



CAMBRIA COMMUNITY HEALTHCARE DISTRICT
NOVEMBER 18, 2020
BOARD MEETING ANNOUNCEMENT

The regular meeting of the Cambria Community Healthcare District will be held online:

Time: Nov 18, 2020 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81991526568>

Meeting ID: 819 9152 6568

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Public comment is invited on any item.

The Cambria Community Healthcare District monthly agenda, packets and minutes are available at the following website: www.cambria-healthcare.org. Any changes or additions to the agenda will be posted at the District Office and on the District website.

Note that while board members will not engage in dialog with the public during the board meeting, individual members may choose to incorporate an answer to a question posed by the public during their discussion of an agenda item.

AGENDA

A) OPENING

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Establishment of a quorum
- 4) Presentation of Plaque and Certificate of Recognition

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public wishing to address the Board on matters other than scheduled items may do so when recognized by the President. Comments are limited to a maximum of three minutes per person, per topic. During the course of the meeting, members of the public may also request to speak about any specific agenda item. Presentations are limited to a maximum of three minutes per person.

C) CONSENT AGENDA

- 1) Approve Minutes from the October 21, 2020 Regular Board Meeting.

D) REPORTS

- 1) Operations Report: Tim Benes
- 2) Administrator's Report and Financial Review: Mike McDonough
- 3) Committee Reports
 - a) President's Report: Iggy Fedoroff
 - b) Property & Facilities: Barbara Bronson Gray
 - c) Healthcare Advocacy & Outreach: Cecilia Montalvo
 - d) Finance: Bill Rice
 - e) Grants: Laurie Mileur
 - f) Strategic Planning: Cecilia Montalvo

E) REGULAR BUSINESS

- 1) Safeguarding CCHD's unique identity and stated mission, and defining the appropriate use of media and social media by full time and part time employees, for discussion and possible action. – Michael McDonough
- 2) Review primary care recruitment document and discuss plan for sending a Request for Proposal to health care operators while simultaneously evaluating the option of CCHD direct operation of a primary care clinic. – Cecilia Montalvo
- 3) Review of CCSD JPA for fuel procurement for discussion and possible board action. – Michael McDonough

F) DECLARATION OF FUTURE AGENDA ITEMS

G) ADJOURNMENT

The next regular meeting of the Board of Directors of the Cambria Community Healthcare District will be held on Wednesday December 16, 2020 at 9:00 a.m., location TBD.



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

OCTOBER 21, 2020

BOARD MEETING MINUTES

Due to Coronavirus-19 concerns, this meeting was held via Zoom.

A) OPENING

- 1) Call to order.

President Fedoroff called the meeting to order at 9:06 am.

- 2) Pledge of Allegiance.

Not performed as no flag was present.

- 3) Establishment of a quorum.

Board of Directors President Iggy Fedoroff was present, as well as Director Bill Rice. Director Barbara Bronson-Gray, Director Laurie Mileur and Director Cecilia Montalvo. Also present were Administrator Mike McDonough and Administrative Assistant Simone Rathbun, as well as Labor Consultant Bill Avery and Legal Counsel Jeff Minnery.

B) PUBLIC COMMENT

Kristi Jenkins, a member of the public, was present.

C) CONSENT AGENDA

The minutes from the September 8, 2020 Special Board Meeting and the Minutes from the September 17, 2020 Regular Board Meeting were reviewed and submitted for approval. No public comments were made in regards to these Minutes. Director Montalvo motioned to approve, Director Rice seconded, Board approved 5/0.

D) REPORTS

- 1) The Operations Report was presented by Administrator Mike McDonough as Operations Manager Tim Benes was out on a call. Mike stated that Tim is speaking with CalFire daily regarding the transfer of their 2005 4x4 ambulance to the District. It will be on the Board of Supervisors' November agenda for approval. Zoll monitor order status was given – the Representative Tim has been working with is upset because the Federal government recently

bought all their monitors and ventilators. He is trying to get us monitors as soon as possible and giving us loaners until then.

Tracking of SLO ambulance transports into Cambria report discussed; Director Mileur inquired as to where they were dispatched from. We have a backlog of Monterey call Billings that are due to us. They are having a paperwork issue on their end, delayed due to Covid.

The safety gear has been ordered and has started to arrive thanks to Project Heartbeat, who will reimburse us. Tim was able to save money while doing this and Project Heartbeat has agreed to do a second phase, also agreeing to fund ballistic vests for the crew.

Director Rice inquired as to number of runs so far in October; Mike will get the info from Tim when he gets back from his current call.

Kristi Jenkins stated that as an Administrator of Project Heartbeat we will be getting our funding soon for the jackets and helmets, and she is working on getting us the funds for the ballistic vests.

2) The Administrator's report and Financial Review were given by Administrator McDonough; the current Covid statistics given; all employees healthy. The Supplemental grant for PPE was denied but we are applying for other public assistance grants. A Representative from FEMA is working with us to help with the next submission. The next big AFG Grant for power-loading cots and equipment will open in November or December and that application is already being worked on.

The CalFire MOU has been put on hold due to fires, but the official is back and working on it and he will have it back to Mike soon. Trust IRS 990 form completed. We received a \$1500 donation to the trust.

Call volume was down in September at 9% below normal compared to last year and the ambulance transports are down 15% however the ambulance revenue is up over 31%.

Other financials were reviewed; we received a refund from SDRMA due to an audit they did. Tax revenue down in September, however this month we have received three payments.

Director Bronson Gray inquired about the Resolution regarding lifetime benefit for new hires. Bill Avery is working on this and it will be coming soon, delay due to getting information from PERS.

Director Fedoroff pointed out that on page 31 of the Board Packet we continue to do better cash-wise than a year ago, up over 21k from this time last year.

Director Rice asked Mike to speak about GEMT and the financial impact it will have on the District in the future. There are funds owed to us for some years that are not funded by the federal government yet however we have to give them a \$5k refund in November for another year that was reported incorrectly by the District.

1) Committee Reports:

- a) President's: Nothing to report
- b) Property & Facilities: Nothing to report
- c) Healthcare Advocacy & Outreach: Will cover in Agenda Item 3.
- d) Finance: Meeting was held on October 7, 2020. We covered the Annual Audit Corrective Action Plan; GEMT discussed; discussed financial reporting and the further automation of the monthly financial close process. Discussed financial policy and procedures and are in the process of reviewing those. Discussed alternative banking arrangements, which will be discussed later in Agenda Item F. 5, and finally we reviewed the possibility of setting up a credit card system for trust donations covered in F.6.
- e) Grants: Did not meet in October, but we did in September. Will discuss when we get to Agenda item F.4.
- f) Strategic Planning: Will be covered as Agenda item F.2.

F) REGULAR BUSINESS

- 1) Director Barbara Bronson Gray opened for discussion safeguarding the District's unique identity. Director Gray discussed control over the name and publishing by staff of pictures of identifiable assets and people. Director Montalvo asked about the current status of the policies, and is the version in the packet different from the one received before, Administrator McDonough stated that this is what has evolved. Mike stated that there are several layers of policy, which include the Bylaws, the District policies, and The Standard Operating Procedures (SOP), which is a draft.

Director Bronson Gray suggested that the SOP be that staff should not be allowed to take any videos or photos while on calls. This will help protect the District from possible HIPAA violations.

Jeff Minnery stated that Mike needs more time to work with Bill Avery and the staff. Director Gray stated that it is important to protect our "brand", as people in the community see a post from the Cambria Ambulance Employees and think it's the Healthcare District.

Administrator McDonough stated there are two incidents when pictures would be allowed; high impact vehicle injury for ER MD purposes and the other being if one of the ambulances itself was to be involved in an accident, for insurance purposes.

Director Fedoroff suggested November 4th, 2020 for a Special Board Meeting at 10 am to specifically address this policy. Director Bronson Gray asked Jeff Minnery who owns the CCHD name and he stated that the name should not be the concern, but rather the publishing of pictures should be the focus. Director Bronson Gray then suggested that the employees should post under their SEIU Local name and not as the Cambria Ambulance Employees. Director Mileur then suggested that we could have a Communication Committee, with an employee Representative.

Kristi commented that the CCHD came about in 1947 and there have been attempts to change the name of the CCHD to the North Coast Emergency Services District. She stated that we need to apply ourselves to the highest standard and our employees are professional enough to understand the liability of taking pictures and posting them on social media.

- 2) Director Montalvo discussed the consideration of the formal adoption of the CCHD Strategic Plan – she asked that the plan be formally adopted today. Communication document to be held until CalFire ambulance and monitors obtained. Director Rice moved for the formal adoption of this plan; Director Mileur seconded. Board approved 5/0.
- 3) Director Montalvo presented a Primary Care Recruitment document for review. It is critical to recruit a primary MD for this area. It is a problem in many rural areas, and right now there is a National shortage of primary care MDs. Director Montalvo recommends we send out Requests for Proposal. \$10k is estimated for this activity. Director Rice moved to approve, Director Mileur seconded, Board approved 5/0.
- 4) Director Mileur discussed submitting two AFG Grant applications currently available; the main goal being to apply for an ambulance replacement grant. The FEMA Representative suggested that we apply for two ambulances since we are eligible. Also need to replace radios, working with Motorola and grants that they offer. We need dual frequency radios due to geographically-challenged areas that we cover. Director Mileur would like permission to apply for these. The Tucson Fire Chief is going to send his successful narrative to Mike. Director Rice moved to approve, Director Bronson Gray seconded, Board approved 5/0.
- 5) Administrator McDonough proposed to move banking to Pacific Premier Bank. After Rabobank changed to Mechanics Bank, the quality of service has changed, as well as bank access, and excessive analysis fees which Pacific Premier agreed would not be charged. Mike recommends transitioning our bank services to Pacific Premier. Director Bronson Gray suggested we do it in December when there will be new signatories on the accounts. Director Rice motioned to move to Pacific Premier Bank, Director Montalvo seconded, Board approved 5/0.
- 6) President Fedoroff opened the discussion of Trust fundraising, specifically what is the best way to energize the community to contribute to the trust. We have received only \$2,590 in donations so far. Director Fedoroff, as Trustee, has applied for a grant from the Cambria Community Council to fund the acquisition of the used Cal Fire 4#4 ambulance. The purpose of the Trust is to fund capital items and equipment. The start-up costs of bringing primary care to the community would seem to fit into the capital nature of trust donations. We need a focused campaign.

In order to simplify donations and enable donors to use credit cards, QGIV.com seems appropriate to use for depositing donated funds into our trust account, sending the donor a thank you note that would be on our letterhead, as well as providing a tax receipt. QGIV has no startup costs and charges 3.95% + \$.30 for each credit card transaction except for AMEX which is 4.95%.

Director Montalvo stated that she has noticed from looking at social media that a lot of the community think that their taxes pay for the CCHD, which is not true.

Director Bronson Gray then stated that items from Phase 2 of the marketing plan from earlier this year have not been done yet and she thinks there are still some things that can be done that would not cost us any money.

Director Fedoroff would like to break this up into two parts – one part being the focused flyer, the other being the QGIV portal. Director Montalvo motioned that we proceed with the implementation of QGIV. Director Rice then added that we need to make sure that any donors get a handwritten note by Administrator McDonough and not a QGIV generated one; Director Mileur seconded.

Director Bronson Gray cautioned about our pitch, stating that by saying we need a lot of things that historically has not raised a lot of money, so we should discuss specifics. Kristi Jenkins then asked who the Administrator of the trust is, to which President Fedoroff stated that he is the Trustee as President of the CCHD Board of Directors. She asked what the money was being used for. As stated, funds will be used for equipment and capital type expenses. Kristi stated that Project Heartbeat has over \$140k in funds. Director Bronson Gray stated the District Trust was created so the Board would be in a position to state what our needs are and be in control of the funds whereas Project Heartbeat funds employee requests. Board approved the motion to proceed with implementing QGIV immediately and a detailed solicitation for donations to follow when specifics were clearly identified, voting 4/1.

- 7) Director Montalvo discussed the District's COVID-19 response with related CCHD activities. The Community Leaders Forum was discussed, as well as establishing a group to begin the plan for future needs, including vaccines. Director Mileur stated that the County should be our point of contact. Director Bronson Gray suggested we contact Dr. Penny Borenstein about getting more involved, Director Montalvo will contact her.

G) DECLARATION OF FUTURE AGENDA ITEMS:

- 1) PRIMARY CARE INITIATIVE – Director Montalvo.
- 2) DISTRICT POLICIES TO BE REVIEWED — Administrator McDonough.

H) ADJOURNMENT

The meeting was adjourned at 11:32 am.

The next Regular Board Meeting will be held on November 18, 2020 at 9:00 am via Zoom.

Operations Report for the Month of October 2020

Units

Currently, we have all units at the station and ready for service. Units that required service/repairs will have a brief description of the service/ repair under the mileage totals.

- Unit 16 (back up #1)
 - Starting Miles = 220618
 - Ending Miles = 220859
 - Total of 241.0. miles on the unit and 15.0 gallons of fuel
 - Service/repairs
 - None
- Unit 17 (back up #2)
 - Starting miles = 221951
 - Ending miles = 221951
 - Total of 0 mile and 0 gallons fuel used
 - Service/repairs
 - None
- Unit 18 (Medic 11 24-hour car)
 - Starting miles = 118045
 - Ending miles = 120153
 - Total of 2108.0 miles and 199.1 gallons of fuel used
 - Service/ repairs
 - The unit was serviced:
 - This unit was taken to Paso Robles GMS for a Major Service. The mechanics stated that everything was in good condition and no major problems were found.
 - Rear differential fluid was changed to maintain the extended warranty that covers that part of the vehicle.
- Unit 20 (Medic 12 12-hour car)
 - Starting miles = 21995
 - Ending miles = 24043
 - Total 2048.0 miles and 166.1 gallons of gas used.
 - Service/ repairs
 - The unit was serviced.
 - This received 4 new tires on the 4th of Nov.

Medications/ Supplies

- PPE/Masks
 - N-95 and P-100
 - Currently, we have about 200 of the N-95 masks in stock. A clean N-95 mask is required to be worn by all staff members when responding to all calls.
 - We are still waiting on P-100 masks to be shipped. Back-ordered.
- Medications.
 - We are managing to keep the current supplies stocked and are not short of any medication at this time.
- Equipment
 - Zoll monitors order status
 - The 4 monitors have arrived and been placed in service.

Response times and delays

This month we are at 90.5% on the report. The corrected percent is 98.0%. There are several calls that counted against the average that were either because of crew safety and or Med-Com not copying radio traffic. They are listed below.

- Call Number 20-0991 10/04/2020
 - The crew reported that they were having radio communication problems with Med-Com not copying them.
- Call Number 20-1003 10/08/2020
 - This called required staff to drive slowly to the call because of heavy traffic delays and pedestrians failing to yield to the ambulance with lights and sirens on.
- Call Number 20-1020 10/12/2020
 - The unit responded from Villa Creek not from the station.
- Call Number 20-1064 10/27/2020
 - This call was similar to the earlier call in which the unit was delayed because of a large amount of pedestrian traffic who would, per the crew, “literally look at the ambulance and walk across the street and some took pictures and video”

Call Activity Report

This report shows a decrease in the number of calls that the District completed compared to last year. There was significant change in the number of incidents. But it should be noted that 28 of the 39 event shortfalls were stand by events

like high school events and farmers market events. Both of which have stopped because of COVID-19.

Transport at night where San Luis Ambulance Transported

This month San Luis Ambulance responded to Cambria once and subsequently transported. Time from dispatch to on scene was 19 minutes, 58 seconds.

Monterey County Calls

- We had 4 Monterey County Calls in October. 3 Transports and 1 dry run.
- All of the forms have been signed by EMSA and sent to AMR.

Station

- The Medic 12 entry door is in need of replacement. Request for quotes have been sent. None have been returned.
- The lights in Simone's office and the main crews work area have been replaced with low voltage LED lighting.

Employees

- COVID-19 (Same as last month)
 - Currently all the CCHD employees are healthy. We have not had any personnel directly affected by the COVID-19 pandemic. We do have plans in place if that were to change. All the crews are in contact with me when they are in contact with a possible COVID-19 patient. I am in contact with the County and hospitals to follow up on the patients. At this time, the District has transported 1 confirmed positive patient from the Cambria area, following appropriate precaution protocols.
- Safety gear
 - The safety gear has arrived. The helmets have been placed into service and the jackets are at Range Master in SLO getting patches placed on them. They should be back and issued to the crews by the end of next week.

Project Heartbeat

- After the last board meeting, I was asked to reach out to Project Heartbeat with regards to the amount of available funds. I was informed of the following information from Robert Putney, one of the administrators of the account.
 - The SLO Foundation has \$145+K in the Project Heartbeat Endowment fund. Based on the principal and their investment strategies, the annual gained interest on the endowment is what is available to spend.
 - An endowment sets aside funds to keep forever... only dispensing the accumulated interest for approved equipment reimbursement.
 - The principal monies cannot be touched.

- So, with the Carhart jacket purchases, (**\$1286.92**), that reduces the current annual amount available from **\$10,198.03** to **\$8911.11**.
- The helmets, lights and gloves, (**\$4423.36**), will then reduce the annual amount to: **\$4487.75** available;
- As we move forward with the helmets/body armor purchase, (**\$3900.00 + tax**), the final amount available for this year will be approximately **\$587**.

DISTRICT ACTIVITY REPORT PAGE 1
10/01/2020 through 10/31/2020

Incident Totals				Transport Totals			
	2020	2019	Change		2020	2019	Change
Dry Runs - w/Treatment	9	20	-11	Local Patients	26	31	-5
Dry Runs - CX Enroute	30	20	10	Non-Local Patients	11	16	-5
Total Dry Runs	39	40	-1	Total Patients	37	47	-10
Stand-bys	22	50	-28	Medical Transports	28	42	-14
Public Assists/Relations	0	0	0	Trauma Transports	7	5	2
Walk-in Public Relations	0	0	0	Traffic Accidents	5	2	3
Total Incidents	98	137	-39	Total Transports	35	47	-12

Hospital Destinations

	2020	2019	Change
French	12	10	2
Sierra Vista	19	35	-16
Twin Cities	3	2	1
Rendezvous w/Heli	0	0	0
Facility Not-Listed	0	0	0
Trauma Center (Sierra Vista)	6	3	3
STEMI Center (French)	0	0	0

Monterey County Responses

	2020	2019	Change
Medical Transports	1	0	1
Trauma Transports	2	1	1
Dry Runs	1	1	0
Stand-bys	0	0	0
Total Incidents	4	2	2

Year-to-Date Comparison
Ambulance Response Statistics
From January 2020 to October 31 2020

	2020	2019	Change
Total Responses	1075	1199	-124
Patients Transported	429	490	-61
Total Dry Runs	293	318	-25
Dry Runs - w/Treatment	98	135	-37
Dry Runs - CX Enroute	194	183	11
Stand-bys	355	394	-39
Total Monterey County Incidents	19	22	-3

DISTRICT ACTIVITY REPORT PAGE 2
10/01/2020 through 10/31/2020

San Luis Ambulance Activity

Code 8	=	9	
Code 11	=	0	
Code 2 calls	=	0	}
Code 3 calls	=	1	
(calls into CCHD response area)			
Total time SLAS covered CCHD area =		13 hrs	38 mins

Cambria Community Healthcare District Activity

Total time CCHD committed to other incidents (Month) =		85 hrs	19 mins
Code 8	=	20	
Code 11	=	2	
Code 2 calls	=	0	}
Code 3 calls	=	4	
(calls into SLAS response area)			
Total time CCHD covered SLAS area =		12 hrs	27 mins

Vehicle Mileage

16 Dodge Sprinter 2008	220,859.0
17 Dodge Sprinter 2008	221,951.0
18 Chevy 2016 Type 3	120,153.0
20 Ford 2019 Transit	24,043.0

Definitions:

Code 8 : Cover two areas

Example: -Code 8 Villa Creek means covering Morro Bay response area and Cambria response area

-Code 8 Hwy 46 Summit means covering Cambria response area and covering North County response area (i.e. Paso Robles, Templeton, Atascadero and outlying areas)

Code 11 : Covering one area

Example: -Code 11 Morro Bay means we are now only covering the Morro Bay response area (i.e. Cayucos, Morro Bay, Los Osos)

Code 2 : Non-Emergency Call

Code 3 : Emergency Call

Time-On-Task : TOT Refers to the amount of time committed to a call or task, more specifically, this is the amount of time a unit is unavailable to respond to a call in the District's response area only. Units may still be available for calls outside the District's response area during TOT periods depending on SLO County needs for mutual aid.

CALL ACTIVITY REPORT

10/01/2020 through 10/31/2020

Total Transports = 37

Total Calls = 98

Rec #	Call #	Date	Type	Medic	Call Times						Call Location	Time-On-Task (Hours)
					Dispatch	Enroute	On-Scene	Transporting	Available	Response Area		
1	20-0979	10/01/2020	Dry Run	11	0658	0700	0704		0710	0710	East Village	0.12
2	20-0981	10/01/2020	Stand-by	12	0830	0830	0845		0935	0945	Morro Bay	1.15
3	20-0982	10/01/2020	Stand-by	12	1151	1151	1220		1349	1408	Morro Bay	2.17
4	20-0983	10/01/2020	Transport	11	1710	1711	1715	1734	1836	1900	Happy Hill	1.50
5	20-0984	10/02/2020	Transport	11	0502	0503	0508	0525	0617	0635	Lodge Hill West	1.33
6	20-0985	10/02/2020	Stand-by	12	1319	1320	1330		1335	1335	Villa Creek	0.16
7	20-0986	10/02/2020	Stand-by	12	1510	1510	1520		1530	1530	Villa Creek	0.20
8	20-0987	10/02/2020	<i>Dry Run</i>	12	1616	1618	1623		1630	1638	Lodge Hill West	0.22
9	20-0988	10/03/2020	Stand-by	11	0506	0509			0521	0521	Highway 46	0.15
10	20-0989	10/04/2020	<i>Dry Run</i>	12	1101	1101	1107		1111	1111	Park Hill	0.10
11	20-0990	10/04/2020	Transport	12	1656	1656	1728	1750	1925	1942	Monterey County	2.46
12	20-0990	10/04/2020	Transport	12	1656	1656	1728	1750	1925	1942	Monterey County	2.46
13	20-0991	10/04/2020	Dry Run	11	0121	0125	0135		0155	0155	Lodge Hill West	0.34
14	20-0992	10/05/2020	Dry Run	11	0230	0233	0258		0307	0330	San Simeon	1.00
15	20-0993	10/05/2020	Transport	11	0825	0827	0831	0859	1002	1031	Lodge Hill East	2.06
16	20-0994	10/05/2020	Transport	11	1839	1840	1846	1908	2001	2022	Lodge Hill West	1.43
17	20-0995	10/06/2020	Stand-by	11	1120	1121	1130		1158	1158	Villa Creek	0.38
18	20-0996	10/05/2020	Transport	12	1107	1108	1113	1133	1248	1345	Lodge Hill West	2.38
19	20-0997	10/05/2020	Transport	12	1606	1606	1611	1624	1741	1813	Lodge Hill West	2.07
20	20-0998	10/05/2020	Transport	12	1838	1838	1842	2058	2207	2258	Lodge Hill West	4.20
21	20-0999	10/06/2020	<i>Dry Run</i>	12	0831	0833	0840		0858	0902	Highway 46	0.31
22	20-1000	10/07/2020	<i>Dry Run</i>	12	1953	1955	1958		2003	2003	Lodge Hill West	0.10
23	20-1001	10/07/2020	<i>Dry Run</i>	11	1247	1248	1253		1255	1256	Lodge Hill East	0.09
24	20-1002	10/07/2020	Stand-by	11	2006	2006	2019		2056	2110	Villa Creek	1.04
25	20-1003	10/08/2020	Transport	12	1522	1523	1533	1552	1705	1748	Lodge Hill West	2.26
26	20-1004	10/09/2020	Transport	11	2240	2241	2243	2306	0000	0016	Lodge Hill East	1.36
27	20-1005	10/09/2020	Transport	12	1158	1159	1233	1305	1336	1355	Highway 46	1.57
28	20-1006	10/10/2020	<i>Dry Run</i>	12	1119	1120	1120		1133	1133	West Village	0.14
29	20-1007	10/10/2020	Transport	12	1423	1424	1443	1523	1655	1719	San Simeon	2.56
30	20-1008	10/03/2020	<i>Dry Run</i>	11	1620	1621	1627		1636	1636	San Simeon	0.16
31	20-1009	10/10/2020	<i>Dry Run</i>	11	1716	1718	1724		1730	1730	Lodge Hill West	0.14
32	20-1010	10/10/2020	<i>Dry Run</i>	11	1851	1852	1900		1908	1908	Happy Hill	0.17
33	20-1011	10/10/2020	Transport	11	2250	2253	2301	2322	0007	0030	South Highway 1	1.40
34	20-1012	10/11/2020	<i>Dry Run</i>	11	1928	1928			1933	1933	Villa Creek	0.05
35	20-1013	10/12/2020	Stand-by	12	1041	1041	1054		1150	1150	Villa Creek	1.09
36	20-1014	10/12/2020	Stand-by	12	1153	1153	1153		1222	1342	Villa Creek	1.49
37	20-1015	10/12/2020	Transport	12	1222	1222	1233	1242	1320	1342	Morro Bay	1.20
38	20-1016	10/12/2020	Dry Run	11	2008	2009			2014	2014	Villa Creek	0.06
39	20-1017	10/12/2020	<i>Dry Run</i>	11	1150	1150	1200		1200	1442	San Luis Obispo	2.52

 = Night Call (8:00pm - 8:00am)

Italic Text = Dry Run

Rec #	Call #	Date	Type	Call Times							Response Area	Call Location	Time-On-Task (Hours)
				Medic	Dispatch	Enroute	On-Scene	Transporting	Available				
40	20-1018	10/12/2020	Dry Run	11	1211	1211			1212	1442	San Luis Obispo	2.31	
41	20-1019	10/12/2020	Dry Run	11	1237	1237	1237		1249	1442	Villa Creek	2.05	
42	20-1020	10/12/2020	Transport	11	1249	1249	1303	1314	1416	1442	Moonstone Beach Drive	1.53	
43	20-1021	10/12/2020	Transport	11	1025	1025	1026	1030	1144	1442	East Village	4.17	
44	20-1022	10/12/2020	Dry Run	11	1200	1200			1211	1442	Arroyo Grande	2.42	
45	20-1023	10/12/2020	Dry Run	11	2005	2006	2019		2033	2033	Villa Creek	0.28	
46	20-1024	10/13/2020	Stand-by	11	1151	1151	1206		1219	1219	Villa Creek	0.28	
47	20-1025	10/13/2020	Dry Run	11	2022	2023	2026		2031	2031	Moonstone Beach Drive	0.09	
48	20-1026	10/13/2020	Dry Run	11	1357	1358	1405		1406	1406	South Highway 1	0.09	
49	20-1027	10/14/2020	Stand-by	11	1018	1018	1028		1040	1050	Villa Creek	0.32	
50	20-1028	10/14/2020	Stand-by	11	1103	1103			1105	1105	Villa Creek	0.02	
51	20-1029	10/14/2020	Transport	11	1650	1651	1653	1701	1751	1900	Lodge Hill East	2.10	
52	20-1030	10/14/2020	Dry Run	11	2044	2045	2051		2102	2111	Park Hill	0.27	
53	20-1031	10/15/2020	Transport	11	0156	0158	0202	0215	0313	0334	Moonstone Beach Drive	1.38	
54	20-1032	10/15/2020	Stand-by	11	0650	0652			0706	0706	Villa Creek	0.16	
55	20-1033	10/15/2020	Stand-by	11	0915	0915	0925		1013	1020	Villa Creek	1.05	
56	20-1034	10/15/2020	Transport	12	1739	1739	1739	1801	1901	1940	East Village	2.01	
57	20-1035	10/15/2020	Dry Run	11	2129	2130	2132		2158	2159	East Village	0.30	
58	20-1036	10/14/2020	Transport	12	1159	1200	1255	1310	1558	1920	Monterey County	7.21	
59	20-1037	10/16/2020	Stand-by	12	1845	1845	1849		1849	1849	Villa Creek	0.04	
60	20-1038	10/16/2020	Transport	11	0815	0815	0825	0842	0944	1012	Lodge Hill West	1.57	
61	20-1039	10/17/2020	Stand-by	12	0946	0946	0959		1026	1026	Villa Creek	0.40	
62	20-1040	10/17/2020	Transport	11	0943	0943	0950	1005	1107	1142	Lodge Hill East	1.59	
63	20-1041	10/17/2020	Dry Run	12	1243	1244			1308	1308	Monterey County	0.25	
64	20-1042	10/17/2020	Dry Run	12	1828	1828	1830		1851	1851	East Village	0.23	
65	20-1043	10/18/2020	Transport	11	1754	1754	1836	1855	2114	2140	Monterey County	3.46	
66	20-1043	10/18/2020	Transport	11	1754	1754	1836	1855	2114	2140	Monterey County	3.46	
67	20-1044	10/20/2020	Dry Run	11	0326	0328	0331		0349	0349	Happy Hill	0.23	
68	20-1045	10/20/2020	Transport	11	1800	1801	1803	1821	1911	1935	San Luis Obispo	1.35	
69	20-1046	10/21/2020	Transport	11	0730	0731	0731	0739	0831	0857	East Village	1.27	
70	20-1047	10/21/2020	Stand-by	13	0943	0945	0951		1011	1020	Villa Creek	0.37	
71	20-1048	10/21/2020	Transport	12	0816	0817	0822	0832	0931	1026	South Highway 1	2.10	
72	20-1049	10/21/2020	Dry Run	12	0934	0935			0937	1026	Morro Bay	0.52	
73	20-1050	10/21/2020	Dry Run	12	0942	0942	0949		1006	1026	San Luis Obispo	0.44	
74	20-1051	10/21/2020	Transport	12	1814	1814	1821	1842	1945	2022	San Simeon	2.08	
75	20-1052	10/21/2020	Transport	11	0727	0728	0731	0739	0833	0910	Lodge Hill West	1.43	
76	20-1053	10/21/2020	Transport	11	1703	1703	1710	1715	1800	1830	Pine Knolls	1.27	
77	20-1054	10/22/2020	Dry Run	12	0812	0814	0821		0824	0824	Lodge Hill West	0.12	
78	20-1055	10/22/2020	Dry Run	12	1753	1754	1759		1833	1833	Lodge Hill West	0.40	
79	20-1056	10/23/2020	Transport	11	1155	1155	1200	1238	1337	1405	Park Hill	2.10	
80	20-1057	10/24/2020	Dry Run	12	1617	1618	1625		1645	1645	Lodge Hill West	0.28	

[Grey Box] = Night Call (8:00pm - 8:00am)

Italic Text = Dry Run

Rec #	Call #	Date	Type	Medic	Call Times						Response Area	Call Location	Time-On-Task (Hours)
					Dispatch	Enroute	On-Scene	Transporting	Available	Response			
81	20-1058	10/24/2020	Stand-by	11	1936	1937	1950			2014	2014	Villa Creek	0.38
82	20-1059	10/25/2020	Dry Run	11	0430	0434				0440	0440	Moonstone Beach Drive	0.10
83	20-1060	10/25/2020	Transport	11	1924	1925	1929	1955		2043	2105	Happy Hill	1.41
84	20-1061	10/25/2020	Transport	12	1924	1924	1930	1949		2049	2116	Park Hill	1.52
85	20-1062	10/26/2020	Transport	11	1919	1919	1925	1955		2051	2130	Lodge Hill West	2.11
86	20-1063	10/27/2020	Transport	12	1433	1436	1446	1500		1603	1703	Moonstone Beach Drive	2.30
87	<i>20-1064</i>	<i>10/28/2020</i>	<i>Dry Run</i>	12	<i>1051</i>	<i>1054</i>	<i>1059</i>			<i>1106</i>	<i>1106</i>	<i>Lodge Hill West</i>	<i>0.15</i>
88	20-1065	10/27/2020	Dry Run	11	2144	2146	2151			2158	2158	Lodge Hill West	0.14
89	20-1066	10/28/2020	Dry Run	11	0047	0051	0101			0144	0144	Lodge Hill West	0.57
90	20-1067	10/28/2020	Transport	11	2146	2150	2151	2207		2256	2330	Lodge Hill East	1.44
91	20-1068	10/29/2020	Dry Run	11	0237	0242	0247			0316	0316	Lodge Hill West	0.39
92	<i>20-1069</i>	<i>10/29/2020</i>	<i>Dry Run</i>	12	<i>0905</i>	<i>0905</i>	<i>0908</i>			<i>0917</i>	<i>0917</i>	<i>Lodge Hill East</i>	<i>0.12</i>
93	20-1070	10/29/2020	Stand-by	12	1018	1018	1035			1120	1130	Templeton	1.12
94	20-1071	10/29/2020	Stand-by	12	1328	1328				1345	1348	Templeton	0.20
95	20-1072	10/29/2020	Stand-by	11	1642	1642				1647	1647	Villa Creek	0.05
96	20-1073	10/30/2020	Stand-by	11	0625	0628	0642			0645	0645	Villa Creek	0.20
97	<i>20-1074</i>	<i>10/30/2020</i>	<i>Dry Run</i>	11	<i>0903</i>	<i>0904</i>				<i>0905</i>	<i>0905</i>	<i>Lodge Hill East</i>	<i>0.02</i>
98	<i>20-1075</i>	<i>10/30/2020</i>	<i>Dry Run</i>	11	<i>1649</i>	<i>1651</i>	<i>1652</i>			<i>1720</i>	<i>1720</i>	<i>Pine Knolls</i>	<i>0.31</i>

 = Night Call (8:00pm - 8:00am)

Italic Text = Dry Run

CCHD Response Times (Cambria)
 (responses within Cambria city limits)

Response Time 10 mins or Less: 90.5%

<u>Incident</u>	<u>Incident Dat</u>	<u>Patient #</u>	<u>Responded From</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0983	10/01/2020	0393	Station 81	Happy Hill	Medical Transport	1710	1711	1715	5
	Reason for Delay:		-						
20-0984	10/02/2020	0394	Station 81	Lodge Hill West	Medical Transport	0502	0503	0508	6
	Reason for Delay:		-						
20-0989	10/04/2020		Station 81	Park Hill	Dry Run - No Patient Contact	1101	1101	1107	6
	Reason for Delay:		-						
20-0991	10/04/2020		Station 81	Lodge Hill West	Dry Run - No Patient Contact	0121	0125	0135	14 *
	Reason for Delay:		Distance						
20-0993	10/05/2020	0397	Station 81	Lodge Hill East	Medical Transport	0825	0827	0831	6
	Reason for Delay:		-						
20-0994	10/05/2020	0398	Station 81	Lodge Hill West	Medical Transport	1839	1840	1846	7
	Reason for Delay:		-						
20-0996	10/05/2020	0399	Station 81	Lodge Hill West	Medical Transport	1107	1108	1113	6
	Reason for Delay:		-						
20-0997	10/05/2020	0400	Station 81	Lodge Hill West	Medical Transport	1606	1606	1611	5
	Reason for Delay:		-						
20-0998	10/05/2020	0401	Station 81	Lodge Hill West	Medical Transport	1838	1838	1842	4
	Reason for Delay:		-						
20-1000	10/07/2020		Station 81	Lodge Hill West	Dry Run - No Patient Contact	1953	1955	1958	5
	Reason for Delay:		-						
20-1001	10/07/2020		Station 81	Lodge Hill East	Dry Run - No Patient Contact	1247	1248	1253	6
	Reason for Delay:		-						
20-1003	10/08/2020	0402	Station 81	Lodge Hill West	Medical Transport	1522	1523	1533	11 *
	Reason for Delay:		Traffic						
20-1004	10/09/2020	0403	Station 81	Lodge Hill East	Medical Transport	2240	2241	2243	3
	Reason for Delay:		-						

<u>Incident</u>	<u>Incident Dat</u>	<u>Patient #</u>	<u>Responded From</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-1006	10/10/2020		Station 81	West Village	Dry Run - Patient Contact	1119	1120	1120	1
	Reason for Delay:	-							
20-1009	10/10/2020		Station 81	Lodge Hill West	Dry Run - No Patient Contact	1716	1718	1724	8
	Reason for Delay:	-							
20-1010	10/10/2020		Station 81	Happy Hill	Dry Run - No Patient Contact	1851	1852	1900	9
	Reason for Delay:	-							
20-1020	10/12/2020	0408	Station 81	Moonstone Beach Drive	Medical Transport	1249	1249	1303	14 *
	Reason for Delay:	Traffic							
20-1021	10/12/2020	0409	Station 81	East Village	Medical Transport	1025	1025	1026	1
	Reason for Delay:	-							
20-1029	10/14/2020	0410	Station 81	Lodge Hill East	Medical Transport	1650	1651	1653	3
	Reason for Delay:	-							
20-1030	10/14/2020		Station 81	Park Hill	Dry Run - Patient Contact	2044	2045	2051	7
	Reason for Delay:	-							
20-1031	10/15/2020	0411	Station 81	Moonstone Beach Drive	Medical Transport	0156	0158	0202	6
	Reason for Delay:	-							
20-1035	10/15/2020		Station 81	East Village	Dry Run - Patient Contact	2129	2130	2132	3
	Reason for Delay:	-							
20-1038	10/16/2020	0414	Station 81	Lodge Hill West	Medical Transport	0815	0815	0825	10
	Reason for Delay:	Distance							
20-1040	10/17/2020	0415	Station 81	Lodge Hill East	Trauma Transport	0943	0943	0950	7
	Reason for Delay:	-							
20-1042	10/17/2020		Station 81	East Village	Dry Run - Patient Contact	1828	1828	1830	2
	Reason for Delay:	-							
20-1044	10/20/2020		Station 81	Happy Hill	Dry Run - Patient Contact	0326	0328	0331	5
	Reason for Delay:	-							
20-1046	10/21/2020	0419	Station 81	East Village	Medical Transport	0730	0731	0731	1
	Reason for Delay:	-							

<u>Incident</u>	<u>Incident Dat</u>	<u>Patient #</u>	<u>Responded From</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-1052	10/21/2020	0422	Station 81	Lodge Hill West	Medical Transport	0727	0728	0731	4
	Reason for Delay:		-						
20-1053	10/21/2020	0423	Station 81	Pine Knolls	Medical Transport	1703	1703	1710	7
	Reason for Delay:		-						
20-1054	10/22/2020		Station 81	Lodge Hill West	Dry Run - No Patient Contact	0812	0814	0821	9
	Reason for Delay:		-						
20-1055	10/22/2020		Station 81	Lodge Hill West	Dry Run - Patient Contact	1753	1754	1759	6
	Reason for Delay:		-						
20-1057	10/24/2020		Station 81	Lodge Hill West	Dry Run - Patient Contact	1617	1618	1625	8
	Reason for Delay:		-						
20-1060	10/25/2020	0425	Station 81	Happy Hill	Medical Transport	1924	1925	1929	5
	Reason for Delay:		-						
20-1061	10/25/2020	0426	Station 81	Park Hill	Medical Transport	1924	1924	1930	6
	Reason for Delay:		-						
20-1062	10/26/2020	0427	Station 81	Lodge Hill West	Medical Transport	1919	1919	1925	6
	Reason for Delay:		-						
20-1063	10/27/2020	0428	Station 81	Moonstone Beach Drive	Trauma Transport	1433	1436	1446	13 *
	Reason for Delay:		Traffic						
20-1064	10/28/2020		Station 81	Lodge Hill West	Dry Run - No Patient Contact	1051	1054	1059	8
	Reason for Delay:		-						
20-1065	10/27/2020		Station 81	Lodge Hill West	Dry Run - No Patient Contact	2144	2146	2151	7
	Reason for Delay:		-						
20-1067	10/28/2020	0429	Station 81	Lodge Hill East	Medical Transport	2146	2150	2151	5
	Reason for Delay:		-						
20-1068	10/29/2020		Station 81	Lodge Hill West	Dry Run - Patient Contact	0237	0242	0247	10
	Reason for Delay:		Distance						
20-1069	10/29/2020		Station 81	Lodge Hill East	Dry Run - No Patient Contact	0905	0905	0908	3
	Reason for Delay:		-						

<u>Incident</u>	<u>Incident Dat</u>	<u>Patient #</u>	<u>Responded From</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-1075	10/30/2020		Station 81	Pine Knolls	Dry Run - Patient Contact	1649	1651	1652	3
Reason for Delay:		-							

CCHD Response Times (San Simeon)
 (and communities just outside Cambria city limits)

Response Time 30 mins or Less: 100.0%

<u>Incident #</u>	<u>Incident Date</u>	<u>Patient #</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0992	10/05/2020		San Simeon	Dry Run - No Patient Contact	0230	0233	0258	28
20-1007	10/10/2020	0405	San Simeon	Trauma Transport	1423	1424	1443	20
20-1008	10/03/2020		San Simeon	Dry Run - No Patient Contact	1620	1621	1627	7
20-1011	10/10/2020	0406	South Highway 1	Medical Transport	2250	2253	2301	11
20-1048	10/21/2020	0420	South Highway 1	Trauma Transport	0816	0817	0822	6
20-1051	10/21/2020	0421	San Simeon	Medical Transport	1814	1814	1821	7
20-1056	10/23/2020	0424	Park Hill	Trauma Transport	1155	1155	1200	5

CCHD Response Times

(reponses far beyond Cambria city limits)

<u>Incident #</u>	<u>Incident Date</u>	<u>Patient #</u>	<u>Location</u>	<u>Type</u>	<u>Dispatched</u>	<u>Enroute</u>	<u>On Scene</u>	<u>Duration</u>
20-0990	10/04/2020	0395	Monterey County	Trauma Transport	1656	1656	1728	32
20-0999	10/06/2020		Highway 46	Dry Run - No Patient Contact	0831	0833	0840	9
20-1005	10/09/2020	0404	Highway 46	Medical Transport	1158	1159	1233	35
20-1015	10/12/2020	0407	Morro Bay	Medical Transport	1222	1222	1233	11
20-1036	10/14/2020	0413	Monterey County	Medical Transport	1159	1200	1255	56
20-1043	10/18/2020	0416	Monterey County	Trauma Transport	1754	1754	1836	42



Cambria Community
Healthcare District

Administrators Report

Board of Directors Meeting

November 18, 2020

1. COVID-19 Briefing –

- We continue to maintain an adequate state of readiness with crews and supplies.
- Testing – Currently there are no testing sites scheduled for Cambria.
- District staff continues to be illness-free.
- Applications for the next round of CARES and Public Assistance Grant funding for PPE is in process. No update at this time.
- Cambria/San Simeon has had a total of 55 people with positive test results, since March.
- As of 11/12/2020, SLO County has a total of 33 COVID-19 related deaths with 4972 cases; 4357 have recovered; 575 are currently recovering at home and 3 are currently hospitalized, with 2 in the ICU.

2. CalFire Fuel MOU –

- The draft MOU for fuel purchase services has been approved by legal.
- Sent to the local Battalion Chief for approval.
- Waiting for the MOU to come back from CalFire. Delayed due to the many fires in California.

3. CCHD Trust –

- A deposit of \$500 was made to the Trust account November 5th, due to a private donation from Dr. Hernandez.
- A donation from the Cambria Community Council for the purchase of the CalFire ambulance was deposited in the amount of \$35,600.
- The electronic method of donation to the Trust has been set up through Qgive. The link is on the CCHD website and is active.
- As of October 31st, the Trust fund balance was \$38,191.

4. Financial Reports –

- Total call volume has decreased in October 28% and transports decreased 25.5%, compared to the same month last year. Ambulance revenue is 32% below budget and 44% below last October, due to the decrease in transport volume over the last several months.

- Monterey Contract – CCHD had billed AMR for four responses in October and have been billed as well as for past months transports, which were outstanding. Amount due is \$13,375.
- Miscellaneous revenue is over budget due to:
 - A refund from EDD for an overpayment of \$301.50
 - A \$15 medical records request fee.
- Uniform was over budget due to the safety equipment project. Due to be reimbursed by Project Heartbeat.
- PERS was over budget due to a catchup payment from September.
- Contract services was over budget due to cumulative expense payments for Bill Avery.

5. CCHD Administrator Performance Objectives for FY 20/21 -

- Complete the Corrective Action Plan to resolve issues and comments included in the District’s auditor’s report for FY ending 6/30/2019. Complete by September 30, 2020.
PROGRESS: Completed. A monthly finance closeout checklist has been implemented.
- Complete District Policy updates for Board review by the November 2020 Board meeting.
PROGRESS: In process. Draft corrections received back from Board members and being prepared for review at the December meeting.
- Complete the Annual Audit of FY ending 6/30/2020 by December 31, 2020.
PROGRESS: Engagement letter signed and returned to auditor.
- Prepare, by March 31, 2021, the first draft of the operating and capital budgets for fiscal year 2021 – 2022 for submission to the Finance Committee no later than April 30, 2021.
PROGRESS: Calendared for February, 2021.
- Prepare a 5-year capital plan including only prioritized items by June 30, 2021
PROGRESS: Calendared for May, 2021.
- Develop, deploy and implement a measurement tool for employee satisfaction and establish improvement goals to include the following:
 - Establishing and achieve a goal for staff vacancy rate.
PROGRESS: Calendared for December, 2020.
 - Prudently managing finances (meeting budget, maintaining reserves).
PROGRESS: Calendared for December, 2020.
 - Identify measurable standards for patient care quality on scene and in transit.
PROGRESS: Calendared for December, 2020.
 - Work on these metrics and deploy the tools necessary to report results to the Board quarterly.
PROGRESS: Calendared for December, 2020.
- In order to bring more healthcare to Cambria, work with the Healthcare Advocacy & Outreach Committee to develop a written plan to establish an additional resources plan.
PROGRESS: In process. Will report at the November, 2020 Board meeting.

Cambria Community Healthcare District
Monthly Summary of Revenue and Expenses
MONTH OF OCTOBER 2020

	Budget	Actual	Variance
Ambulance	\$ 55,000	\$ 37,577	\$ (17,423)
General Tax	\$ 88,789	\$ 56,991	\$ (31,798)
Special Assessment	\$ -	\$ 63,555	\$ 63,555
Monterey Contract	\$ 1,500	\$ -	\$ (1,500)
Rent	\$ 4,342	\$ 4,624	\$ 282
Miscellaneous	\$ -	\$ 317	\$ 317
GEMT Reimbursement	\$ -	\$ -	\$ -
Bad Debt Recovery	\$ 250	\$ 1,714	\$ 1,464
Interest	\$ -	\$ 205	\$ 205
Total Revenue	\$ 149,881	\$ 164,983	\$ 15,102
Administration	\$ 17,150	\$ 16,126	\$ (1,024)
Full-Time Para/EMT/Ops	\$ 45,525	\$ 44,987	\$ (538)
Part-Time EMT Medics	\$ 6,650	\$ 9,383	\$ 2,733
IT Support	\$ 250	\$ -	\$ (250)
Uniform	\$ 500	\$ 2,164	\$ 1,664
PERS	\$ 16,800	\$ 26,550	\$ 9,750
Medical/Dental Ins.	\$ 19,460	\$ 18,303	\$ (1,157)
Medicare	\$ 977	\$ 1,362	\$ 385
Workers Comp.	\$ 7,014	\$ 7,089	\$ 75
Trustee Comp.	\$ -	\$ -	\$ -
	\$ 114,326	\$ 125,964	\$ 11,638
Educational/Travel	\$ 50	\$ -	\$ (50)
License/Permits	\$ 275	\$ 218	\$ (57)
Training	\$ 50	\$ -	\$ (50)
Liability/Auto Ins.	\$ 7,242	\$ 7,319	\$ 77
Audit Fees	\$ 3,000	\$ -	\$ (3,000)
Election	\$ -	\$ -	\$ -
Legal	\$ 2,500	\$ -	\$ (2,500)
Utilities	\$ 1,300	\$ 1,336	\$ 36
Office Supplies	\$ 1,200	\$ 2,041	\$ 841
Contract Services	\$ 5,000	\$ 5,967	\$ 967
Facility Repair/Maint.	\$ 1,500	\$ 1,390	\$ (110)
	\$ 22,117	\$ 18,271	\$ (3,846)
Fleet Fuel/Oil	\$ 5,000	\$ 4,274	\$ (726)
Fleet Maintenance	\$ 1,000	\$ 1,760	\$ 760
Medical Equip/Supplies	\$ 4,000	\$ 3,108	\$ (892)
Vehicle Pmts/ Comm Eq.	\$ 7,983	\$ 7,983	\$ -
	\$ 17,983	\$ 17,125	\$ (858)
Contingency Reserve	\$ -	\$ -	\$ -
Unit Replacement	\$ -	\$ -	\$ -
Proj. Outreach	\$ 150	\$ -	\$ (150)
Miscellaneous	\$ 100	\$ 452	\$ 352
	\$ 250	\$ 452	\$ 202
Total Expenses	\$ 154,676	\$ 161,812	\$ 7,136
Increase/(Decrease)	\$ (4,795)	\$ 3,171	\$ 7,966

Cambria Community Healthcare District
Year - To - Date Summary of Revenue and Expenses
For the Four Months Ended October 31, 2020

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Ambulance	\$ 175,000	\$ 205,903	\$ 30,903
General Tax	\$ 102,998	\$ 75,149	\$ (27,849)
Special Assessment	\$ 27,081	\$ 78,877	\$ 51,796
Monterey Contract	\$ 4,500	\$ 6,000	\$ 1,500
Rent	\$ 17,668	\$ 17,896	\$ 228
Miscellaneous	\$ -	\$ 18,852	\$ 18,852
GEMT Reimbursement	\$ -	\$ -	\$ -
Bad Debt Recovery	\$ 750	\$ 3,897	\$ 3,147
Interest	\$ 328	\$ 469	\$ 141
Total Revenue	\$ 328,325	\$ 407,043	\$ 78,718
Administration	\$ 69,100	\$ 61,824	\$ (7,276)
Full-Time Para/EMT/Ops	\$ 182,100	\$ 192,167	\$ 10,067
Part-Time EMT Medics	\$ 26,600	\$ 42,156	\$ 15,556
IT Support	\$ 1,000	\$ 500	\$ (500)
Uniform	\$ 2,000	\$ 3,908	\$ 1,908
PERS	\$ 67,200	\$ 97,473	\$ 30,273
Medical/Dental Ins.	\$ 77,840	\$ 71,882	\$ (5,958)
Medicare	\$ 3,908	\$ 5,448	\$ 1,540
Workers Comp.	\$ 28,464	\$ 28,202	\$ (262)
Director Comp.	\$ -	\$ -	\$ -
	\$ 458,212	\$ 503,560	\$ 45,348
Educational/Travel	\$ 200	\$ -	\$ (200)
License/Permits	\$ 7,601	\$ 6,091	\$ (1,510)
Training	\$ 200	\$ 327	\$ 127
Liability/Auto Ins.	\$ 29,389	\$ 29,118	\$ (271)
Audit Fees	\$ 6,000	\$ 103	\$ (5,897)
Election	\$ -	\$ -	\$ -
Legal	\$ 10,000	\$ 6,405	\$ (3,595)
Utilities	\$ 5,200	\$ 5,448	\$ 248
Office Supplies	\$ 4,800	\$ 4,615	\$ (185)
Contract Services	\$ 25,000	\$ 19,867	\$ (5,133)
Facility Repair/Maint.	\$ 6,000	\$ 4,004	\$ (1,996)
	\$ 94,390	\$ 75,978	\$ (18,412)
Fleet Fuel/Oil	\$ 10,000	\$ 7,180	\$ (2,820)
Fleet Maintenance	\$ 4,000	\$ 4,412	\$ 412
Medical Equip/Supplies	\$ 16,000	\$ 13,640	\$ (2,360)
Vehicle Pmts/ Comm Eq.	\$ 21,001	\$ 21,001	\$ -
	\$ 51,001	\$ 46,233	\$ (4,768)
Contingency Reserve	\$ -	\$ -	\$ -
Unit Replacement	\$ -	\$ -	\$ -
Proj. Outreach	\$ 600	\$ 3,864	\$ 3,264
Miscellaneous	\$ 400	\$ 2,970	\$ 2,570
	\$ 1,000	\$ 6,834	\$ 5,834
Total Expenses	\$ 604,603	\$ 632,605	\$ 28,002
Increase/(Decrease)	\$ (276,278)	\$ (225,562)	\$ 50,716

**Cambria Community Healthcare District
Projected Operating Budget FY 2020 - 2021**

	Actual													2020/2021	2020/2021	Increase
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb	Mar	April	May	June	Actual	Budget	(Decrease)	
Ambulance	\$ 58,625	\$ 59,483	\$ 50,218	\$ 37,577	\$ 55,000	\$ 55,000	\$ 55,000	\$ 50,000	\$ 55,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 625,903	\$ 595,000	\$ 30,903	
General Tax	\$ 14,907	\$ 3,176	\$ 75	\$ 56,991	\$ 66,296	\$ 125,488	\$ 81,686	\$ 33,739	\$ 17,165	\$ 143,248	\$ 10,063	\$ 11,247	\$ 564,081	\$ 591,927	\$ (27,846)	
Special Assessment	\$ 15,322	\$ -	\$ -	\$ 63,555	\$ 92,778	\$ 103,811	\$ 76,730	\$ 42,126	\$ 18,054	\$ 121,866	\$ 9,027	\$ 10,031	\$ 553,300	\$ 501,504	\$ 51,796	
Monterey Contract	\$ 1,500	\$ 4,500	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 13,500	\$ 12,000	\$ 1,500	
Rent	\$ 4,324	\$ 4,324	\$ 4,624	\$ 4,624	\$ 4,342	\$ 4,642	\$ 4,342	\$ 4,342	\$ 4,642	\$ 4,342	\$ 4,342	\$ 4,642	\$ 53,532	\$ 53,304	\$ 228	
Miscellaneous	\$ 15	\$ 6,673	\$ 11,847	\$ 317	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,852	\$ -	\$ 18,852	
GEMT Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Bad Debt Recovery	\$ 485	\$ 513	\$ 1,185	\$ 1,714	\$ -	\$ 250	\$ 250	\$ -	\$ 250	\$ 250	\$ -	\$ 250	\$ 5,147	\$ 2,000	\$ 3,147	
Interest	\$ 264	\$ -	\$ -	\$ 205	\$ -	\$ -	\$ 206	\$ -	\$ -	\$ 235	\$ -	\$ -	\$ 910	\$ 769	\$ 141	
	\$ 95,442	\$ 78,669	\$ 67,949	\$ 164,983	\$ 218,416	\$ 290,691	\$ 219,714	\$ 130,207	\$ 96,611	\$ 321,441	\$ 73,432	\$ 77,670	\$ 1,835,225	\$ 1,756,504	\$ 78,721	
Administration	\$ 14,530	\$ 14,706	\$ 16,462	\$ 16,126	\$ 17,150	\$ 17,650	\$ 17,150	\$ 17,150	\$ 17,650	\$ 17,150	\$ 17,150	\$ 17,650	\$ 200,524	\$ 207,800	\$ (7,276)	
Full-Time Para/EMT/Ops	\$ 56,742	\$ 44,110	\$ 46,328	\$ 44,987	\$ 45,525	\$ 45,525	\$ 45,525	\$ 45,525	\$ 45,525	\$ 45,525	\$ 45,525	\$ 45,525	\$ 556,367	\$ 546,300	\$ 10,067	
Part-Time EMT Medics	\$ 12,966	\$ 9,955	\$ 9,852	\$ 9,383	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650	\$ 95,356	\$ 79,800	\$ 15,556	
IT Support	\$ 250	\$ 250	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 2,500	\$ 3,000	\$ (500)	
Uniform	\$ 232	\$ 871	\$ 641	\$ 2,164	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 7,908	\$ 6,000	\$ 1,908	
PERS	\$ 32,383	\$ 20,553	\$ 17,987	\$ 26,550	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 231,873	\$ 201,600	\$ 30,273	
Medical/Dental Ins.	\$ 16,973	\$ 18,303	\$ 18,303	\$ 18,303	\$ 19,460	\$ 19,460	\$ 19,460	\$ 19,460	\$ 19,460	\$ 19,460	\$ 19,460	\$ 19,460	\$ 227,562	\$ 233,520	\$ (5,958)	
Medicare	\$ 1,362	\$ 1,362	\$ 1,362	\$ 1,362	\$ 977	\$ 977	\$ 977	\$ 977	\$ 977	\$ 977	\$ 977	\$ 977	\$ 13,264	\$ 11,724	\$ 1,540	
Workers Comp.	\$ -	\$ 13,960	\$ 7,153	\$ 7,089	\$ 6,946	\$ 6,878	\$ 6,810	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,836	\$ 49,098	\$ (262)	
Directors Comp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 135,438	\$ 124,070	\$ 118,088	\$ 125,964	\$ 114,258	\$ 114,690	\$ 114,122	\$ 107,312	\$ 107,812	\$ 107,312	\$ 107,312	\$ 107,812	\$ 1,384,190	\$ 1,338,842	\$ 45,348	
Educational/Travel	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 400	\$ 600	\$ (200)	
License/Permits	\$ 325	\$ 5,148	\$ 400	\$ 218	\$ 350	\$ 6,159	\$ 113	\$ 29	\$ 225	\$ 20	\$ 1,000	\$ 1,000	\$ 14,987	\$ 16,497	\$ (1,510)	
Training	\$ -	\$ 169	\$ 158	\$ -	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 727	\$ 600	\$ 127	
Liability/Auto Ins.	\$ -	\$ 14,413	\$ 7,386	\$ 7,319	\$ 7,171	\$ 7,101	\$ 7,031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,421	\$ 50,692	\$ (271)	
Audit Fees	\$ -	\$ 103	\$ -	\$ -	\$ 6,000	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,103	\$ 15,000	\$ (5,897)	
Election	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	
Legal	\$ 2,500	\$ 2,500	\$ 1,405	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 26,405	\$ 30,000	\$ (3,595)	
Utilities	\$ 1,380	\$ 1,332	\$ 1,400	\$ 1,336	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 15,848	\$ 15,600	\$ 248	
Office Supplies	\$ 497	\$ 1,238	\$ 839	\$ 2,041	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 14,215	\$ 14,400	\$ (185)	
Contract Services	\$ 5,615	\$ 2,199	\$ 6,086	\$ 5,967	\$ 3,500	\$ 3,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 44,867	\$ 50,000	\$ (5,133)	
Facility Repair/Maint.	\$ 1,442	\$ 299	\$ 873	\$ 1,390	\$ 19,500	\$ 19,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 52,004	\$ 54,000	\$ (1,996)	
	\$ 11,759	\$ 27,401	\$ 18,547	\$ 18,271	\$ 41,621	\$ 41,360	\$ 19,744	\$ 19,629	\$ 9,825	\$ 9,620	\$ 10,600	\$ 10,600	\$ 238,977	\$ 257,389	\$ (18,412)	
Fleet Fuel/Oil	\$ 2,906	\$ -	\$ -	\$ 4,274	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 17,180	\$ 20,000	\$ (2,820)	
Fleet Maintenance	\$ 19	\$ 2,580	\$ 53	\$ 1,760	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 12,412	\$ 12,000	\$ 412	
Medical Equip/Supplies	\$ 4,875	\$ 1,764	\$ 3,893	\$ 3,108	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 45,640	\$ 48,000	\$ (2,360)	
Vehicle Pmts/ Comm Eq.	\$ 7,983	\$ 5,035	\$ -	\$ 7,983	\$ 5,035	\$ -	\$ 7,983	\$ 5,035	\$ -	\$ 7,983	\$ 5,035	\$ -	\$ 52,072	\$ 52,072	\$ -	
	\$ 15,783	\$ 9,379	\$ 3,946	\$ 17,125	\$ 10,035	\$ 5,000	\$ 17,983	\$ 10,035	\$ 5,000	\$ 17,983	\$ 10,035	\$ 5,000	\$ 127,304	\$ 132,072	\$ (4,768)	
Contingency Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unit Replacement	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 21,000	\$ -	
Proj. Outreach	\$ 1,565	\$ 1,767	\$ 532	\$ -	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 5,064	\$ 1,800	\$ 3,264	
Miscellaneous	\$ 181	\$ 448	\$ 1,889	\$ 452	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 3,770	\$ 1,200	\$ 2,570	
	\$ 1,746	\$ 2,215	\$ 2,421	\$ 452	\$ 21,250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 29,834	\$ 24,000	\$ 5,834	
Total	\$ 164,726	\$ 163,065	\$ 143,002	\$ 161,812	\$ 187,164	\$ 161,300	\$ 152,099	\$ 137,226	\$ 122,887	\$ 135,165	\$ 128,197	\$ 123,662	\$ 1,780,305	\$ 1,752,303	\$ 28,002	
Increase/(Decrease)	\$ (69,284)	\$ (84,396)	\$ (75,053)	\$ 3,171	\$ 31,252	\$ 129,391	\$ 67,615	\$ (7,019)	\$ (26,276)	\$ 186,276	\$ (54,765)	\$ (45,992)	\$ 54,920	\$ 4,201	\$ 50,719	
Cash Balance						\$ (64,919)						\$ 119,839	\$ 54,920			
	\$ (69,284)	\$ (153,680)	\$ (228,733)	\$ (225,562)	\$ (194,310)	\$ (64,919)	\$ 2,696	\$ (4,323)	\$ (30,599)	\$ 155,677	\$ 100,912	\$ 54,920				

Cambria Community Healthcare District Monthly Financial Report

OCTOBER 2020

Mechanics Bank General Account - New

Beginning Balance	\$	20,490.31	
Rent Income			
Transfer from old General Account	\$	120,546.12	
Reimbursement Check from retiree for COBRA Dental			
Miscellaneous Income	\$	-	
CalPers Health Premiums	\$	(16,967.55)	
General Tax		see transferred amt above	
Less Checking Expenses	\$	(63,455.47)	
Ending Balance			\$60,613.41

Mechanics Bank General Account - Old

Beginning Balance	\$	3,507.04	
Rent Income	\$	-	
Transfer to New General Account	\$	(120,546.12)	
Transfer from Ambulance Procurement Account	\$	-	
Miscellaneous Income			
CalPers Health Premiums	\$	-	
General Tax	\$	120,546.12	
Less Checking Expenses	\$	-	
Ending Balance			\$3,507.04

Mechanics Bank Ambulance Income Account

Beginning Balance	\$	11,871.46	
Credit Card Processing Fee	\$	(172.49)	
Bad Debt Income	\$	1,713.95	
Transfer to Payroll Account	\$	(54,000.00)	
Monterey Income	\$	-	
Ambulance Income	\$	36,231.38	
Ending Balance			\$4,355.70

Mechanics Bank Payroll Account

Beginning Balance	\$	14,878.32	
Transfer from Ambulance Account	\$	54,000.00	
Transfer from Operating Account	\$	-	
Expenses	\$	(67,274.02)	
Ending Balance			\$ 1,604.30

Mechanics Bank Ambulance Procurement Account

Beginning Balance	\$	18,568.35	
Transfer from Operating Account	\$	-	
Transfer to Operating Account	\$	-	
Bank Fee	\$	-	
Ending Balance			\$ 18,568.35

Local Agency Investment Fund Account

Operating Reserves

Beginning Balance	\$	96,598.07	
Transfer from Operating Account	\$	-	
Interest	\$	205.15	
Ending Balance			\$ 96,803.22

ALL ACCOUNTS TOTAL

\$ 185,452.02

CCHD Trust Account

Beginning Balance	\$	2,590.00	
Deposit	\$	35,601.00	
Ending Balance			<u>\$38,191.00</u>

**Cambria Community Healthcare District
Monthly Financial Report - Page Two**

Accounts Prior Year Total Comparison

OCTOBER	2020	\$ 185,452.02
OCTOBER	2019	<u>\$186,897.94</u>
Difference		\$ (1,445.92)

Cambria Community Healthcare District

CHECK DETAIL

October 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10000 OLD (8216) Mechanics						
10/15/2020	Expense		Mechanics Bank		C	-21.89
				Analysis Charges September 2020		21.89
10050 Operating (2440) Mechanic's						
10/02/2020	Expense		CalPERS Fiscal Services Division		C	-404.93
				3100 CALPERS 100000016103650		404.93
10/02/2020	Expense		CalPERS Fiscal Services Division		C	-1,066.83
				3100 CALPERS 100000016103759		1,066.83
10/02/2020	Expense		CalPERS Fiscal Services Division		C	-1,705.86
				3100 CALPERS 100000016103721		1,705.86
10/02/2020	Expense		CalPERS Fiscal Services Division		C	-1,728.40
				3100 CALPERS 100000016103685		1,728.40
10/05/2020	Bill Payment (Check)	5051	Avery Associates, Inc.	Invoice #3072	C	-1,000.00
						-1,000.00
10/05/2020	Bill Payment (Check)	5052	BoundTree Medical	Acct# 106918	C	-671.10
						-671.10
10/05/2020	Bill Payment (Check)	5053	Cambria Hardware Center	Acct# 205	C	-179.71
						-179.71
10/05/2020	Bill Payment (Check)	5054	Julie Ulickas	Space #5	C	-240.00
						-240.00
10/05/2020	Bill Payment (Check)	5055	MEDSTOP Urgent Care	Invoice #19310	C	-150.00
						-150.00
10/05/2020	Bill Payment (Check)	5056	Mission Country Disposal	Acct# 4130-8101951	C	-128.67
						-128.67
10/05/2020	Bill Payment (Check)	5057	MP Cloud Technologies	Invoice 3609	C	-599.00
						-599.00
10/05/2020	Bill Payment (Check)	5058	PG&E - No Suite	Acct# 5179258810-8	C	-106.84
						-106.84
10/05/2020	Bill Payment (Check)	5059	PG&E - St. Lt.	Acct# 4378486135-3	C	-12.11
						-12.11
10/05/2020	Bill Payment (Check)	5060	Robert W Sayers	OCT 2020 INVOICES	C	-1,362.07
						-1,362.07
10/05/2020	Bill Payment (Check)	5061	SDRMA PL	Prop/Liability Member #7576	C	-7,319.03
						-7,319.03
10/05/2020	Bill Payment (Check)	5062	SDRMA WC	Worker's Comp Member #7576	C	-7,088.74
						-7,088.74
10/05/2020	Bill Payment (Check)	5063	Templeton Uniforms, LLC	Rcpts#132327, 132415, 132457	C	-332.94
						-332.94
10/05/2020	Bill Payment (Check)	5064	Thread Head, Inc.	Invoice #12763	C	-361.52
						-361.52

Cambria Community Healthcare District

CHECK DETAIL

October 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10/05/2020	Bill Payment (Check)	5065	U S Bank Card	Acct# 4246 0445 5565 3652	C	-3,505.61 -3,505.61
10/05/2020	Bill Payment (Check)	5066	Wells Fargo Vendor Financial Services	Cust# 1051980762	C	-107.25 -107.25
10/05/2020	Bill Payment (Check)	5067	Avery Associates, Inc.	Invoice #3063	C	-2,348.41 -2,348.41
10/05/2020	Bill Payment (Check)	5068	PG&E - #A ending 348-9	Acct# 9976402348-9	C	-162.20 -162.20
10/05/2020	Bill Payment (Check)	5069	PG&E- # C ending 198-9	Acct# 3557298198-9	C	-165.18 -165.18
10/05/2020	Bill Payment (Check)	5070	SDRMA PL	Prop/Liability Member #7576 Invoice# 69396	C	-47.50 -47.50
10/05/2020	Bill Payment (Check)	5071	Thread Head, Inc.	Invoice #12757	C	-968.12 -968.12
10/07/2020	Bill Payment (Check)	5072	Kitzman Water (Culligan)	Acct# 190231	C	-59.00 -59.00
10/07/2020	Bill Payment (Check)	5073	Napa Auto Parts	Acct# 7299	C	-7.50 -7.50
10/07/2020	Bill Payment (Check)	5074	Principal Financial Grp	Acct# 1088517-10001	C	-1,335.60 -1,335.60
10/07/2020	Bill Payment (Check)	5075	Templeton Uniforms, LLC	Rcpt# 132517	C	-200.00 -200.00
10/08/2020	Bill Payment (Check)	5076	ProfitMax MD	Invoice# 202010-0002	C	-287.17 -287.17
10/13/2020	Bill Payment (Check)	5077	Airgas West	Acct# 1669170	C	-333.80 -333.80
10/13/2020	Bill Payment (Check)	5078	Orkin	ACCOUNT# 2388	C	-80.00 -80.00
10/13/2020	Bill Payment (Check)	5079	Quill LLC	Acct# 5716176	C	-659.66 -659.66
10/13/2020	Bill Payment (Check)	5080	SEIU Local 620	Union dues, Check date 10/15/2020	C	-219.87 -219.87
10/13/2020	Bill Payment (Check)	5081	Templeton Uniforms, LLC	Rcpt# 132662	C	-129.02 -129.02
10/13/2020	Expense		Sherrington Financial Fitness	SHERRINGTON FINA SALE	C	-850.00 850.00
10/13/2020	Expense		CalPERS Fiscal Services Division	1800 CALPERS 100000016180267	C	-16,967.55 16,967.55
10/14/2020	Expense		CalPERS Fiscal Services Division		C	-456.44

Cambria Community Healthcare District

CHECK DETAIL

October 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				3100 CALPERS 100000016133863		456.44
10/14/2020	Expense		CalPERS Fiscal Services Division	3100 CALPERS 100000016133947	C	-1,923.01 1,923.01
10/14/2020	Expense		CalPERS Fiscal Services Division	3100 CALPERS 100000016133978	C	-1,138.31 1,138.31
10/14/2020	Expense		CalPERS Fiscal Services Division	3100 CALPERS 100000016133909	C	-2,265.79 2,265.79
10/15/2020	Expense		CalPERS Fiscal Services Division	1900 CALPERS 100000016181915	C	-50.00 50.00
10/19/2020	Bill Payment (Check)	5082	Aflac	Acct# XG624	C	-139.40 -139.40
10/19/2020	Bill Payment (Check)	5083	Coastal Copy	Acct# CC45	C	-111.49 -111.49
10/19/2020	Bill Payment (Check)	5084	Life Assist	Cust.# 93428AMB	C	-686.84 -686.84
10/19/2020	Bill Payment (Check)	5085	Precision Dynamics Corp	Acct # 3719358	C	-16.15 -16.15
10/19/2020	Bill Payment (Check)	5086	SpectrumVoIP	Acct# 8059278304	C	-15.32 -15.32
10/19/2020	Bill Payment (Check)	5087	Staples Credit Plan	Acct# 6035517862237939	C	-57.67 -57.67
10/26/2020	Bill Payment (Check)	5088	Mr. Jeremy Kantner	CPR cert reimbursement		-28.50 -28.50
10/27/2020	Bill Payment (Check)	5089	Borjon Auto Center	Invoice# 96597		-1,317.94 -1,317.94
10/27/2020	Bill Payment (Check)	5090	BoundTree Medical	Acct# 106918	C	-212.24 -212.24
10/27/2020	Bill Payment (Check)	5091	Charter Communications	Acct# 824510113 0094588		-393.43 -393.43
10/27/2020	Bill Payment (Check)	5092	Igor Fedoroff	Mileage reimbursement		-26.68 -26.68
10/27/2020	Bill Payment (Check)	5093	Life Assist	Cust.# 93428AMB		-192.95 -192.95
10/27/2020	Bill Payment (Check)	5096	Verizon Wireless	Acct# 271000184-00002		-273.72 -273.72
10/27/2020	Bill Payment (Check)	5094	BoundTree Medical	Acct# 106918	C	-67.54 -67.54
10/27/2020	Bill Payment (Check)	5095	So. Calif. Gas Co.	Acct# 12177614307		-19.28 -19.28

Cambria Community Healthcare District

CHECK DETAIL

October 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10/27/2020	Bill Payment (Check)	5097	BoundTree Medical	Acct# 106918	C	-927.10 -927.10
10/27/2020	Bill Payment (Check)	5098	CCSD	Invoice# 09-30-2020		-4,274.41 -4,274.41
10/27/2020	Bill Payment (Check)	5099	North County Copy & Parcel	<i>EMS protocol books</i>		-258.34 -258.34
10/27/2020	Bill Payment (Check)	5100	SEIU Local 620	Union dues, Check date 10/30/2020		-219.87 -219.87
10/27/2020	Bill Payment (Check)	5101	West America Bank	526 000 0303-32-0409 526-01216		-7,983.09 -7,983.09
10/28/2020	Bill Payment (Check)	5102	Delaney Vaden	Boot reimbursement		-172.67 -172.67
10/28/2020	Bill Payment (Check)	5103	Christian Evers	Flu shot reimbursement		-39.99 -39.99
10/28/2020	Expense		CalPERS Fiscal Services Division	1900 CALPERS 100000016192599	C	-194.66 194.66
10/28/2020	Expense		CalPERS Fiscal Services Division	1900 CALPERS 100000016192591	C	-254.73 254.73
10/28/2020	Expense		CalPERS Fiscal Services Division	1900 CALPERS 100000016192585	C	-377.82 377.82
10/28/2020	Expense		CalPERS Fiscal Services Division	3100 CALPERS 100000016133886	C	-425.12 425.12
10/28/2020	Expense		CalPERS Fiscal Services Division	1900 CALPERS 100000016192570	C	-1,006.64 1,006.64
10/28/2020	Expense		CalPERS Fiscal Services Division	3100 CALPERS 100000016134000	C	-1,187.55 1,187.55
10/28/2020	Expense		CalPERS Fiscal Services Division	3100 CALPERS 100000016133966	C	-1,621.69 1,621.69
10/28/2020	Expense		CalPERS Fiscal Services Division	3100 CALPERS 100000016133930	C	-1,934.72 1,934.72
10/28/2020	Expense		CalPERS Fiscal Services Division	1900 CALPERS 100000016192578	C	-8,757.88 8,757.88
10/29/2020	Expense		CalPERS Fiscal Services Division	1900 CALPERS 100000016190347	C	-50.00 50.00
10/30/2020	Bill Payment (Check)	5104	Igor Fedoroff	Mileage reimbursement		-26.68 -26.68
10/30/2020	Bill Payment (Check)	5105	Simone A. Rathbun	<i>Mileage</i>	C	-70.42 -70.42

10200 Ambulance (4571) Income Mechanics

Cambria Community Healthcare District

CHECK DETAIL

October 2020

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10/13/2020	Expense			C	-30,000.00
			tsf to payroll		30,000.00

**Cambria Community Healthcare District
Summary of Credit Card Charges
Month of October 2020**

Statement Date: 09.22.2020

Check No.	Date	Vendor	Description	Cardholder	Amount
	8.27.2020	AMAZON	COMPUTER WEBCAM	TIM BENES	\$53.61
	8.31.2020	AMAZON	COMPUTER CABLE	TIM BENES	\$6.34
	8.31.2020	AMAZON	COFFEE K-CUPS FOR CREW	TIM BENES	\$79.98
	9.10.2020	AMAZON	4 YR LAPTOP PROTECTION PLN	TIM BENES	\$169.99
	9.10.2020	AMAZON	NOTEBOOK CASE	TIM BENES	\$9.64
	9.15.2020	AMAZON	ILLUMINATING ROCKERSWITCH	TIM BENES	\$32.38
	8.28.2020	USPS	POSTAGE	SIMONE RATHBUN	\$55.20
	8.28.2020	QUILL CORP	PAPER, LABEL TAPE, CLIPS	SIMONE RATHBUN	\$61.92
	8.31.2020	DELUXE PRINTERS	CHECKS FOR NEW OP. ACCT	SIMONE RATHBUN	\$234.88
	9.09.2020	SR FAX	MONTHLY SERVICE	SIMONE RATHBUN	\$10.95
	9.10.2020	USPS	POSTAGE. CERTIFIED MAILING	SIMONE RATHBUN	\$65.00
	9.14.2020	QUILL CORP	TONER, P. TOWELS, TEA	SIMONE RATHBUN	\$99.05
Office Supplies Total					\$ 878.94
Medical Supplies Total					\$ -
	9.02.2020	MICROSOFT	YEARLY RENEWAL FEE	SIMONE RATHBUN	\$ 720.00
	9.11.2020	KAREO	BILLING SOFTWARE	SIMONE RATHBUN	\$ 162.12
Contract Services Total					\$ 882.12
Outreach Total					\$ -

9.11.2020	AMAZON	LAPTOP COMPUTER	TIM BENES	\$	1,130.05
				Facility Maintenance Total	\$ 1,130.05
9.11.2020	MOBILE OIL CHANG	UNIT OIL CHANGE	SIMONE RATHBUN	\$	199.95
9.17.2020	SUMMIT RACING	WHEEL COVERS UNIT 18	TIM BENES	\$	234.87
				Fleet Maintenance Total	\$ 434.82
9.02.2020	ROCKET LAWYER	ONLINE DOCUMENT	MIKE MCDONOUGH	\$	39.99
9.09.2020	LOGMEIN	INTERNET VIRTUAL MEETING	MIKE MCDONOUGH	\$	24.00
9.10.2020	GODADDY,COM	WEBPAGE FEE	MIKE MCDONOUGH	\$	108.07
9.18.2020	ZOOM	INTERNET VIRTUAL MEETING	MIKE MCDONOUGH	\$	40.00
				Misc. Expense Total	\$ 212.06
9.15.2020	AMAZON	CREDIT ROCKERSWITCH #1	TIM BENES	\$	(16.19)
9.22.2020	AMAZON	CREDIT ROCKERSWITCH #2	TIM BENES	\$	(16.19)
5065				Total	\$ 3,505.61

Activity Summary

AgencyName	PrimaryPayerClasses	PrimaryPayerName	# of Trips	Gross Charges	Contract Allow	Net Charges	Payments	Write Off's	Recoupments	Refunds	Balance	
Cambria Community Healthcare District	MEDI-CAL/CENCAL	CENCAL HEALTH	3	\$13,877.00	(\$9,132.00)	\$4,745.00	(\$678.00)	\$0.00	\$0.00	\$0.00	\$4,067.00	
		California Medicaid - Medi-Cal	1	\$4,917.00	(\$11,016.00)	(\$6,099.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,099.00)	
		Totals	4	\$18,794.00	(\$20,148.00)	(\$1,354.00)	(\$678.00)	\$0.00	\$0.00	\$0.00	(\$2,032.00)	
	MEDICARE	CA Medicare Part B South (J1 - PGBA)	21	\$96,421.00	(\$72,581.92)	\$23,839.08	(\$13,325.65)	(\$548.00)	\$0.00	\$0.00	\$0.00	\$9,965.43
		Totals	21	\$96,421.00	(\$72,581.92)	\$23,839.08	(\$13,325.65)	(\$548.00)	\$0.00	\$0.00	\$0.00	\$9,965.43
	OTHER	ADMINISTRATIVE CONCEPTS INDEMNITY	0	\$0.00	(\$5,265.00)	(\$5,265.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,265.00)
		ARIZONA COMPLETE HEALTH	0	\$12.00	\$0.00	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00
		Aetna	1	\$5,369.00	(\$107.60)	\$5,261.40	\$0.00	\$107.60	\$0.00	\$0.00	\$0.00	\$5,369.00
		Anthem Blue Cross	3	\$17,163.00	(\$1,358.80)	\$15,804.20	(\$3,486.78)	\$0.00	\$0.00	\$0.00	\$0.00	\$12,317.42
		Blue Shield of California	4	\$23,716.00	(\$625.00)	\$23,091.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,091.00
		CA DEPT OF HIGHWAY PATROL	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		CIGNA	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Coastal Communities Physician Network	3	\$10,707.00	(\$24,559.61)	(\$13,852.61)	(\$4,224.39)	\$0.00	\$0.00	\$0.00	\$0.00	(\$18,077.00)
		DHPR QUALCARE, INC.	0	\$0.00	(\$4,498.58)	(\$4,498.58)	(\$602.42)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,101.00)
		Health Net Medi-Cal	0	\$0.00	\$0.00	\$0.00	(\$5,284.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,284.00)
		Kaiser Foundation Health Plan of Northern CA Region	1	\$4,141.00	\$0.00	\$4,141.00	(\$5,255.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,114.00)
		Kaiser Foundation Health Plan of Southern CA Region	0	\$0.00	(\$4,630.61)	(\$4,630.61)	(\$1,447.39)	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,078.00)
		LA CARE HEALTH PLAN	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		MONTEREY COUNTY SHERIFF'S OFFICE	1	\$7,463.00	\$0.00	\$7,463.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,463.00
		OSCAR HEALTH INSURANCE EXCHANGE	1	\$7,187.00	\$0.00	\$7,187.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,187.00
		SCAN HEALTHPLAN	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		UnitedHealthcare	0	\$0.00	(\$12,619.58)	(\$12,619.58)	(\$3,273.46)	\$0.00	\$0.00	\$0.00	\$0.00	(\$15,893.04)
		VETERANS ADM - COMMUNITY CARE	1	\$5,061.00	\$0.00	\$5,061.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,061.00
		WELLPATH C/O SHERIFF'S OFFICE	1	\$5,219.00	\$0.00	\$5,219.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,219.00
		Totals	Totals	16	\$86,038.00	(\$53,664.78)	\$32,373.22	(\$23,573.44)	\$107.60	\$0.00	\$0.00	\$0.00
	SELF PAY	SELF PAY	6	\$12,452.00	\$0.00	\$12,452.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,452.00
		Totals	6	\$12,452.00	\$0.00	\$12,452.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,452.00
	Totals	Totals	Totals	47	\$213,705.00	(\$146,394.70)	\$67,310.30	(\$37,577.09)	(\$440.40)	\$0.00	\$0.00	\$29,292.81
	Totals	Totals	Totals	47	\$213,705.00	(\$146,394.70)	\$67,310.30	(\$37,577.09)	(\$440.40)	\$0.00	\$0.00	\$29,292.81

Aging By DOS Detail with Summary

	Sum(Age 0_30)	Sum(Age 31_60)	Sum(Age 61_90)	Sum(Age 91_120)	Sum(AgeOver120)	Sum(Net Balance)
Cambria Community Healthcare District						
AARP Supplemental Totals	\$161.25	\$0.00	\$0.00	\$0.00	0.00	\$161.25
Aetna Totals	\$5,369.00	\$0.00	\$0.00	\$0.00	0.00	\$5,369.00
ALAMEDA ALLIANCE Totals	\$0.00	\$0.00	\$0.00	\$0.00	214.98	\$214.98
Anthem Blue Cross Totals	\$17,485.81	\$883.15	\$0.00	\$5,297.00	0.00	\$23,665.96
ARIZONA COMPLETE HEALTH Totals	\$0.00	\$5,315.00	\$0.00	\$0.00	0.00	\$5,315.00
BERKSHIRE HATHAWAY Totals	\$0.00	\$0.00	\$0.00	\$5,261.00	0.00	\$5,261.00
Blue Cross Blue Shield of South Carolina - Federal Employee Program (FEP) Totals	\$0.00	\$0.00	\$0.00	\$0.00	161.71	\$161.71
Blue Shield of California Totals	\$18,667.00	\$5,674.00	\$4,965.00	\$5,225.00	-2,231.60	\$32,299.40
CA DEPT OF HIGHWAY PATROL Totals	\$0.00	\$0.00	\$0.00	\$0.00	4,677.00	\$4,677.00
California Medicaid - Medi-Cal Totals	\$4,935.00	\$3,281.00	\$171.56	\$4,977.00	0.00	\$13,364.56
CA Medicare Part B South (J1 - PGBA) Totals	\$62,306.00	\$1,250.00	\$0.00	\$0.00	-12.92	\$63,543.08
CENCAL HEALTH Totals	\$13,877.00	\$916.13	\$0.00	\$5,137.00	1,027.80	\$20,957.93
ChampVA HAC Medicare Crossover Totals	\$0.00	\$148.18	\$0.00	\$0.00	0.00	\$148.18
CIGNA Totals	\$0.00	\$0.00	\$5,159.00	\$0.00	0.00	\$5,159.00
Coastal Communities Physician Network Totals	\$5,554.00	\$10,938.00	\$5,159.00	\$0.00	0.00	\$21,651.00
COMMUNITY MEDICAL CENTERS Totals	\$0.00	\$0.00	\$0.00	\$625.00	0.00	\$625.00
CORRECT CARE INTEGRATED HEALTH Totals	\$0.00	\$0.00	\$0.00	\$0.00	3,469.00	\$3,469.00
GOLDEN STATE MEDICARE HEALTH PLAN Totals	\$0.00	\$0.00	\$0.00	\$5,183.00	0.00	\$5,183.00
HEALTHSUN HEALTH PLANS Totals	\$0.00	\$0.00	\$0.00	\$6,629.00	0.00	\$6,629.00
INLAND EMPIRE HEALTH Totals	\$0.00	\$0.00	\$0.00	\$5,369.00	0.00	\$5,369.00
Kaiser Foundation Health Plan of Northern CA Region Totals	\$4,141.00	\$625.00	\$0.00	\$4,067.00	0.00	\$8,833.00
LA CARE HEALTH PLAN Totals	\$0.00	\$0.00	\$0.00	\$0.00	7,319.00	\$7,319.00
MONTEREY COUNTY SHERIFF'S OFFICE Totals	\$7,463.00	\$0.00	\$0.00	\$0.00	0.00	\$7,463.00
Mutual of Omaha Insurance Company Totals	\$160.33	\$0.00	\$0.00	\$0.00	0.00	\$160.33
OSCAR HEALTH INSURANCE EXCHANGE Totals	\$7,187.00	\$0.00	\$0.00	\$0.00	0.00	\$7,187.00

	Sum(Age 0_30)	Sum(Age 31_60)	Sum(Age 61_90)	Sum(Age 91_120)	Sum(AgeOver120)	Sum(Net Balance)
PARTNERSHIP HEALTH MEDI-CAL Totals	\$0.00	\$0.00	\$0.00	\$6,083.00	0.00	\$6,083.00
SCAN HEALTHPLAN Totals	\$0.00	\$5,317.00	\$0.00	\$0.00	0.00	\$5,317.00
SELF PAY Totals	\$7,683.00	\$11,557.71	\$1,017.42	\$16,818.58	40,762.20	\$77,838.91
TRICARE WEST Totals	\$0.00	\$6,581.00	\$0.00	\$0.00	0.00	\$6,581.00
UNITED AMERICAN INS Totals	\$0.00	\$159.41	\$0.00	\$0.00	0.00	\$159.41
UnitedHealthcare Totals	\$0.00	\$265.00	\$0.00	\$0.00	-123.00	\$142.00
VETERANS ADM - COMMUNITY CARE Totals	\$5,061.00	\$0.00	\$0.00	\$5,183.00	0.00	\$10,244.00
WELLPATH C/O SHERIFF'S OFFICE Totals	\$5,219.00	\$0.00	\$0.00	\$0.00	625.00	\$5,844.00
Cambria Community Healthcare District Totals	\$165,269.39	\$52,910.58	\$16,471.98	\$75,854.58	55,889.17	\$366,395.70
Totals	\$165,269.39	\$52,910.58	\$16,471.98	\$75,854.58	55,889.17	\$366,395.70

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

TO: BOARD OF DIRECTORS AGENDA ITEM E.1

FROM: Michael McDonough, Administrator

BOARD MEETING DATE: November 18, 2020

DESCRIPTION: Safeguarding CCHD’s unique identity and stated mission, and defining the appropriate use of media and social media by full time and part time employees

RECOMMENDATION: Discuss for action.

FISCAL IMPACT: No immediate fiscal impact.

DISCUSSION:

Use of the term “Cambria Ambulance” and/or clearly identifiable photos of our equipment, building and staff on social media without direction from and approval of the CCHD administrator has created confusion among community members about the CCHD’s philosophy, goals and values. It has also created the risk of HIPPA violations, revealing details of identity and property.

We need to make it clear that the public use of the term “Cambria Ambulance” or Cambria “Community Healthcare District” is to be used only with the approval of the administrator and/or Board of Directors.

Furthermore, photos of patients, their vehicles, cars, planes, boats or other potentially identifiable assets should not be given to the media or posted by anyone employed full time or part time by the CCHD.

Ideally, that attestation will be discussed and voted upon at this meeting, followed up by a review and approval of a written media and social media policy that fully represents this.

ATTACHMENT:

BOARD ACTION:

Date of Vote:

Unanimous: _____

FEDOROFF ___ RICE ___ GRAY ___ MILEUR ___ MONTALVO ___

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

TO: Board of Directors Agenda No. E.2

FROM: Cecilia Montalvo

BOARD MEETING DATE: November 18, 2020

AGENDA DESCRIPTION:

Review primary care recruitment documents and discuss plan for sending a Request for Proposal (RFP) to health care operators while simultaneously evaluating the option of CCHD direct operation of a primary health care clinic.

RECOMMENDATION(S):

Discussion for possible board action regarding the promotion of an RFP for the procurement of a primary care physician service.

FISCAL IMPACT:

Estimated \$10,000 for consulting fees.

DISCUSSION:

Attachments:

To be shared at the meeting via Zoom with addendum copy furnished to Board and public prior to meeting.

BOARD ACTION: Date of Vote:

UNANIMOUS: ____

FEDOROFF___ RICE___ GRAY___ MILEUR___ MONTALVO___

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

TO: Board of Directors Agenda No. E.3

FROM: Michael McDonough

BOARD MEETING DATE: November 18, 2020

AGENDA DESCRIPTION:

Review of CCSD/CUSD JPA for fuel procurement for discussion and possible board action.

RECOMMENDATION(S):

Discussion for possible board action regarding approval a letter of termination for the JPA.

FISCAL IMPACT:

None at this time.

DISCUSSION:

Attachments:

1. CCSD JPA.
2. CCSD Draft Letter of termination.

BOARD ACTION: Date of Vote:

UNANIMOUS: ____

FEDOROFF____ RICE____ GRAY____ MILEUR____ MONTALVO____

**JOINT POWERS AGREEMENT FOR PURCHASE
AND USE OF FUEL STORAGE TANK**

THIS AGREEMENT made and entered into this 23rd day of August, 1994, by and between the CAMBRIA HEALTH CARE DISTRICT, hereinafter referred to as "HEALTH CARE DISTRICT", CAMBRIA COMMUNITY SERVICES DISTRICT, hereinafter referred to as "CCSD", and COAST UNION SCHOOL DISTRICT, hereinafter referred to as "SCHOOL DISTRICT";

WITNESSETH

WHEREAS, Section 6500 et seq. of the California Government Code (Title 1, Division 7, Chapter 5, Article 1) provides for agreements between two or more public agencies to jointly exercise any power common to such public agencies, subject to certain mandatory provisions contained therein; and

WHEREAS, each party hereto has the common power to perform services within their jurisdictional limits which services would be enhanced by the purchase of a fuel storage tank; and

WHEREAS, each party hereto is desirous of contracting with the other to purchase said fuel storage tank and to provide for its operation and maintenance; and

NOW, THEREFORE, in consideration of the mutual terms, covenants, and conditions contained herein, the parties hereto agree as follows:

PURPOSE OF AGREEMENT

1. The purpose of this Agreement shall be to purchase, operate and maintain a fuel storage tank. The fuel storage tank will be located at the CCSD wastewater treatment plant, 5500 Heath Lane, Cambria, California.

ADMINISTRATION OF THE AGREEMENT

2. CCSD is designated as the party to administer this Agreement by and through its General Manager. The routine day-to-day operation of the fuel storage tank shall be performed by CCSD employees. CCSD shall be responsible for general maintenance of the fuel storage tank. CCSD shall keep all maintenance, service, and repair records on the fuel storage tank. These records shall include the date of maintenance, service and/or repair, the work performed, and the cost of such work. CCSD shall maintain a record of fuel purchases, including date,

quantity and cost of such purchase. Any and all such records shall be made available to the SCHOOL DISTRICT and HEALTH CARE DISTRICT upon request.

CONTRIBUTIONS AND PAYMENT

3. Initial contribution in the amount of \$3,000.00 shall be made by each party for the purpose of purchasing and installing (upon a concrete pad) the fuel storage tank, and form other related costs and charges as agreed by the parties. The \$3,000 contribution by SCHOOL DISTRICT shall include the cost of \$185.00 to purchase a hose retractor and stand.

CCSD will bill the HEALTH CARE DISTRICT and SCHOOL DISTRICT on a quarterly basis for its share of operation and maintenance costs and fuel use and on an annual basis for its share of the User Use Fuel Tax. HEALTH CARE DISTRICT and SCHOOL DISTRICT will submit payment to CCSD within fifteen (15) days of receipt of payment request. CCSD shall be responsible for reporting all receipts and disbursements.

In the event regulations from a higher governmental authority are imposed that require additional costs, equipment, materials or services, each agency shall share equally in such expenses.

DURATION OF AGREEMENT

4. The term of this Agreement shall be for ten (10) years. From year to year thereafter, this Agreement shall continue and automatically renew itself unless sooner terminated as provided herein. After the expiration of said ten (10) year term, any party may terminate this Agreement by giving ninety (90) days written notice to the other parties.

DISPOSITION OF ASSETS UPON TERMINATION

5. Upon termination of this Agreement, any property acquired under this Agreement shall be distributed between the parties in kind in accordance with the respective contributions made by each party toward the cost of said property. Alternatively, CCSD may choose to make a cash payment to HEALTH DISTRICT and SCHOOL DISTRICT based on the value of such property at the time of termination.

Any HEALTH CARE DISTRICT or SCHOOL DISTRICT money in possession of CCSD at the time of termination shall be returned to HEALTH CARE DISTRICT and SCHOOL DISTRICT, after first paying all costs, expenses, and charges validly incurred under this Agreement.

RESOLUTION OF DISPUTES

6. Any controversy between the parties hereto involving the construction or application of any of the terms, covenants, or conditions of this Agreement, shall, on written request of one party served on the other, be submitted to arbitration and such arbitration shall comply with and be governed by the provisions of the California Arbitration Act, Sections 1280-1294.2 of the Code of Civil Procedure.

INSURANCE

7. CCSD may, in its sole discretion, obtain insurance covering the fuel storage tank contemplated by this Agreement. If CCSD obtains such insurance, it shall be considered a part of operation and maintenance costs and paid for accordingly. Except as specified above, each party shall be responsible for their own respective insurance costs arising from the implementation of this Agreement and the use of the equipment and services covered under this Agreement.

INDEMNIFICATION

8. Each party to the Joint Powers Agreement shall indemnify, defend, and hold harmless against any and claims, demands, damages, losses, costs, and/or expenses of liability, including costs and/or attorney's fees, due to, or arising out of, either in whole or in part, whether directly or indirectly, the services performed by the other party under this Agreement, including negligence, error, and omissions.

AMENDMENT

9. This Agreement may be amended at any time by the written consent of all parties to it.

ATTORNEY FEES

10. In the event of failure to comply with the terms of this Agreement, or in the event a dispute arises regarding the terms of this Agreement, the prevailing party shall be entitled to recover their costs, including reasonable attorney's fees, pursuant to arbitration order or court order.

EFFECTIVE DATE OF AGREEMENT

11. This Agreement shall be in full effect and legally binding at such time as it is signed and certified by each party hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

CAMBRIA COMMUNITY SERVICES DISTRICT

By: Reginald Perkins
President, Board of Directors

ATTEST: Paulette Beck
District Secretary

CAMBRIA HEALTH CARE DISTRICT

By: Lynne Baker
President, Board of Directors

ATTEST: Walter C. Lytton
District Secretary

COAST UNION SCHOOL DISTRICT

By: Vera Walker
District Superintendent

ATTEST: Sue Hall
District Secretary



CAMBRIA COMMUNITY **HEALTHCARE** DISTRICT

2535 Main Street • Cambria • California 93428 • (805) 927-8304 • Fax (805) 927-0185

November 18, 2020

Cambria Community Services District Attn: Mr. Harry Farmer, President
P.O. Box 65
Cambria, CA 93428

Coast Unified School District
Attn: Mr. Scott Smith, Superintendent 1350 Main Street
Cambria, CA 93428

Dear President Farmer and Superintendent Smith:

This correspondence is related to the Joint Powers Agreement For Purchase And Use Of Use Of Fuel Storage Tank dated August 23, 1994 ("Agreement") between Cambria Community Healthcare District ("CCHD") and the above referenced parties. Pursuant to Section 4 of the Agreement, CCHD hereby gives its ninety (90) day notice to terminate the Agreement. Prior to termination, we expect an accounting as to the distribution of assets upon termination pursuant to Section 5 of the Agreement and/or an offer of cash payment in lieu of asset distribution. In addition, any money in possession of Cambria Community Services District at the time of termination must be returned to CCHD subject to an offset based upon costs incurred.

Please contact the undersigned with any questions in this regard.

Yours Truly,

Mike McDonough
District Administrator