

**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**  
**Regular Board Meeting Minutes**  
**Wednesday, February 20, 2019**

**1. OPENING**

**Call to Order**

President Gray called the meeting to order at 1:00 p.m.

**Pledge of Allegiance**

President Gray led the Pledge of Allegiance

**Establishment of a Quorum**

All five members of the Board of Directors were present.

Staff present: Administrator Robles-Wilson, Administrative Services Manager Nagy

**2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Bob Kelley and Brad Lumpkin spoke on the opioid crisis.

**3. CONSENT AGENDA**

President Gray referred to Item 6A of the January 16, 2019 regular meeting minutes and said she would like to form an ad hoc committee to review all non-financial data being provided to recommend changes to the full Board. The committee will include Maureen Robles, Iggy Fedoroff and Barbara Bronson Gray. The Board agreed.

The revised minutes for the regular December 2018 and the minutes of the regular January 2019 minutes were approved by the Board 5/0.

**4. REPORTS**

**A. ADMINISTRATOR REPORT AND FINANCIAL REVIEW**

Administrator Robles-Wilson reported on her first full month in the role. The financial report was given by Director Rice.

**B. COMMITTEE REPORTS**

a. Director Mileur reported that the Healthcare Advocacy and Outreach Committee plans to meet later this month.

b. Director Fedoroff presented the Property and Facilities Committee Report and said the recommendations would be presented in New Business. A request for the board to consider placing a bike rack for a Cambria-wide bike riding program will be considered in full next month.

c. Director Rice reported the results of the Finance Committee Meeting.

A mid-year budget review was presented including a detailed line item review. The review revealed improved revenue and a net overall reduction in spending all the while absorbing unbudgeted or underbudgeted costs

associated with the acquisition of a new used ambulance and legal expenses moved from the previous fiscal year to this year. The net result was a budget surplus of \$7,544, including facilities and maintenance expenditures as raised by the Property and Facilities Committee.

## 5. REGULAR BUSINESS

Director Rice requested a reordering of the Regular Business agenda to allow Property and Facilities to be first as Item 5A and then Finance would be 5C. The agenda change was agreed to by the Board..

A. Property and Facilities requested review and consideration by the Board of the following recommendations:

The Administrator should be directed to obtain SDRMA's geologist's report on the hillside behind CCHD's buildings and present it for discussion at the next P&F Committee meeting. Director Rice moved and Director Hernandez seconded and the Board agreed by a 5/0 vote to so direct the Administrator.

The Board should authorize the Administrator to obtain multiple bids from licensed, bonded, reputable paving contractors in accordance with District By-Laws to resurface, restripe and add two handicapped parking spaces to the parking lot west of the building designated as 2515 Main Street (CHC and CCHD Administrative Offices). The bids should be valid for 120 days and will be presented to the P&F Committee at its next meeting. Director Gray moved and Director Rice seconded and the Board agreed by a 5/0 vote to so direct the Administrator.

It was determined that the Local Hazard Mitigation Plan needs to be updated and Director Gray and Administrator Robles-Wilson will work with the CCSD representatives to achieve a reasonable plan. Director Fedoroff moved and Director Rice seconded and the Board agreed by a 5/0 vote to so direct President Gray.

The Board should authorize the Administrator to obtain multiple bids in accordance with District bylaws for tree evaluation, pruning and removal from the hillside behind the District's buildings at 2535 (and 2515) Main Street from a licensed, bonded tree specialist who also carries all necessary insurance including but not limited to workers compensation. The bids should be valid for 120 days and will be presented to the P&F Committee at its next meeting. Director Mileur moved and Director Gray seconded and the Board agreed by a 5/0 vote to so direct the Administrator.

Director Gray proposed and the Chair concurred that Suite "B" should be evaluated to determine the extent to which the District would need to modify the space in order to attract other medical resources to Cambria once CHC moves its clinic to the Knollwood Drive location across from San Simeon Travel. Specifics will be discussed at a future P&F Committee Meeting once information on existing capabilities is gathered by the Administrator. The Board agreed and voted 5/0 to so direct the Property and Facilities and Administrator to proceed and schedule a review as soon as practical and report back to the Board. The direction included the authority for the Administrator to hire a reputable building inspector not to exceed \$1,000 to fully evaluate the professional building.

Director Fedoroff reported that property records were reviewed by SLO County and that permits had been obtained for converting storage and garage space designated as Suite "C" and thus it was concluded that the crew quarters as currently configured were properly permitted by the County.

B. Audit Process Update was provided by Director Rice. He said the field work was complete and that he was reviewing the draft audit report. Director Rice also explained that the District operates to GASB rules and as such the District has a currently unfunded liability related to pension and retiree health and dental benefits totaling approximately \$4 million. However, the District is meeting its fiscal responsibilities fully in paying what costs CALPERS invoices as they deem appropriate for the District to fund its pension and healthcare related retirement benefits.

C. After the line-by-line financial review by Director Rice, Director Fedoroff moved that the revised CCHD budget be adopted, Director Mileur seconded the motion which was adopted by the Board on a 5/0 vote.

D. President Gray opened a discussion on charitable fundraising via the District's website at [www.cambria-healthcare.org](http://www.cambria-healthcare.org). She recommended and the Board adopted by 5/0 vote the motion presented by Director Fedoroff and seconded by Director Rice that "No organization not under the control of the Cambria Community Healthcare District Board of Directors shall post fundraising information or appeals on our website."

In addition, a second motion was made by Director Fedoroff and seconded by Director Rice that the Healthcare Advocacy and Outreach Committee explore ways to raise funds outside of County funding and ambulance revenue to include grants, establishing a 501 (c) 3 entity or a foundation to attract donations for such things as capital improvements and major equipment purchases. The Board unanimously agreed this should be done as soon as practical and the results presented to the full Board.

## **6. DECLARATION OF FUTURE AGENDA ITEMS**

- A. Audit update.
- B. GEMT filing update.
- C. Bike Rack Installation.
- D. May meeting start time requested to be Noon instead of 1 PM.

## **7. ADJOURN TO CLOSED SESSION**

The regular meeting was adjourned to Closed Session at 3:05 PM.