

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Regular Board Meeting Minutes

Tuesday December 20, 2016

AGENDA ITEM	DISCUSSION OR ACTION																						
1. OPENING																							
A. Call To Order	President Putney called the meeting to order at 1:00 p.m.																						
B. Oath of Office and Swearing in Ceremony	President Putney gave the Oath of Office and swore in Trustee Barbara Bronson Gray, and Trustee Shirley Bianchi.																						
C. Pledge of Allegiance	President Putney led the pledge of allegiance.																						
D. Establishment of a Quorum	<table border="0"> <tr> <td>President Putney</td> <td>Present</td> </tr> <tr> <td>Vice President Meyer</td> <td>Present</td> </tr> <tr> <td>Secretary Wood</td> <td>Present</td> </tr> <tr> <td>Trustee Gray</td> <td>Present</td> </tr> <tr> <td>Trustee Bianchi</td> <td>Present</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2"><u>Staff Present</u></td> </tr> <tr> <td colspan="2">Administrator Sayers</td> </tr> <tr> <td colspan="2">Interim Operations Director Melendy</td> </tr> <tr> <td colspan="2">Administrative Services Manager</td> </tr> <tr> <td colspan="2">Holmes-Nagy</td> </tr> </table>	President Putney	Present	Vice President Meyer	Present	Secretary Wood	Present	Trustee Gray	Present	Trustee Bianchi	Present	 		<u>Staff Present</u>		Administrator Sayers		Interim Operations Director Melendy		Administrative Services Manager		Holmes-Nagy	
President Putney	Present																						
Vice President Meyer	Present																						
Secretary Wood	Present																						
Trustee Gray	Present																						
Trustee Bianchi	Present																						
<u>Staff Present</u>																							
Administrator Sayers																							
Interim Operations Director Melendy																							
Administrative Services Manager																							
Holmes-Nagy																							
E. Presentation of a certificate thanking Kristi Jenkins	President Putney, Trustees and staff presented Kristi Jenkins with a certificate thanking her for her years of service to the CCHD and community.																						
2. PUBLIC COMMENT	PUBLIC COMMENT: None																						

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<p>3. CONSENT AGENDA</p>	<p>Trustee Meyer pulled Item 3A and B.</p> <p>Trustee Bianchi made a motion to approve consent agenda Items 3C, D and E.</p> <p>Trustee Gray seconded the motion. Motion carried, 5/0.</p> <p>3 A-Trustee Meyer asked for elaboration from Administrator Sayers regarding the fundraising he had in his report with Dignity Health.</p> <p>Administrator Sayers gave an overview of the conference held with Dignity Health.</p> <p>3 B. Trustee Meyer thanked Interim Operations Director Melendy and staff for their outreach campaign at Farmers Market, and involvement with the Christmas Market.</p> <p>Trustee Wood made a motion that we approve consent agenda Items 3A and B.</p> <p>Trustee Meyer seconded the motion. Motion carried 5/0.</p>
<p>4. VERBAL REPORTS</p>	
<p>A. MONTHLY FINANCIAL REVIEW</p>	<p>Administrator Sayers reviewed November revenues, fund balance, transports, and budget amounts.</p> <p>PUBLIC COMMENT: None</p>
<p>B. OTHER COMMITTEE REPORTS</p>	<p>Trustee Meyer stated that the Outreach Committee met on December 10th and discussed completed, current and future events planned by the District.</p> <p>Trustee Gray stated that the Health Professionals committee did not meet this month.</p>

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5. REGULAR BUSINESS	
<p>A. ADMINISTRATOR SAYERS REVIEWED THE BUILDING INSPECTION REPORT FOR TRUSTEE DISCUSSION AND POSSIBLE ACTION</p> <p><u>TIME ON TAPE 22:30</u></p>	<p>Administrator Sayers gave an overview of the building inspection and asbestos report with specific items and page #'s identified by both inspectors that include boundaries, setbacks, soil erosion, roofing, asbestos, plumbing, electrical and drainage.</p> <p>PUBLIC COMMENT: Kristi Jenkins Iggy Fedoroff</p> <p>Trustee Bianchi made a motion to move forward with obtaining competitive quotes from licensed contractors for the various items listed in the report beginning with electrical.</p> <p>Trustee Gray seconded the motion.</p> <p>Trustee Putney asked for an amendment to the motion adding a licensed professional to look at the pest and mold issue.</p> <p>Trustee Bianchi accepted the amendment, as did the second.</p> <p>Trustee Gray asked that the licensed surveyor be removed from the list.</p> <p>Trustee Bianchi stated that she would amend her motion and put the licensed surveyor at the bottom of the priority list with a discussion at a later date if the need arises.</p> <p>Motion carried 5/0.</p>

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<p>B. TRUSTEE PUTNEY REVIEWED CCHD BYLAWS ARTICLES 1,2 AND 5 WITH TRUSTEES FOR DISCUSSION AND POSSIBLE ACTION</p>	<p>Trustee Putney presented Item 5 B.</p> <p>Item 5 F-Meeting dates for Board meetings, under regular business was moved and added to Item 5 B.</p>
<p>F. TRUSTEE PUTNEY DISCUSSED MEETING DATES FOR BOARD MEETINGS FOR POSSIBLE ACTION</p>	<p>PUBLIC COMMENT: Kristi Jenkins</p> <p>Administrator Sayers presented Item 5 F.</p>
<p><u>TIME ON TAPE 42:00</u></p>	<p>PUBLIC COMMENT: Susan McDonald Mark Bonnard</p> <p>Trustee Bianchi made a motion to establish the Board meeting date on the 3rd Wednesday of the month at 1 p.m. in this room at the Old Cambria Grammar School.</p> <p>Trustee Gray seconded the motion.</p> <p>Motion carried 5/0.</p> <p>President Putney stated that trustees would now revisit Item 5 B for continued discussion.</p> <p>Trustee Gray made a motion that Article 1, Section 6- Regular Meetings, change to the following: Regular meetings of the Board of Trustees will be held at 1 p.m. on the 3rd Wednesday of each month unless the board by adopted motion designates a different date and time.</p> <p>Trustee Bianchi seconded the motion.</p> <p>Motion carried 5/0.</p> <p>Trustee Gray made a motion that the first sentence under Article 1, Section 7-Regular Meeting Place, change to the following: Unless the location is unavailable, regular meetings of the Board of Trustees shall be held at the Old Cambria Grammar School, 1350 Main Street, Cambria.</p>

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<p>B. and F. Continued</p>	<p>(All verbiage after this under Section 7 remains the same.)</p> <p>Trustee Bianchi seconded the motion.</p> <p>Motion carried 5/0.</p> <p>Trustee Gray made a motion that Article 1, Section 9.1-Organizational Meetings, change to the following: The Board of Trustees shall hold an organizational meeting at the first regular meeting of the Trustees in December of each year. And also change the month of November to December in the 6th sentence in the same section.</p> <p>Trustee Putney seconded the motion. Motion carried 5/0.</p> <p>Trustee Meyer made a motion to change Article 2, Section 1.1, General, to read as follows: The President of the District shall be the executive office of the board and a member of its Board of Trustees.</p> <p>Trustee Wood seconded the motion. Motion carried 5/0.</p> <p>Trustee Putney made a motion to change the first sentence in Article 5, Section 1.1, General, to read as follows: The District Administrator shall be the chief executive officer of the District.</p> <p>Trustee Meyer seconded the motion. Motion carried 5/0.</p>
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<p>C. TRUSTEE PUTNEY DISCUSSED WHAT ARE THE OFFICIAL MINUTES OF CCHD BOARD MEETINGS AND HOW SHOULD SPECIFIC COMMENTS MADE BY INDIVIDUAL BOARD MEMBERS BE HANDLED AND WHAT SHOULD THE MINUTES PROVIDE FOR POSSIBLE ACTION</p> <p>TIME ON TAPE 1:17:40</p>	<p>Administrator Sayers presented this item and reviewed the opinion of Legal Counsel included in the packet.</p> <p>PUBLIC COMMENT: None</p> <p>Trustee Bianchi made a motion to move approval of the Counsels recommendation.</p> <p>Trustee Gray seconded the motion.</p> <p>Motion carried 5/0.</p>
<p>D. ADMINISTRATOR SAYERS REVIEWED THE CHC LEASES FOR THE MEDICAL OFFICE SPACE FOR POSSIBLE ACTION</p> <p><u>TIME ON TAPE 1:21</u></p>	<p>Administrator Sayers presented this item and reviewed changes made in the leases for Suite's A, B and C with the Community Health Center, and stated that he has arranged a meeting with the Community Health Centers CEO.</p> <p>PUBLIC COMMENT: None</p> <p>Trustee Bianchi made a motion to accept and renew the leases with CHC for Suite A, B and C.</p> <p>Trustee Gray seconded the motion.</p> <p>Motion carried 5/0.</p>
<p>E. TRUSTEE BIANCHI PRESENTED THE LOCAL HAZRD MITIGATION PLANNING PROCESS</p> <p><u>TIME ON TAPE 1:26</u></p>	<p>Trustee Bianchi presented this item.</p> <p>PUBLIC COMMENT: None</p> <p>Trustee Bianchi made a motion that the Cambria Healthcare District become a stakeholder in preparation of the local hazard mitigation plan.</p> <p>Trustee Wood seconded the motion.</p> <p>Motion carried 5/0.</p> <p>Trustee Putney asked that Administrator Sayers write a letter to the Category 5 group stating that the board has become a stakeholder in the local hazard mitigation.</p>

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<p>6. DECLARATION OF FUTURE AGENDA ITEMS</p>	<p>Trustee Bianchi asked that a discussion of the Bylaws be on the agenda.</p> <p>Trustee Putney requested that Bylaws Article 3, section 1.1 be put on the agenda.</p> <p>Staff asked that the draft 2017Board meeting calendar be on the agenda for approval.</p>
<p>7. ADJOURNMENT</p>	<p>Trustee Meyer made a motion to adjourn the meeting.</p> <p>Trustee Gray seconded the motion</p> <p>Trustees adjourned the meeting at 2:35.</p>

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