care and After- Hours Medical Care for Cambria Community Healthcare District Residents and Visitors

Creating a Sustainable Model for Access  
to Basic Services



# Our Community

- A combined population of over 7,000 residents.
- An economy dominated by tourism -- 1.5 – 2 million visitors per year
- Median resident age of 61.7 years\*
- 50-minute drive to San Luis Obispo and 40-minute drive to Paso Robles
- Cambria Community Healthcare District, a tax-supported governmental entity, operates an ambulance service for area residents
- Cambria has one 65-year-old family physician, as well as a Federally Qualified Health Clinic (FQHC) staffed by a nurse practitioner serving low income individuals

\*American Community Survey 2018

# Recent Events

Cambria recently lost a newly recruited physician

## Community Planning 2014-2018

- CCHD and other community leaders assessed demand for services
- John Linn, local business owner, remodeled facility on Main Street for new medical practice
- Various partners engaged to bring physician to town



## Primary Care Practice 2018-April 2020

- First California Physician Partners (FCPP), affiliated with Tenet Health, relocated Dr. Allison Lewis from another location to work in Cambria
- PCPP executed long term lease of John Linn's space, installed X Ray
- Dr. Lewis starts building her practice



## Physician Relocated May 2020

- FCPP sent letters to Dr. Lewis' patients notifying them that Dr. Lewis was moving her office to Paso Robles May 1
- SLO Supervisor, Bruce Gibson, spoke with Administrative Executive at FCPP who cited financial concerns; indicated willingness to sublet space

# Issues to Consider

The unique needs and complexities of bringing medical care to Cambria and San Simeon



## Geographic Isolation

50-minute drive to San Luis Obispo and 40-minute drive to Paso Robles

Nearest Urgent Care is in Morro Bay – 25 minutes away

In 2016, 66% of survey respondents stated they travel outside the area for primary care



## Aged Population

Median age of 61.7 years

With local jobs limited to service sector and agriculture, significant portion of resident population is retired



## Payor Mix

While the local FQHC serves low income and uninsured population, the payor mix for a community population has a higher than average % of Medicare, making the economics of a primary care practice difficult



## Industry Trends

New physicians in practice are no longer “hanging up shingles” to start a practice – most being hired by large systems

Complexities of managing a practice are significant -- infrastructure includes major IT investment



## Care Model

Cambria and San Simeon have diverse needs, but the population may not fully support required services (e.g., full time MD, basic x-ray, after hours, basic lab) – requires creative care model

80% of those leaving the area for primary care would prefer to receive care locally



### Rural Health Clinic Designation

Become licensed under The Rural Health Clinic Service Act of 1977 (enacted to address an inadequate supply of physicians in rural areas)



### Partnership with a Large Health System

Health system partnership to facilitate physician recruitment and administrative services (e.g., quality, IT, billing)



### After Hours Capability

Clinic site to offer urgent care on weekends when visitor population is large



### Tax Support

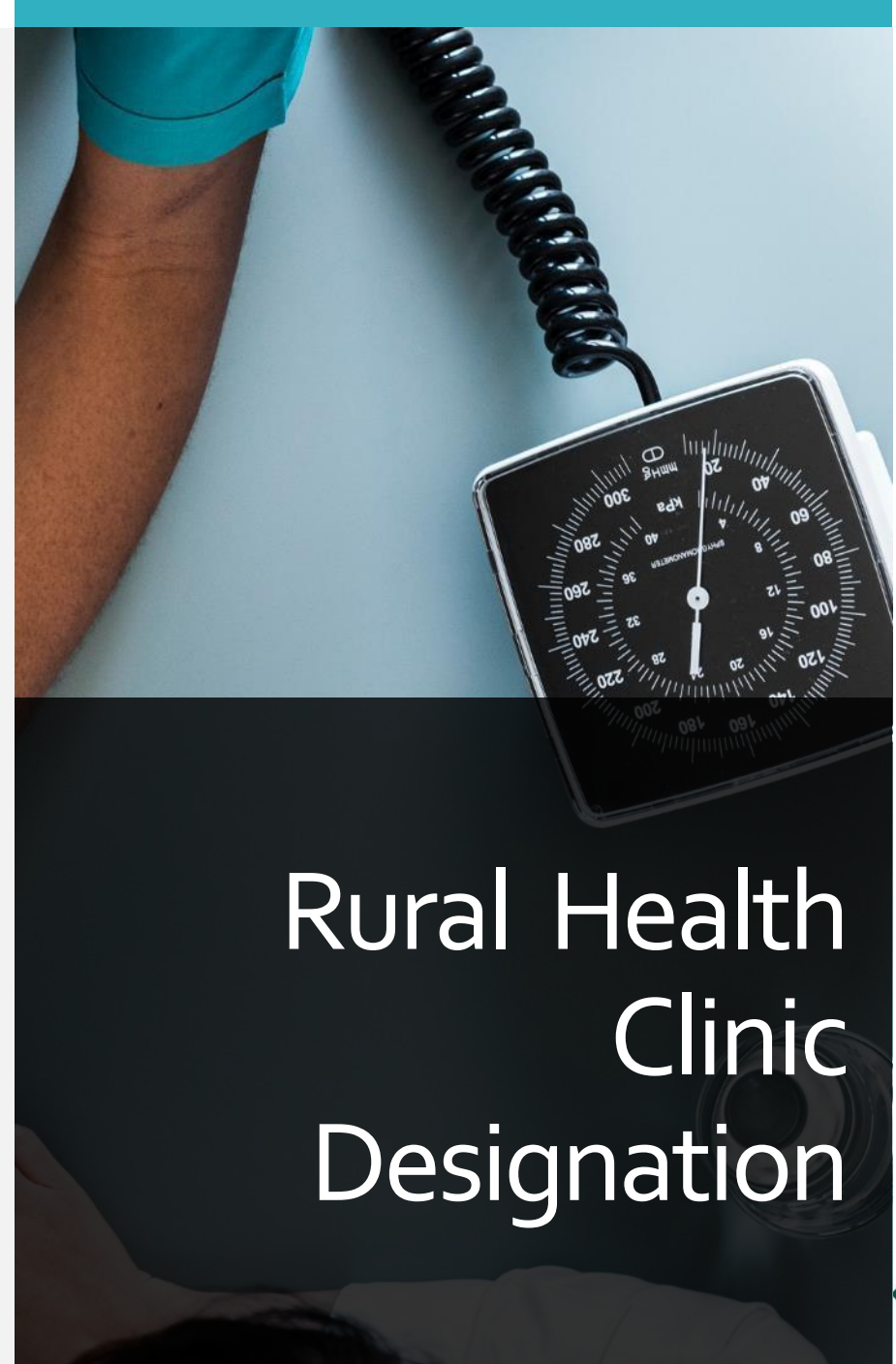
CCHD seeks voter approval for tax support for start up, capital and potentially some operating costs



# Building a Successful Care Model

The potential advantage of RHC status can be enhanced reimbursement rates for Medicare and Medicaid. RHCs are reimbursed based on a prospective all-inclusive rate (AIR). To qualify as a RHCs the clinic must:

- Employ an NP or PA
- During operational hours, have an NP, PA, or CNM working at least 50 percent of the time
- Directly provide routine diagnostic and laboratory services
- Have arrangements with one or more hospitals to provide services unavailable at the RHC
- Have drugs and biologicals available to treat emergencies
- Provide certain laboratory tests on site
- Have a quality assessment and performance improvement program



# Rural Health Clinic Designation



A natural partner for the CCHD in launching this initiative would be Dignity Health, a 501(c)(3) not-for-profit health system with a substantial presence on the Central Coast

- Recruiting and retaining physician,\* and NP
- Administrative support, including clinical and financial information technology, billing and accounts receivable management, quality management
- Acute care affiliation as required under the Rural Health Clinic Act
- Licensing of lab, offsite processing for tests not performed at the clinic
- Could evaluate various operating models.

- Possible assistance (1) French Hospital Residency Program and/or (2) Loan Forgiveness Program for Rural Medical Practitioners



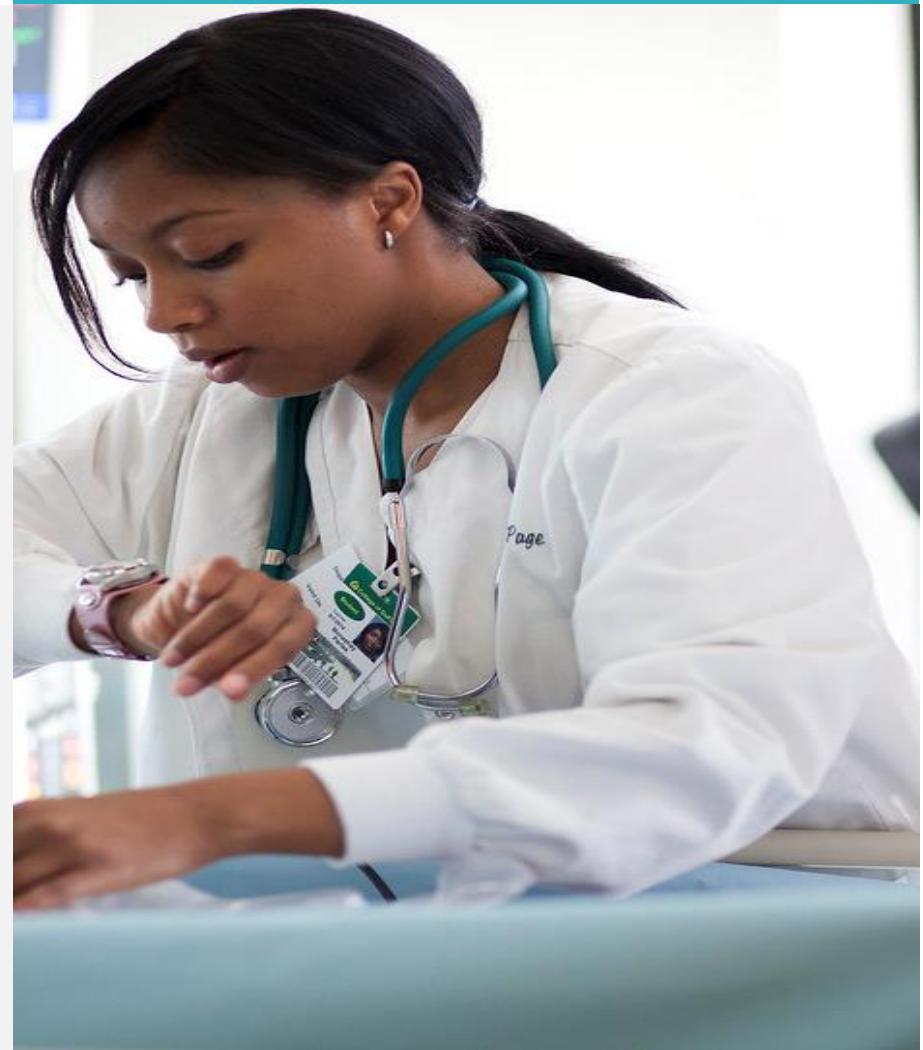
**Dignity Health®**

**Health System  
Partnership**



The Cambria/San Simeon area hosts 1.5-2 million visitors per year. It's attractions, festivals and beautiful beaches make it a year-round destination

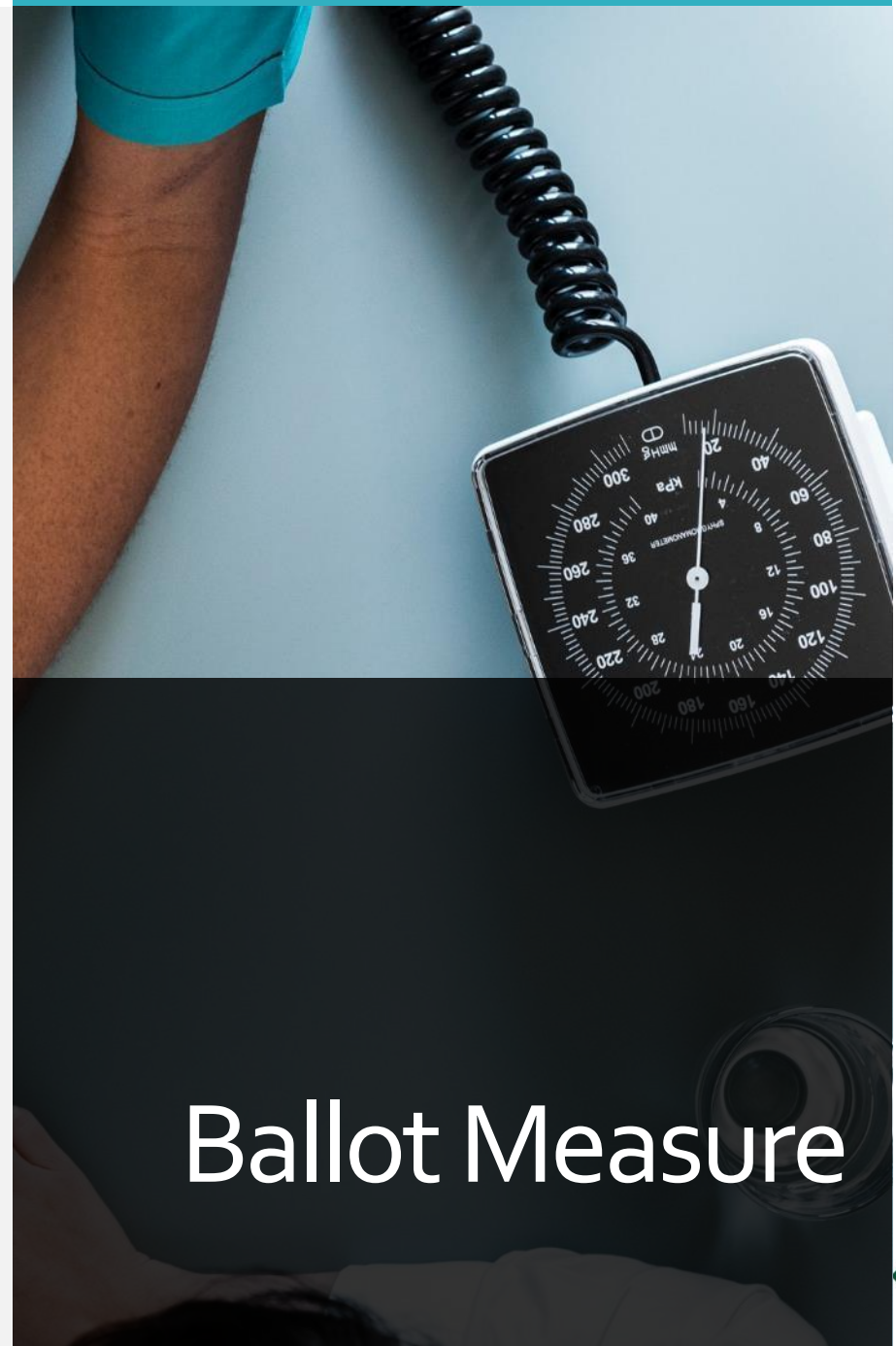
- After hours and weekend urgent care could be utilized by the entire community as well as our visitors
- Could be staffed by Nurse Practitioner with appropriate support staff
- Must include basic lab and phlebotomy and basic x-ray to be effective



# After Hours/ Urgent Care

## The Cambria Community Healthcare District Taxing Authority - Process

- Determine project need for initial capital and ongoing operating support
- Draft Ballot Measure for approval of CCHD Board of Directors and Legal Counsel
- File measure by \_\_\_\_\_ (date is not yet posted to County Website)
- Launch communications plan to educate voters
- Election – November 2020



# Ballot Measure

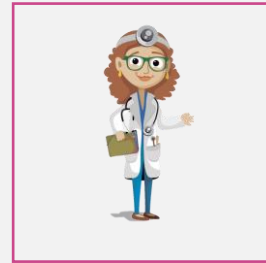
# Staffing Model

Direct staffing of the RHC



## Physician

Family Practice or  
Internal Medicine



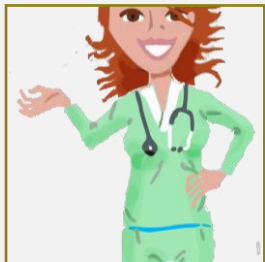
## Nurse Practitioner

Or Physician  
Assistant – Extended  
Hours



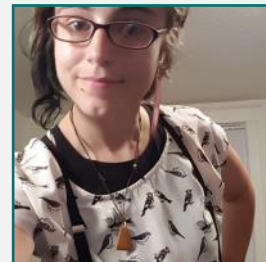
## Front Desk

Scheduling, Check in,  
Insurance Verification



## Medical Assistant

Rooming, recording  
vitals, etc



## Technician

Phlebotomist and After-  
Hours Assistant to NP



## PT After Hours Front Desk

# Capital



## Information Technology

Secure network and IT closet, hardware and software

\$75,000

**DRAFT – NUMBERS NOT YET DEVELOPED**

\$150,000



## Furniture Fixtures and Equipment

Waiting room furniture, exam room furniture (~\$15k per room), back office furniture, minor clinical equipment, basic x-ray



## Initial Cash Flow

90 days of Operating Expenses


\$300,000

\$50,000



## Start Up Expenses

Consulting and legal expenses associated with RHC application, Dignity Health agreement structuring, recruiting

A photograph of a sandy beach with several sets of footprints leading from the foreground towards the ocean. The ocean is visible in the upper left corner, with waves breaking. There is some green seaweed or vegetation on the beach near the water's edge. A smooth, light-colored rock is visible on the sand in the upper right. The text "[ next steps ]" is written in a handwritten style across the middle of the image.

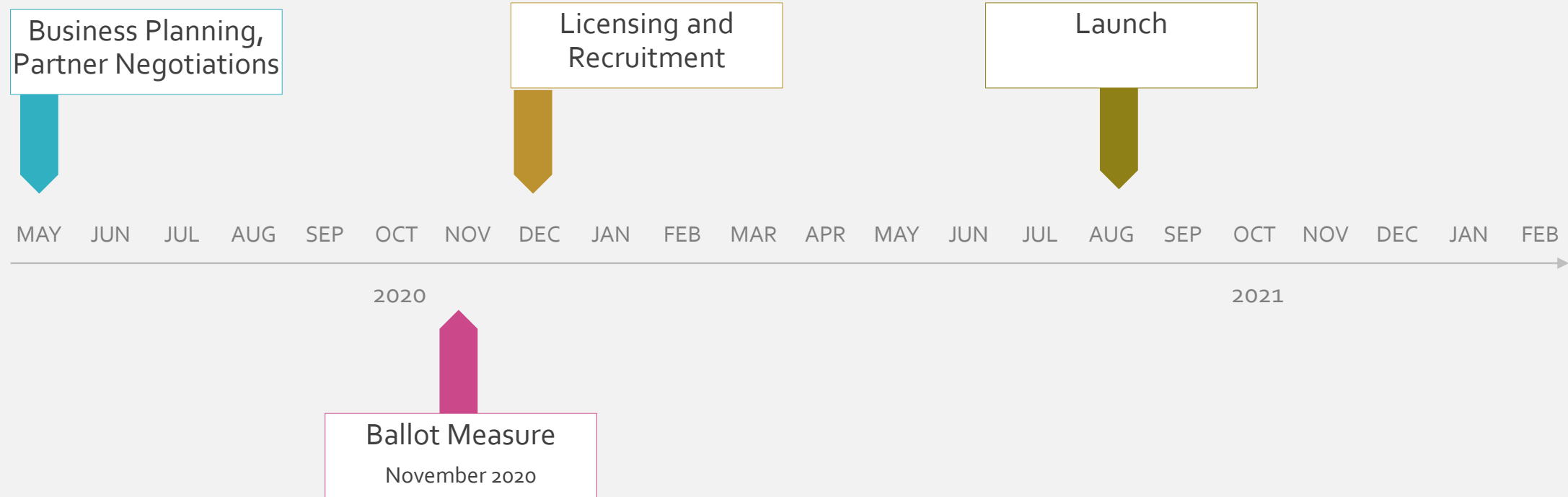
[ next steps ]

# Next Steps

- Draft Confidentiality Agreement and Letter of Interest/Intent between Dignity and CCHD
  - Assign work team
  - CCHD obtain Board Approval
- Select Consultants and Conduct Feasibility Study
  - CCHD has interviewed:
    - Jeff Johnson, CPA, Western Region Market Leader, Wipfli LLP – Leads healthcare practice from the firm's Oakland, CA office and has a specialization in Rural Health Clinics
    - Gerry Hinkley, esq., Partner, Pillsbury Winthrop Shaw Pittman LLP – Leads healthcare legal practice from the firm's Los Angeles, CA office and has extensive experience with healthcare districts in CA as well as Rural Health Clinics
- Determine roles and responsibilities of CCHD and Dignity, respectively
- Determine capital needs and level of operating support for filing of Ballot Measure for November 2020 election

# Timeline

Our 15-18-month action plan





# Summary

- There is a clear need for primary care and after hour care in Cambria and San Simeon
- As a Rural Health Clinic and with a health system partnership, a unique care model could be financially and operationally viable
- Extended hours urgent care would improve the health and safety of our 1.5-2 mm visitors each year while also serving our residents
- Time is of the essence –because of community need, the vacancy of the space and the time required for licensing and recruitment



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors – Agenda Item NO. F.3

**FROM:** Barbara Bronson Gray, Director & Tim Benes, Operations Manager

**BOARD MEETING DATE:** May 20, 2020 (Online)

**AGENDA DESCRIPTION:** CalFire ambulance procurement proposal.

**RECOMMENDATION(S):** Discussion for possible approval of purchase of a surplus CalFire ambulance.

**FISCAL IMPACT:** \$15,000 for purchase and approximately \$30,000 in modifications.

**DISCUSSION:** See attachment.

**Attachments:** Unit 21 CalFire Ambulance Proposal.pdf

**BOARD ACTION:** Date of Vote:

UNANIMOUS: \_\_\_\_

FEDOROFF\_\_\_\_ RICE\_\_\_\_ GRAY\_\_\_\_ MILEUR\_\_\_\_ MONTALVO\_\_\_\_



Proposal for unit 21 4x4  
back up unit.

The Cal Fire ambulance is a Ford  
F-350 Type 1 with 24736 miles.

### Brief History of the unit:

- This unit was bought by Cal Fire and placed in California Valley Station 42. The original reason for Cal Fire buying the unit was a two-part deal. The Topaz solar project was under way and the Topaz Company required a 24-hour Paramedic response availability close by. While Cal Fire could not transport the Patient, they could use the ambulance as safe climate-controlled area for patient treatments. At the end of the building phase of the solar farm the ambulance was left in California Valley as part of the Medical Core. A group of Volunteers who did not want to respond to fires but was willing to help out with medical aid calls. This program was truly short lived, and the medical core was disbanded. The ambulance was left in the apparatus bay in California Valley. The unit was serviced when needed and used very few times for the next several years. When the Covid-19 pandemic started the unit was moved to South Bay (Los Osos) and readied for use in case it was needed as transport vehicle to be used in San Luis Obispo City to transport patient from the hospital to Cal Poly or back.

### The Ambulance

- The Chase (Truck part)
  - Ford F-350 Ambulance Package 4-wheel Drive
  - Manufactured in September 2004
  - Gross weight of 13000LB
  - Tires
    - 6 Brand new Goodyear Wrangler 245/75R17
      - Retail cost for these tires Between \$225.00 to \$250.00 Each
  - Cattle Guard on the front of the ambulance.
  - PIAA heavy duty fog lights
  - Maintenance
    - I have the maintenance record for the ambulance, the major repairs are as follows
      - In October of 2012, the inter cooler was repaired by the Ford Dealership
    - Minor Repairs
      - Batteries
      - Tires
      - Oil Changes
      - Wiper Blades
- The Patient area
  - Wheel Coach Box built in January of 2005
  - 153 inches long
  - 95 inches wide
  - 67 inches in headroom
  - Has a H size Oxygen Tank
  - Plumbed for oxygen on both sides of the ambulance.
  - Has large cabinets for storage
  - Has cabinets on the outside of the unit for large items likes back boards, KEDS, ECT.
  - Meets the DOT current regulations for securing equipment

Items that included in the sale (This a preliminary list)

- Gurney
  - This is an older manual Stryker gurney (was told it was power one, but the chief was mistaken)
    - Retail cost of this item
      - Between \$2568.00 and \$4995.00
- Radio's
  - There is currently a Kenwood vehicle radio mounted in the front with antennas on the roof. This radio is required.
    - Retail cost of this radio (not including installation)
      - This one is older and is online for \$137.00
    - Retail cost of replacement radio (not including installation)
      - This radio would between \$600.00 t \$800.00 plus tax and installation
  - We will need to place 2 Med Com Radios in this unit
    - One in the front for the drive to talk to Med Com
    - One in the rear patient area for the paramedic to talk to the hospitals
- Lightbar
  - The unit has a California legal lightbar. We will not have to do anything to the lightbar
    - Remember 19 was not legal and requires extensive work to fix
- Sirens
  - Sirens are already installed and working. Also, California Legal.
- Suction Unit
  - Build into the wall system and working

In Closing

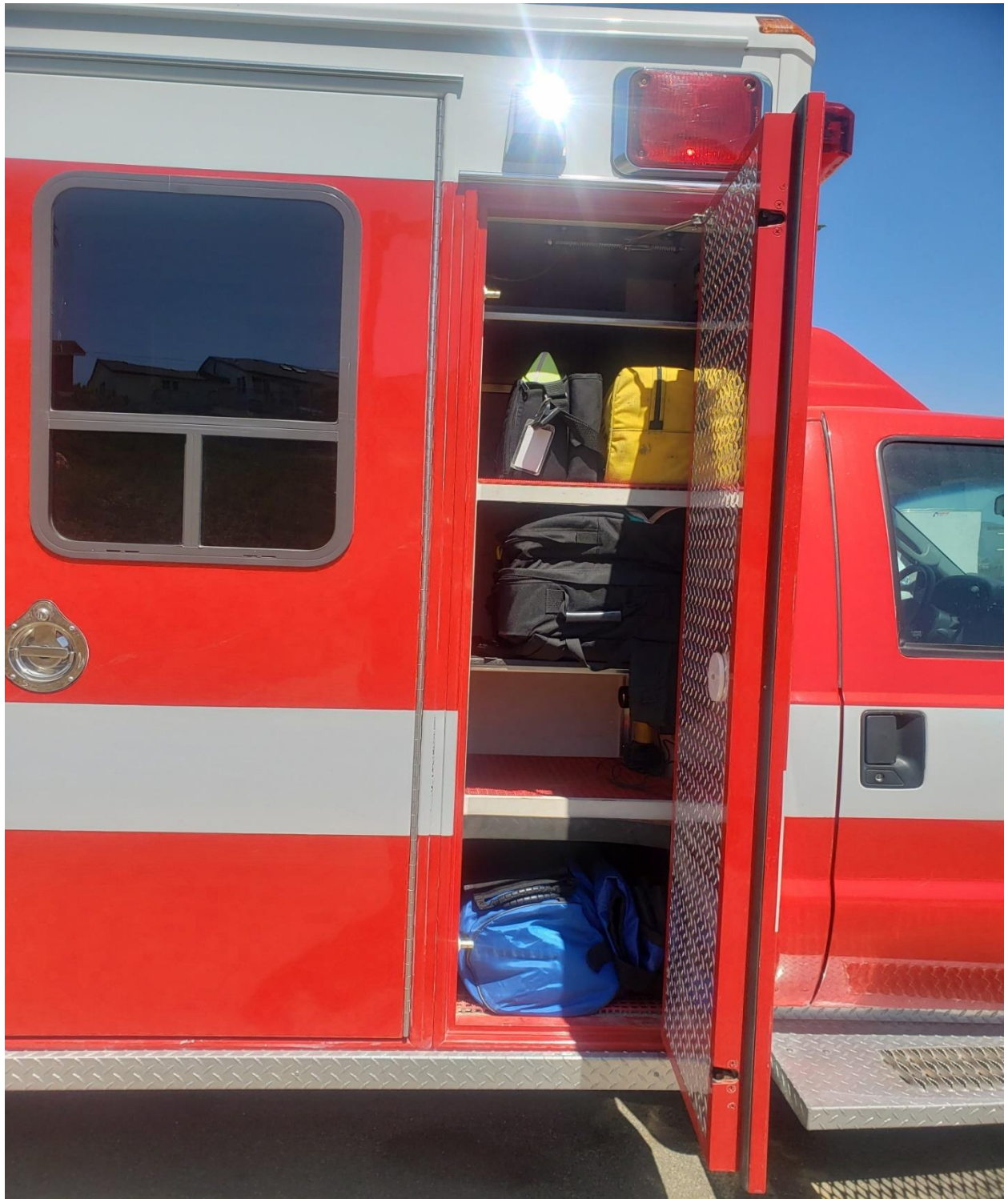
- This Vehicle is a great value. The Car Fax shows only that is has never been in an accident, Cal Fire is the only owner that repairs listed like tires, and the cooler were done at Paso Robles Ford. I think that board should act on this vehicle. It is in great shape, low mile and with continued care and maintenance this vehicle will be in the CCHD fleet for years to come.
- Also, if and the truck body begins to fail the box is designed to removed and remounted on most any other 1 ton 4-wheel drive ambulance build truck. This will save the district about ½ the cost of a complete replacement 4X4 unit.
- The CCHD will have to spend some money on the following items. I do not have the set cost at this time but if everything moves forward, I will have set prices for the board.
  - Paint
  - Decals
  - 2 Radios
  - Minor Cabinet work to convert 1 cabinet from outside access to inside access.



















MOBILE EQUIPMENT  
REPAIR RECORD

DATE AND MILEAGE	USE THIS SECTION AS AN INFORMAL LOCAL REPAIR RECORD
8480 4-26-07	REPLACED BATTERIES
6-2011	Batteries Replaced
15307	PTSD ROBIES Bond completed
10/9/12	Belting & service (replace
Drno, 3axkwa	Intercooler and Rebuild union Ring
	Fuel filter and oil filter and oil
	changed by DEATER, CAR BKE
	Shop - Grease undercarriage and Airline
	clean batteries, Test and charge
	Safety and compliance completed
9/17/13 17,949	"B" service completed. last
	service 2,000 miles prior, but date
	was past due. NO fluids / filters
	were changed.
8/01/14	B SERVICE COMPLETE.
20011	
4/20/16 516	REPLACE 7 TIRES (DUAL WY + SPARE)
21,115	ON TRUCK, DUE TO AGE AND TREAD.
12/16/2017	REPLACED BOTH BATTERIES
22,184	AND WINDSHIELD WIPER
	BLADES.

MANUFACTURED BY: 251033

Wheeled Coach

DATE OF MANUFACTURE 01 mo 05 yr

INCOMPLETE VEHICLE MANUFACTURED BY:

Ford

DATE INC. VEH. MFD. 09 mo 04 yr

GVWR 13000

GAWR FRONT 6000 with

LT245/75R 17 tires,

17x6 rims, @ 75 psi cold single

GAWR INTERMEDIATE (1) \_\_\_\_\_ with  
\_\_\_\_\_ tires,

\_\_\_\_\_ rims, @ \_\_\_\_\_ psi cold \_\_\_\_\_

GAWR INTERMEDIATE (2) \_\_\_\_\_ with  
\_\_\_\_\_ tires,

\_\_\_\_\_ rims, @ \_\_\_\_\_ psi cold \_\_\_\_\_

GAWR REAR 9750 with

LT245/75R 17 tires,

17x6 rims, @ 65 psi cold dual

THIS VEHICLE CONFORMS TO ALL  
APPLICABLE FEDERAL MOTOR VEHICLE  
SAFETY STANDARDS IN EFFECT IN:

01 mo 05 yr

VEHICLE IDENTIFICATION NUMBER:

1FDWF37P55EA62254

VEHICLE TYPE: MPV

AS 77479

**INCOMPLETE VEHICLE MANUFACTURED BY  
FORD MOTOR COMPANY**

DATE: 09/04  
 FRONT GAWR: 6000LB  
 2721KG  
 LT245/75R17  
 17X6.5J  
 AT 515 kPa/75

GVWR: 13000LB / 5896KG  
 REAR GAWR: 9750LB  
 4422KG  
 LT245/75R17  
 17X6.5J  
 AT 450 kPa/65

WITH TRES  
 WITH TRES  
 WITH TRES  
 PSI COLD

VIN: 1FDWF37P55EA62254

DUAL



EQUIPPED WITH THE FORD  
 AMBULANCE PREP. PKG.

EXT. PNT:	Z1	RC:	86	DSO:			
WB	INT TR	TP/PS	R	AXLE	TR	SPR	5F710
165	2E		5	4W	B	CCJJ	NOB
				UNC			▽2U5A-1520472-AA







**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**  
**MAY 6, 2020**  
**PROPERTY & FACILITIES COMMITTEE MEETING**  
**MINUTES**

The Meeting WAS conducted by public conference call.

**A) OPENING**

1. Call to order

Director Barbara Bronson Gray called the meeting to order at 9:05 am.

2. Establishment of a quorum: Directors Barbara Bronson Gray and Cecilia Montalvo, committee member Mel McColloch, Administrator Mike McDonough, Operations Manager Tim Benes, and Administrative Assistant Simone Rathbun were in attendance.

One unidentified member of the public was on the call.

**B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

No comments were made.

**C) AGENDA**

1. Operations Manager Tim Benes presented a proposal for an ambulance purchase from CalFire surplus, for discussion and consideration. (Please see his handout, attached).

The group discussed the various aspects of the vehicle, the pros and cons, and the need for a four-wheel drive unit. Discussion then focused on the various costs associated with the potential purchase of the vehicle. Mike McDonough suggested that tapping the reserve fund and the funds received from recent litigation over the purchase of a previous ambulance were potential funding options. The committee decided to request that the Finance Committee discuss the various ways to fund the purchase and related costs, for review by the Board.

Director Montalvo moved to recommend to the Board the approval of the purchase of the CalFire vehicle, for the approximate cost of \$37,263, including a comprehensive check of the vehicle for approximately \$200, \$15,000 to CalFire, \$2,600 for decals, \$15,000 for repainting, \$1,700 for a new safe, and \$2,763 for new radios. Mel McColloch seconded, the motion. The vote was unanimous: 3/0.

2. Administrator McDonough presented a draft "Request for Quotes" for construction of a retaining/debris wall on the CCHD property.

Barbara Bronson Gray suggested that the special condition of performing the work only on Saturdays, Sundays and holidays be removed. She also requested that reference to any changes in the scope of work be revised to say: " Any changes to the scope of work during performance are only authorized

if approved in advance by the CCHD Administrator and if conditions of any change of scope are in writing and signed by both the administrator and the contractor.” Administrator McDonough and committee agreed to those changes.

Cecilia Montalvo asked that the type of wall needed be described in detail based on the recommendation of the soils and geology reports that the District has received.

Administrator McDonough agreed to make the changes in the RFQ and send the soil and geology reports to the committee.

The revised report will come back to the Committee for discussion and review.

#### **D) ADJOURNMENT**

The meeting was adjourned at 10:06 am.

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**TO:** Board of Directors – Agenda Item NO. F.4

**FROM:** Mike McDonough, Administrator

**BOARD MEETING DATE:** May 20, 2020 (Online)

**AGENDA DESCRIPTION:** COVID-19 testing staffing.

**RECOMMENDATION(S):** Discussion for possible approval of utilizing and compensating CCHD EMT's and Paramedics for administering COVID-19 testing at a site in Cambria during the month of June.

**FISCAL IMPACT:** Estimated personnel costs to compensate unbudgeted payroll overtime expenses. Approximately \$840 to cover the planned two eight-hour days in June with two personnel.

**DISCUSSION:** The SLO County Public Health Dept. has contacted CCHD about setting up a COVID-19 public testing site in June, here in Cambria. This would be by appointment, similar to the two current sites in Paso Robles and Grover Beach. We would need to provide EMT's and Paramedics to perform the swabbing. The County Public Health Department would provide support staff to process the swabs, records, notifications, etc. They are not paying the EMT's and Paramedics for this – they would be volunteers. Tim is going to poll the staff and see if they are willing to do it without pay. Would the District be willing to pay them for this work? It is an important community service, but not budgeted. I can try to seek reimbursement through the FEMA Public Assistance Grant process, but no guarantee.

**Attachments:** None

**BOARD ACTION:** Date of Vote:

**UNANIMOUS:** \_\_\_\_

**FEDOROFF**\_\_\_\_ **RICE**\_\_\_\_ **GRAY**\_\_\_\_ **MILEUR**\_\_\_\_ **MONTALVO**\_\_\_\_