

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Regular Board Meeting Minutes

Wednesday, July 18, 2018

1 p.m.

AGENDA ITEM	DISCUSSION OR ACTION
1. OPENING	
A. Call To Order	President Wood called the meeting to order at 1:00 p.m.
B. Pledge of Allegiance	President Wood led the Pledge of Allegiance.
C. Establishment of a Quorum	<p>President Wood Present Vice President Gray Present Secretary Bianchi Present Trustee Meyer Present Trustee Putney Present</p> <p><u>Staff Present</u> Administrator Sayers Operations Director Melendy Administrative Services Manager Nagy Administrative Clerk Harper</p>
D. Report from June 20, 2018, Closed Session	Trustee Wood reported that there was no reportable action.
2. PUBLIC COMMENT	PUBLIC COMMENT: None
3. CONSENT AGENDA	<p>No Consent Agenda items were pulled.</p> <p>PUBLIC COMMENT: Bill Rice</p> <p>Trustee Putney moved to approve Items 3A through E.</p> <p>Trustee Meyer seconded the motion.</p> <p>Motion carried 5/0.</p>
4. VERBAL REPORTS	
A. MONTHLY FINANCIAL REVIEW	<p>Administrator Sayers reviewed June revenues, fund balance, transports, and budget amounts.</p> <p>Trustee Gray inquired regarding the accounts receivable amount. Administrator Sayers explained why it is higher. Trustee Putney inquired regarding transport billing, which Administrator Sayers clarified.</p>
B. PROPERTY AND FACILITIES AD HOC COMMITTEE REPORT	Trustee Wood explained that he had made changes in the committee assignments, therefore Trustee Putney gave only a brief report. The Property and Facilities Committee met in June, and then disbanded. A report on crew housing will be given in Item 5C. There was a brief meeting regarding the new/used ambulance, which Administrator Sayers

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

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<p>B. Continued</p>	<p>will discuss in Section 5.</p> <p>In lieu of pulling the Operations Director report, Trustee Wood requested that Operations Director Melendy provide a report at this point in the meeting. Operations Director Melendy addressed Trustee Bianchi's concerns regarding rattlesnake bites.</p>
<p>C. OTHER COMMITTEE REPORTS</p>	<p>Trustee Putney provided the FY Budget Advisory/Preparation Committee report. They met a couple of times regarding the current fiscal year proposed budget, and most of this information is contained in Item 5A. They also spent a little time looking at Parcel Tax C-18, which is contained in Item 5D. He provided information regarding research into a new billing system, including that this would be more costly for the district.</p> <p>Trustee Meyer reported that the Outreach Committee did not meet.</p> <p>PUBLIC COMMENT: None</p>
<p>5. REGULAR BUSINESS</p>	
<p>A. ADMINISTRATOR SAYERS PRESENTED THE 2018-2019 FISCAL YEAR BUDGET FOR BOARD DISCUSSION, DIRECTION, AND ACTION.</p> <p><u>TIME ON TAPE 44:44</u></p>	<p>Trustee Wood announced that Administrator Sayers had requested to move Item 5F to the 5B slot, to allow for Board discussion of the parcel tax with enough time for staff to finalize the language and for the Board to sign it. The Board agreed.</p> <p>Administrator Sayers and Administrative Services Manager Nagy presented Item 5A, the budget for 2018-2019. They presented adjustments resulting from Board direction at last month's meeting.</p> <p>Board discussion regarding budget items followed.</p> <p>PUBLIC COMMENT: Bill Rice</p> <p>Trustee Meyer made a motion to approve fiscal year operating budget 2018-19, with a small change under Personnel Expenses, under Education/Travel, that is be changed to Required Education/ Mileage.</p>

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Regular Board Meeting Minutes

Wednesday, July 18, 2018

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<p>A. Continued</p>	<p>Trustee Putney seconded the motion.</p> <p>The motion was voted on and carried, 4/1, however, Trustee Gray had a question regarding what the motion should state. Board discussion followed regarding the most appropriate way to word the motion.</p> <p>Trustee Putney removed his second of Trustee Meyer's motion, and his yes vote, in order to hear a second motion.</p> <p>Trustee Bianchi made a motion to approve the changes in the budget that were discussed in today's meeting, and that Administrative Services Manager Nagy had taken into the record.</p> <p>Trustee Gray seconded the motion.</p> <p>Trustee Meyer removed her original motion. Trustee Bianchi restated her motion, and Trustee Putney, to be clear, stated that the motion refers to the fiscal year operating budget that is in today's Board packet.</p> <p>Trustee Wood called for the vote.</p> <p>Motion carried 5/0.</p>
<p>B. ADMINISTRATOR SAYERS PRESENTED THE DRAFT ARGUMENT IN FAVOR OF PARCEL TAX C-18 FOR DISCUSSION AND ACTION.</p> <p><u>TIME ON TAPE 1:24:11</u></p>	<p>Administrative Sayers presented Item 5B, two draft arguments in favor of Measure C-18. He explained the approval procedure. Trustee Bianchi requested two language changes.</p> <p>PUBLIC COMMENT: None</p> <p>Trustee Bianchi moved to approve her submission for the Ballot Measure C-18.</p> <p>Trustee Putney seconded the motion, including Trustee Bianchi's revisions.</p> <p>Board discussion followed regarding the word count of the measure.</p> <p>Trustee Gray requested a roll call vote.</p>

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Regular Board Meeting Minutes

Wednesday, July 18, 2018

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<p>B. Continued</p>	<p><u>Roll Call Vote:</u> Trustee Putney-Aye Trustee Meyer-Aye Trustee Bianchi-Aye Trustee Gray-Abstain Trustee Wood-Aye</p> <p><u>Motion Carried-Ayes-4, Noes-0, Abstentions-1</u></p>
<p>C. ADMINISTRATOR SAYERS PROVIDED A STATUS REPORT ON EMSA PROVIDING A PRESENTATION ON THE CCHD QUALITY MEASURES.</p> <p><u>TIME ON TAPE 1:33:05</u></p>	<p>Administrator Sayers presented Item 5C, stating that an EMSA coordinator should be able to make a presentation in September.</p> <p>PUBLIC COMMENT: None</p>
<p>D. ADMINISTRATOR SAYERS DISCUSSED WITH THE BOARD THE STATUS OF THE CHC BUILDING.</p> <p><u>TIME ON TAPE 1:46:33</u></p>	<p>Administrator Sayers presented Item 5D, providing an update on the status of the CHC building. He presented sketches of plans for the building, and stated that he'll be able to provide an estimate of costs at the next Board meeting.</p> <p>Board discussion followed regarding what would happen with the workout equipment.</p> <p>PUBLIC COMMENT: None</p> <p>Further Board discussion followed, including that the number of exam rooms should be addressed in the future, and the time frame for moving into the Main Street building.</p> <p>The Board gave Administrator Sayers direction to move ahead with Suites A and C, and to bring back more firm numbers for Suite C at next month's meeting.</p>
<p>E. ADMINISTRATOR SAYERS PROVIDED THE BOARD WITH AN UPDATE ON THE PURCHASE OF A NEW/USED AMBULANCE AND THE OUTCOME OF OPERATIONS DIRECTOR MELENDY'S INVESTIGATIVE TRIP FOR THAT PURPOSE.</p> <p><u>TIME ON TAPE 1:58:22</u></p>	<p>Administrator Sayers presented Item 5E. He described the new/used ambulance that will be purchased, and gave an update on the process. Operations Director Melendy provided more information. The Board expressed appreciation for the Operations Director's efforts.</p> <p>Board discussion followed regarding streamlining the DMV process.</p> <p>PUBLIC COMMENT: None</p>

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Regular Board Meeting Minutes

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<p>F. PRESIDENT WOOD PRESENTED A REPORT ON THE BOARD COMMITTEES.</p> <p><u>TIME ON TAPE 2:05:04</u></p>	<p>President Wood presented Item 5F. He stated that he has studied the standing and ad hoc committees, and has made some revisions to comply with ad hoc and standing committee requirements. He provided a list with the revisions.</p> <p>Board discussion followed regarding the requirements and revisions.</p> <p>President Wood stated that he'll discuss the revisions with Legal Counsel Ray Biering, for his input.</p>
<p>G. TRUSTEE GRAY WILL REVIEW HAVING CLOSED SESSIONS BEFORE MEETINGS INSTEAD OF AFTER IN THE INTEREST OF BUDGET EFFICIENCY FOR DISCUSSION AND POSSIBLE ACTION.</p> <p><u>TIME ON TAPE 2:19:50</u></p>	<p>Trustee Gray, who would have presented Item 5G, removed this item from the agenda.</p>
<p>6. DECLARATION OF FUTURE AGENDA ITEMS.</p>	<p>Trustee Wood requested agendizing a closed session evaluation for Administrator Sayers for August's Board meeting.</p> <p>Trustee Gray requested a medical billing analysis presentation from Administrator Sayers, showing how the process works.</p> <p>Trustee Putney requested a continuation of the updates and any action needed pertaining to the move into the Main Street facility for discussion and possible action. He also requested pulling the Operations Director report for an update on the new/used ambulance. If staff time over the next month allows, he requested a report on the impact the opening of Highway 1 is having on emergency responses. He'd like this to be more defined that what is normally contained in the District Activity Report.</p>

CAMBRIA COMMUNITY HEALTHCARE DISTRICT
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7. ADJOURN TO CLOSED SESSION	Trustee Wood adjourned to Closed Session at 3:25 pm.
8. ADJOURNMENT	Trustees came out of Closed Session at 4:35 pm. At that time, Trustee Wood adjourned the meeting.