

CAMBRIA COMMUNITY HEALTHCARE DISTRICT
 Regular Board Meeting Minutes
 Wednesday, March 21, 2018
 1 p.m.

AGENDA ITEM	DISCUSSION OR ACTION
1. OPENING	
A. Call To Order	President Wood called the meeting to order at 1:00 p.m.
B. Pledge of Allegiance	President Wood led the Pledge of Allegiance.
C. Establishment of a Quorum	<p>President Wood Present Vice President Gray Present Secretary Bianchi Present Trustee Meyer Present Trustee Putney Present</p> <p><u>Staff Present</u> Administrator Sayers Operations Director Melendy Legal Counsel Chelsea Olson Murphy Administrative Clerk Harper</p>
D. Report from January 4, 2018, Closed Session	Trustee Wood reported that there was no reportable action.
2. PUBLIC COMMENT	PUBLIC COMMENT: Iggy Fedoroff Leslie Richards
3. CONSENT AGENDA	<p>Trustee Gray pulled Item 3A, regarding Project Heartbeat, Item 3C regarding Monterey County responses, Item 3D regarding Unit 15 expenses, and Item 3E for a correction on the minutes.</p> <p>Trustee Bianchi moved to approve Consent Agenda Item 3B.</p> <p>Trustee Meyer seconded the motion.</p> <p>Motion carried 5/0.</p> <p>3A – Trustee Gray requested an update from Administrator Sayers regarding a letter to the Project Heartbeat trustees. Administrator Sayers hopes to have made progress with the Project Heartbeat directives by the next Board meeting.</p> <p>3C – Trustee Gray asked for clarification on the Ambulance Activity Report, regarding a Monterey County response, to verify that the data was accurate and the transport was billed. Operations Director Melendy responded that he would take a look at it.</p>

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Regular Board Meeting Minutes

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<p>3. Continued</p>	<p>3D – With regard to the Addendum for Budget Analysis, Trustee Gray inquired as to why the Operations Director’s vehicle wasn’t found on the Fleet Maintenance cost list along with the other vehicles. Administrator Sayers responded that he would look into this.</p> <p>3E – Trustee Gray requested a correction to Section 5A, paragraph 3, of the November 15, 2017, minutes, to replace the word “donors” with “trustees.”</p> <p>Trustee Meyer moved to approve Consent Agenda Items 3A, C, D, and E.</p> <p>Trustee Gray seconded the motion.</p> <p>Motion carried 5/0.</p>
<p>4. VERBAL REPORTS</p>	
<p>A. MONTHLY FINANCIAL REVIEW</p>	<p>Administrator Sayers reviewed February revenues, fund balance, transports, and budget amounts.</p> <p>Board discussion followed, including the lower number of commercial patient accounts, and an increase in overtime this year.</p>
<p>B. PROPERTY AND FACILITIES AD HOC COMMITTEE REPORT</p>	<p>Trustee Putney reported that the Property & Facilities Ad Hoc Committee did not meet this past month due to preparations for today’s Special Meeting. Administrator Sayers reported that CHC had requested the roofing project be rescheduled, because of the rain this week. The tentative date is now April 12.</p>
<p>C. OTHER COMMITTEE REPORTS</p>	<p>The Outreach and Healthcare Advocacy Committees both reported they did not meet this past month.</p>
<p>5. REGULAR BUSINESS</p>	
<p>A. INFORMATION AND ACTION REGARDING RECOMMENDED CHANGES TO AMBULANCE DEPLOYMENT BASED ON THE DISTRICT’S EVALUATION OF ITS AMBULANCE OPERATIONS. ADMINISTRATOR SAYERS DISCUSSED RECOMMENDATIONS REGARDING CHANGES TO DEPLOYMENT OF THE</p>	<p>Administrator Sayers presented Item 5A, explaining that this is a continuation of the Special Meeting held earlier. The action item is the group’s recommendation to adjust CCHD’s ambulance schedule for one 24-hour ambulance, and one 12-hour ambulance. He also stated they feel it’s important to continue to explore and implement the other recommendations discussed at the Special Meeting, that fit CCHD’s situation.</p> <p>PUBLIC COMMENT: Bruce Corsaw</p>

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Regular Board Meeting Minutes

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<p>A. Continued</p> <p>DISTRICT'S AMBULANCES AND THE DISTRICT'S CRITICAL FINANCIAL ISSUES.</p> <p><u>TIME ON TAPE 20:19</u></p>	<p>Bill Rice Laurie Mileur Iggy Fedoroff</p> <p>Board discussion followed regarding the recommendations, and the need to make a decision on the action item.</p> <p>Trustee Putney made a motion that we eliminate one nighttime ambulance, hours and implementation to be at the discretion of District Administrator Bob Sayers.</p> <p>Trustee Bianchi seconded the motion.</p> <p>Trustee Wood asked for a roll call vote.</p> <p><u>Roll Call Vote:</u> Trustee Putney-Aye Trustee Meyer-Aye Trustee Bianchi-Aye Trustee Gray-No Trustee Wood-Aye</p> <p><u>Motion carried-Ayes-4, Noes-1.</u></p>
<p>B. TRUSTEES DISCUSSED NOMINATING A CANDIDATE TO SERVE ON THE CSDA AS AN INDEPENDENT SPECIAL DISTRICTS BOARD MEMBER FOR THE 2019-2021 TERM.</p> <p><u>TIME ON TAPE 44:11</u></p>	<p>Administrator Sayers presented Item 5B, stating the California Special Districts Association is looking for nominations for one seat on the Board of Directors. There were no responses.</p>
<p>C. TRUSTEES DISCUSSED SELECTING ONE INDIVIDUAL FROM THE TWO NOMINATED TO THE POSITION OF LAFCO ALTERNATE SPECIAL DISTRICT MEMBER.</p> <p><u>TIME ON TAPE: 45:39</u></p>	<p>Administrator Sayers presented Item 5C, regarding nominating a candidate for the LAFCo Alternate Special District Member position. Trustee Gray requested that Administrator Sayers obtain biographies of the two candidates, and the item will be agendaized for next month's meeting.</p> <p>PUBLIC COMMENT: None</p>

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Regular Board Meeting Minutes

Wednesday, March 21, 2018

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<p>D. TRUSTEE BIANCHI REVIEWED THE UPCOMING CAMBRIA FIRE SAFE FOCUS GROUP'S THIRD FORUM AND HOW THE CCHD MIGHT FIT INTO THIS PROCESS</p> <p><u>TIME ON TAPE 48:18</u></p>	<p>Trustee Bianchi presented Item 5D, regarding the third forum to be held by the Cambria Fire Safe Focus Group. The group's goal is to help residents be better-prepared, and it is their hope that Healthcare District people will attend.</p> <p>PUBLIC COMMENT: None</p>
<p>E. ADMINISTRATOR SAYERS REVIEWED THE CURRENT CHC LEASE FOR ACTION.</p> <p><u>TIME ON TAPE: 51:56</u></p>	<p>Administrator Sayers presented Item 5E, providing a summary of the Suite A & B leases with CHC. He would like to submit a request for a rate increase of 5%. Board discussion regarding a rate increase followed.</p> <p>PUBLIC COMMENT: Leslie Richards Iggy Fedoroff Kristi Jenkins</p> <p>Trustee Gray moved to make a 7.5% increase request for rent to CHC for the property, to CHC Corporate.</p> <p>Trustee Bianchi seconded the motion.</p> <p>Trustee Meyer made a second motion not to increase the rent at the CHC location this year.</p> <p>Trustee Wood seconded the motion, and requested that Trustee Meyer restate it.</p> <p>Trustee Meyer restated the motion as, we do not raise the rent at the Suite B or the Suite A at the CHC location.</p> <p>Trustee Putney-No Trustee Meyer-Aye Trustee Bianchi-No Trustee Gray-No Trustee Wood-Aye</p> <p>Motion failed 2/3.</p> <p>Trustee Wood asked that Trustee Gray restate her motion.</p> <p>Trustee Gray restated the motion as, we raise the</p>

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Regular Board Meeting Minutes

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<p>E. Continued</p>	<p>rent at CHC, to the corporate office in Nipomo, for 7.5%.</p> <p>Trustee Bianchi seconded the motion.</p> <p>Trustee Putney-No Trustee Meyer-No Trustee Bianchi-Aye Trustee Gray-Aye Trustee Wood-No</p> <p>Motion failed 2/3.</p> <p>Trustee Putney moved to approve the recommendation made by Administrator Sayers, to increase CHC's rent 5%, and then give the administrator the discretion to adjust where that is located, as we move along in the process regarding what parts of the building we're going to inhabit, and what parts we won't.</p> <p>Trustee Bianchi seconded the motion.</p> <p>Trustee Putney-Aye Trustee Meyer-No Trustee Bianchi-Aye Trustee Gray-Aye Trustee Wood-Aye</p> <p>Motion carried 4/1.</p>
<p>6. DECLARATION OF FUTURE AGENDA ITEMS.</p>	<p>Trustee Wood requested including selection of a nominee for the LAFCo position.</p> <p>Trustee Gray requested discussion of adding street names to the Ambulance Activity Report. She also requested including an update on the Project Heartbeat discussion between Dr. Fratto, Administrator Sayers, and Operations Director Melendy; discussion of an insurance company representative brief on CCHD's insurance coverage; and discussion of a line by line budget review.</p> <p>Trustee Meyer requested including discussion of Administrator Sayers' employment contract.</p>

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7. ADJOURN TO CLOSED SESSION	Trustee Wood adjourned to Closed Session at 2:17 pm.
8. ADJOURNMENT	Trustees came out of Closed Session at 2:30 pm. At that time, Trustee Wood adjourned the meeting.