



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
MARCH 18, 2020  
BOARD MEETING MINUTES**

Due to Coronavirus-19 concerns, this meeting was held via teleconference.

**A) OPENING**

1) Call to order

President Fedoroff called the meeting to order at 2:02 pm.

2) Pledge of Allegiance

Not performed as everyone could not see the flag.

3) Establishment of a quorum

Board of Directors members Iggy Fedoroff, Bill Rice, Barbara Bronson Gray and Laurie Mileur were in attendance.

Administrator Mike McDonough, Operations Lead Tim Benes and Administrative Assistant Simone Rathbun were also in attendance. Also in attendance were Cecilia Montalvo, Jeremy Kantner, Jody McDonough, Amanda Rice and Michael Calderwood.

**B) PUBLIC COMMENT**

Amanda Rice commented regarding the "Are you Okay?" program offered by other areas. Laurie Mileur to review and put on future agenda.

### **C) CONSENT AGENDA**

The Minutes from the February 19, 2020 Regular Meeting were reviewed and there were two corrections to be made. The Minutes from the March 4, 2020 Special Meeting were reviewed. Barbara Bronson Gray motioned to approve these minutes, with the required correction made to the February 19, 2020 Minutes. Bill Rice seconded the motion, Board approved 5/0.

The Minutes from the February 25, 2020 Special Meeting will be withheld and moved to the April Board Meeting agenda for approval.

### **D) REPORTS**

- 1) The Operations Report was given by Tim Benes. He mentioned that response times may increase by a couple of minutes due to the runs that require the crews to utilize personal protection equipment. President Iggy Fedoroff inquired as to the status of the Monterey calls. Tim said there were no calls to Monterey County in February.
- 2) The Administrator's Report was given by Mike McDonough, who gave a Covid-19 briefing. He is in regular contact with the SLO County EMSA/Health Department and the Cambria Fire Chief, as well monitoring updates from the State of California and the Federal CDC. The CCHD Trust account has been set up. The EMS Billing is set to go-live in-house in April. Mike also reported on facility updates, bookkeeping updates and the monthly financial reports.
- 3) Committee Reports
  - a) The President's Report was presented by Iggy Fedoroff. The CCHD newsletter has gone out.
  - b) Property & Facilities: No report given.

- c) Healthcare Advocacy & Outreach: No report given.
- d) Finance: Per Director Rice there was no meeting; nothing to report.
- e) Grants: Per Director Mileur the FEMA Grant was successfully submitted online on March 5, 2020. We also requested an additional \$75K for the warranties to cover the needed equipment. We should hear back from FEMA in May. We will be sending in the Firehouse Grant as well to request funding for personal protection equipment.

#### **E) REGULAR BUSINESS**

- 1) Cecilia Montalvo was unanimously approved as the new Board Director and Board President Iggy Fedoroff administered her oath of office.
- 2) The new District Website was approved by the Board 5/0.
- 3) The CCHD Policy Manual Board review has been moved to the April agenda.
- 4) Administrator Mike McDonough recommended that the Board approve adopting the Monterey County ambulance rate structure for those responses into Monterey County, under agreement with AMR. Director Rice motioned to approve, Directors Montalvo and Mileur both seconded, Board approved 5/0.
- 5) Administrator Mike McDonough recommends review and discussion of a new District Operations Organizational Chart. After discussion, the concept was approved of, however it was decided that this would be tabled for further discussion, and job descriptions would be provided for each position at the April Board meeting.

6) Administrator Mike McDonough requested that the Board review, for possible approval, a Request For Proposal for general counsel legal services. Director Bronson Gray motioned to approve, Director Rice seconded, Board approved 5/0. An advertisement is to be placed in The New Times as well as advertising through the San Luis Obispo County Bar Association.

7) Resolution No. 12-20: Declaration of emergency and Resolution of the Cambria Community Healthcare District to temporarily authorize increased authority of the Administrator. After discussion, Director Barbara Bronson Gray made a motion to approve, Director Mileur seconded, Board approved 5/0.

**F) CLOSED SESSION**

Reportable action from closed session: Administrator has earned a bonus of \$2,500 for substantially achieving objective #6 in his employment contract: to manage updating District website to employ current user experience innovations.

**G) ADJOURNMENT**

The meeting was adjourned at 4:25 pm.