



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

JULY 27, 2021

BOARD MEETING ANNOUNCEMENT

The regular meeting of the Cambria Community Healthcare District will be held on Tuesday, July 27th, 2021 at 9:00 a.m. at The Old Grammar School - CUSD Board Room, 1350 Main Street in Cambria.

In an abundance of safety concerns, COVID-19 health practices will be followed including mask-free attendance for those who show proof of vaccination, otherwise masking and social distancing will be followed.

Public comment is invited on any item.

The Cambria Community Healthcare District monthly agenda, packets and minutes are available at the following website: www.cambria-healthcare.org. Any changes or additions to the agenda will be posted at the District Office and on the District website.

Note that while board members will not engage in dialog with the public during the board meeting, individual members may choose to incorporate an answer to a question posed by the public during their discussion of an agenda item.

AGENDA

A) OPENING

- 1) Call to order.
- 2) Pledge of Allegiance.
- 3) Establishment of a quorum.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public wishing to address the Board on matters other than scheduled items may do so when recognized by the President. Comments are limited to a maximum of three minutes per person, per topic. During the course of the meeting, members of the public may also request to speak about any specific agenda item. Presentations are limited to a maximum of three minutes per person.

C) CONSENT AGENDA

- 1) Approve Minutes from the June 22, 2021 Regular Board Meeting.

D) REPORTS

- 1) Operations Report: Tim Benes
- 2) Administrator's Report and Financial Review: Mike McDonough
- 3) Committee Reports
 - a) President's Report: Iggy Fedoroff
 - b) Property & Facilities: Laurie Mileur
 - c) Healthcare Advocacy & Outreach: Cecilia Montalvo
 - d) Finance: Bill Rice
 - e) Grants: Laurie Mileur
 - f) Strategic Planning: Cecilia Montalvo
 - g) Trust Fund Marketing Ad-Hoc: Bill Rice & Cecilia Montalvo

E) REGULAR BUSINESS

- 1) Welcome new Director, Diane Kubat – Iggy Fedoroff
- 2) Review of Committee Assignments – Iggy Fedoroff
- 3) Ambulance Procurement Proposal – Tim Benes
- 4) Preliminary Design Concepts, Feasibility & Budget RFP for Facility Project – Laurie Mileur
- 5) Review Draft District COVID-19 Vaccination Policy and Letter to Employees — Mike McDonough and Cecilia Montalvo

F) DECLARATION OF FUTURE AGENDA ITEMS

G) ADJOURNMENT

The next regular meeting of the Board of Directors of the Cambria Community Healthcare District will be held on Tuesday, August 24th at 9:00 a.m. at The Old Grammar School - CUSD Board Room, 1350 Main Street in Cambria.



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

JUNE 22, 2021

REGULAR BOARD MEETING MINUTES

A) OPENING

1) The meeting was called to order at 9:05 AM via Zoom.

2) The Pledge of Allegiance was not conducted as there was no flag present.

3) Board of Directors President Iggy Fedoroff, Vice President Bill Rice and Secretary Laurie Mileur were present forming a quorum. Also, present was Administrator Mike McDonough. Director Cecilia Montalvo and Operations Manager Tim Benes joined the meeting in progress.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no members of the public present at the start of the meeting.

C) CONSENT AGENDA

1) The Minutes of the May 10, 2021 Special Board Meeting were approved 3/0 after Bill Rice motioned and Laurie Mileur seconded approval.

2) The Minutes of the May 19, 2021 Regular Board Meeting were approved 3/0 after Bill Rice motioned and Laurie Mileur seconded approval.

D) REPORTS

1) Operations Report. The Board members had no questions for Tim.

2) Administrator's Report and Financial Review. Mike explained the reason for including three month's worth of Year to Date detail was that the previously-submitted detail did not quite match the "green bar" report which presented financial information correctly. Mike was asked if he expected the District to finish the year revenue positive with or without the FEMA grant monies and Mike was of the opinion that the District would finish revenue positive.

3) Committee Reports.

a) President's Report. Iggy Fedoroff stated that the fuel MOU with the Cambria Community Services District was no longer in force because the CCSD would not agree to a replacement MOU absolving CCHD of maintenance cost responsibility for CCSD's aging fuel delivery system. As a result, the CCHD is now using a Fleet Discount card to purchase fuel – normally in Morro Bay where fuel prices are consistently lower than in other areas. Iggy also mentioned that Cece Lomeli had resigned as Director effective June 14 and that we are searching for a replacement. We have set a June 30, 5 PM deadline for

applications with a Special Board meeting convening via Zoom at 9 AM July 1 to review applicants. Should we not find a suitable candidate at that time, the District has a total of 60 days to fill the vacancy.

b) Property & Facilities. Laurie Mileur said the committee met and the results will be discussed under Item E. 8 of Regular Business.

c) Healthcare Advocacy & Outreach. Cecilia Montalvo did not provide a report.

d) Finance. Bill Rice reported the Finance Committee met twice to determine and finalize the FY21/22 budget as well as discuss the draft annual audit.

e) Grants. The Committee did not meet.

f) Strategic Planning. Cecilia Montalvo provided no report.

E) REGULAR BUSINESS

1) Resuming In-Person Board Meetings & Establishing a Schedule. Iggy Fedoroff proposed resuming in-person meetings at the The Old Cambria Grammar School Board Room at 9 AM the fourth Tuesday of each month except December when it will be the third Tuesday due to the holidays. The recommendation passed 3/0 after a motion by Bill Rice and was second by Laurie Mileur.

2) FY 19/20 Audit Review. The audit representative from Clifton, Larson Allen LLP, Leslie Ward, briefed the results of the annual District audit. She pointed out only estimates are currently used for depreciation, receivables and pension liability. Clean up of financial entries took an extended period and thus the audit report was delayed. She highlighted that the financial statement presents fairly the financial position of the District. The District has increased its cash which is a positive step in assuring the liquidity of the organization. There was one carry-forward finding regarding reconciliation of accounts receivables and the reserve for doubtful accounts. However, Leslie believes this has been remedied and will not see it recur in the next audit. She expects to start the next audit in November with completion by December. Bill Rice moved to accept the audit and Cecilia Montalvo seconded. Board approved 4/0.

3) FY 21/22 Budget Review. Bill Rice said the proposed budget has been realigned to recognize the District's use of Quickbooks accounting software. He also said this budget anticipates a return to normalcy but should COVID-19 return, the budget will likely require revision. The budget includes substantial pay increases for part time employees and the full time employee rate increases per the MOU. The budget includes funds to pay for a demographer to perform a study per the California Voting Rights Act and substantial facilities-related costs totaling over \$100,000. Bill Rice moved and Cecilia Montalvo seconded budget adoption and the Board approved the budget 4/0.

4) CCHD Employment Policy Regarding COVID-19 Vaccination. Cecilia Montalvo offered that employers now have the right to require employees to be vaccinated subject to certain established exceptions related to personal health conditions and firmly-held religious beliefs. The Board decided that Cecilia will draft a letter to employees advocating vaccinations to be signed by Mike and Iggy. Mike will draft an employee policy and review it with Jeff Minnery and Bill Avery and present it to the Board in August. Cecilia will approach the Cookie Crock Market regarding the cost of employee-incentive gift certificates for those employees who are either vaccinated or have an accepted exception to vaccination that will be outlined in the aforementioned Policy. The Board agreed that mandating vaccinations (with certain exceptions) will only occur after the Food & Drug Administration grants the COVID-19 vaccines full approval.

5) Surplus of Kenwood Radios. Tim Benes recommended giving the old District radios to CERT. Bill Rice recommended a letter be given to CERT stating that the radios were donated in an as is condition without any liability accruing to the District from their future use. Cecilia moved to donate radios subject to the letter, Laurie seconded. Board approved without objection 4/0.

6) Trust Fund Goals and Targets. After Cecilia led a discussion of the need for a marketing plan to solicit donations to the Trust, Laurie moved to create an ad hoc committee consisting of Cecilia and Bill Rice to manage this project, Bill and Cecilia simultaneously seconded and the Board approved the formation 4/0.

7) Resolution 18-21 CPI Adjustment to District Special Assessment. Mike introduced the annual resolution for adjusting the special assessment by 3.9%. Bill Rice moved and Cecilia seconded the adoption of the Resolution. Board approved without exception 4/0.

8) Facility Project Feasibility & Design Study. Laurie Mileur was of the opinion that a piecemeal facility remodel would be expensive and achieve only a short-term solution. So rather than doing a piecemeal renovation, Laurie advocated doing a proper renovation either with the existing building or possibly a modular facility. She recommended hiring an Architect & Engineering firm and would like to come back to the Board in September with long-lasting options. With input from Cecilia and Laurie, Mike was tasked with drafting a Request for Proposal for A&E services. The Board approved 4/0 spending up to \$75,000 for A&E services for the purpose of defining options with cost estimates to solve the District's facility needs.

F) DECLARATION OF FUTURE AGENDA ITEMS

- 1) Induct new Director -- Fedoroff
- 2) Review of Committee Assignments – Fedoroff

G) ADJOURNMENT

The meeting was adjourned at 11:00 AM. The next Special Board Meeting will occur July 1, 2021 at 9:00 AM via Zoom and the next Regular Board Meeting will occur in person at the Old Cambria Grammar School Board Room at 9:00 AM with vaccinated attendees allowed to attend without masks and unvaccinated attendees required to wear masks.

Operations Report for the Month of June 2021

Units

- Unit 16 (back up #1)
 - Starting Miles = 223433
 - Ending Miles = 223516
 - Total of 83.0 miles on the unit and 0.0 gallons of fuel used
 - Service/repairs
 - This unit required work for the engine.
 - Total repairs:
 - \$8883.30
- Unit 18 (Medic 11, 24-hour car)
 - Starting miles = 137445
 - Ending miles = 140260
 - Total of 2815.0 miles and 242.2 gallons of fuel used
 - Service/ repairs
 - The unit will be returning to the dealer for a small leak with the rear end.
- Unit 20 (Medic 12 12-hour car)
 - Starting miles = 36919
 - Ending miles = 39069
 - Total 2150.0 miles and 173.8 gallons of fuel used.
 - Service/ repairs
 - This unit required no repairs.
- Unit 21 (Back up unit 4X4)
 - This unit is currently at the station and responding to calls when there is staff on duty that is currently trained on how to safely operate a 4X4 ambulance
 - Repair
 - The unit is still in the shop at this time and I will have a total and update at the meeting.
- **Medications/ Supplies**
 - PPE/Masks
 - N-95 and P-100
 - No changes in this area
 - Medications.
 - We are managing to keep the current supplies stocked and not short on any medication at this time.
 - Equipment
 - No Changes in this area.

Response times and delays

This month we are at 96.3% compliance on the report.

- Delays
 - 21-0617 06/02/2021 On this call the crew listed the delay as distance. The call was on the very backside of Happy Hill, and the EMT had to be mapped in.
 - 21-0645 06/09/2021 On this call the crew was required to stage outside the area while law enforcement cleared the scene and made sure it was safe for EMS staff to enter.

Transport Activity Report

This report shows an increase in total incidents and transport compared to the same time frame last year. We had an increase of 34 incidents and 6 more calls requiring transports.

Transport at night by San Luis Ambulance

This month San Luis Ambulance responded to 0 calls in Cambria.

Monterey County Calls

- We had three (3) calls in Monterey County for this month. The paperwork has been turned into EMSA and we are waiting for it to be processed.

Station

- We are still waiting for the correct parts to arrive so that the electrical in the hall can be repaired.

Employees and Staffing

- COVID-19
 - Currently, all the CCHD employees are healthy.
- Hiring
 - Reserve EMT
 - We have hired 1 new reserve EMT
 - Reserve Paramedic
 - We have hired 2 Reserve Paramedics that were Full-Time with San Luis Ambulance.
- Staffing
 - A 13 year veteran on the CCHD has taken another position and will no longer be a Full-time Paramedic with the CCHD. I have a reserve that will take his place once he has officially stepped down.
 - A former Operations Manager and reserve paramedic has stepped down and will become the Fire Chief for Morro Bay Fire on August 1, 2021

Employee Recognition

- Several of the Board members and I have been talking about an employee recognition program.
 - This program would allow the management staff to introduce new employees to the Board and the public with a short bio.
 - Potential awards
 - The Employee of the Year
 - The most improved employee
 - Life-Saving award
 - Cardiac arrest saves
 - Baby Deliveries
 - Stork pins
 - Years of service pins
 - Driving awards
 - Pins for safe driving
 - Any others that are suggested.

DISTRICT ACTIVITY REPORT PAGE 1

06/01/2021 through 06/30/2021

Incident Totals				Transport Totals			
	2021	2020	Change		2021	2020	Change
Dry Runs - w/Treatment	15	15	0	Local Patients	29	25	4
Dry Runs - CX Enroute	28	20	8	Non-Local Patients	15	14	1
Total Dry Runs	43	35	8	Total Patients	44	39	5
Stand-bys	57	38	19	Medical Transports	41	35	6
Public Assists/Relations	1	0	1	Trauma Transports	3	3	0
Walk-in Public Relations	2	1	1	Traffic Accidents	0	4	-4
Total Incidents	147	113	34	Total Transports	44	38	6

Hospital Destinations

	2021	2020	Change
French	15	13	2
Sierra Vista	27	21	6
Twin Cities	1	4	-3
Rendezvous w/Heli	0	0	0
Facility Not-Listed	0	0	0
Trauma Center (Sierra Vista)	2	2	0
STEMI Center (French)	1	0	1

Monterey County Responses

	2021	2020	Change
Medical Transports	0	1	-1
Trauma Transports	0	0	0
Dry Runs	3	4	-1
Stand-bys	0	0	0
Total Incidents	3	5	-2

**Year-to-Date Comparison
Ambulance Response Statistics
From January 2021 to June 30 2021**

	2021	2020	Change
Total Responses	755	627	128
Patients Transported	274	257	17
Total Dry Runs	230	158	72
Dry Runs - w/Treatment	80	59	21
Dry Runs - CX Enroute	149	99	50
Stand-bys	246	212	34
Total Monterey County Incidents	12	10	2

DISTRICT ACTIVITY REPORT PAGE 2
06/01/2021 through 06/30/2021

San Luis Ambulance Activity

Code 8	=	20	
Code 11	=	0	
Code 2 calls	=	0	} (calls into CCHD response area)
Code 3 calls	=	0	
Total time SLAS covered CCHD area =		19 hrs	9 mins

Cambria Community Healthcare District Activity

Total time CCHD committed to other incidents (Month) =		88 hrs	17 mins
Code 8	=	55	
Code 11	=	2	
Code 2 calls	=	0	} (calls into SLAS response area)
Code 3 calls	=	5	
Total time CCHD covered SLAS area =		15 hrs	6 mins

Definitions:

Code 8 : Cover two areas

Example: -Code 8 Villa Creek means covering Morro Bay response area and Cambria response area

-Code 8 Hwy 46 Summit means covering Cambria response area and covering North County response area (i.e. Paso Robles, Templeton, Atascadero and outlying areas)

Code 11 : Covering one area

Example: -Code 11 Morro Bay means we are now only covering the Morro Bay response area (i.e. Cayucos, Morro Bay, Los Osos)

Code 2 : Non-Emergency Call

Code 3 : Emergency Call

Time-On-Task : TOT Refers to the amount of time committed to a call or task, more specifically, this is the amount of time a unit is unavailable to respond to a call in the District's response area only. Units may still be available for calls outside the District's response area during TOT periods depending on SLO County needs for mutual aid.

CALL ACTIVITY REPORT

06/01/2021 through 06/30/2021

Total Transports = 44

Total Calls = 146

Rec #	Call #	Date	Type	Medic	Dispatch	Enroute	On-Scene	Call Times			Response Area	Call Location	Time-On-Task (Hours)
								Transporting	Available	Response			
1	21-0609	06/01/2021	Transport	11	1234	1234	1245	1306	1412	1547	Santa Rosa Creek Road	3.13	
2	21-0610	06/01/2021	Stand-by	11	1437	1437	1437		1537	1547	Morro Bay	1.10	
3	21-0611	06/02/2021	Public Assist	11	0507	0508	0513		0515	0515	Park Hill	0.08	
4	21-0612	06/02/2021	Stand-by	11	1443	1445			1455	1455	Villa Creek	0.12	
5	21-0613	06/02/2021	Stand-by	11	1513	1513	1526		1539	1539	Villa Creek	0.26	
6	21-0614	06/02/2021	Stand-by	11	1557	1557			1559	1559	Villa Creek	0.02	
7	21-0615	06/02/2021	Dry Run	12	1535	1536	1542		1602	1602	Happy Hill	0.27	
8	21-0616	06/02/2021	Transport	11	1918	1919	1923	1930	2032	2055	Happy Hill	1.37	
9	21-0617	06/02/2021	Dry Run	12	2038	2040	2049		2108	2108	Happy Hill	0.30	
10	21-0618	06/03/2021	Transport	12	1031	1034	1038	1053	1147	1253	Park Hill	2.22	
11	21-0619	06/03/2021	Stand-by	12	1235	1235	1235		1237	1253	Villa Creek	0.18	
12	21-0620	06/03/2021	Stand-by	11	2046	2047	2101		2105	2105	Villa Creek	0.19	
13	21-0621	06/04/2021	Dry Run	11	0626	0628	0634		0707	0707	Happy Hill	0.41	
14	21-0622	06/04/2021	Dry Run	11	1038	1039	1043		1044	1044	Lodge Hill West	0.06	
15	21-0623	06/04/2021	Transport	12	1254	1254	1259	1324	1422	1459	Happy Hill	2.05	
16	21-0624	06/04/2021	Transport	11	1912	1913	1917	1924	2026	2055	San Simeon	1.43	
17	21-0625	06/05/2021	Dry Run	12	1423	1425	1454		1459	1533	Monterey County	1.10	
18	21-0626	06/06/2021	Transport	11	2350	2352	2357	0006	0110	0129	Lodge Hill West	1.39	
19	21-0627	06/05/2021	Stand-by	12	1814	1814			1816	1816	Villa Creek	0.02	
20	21-0628	06/06/2021	Transport	12	0838	0839	0844	0902	0956	1026	Park Hill	1.48	
21	21-0629	06/06/2021	Transport	12	1503	1504	1526	1539	1654	1726	North Highway 1	2.23	
22	21-0630	06/06/2021	Dry Run	11	1222	1223	1226		1226	1226	Lodge Hill East	0.04	
23	21-0631	06/06/2021	Dry Run	11	1620	1621	1621		1627	1627	East Village	0.07	
24	21-0632	06/07/2021	Transport	11	0141	0145	0151	0202	0258	0328	Park Hill	1.47	
25	21-0633	06/07/2021	Transport	11	0739	0741	0803	0813	0927	1008	North Highway 1	2.29	
26	21-0634	06/07/2021	Walk-in	11	1601	1601	1601		1605	1605	East Village	0.04	
27	21-0635	06/08/2021	Dry Run	11	0911	0911	0915		0922	0923	Lodge Hill East	0.12	
28	21-0636	06/09/2021	Stand-by	12	1310	1310	1321		1339	1339	Highway 46	0.29	
29	21-0637	06/09/2021	Transport	11	1227	1227	1233	1249	1353	1424	Happy Hill	1.57	
30	21-0638	06/09/2021	Stand-by	11	1619	1620			1626	1626	Villa Creek	0.07	
31	21-0639	06/09/2021	Stand-by	11	2023	2023			2032	2032	Highway 46	0.09	
32	21-0640	06/09/2021	Dry Run	11	2308	2311	2318		2332	2332	San Simeon	0.24	
33	21-0641	06/10/2021	Transport	11	0433	0437	0441	0454	0543	0600	Lodge Hill West	1.27	
34	21-0642	06/08/2021	Dry Run	11	0911	0911	0915		0922	0922	Lodge Hill West	0.11	
35	21-0643	06/08/2021	Transport	11	1102	1102	1108	1125	1222	1246	Happy Hill	1.44	
36	21-0644	06/08/2021	Transport	11	1528	1530	1531	1541	1636	1700	West Village	1.32	
37	21-0645	06/09/2021	Dry Run	11	0416	0418	0434		0458	0458	South Highway 1	0.42	
38	21-0646	06/10/2021	Transport	11	0925	0927	0937	0950	1049	1119	San Simeon	1.54	
39	21-0647	06/10/2021	Stand-by	12	1045	1045	1104		1123	1123	Highway 46	0.38	

Rec #	Call #	Date	Type	Call Times				Response Area	Call Location	Time-On-Task (Hours)		
				Medic	Dispatch	Enroute	On-Scene				Transporting	Available
40	21-0649	06/11/2021	Transport	11	2147	2149	2201	2223	2330	0015	Santa Rosa Creek Road	2.28
41	21-0650	06/11/2021	Stand-by	12	0904	0904			0908	0908	Villa Creek	0.04
42	21-0651	06/11/2021	Stand-by	12	0908	0908	0919		0919	0919	Highway 46	0.11
43	21-0652	06/11/2021	Stand-by	11	1712	1716			1724	1724	Villa Creek	0.12
44	21-0653	06/11/2021	Transport	12	1634	1634	1638	1657	1756	1906	Lodge Hill West	2.32
45	21-0654	06/11/2021	Stand-by	12	1807	1807	1807		1844	1906	South Highway 1	0.59
46	21-0655	06/11/2021	Dry Run	11	2306	2309	2314		2317	2317	Lodge Hill East	0.11
47	21-0656	06/12/2021	Transport	12	1052	1053	1101	1119	1222	1253	Lodge Hill West	2.01
48	21-0657	06/12/2021	Dry Run	12	1241	1241			1247	1253	Morro Bay	0.12
49	21-0658	06/12/2021	Dry Run	12	1238	1238			1240	1253	San Luis Obispo	0.15
50	21-0659	06/12/2021	Transport	11	1209	1210	1214	1224	1309	1330	East Village	1.21
51	21-0660	06/12/2021	Dry Run	11	2057	2100			2108	2108	San Simeon	0.11
52	21-0661	06/12/2021	Dry Run	11	2229	2232	2237		2247	2247	Lodge Hill West	0.18
53	21-0662	06/13/2021	Transport	11	0338	0343	0348	0400	0451	0523	Park Hill	1.45
54	21-0663	06/13/2021	Stand-by	11	1558	1558			1600	1600	Villa Creek	0.02
55	21-0664	06/13/2021	Transport	11	1837	1838	1839	1845	1935	2002	West Village	1.25
56	21-0665	06/13/2021	Stand-by	11	1729	1729			1739	1739	Villa Creek	0.10
57	21-0666	06/14/2021	Transport	11	1233	1235	1240	1248	1341	1407	South Highway 1	1.34
58	21-0667	06/14/2021	Transport	12	1108	1108	1112	1137	1223	1300	Lodge Hill West	1.52
59	21-0668	06/14/2021	Dry Run	12	1308	1308	1309		1325	1325	East Village	0.17
60	21-0669	06/14/2021	Dry Run	12	1607	1608	1615		1636	1636	Park Hill	0.29
61	21-0670	06/15/2021	Transport	11	1941	1942	1948	2000	2106	2125	Lodge Hill West	1.44
62	21-0671	06/15/2021	Dry Run	11	2127	2128			2138	2138	Happy Hill	0.11
63	21-0672	06/15/2021	Transport	12	0853	0854	0900	0912	1004	1030	Park Hill	1.37
64	21-0673	06/15/2021	Stand-by	12	1235	1237			1244	1244	Highway 46	0.09
65	21-0674	06/15/2021	Dry Run	12	1454	1456	1502		1516	1516	Lodge Hill West	0.22
66	21-0675	06/15/2021	Transport	11	1445	1447	1451	1504	1553	1619	Lodge Hill East	1.34
67	21-0676	06/15/2021	Transport	12	1845	1847	1852	1914	2014	2048	Lodge Hill West	2.03
68	21-0677	06/16/2021	Stand-by	11	0752	0753			0755	0755	Highway 46	0.03
69	21-0678	06/16/2021	Stand-by	12	0845	0847	0859		0904	0906	Villa Creek	0.21
70	21-0679	06/17/2021	Transport	11	2245	2247	2250	2321	0009	0027	Lodge Hill West	1.42
71	21-0680	06/17/2021	Stand-by	11	0940	0940			0945	0945	Villa Creek	0.05
72	21-0681	06/17/2021	Dry Run	11	1134	1135	1139		1200	1200	Happy Hill	0.26
73	21-0682	06/17/2021	Transport	12	0904	0904	0911	0922	1040	1152	Lodge Hill West	2.48
74	21-0683	06/17/2021	Transport	11	1322	1323	1328	1334	1442	1515	Park Hill	1.53
75	21-0684	06/17/2021	Dry Run	12	0802	0803	0809		0815	0815	Park Hill	0.13
76	21-0685	06/17/2021	Dry Run	12	1253	1256	1336		1611	1645	Monterey County	3.52
77	21-0686	06/18/2021	Dry Run	12	0900	0901	0903		0916	0916	Happy Hill	0.16
78	21-0687	06/18/2021	Dry Run	12	1225	1226	1253		1255	1310	Highway 46	0.45
79	21-0688	06/18/2021	Stand-by	11	1450	1450			1458	1458	Paso Robles / Templeton	0.08
80	21-0689	06/18/2021	Dry Run	11	1458	1458			1502	1502	Paso Robles / Templeton	0.04

Call Times

Time-On-Task
(Hours)

Rec #	Call #	Date	Type	Medic	Dispatch	Enroute	On-Scene	Transporting	Available	Response	Area	Call Location	Time-On-Task (Hours)
81	21-0690	06/18/2021	Stand-by	11	1502	1502	1519	1548	1600	1600	Templeton	0.58	
82	21-0691	06/18/2021	Dry Run	11	0902	0902	0908	0912	0912	0912	Park Hill	0.10	
83	21-0692	06/18/2021	Stand-by	12	1458	1458		1501	1501	1501	Highway 46	0.03	
84	21-0693	06/18/2021	Stand-by	12	1504	1504		1511	1511	1511	Villa Creek	0.07	
85	21-0694	06/18/2021	Stand-by	12	1614	1614	1628	1717	1717	1717	Villa Creek	1.03	
86	21-0695	06/18/2021	Dry Run	12	1501	1501	1505	1522	1522	1522	Lodge Hill West	0.21	
87	21-0696	06/19/2021	Stand-by	11	1755	1755		1803	1803	1803	Villa Creek	0.08	
88	21-0697	06/19/2021	Stand-by	11	1826	1826		1834	1834	1834	Villa Creek	0.08	
89	21-0698	06/19/2021	Stand-by	11	1834	1834		1835	1835	1835	South Highway 1	0.01	
90	21-0699	06/19/2021	Stand-by	11	1835	1835		1836	1836	1836	Villa Creek	0.01	
91	21-0700	06/20/2021	Dry Run	11	1049	1050	1052	1107	1107	1107	Santa Rosa Creek Road	0.18	
92	21-0701	06/20/2021	Dry Run	11	1219	1220	1223	1230	1230	1230	West Village	0.11	
93	21-0702	06/20/2021	Transport	12	1135	1135	1141	1203	1311	1334	Lodge Hill West	1.59	
94	21-0703	06/20/2021	Stand-by	11	1330	1331		1335	1335	1335	Highway 46	0.05	
95	21-0704	06/20/2021	Stand-by	11	1453	1454		1500	1500	1500	Villa Creek	0.07	
96	21-0705	06/20/2021	Stand-by	11	1502	1502	1513	1550	1550	1550	Villa Creek	0.48	
97	21-0706	06/20/2021	Transport	12	1612	1613	1620	1642	1734	1755	San Simeon	1.43	
98	21-0707	06/20/2021	Transport	11	1709	1710	1712	1721	1811	1850	Lodge Hill East	1.41	
99	21-0708	06/21/2021	Stand-by	11	0715	0717		0725	0725	0725	Villa Creek	0.10	
100	21-0709	06/21/2021	Transport	11	1553	1553	1557	1604	1701	1730	Pine Knolls	1.37	
101	21-0710	06/21/2021	Transport	11	2010	2013	2017	2038	2136	2156	Happy Hill	1.46	
102	21-0711	06/22/2021	Transport	12	1353	1353	1400	1423	1511	1538	Lodge Hill West	1.45	
103	21-0712	06/22/2021	Stand-by	11	1804	1805		1820	1820	1820	Villa Creek	0.16	
104	21-0713	06/22/2021	Dry Run	11	1851	1852	1858	1914	1914	1914	Lodge Hill West	0.23	
105	21-0714	06/23/2021	Transport	12	1024	1025	1029	1052	1157	1229	Leimert	2.05	
106	21-0715	06/23/2021	Stand-by	11	1130	1130		1142	1142	1142	Villa Creek	0.12	
107	21-0716	06/23/2021	Stand-by	11	1145	1145	1154	1208	1208	1208	Villa Creek	0.23	
108	21-0717	06/23/2021	Dry Run	11	2043	2044		2048	2048	2048	Park Hill	0.05	
109	21-0718	06/24/2021	Stand-by	11	0139	0144		0152	0152	0152	Villa Creek	0.13	
110	21-0719	06/24/2021	Dry Run	11	1012	1012		1016	1016	1016	Morro Bay	0.04	
111	21-0720	06/24/2021	Stand-by	11	1016	1016	1020	1102	1102	1102	Villa Creek	0.46	
112	21-0721	06/24/2021	Stand-by	11	1934	1936	1945	2019	2019	2019	Villa Creek	0.45	
113	21-0722	06/25/2021	Transport	11	0957	0958	1000	1014	1108	1158	East Village	2.01	
114	21-0723	06/25/2021	Dry Run	11	1506	1506		1508	1508	1508	Monterey County	0.02	
115	21-0724	06/25/2021	Dry Run	11	1515	1515		1518	1518	1518	South Highway 1	0.03	
116	21-0725	06/25/2021	Transport	12	1430	1431	1443	1501	1606	1638	North Highway 1	2.08	
117	21-0726	06/25/2021	Stand-by	12	1613	1613		1619	1619	1619	Villa Creek	0.06	
118	21-0727	06/26/2021	Dry Run	12	1335	1336	1341	1355	1355	1355	Lodge Hill West	0.20	
119	21-0728	06/26/2021	Dry Run	12	1355	1355		1405	1405	1405	Hearst Castle	0.10	
120	21-0729	06/27/2021	Transport	12	0802	0803	0811	0833	0931	1000	San Simeon	1.58	
121	21-0730	06/26/2021	Stand-by	11	1537	1537		1542	1542	1542	Villa Creek	0.05	

Italic Text = Dry Run

█ = Night Call (8:00pm - 8:00am)

Rec #	Call #	Date	Type	Call Times				Response Area	Call Location	Time-On-Task (Hours)
				Medic	Dispatch	Enroute	On-Scene			
122	21-0731	06/26/2021	Dry Run	11	1351	1351	1354	1354	San Simeon	0.03
123	21-0732	06/26/2021	Transport	11	1354	1354	1409	1500	West Village	1.31
124	21-0733	06/27/2021	Stand-by	11	1055	1056	1101	1101	Villa Creek	0.06
125	21-0734	06/27/2021	Stand-by	11	1119	1119	1133	1140	Villa Creek	0.21
126	21-0735	06/27/2021	Transport	12	1329	1331	1354	1416	North Highway 1	2.42
127	21-0736	06/27/2021	Dry Run	12	1731	1731	1738	1752	Moonstone Beach Drive	0.21
128	21-0737	06/27/2021	Dry Run	11	1421	1422	1429	1434	Lodge Hill West	0.13
129	21-0738	06/27/2021	Stand-by	11	1753	1753	1805	1805	Villa Creek	0.12
130	21-0739	06/28/2021	Stand-by	11	0633	0634	0642	0642	Villa Creek	0.09
131	21-0740	06/27/2021	Stand-by	11	2118	2118	2131	2157	Villa Creek	0.39
132	21-0741	06/28/2021	Stand-by	12	0906	0907	0916	0916	Highway 46	0.47
133	21-0742	06/28/2021	Dry Run	12	0916	0916	0932	0932	Paso Robles / Templeton	0.37
134	21-0743	06/28/2021	Stand-by	12	0932	0932	0935	0935	Templeton	0.21
135	21-0744	06/28/2021	Stand-by	11	0957	0957	0959	0959	Villa Creek	0.02
136	21-0745	06/28/2021	Stand-by	11	1010	1010	1020	1039	Villa Creek	0.33
137	21-0746	06/28/2021	Stand-by	11	1043	1043	1045	1046	Villa Creek	0.03
138	21-0747	06/28/2021	Stand-by	11	1112	1113	1114	1114	Villa Creek	0.02
139	21-0748	06/28/2021	Stand-by	11	1441	1441	1457	1509	Villa Creek	0.31
140	21-0749	06/28/2021	Transport	12	1808	1809	1814	1825	Lodge Hill West	1.52
141	21-0750	06/29/2021	Transport	11	1655	1657	1702	1718	Lodge Hill East	2.05
142	21-0751	06/30/2021	Dry Run	11	0603	0606	0611	0659	Lodge Hill West	0.56
143	21-0752	06/30/2021	Stand-by	12	0908	0909	0927	0927	Templeton	0.19
144	21-0753	06/30/2021	Stand-by	11	0928	0928	0942	1000	Villa Creek	0.32
145	21-0754	06/30/2021	Stand-by	11	1008	1008	1023	1031	Villa Creek	0.23
146	21-0755	06/30/2021	Dry Run	12	1501	1502	1507	1507	Park Hill	0.06



Cambria Community
Healthcare District

Administrators Report

Board of Directors Meeting

July 27, 2021

1. COVID-19 Briefing –

- We continue to maintain an adequate state of readiness with crews and supplies.
- Applications for the Public Assistance Grant (PAG) funding for PPE and other COVID related costs have been submitted for this project period (January 2020-February 2021) for \$39,087.23. Most recent ETA for these funds, from FEMA is undetermined, due to backlog of applications and short staffing. The second project period documentation has been prepared for submission. Congressman Carbajal's office continues to assist in encouraging FEMA to expedite our grant application.
- As of 7/20/2021, SLO County has a total of 264 COVID-19 related deaths with 21,717 cases; 21,319 have recovered; 131 are currently recovering at home and 2 are currently hospitalized, with one in the ICU.
- Cambria/San Simeon has had a total of 208 people with positive test results, since March 2020. This is an increase by 3 people since last month.
- SLO County is in the Southern Region which has an ICU bed availability of 36.2%. The SLO County PHD has an ICU bed availability well above the threshold at 66%.
- There is a mobile vaccination clinic coming to San Simeon on 7/27/2021 from 4p-7p.
- For more information on current county vaccinations:
<https://www.recover slo.org/en/covid-19-vaccines-in-slo-county.aspx>

2. CCHD Trust –

- No donations were received during June 2021.
- A transfer of funds was made to the District from the Trust for \$2,664.50 for Unit 21.
- As of June 30th, the Trust fund balance was \$6,577.65.

3. Financial Reports –

- Ambulance revenue was 23% below amount budgeted. A couple of items were influential in that period. One was that there were EOB's which did not come in during June but came in just after July 1st, so they were not posted to June. Second is that the private insurances have been slower than normal to pay on our claims. We're concerned that they may have been holding on to payments until their closeout of the FY. We have already received payments in July that brings us above normal.

- Tax revenue for June was 58% less than budgeted.
- Miscellaneous Income included:
 - \$1,680 received from SLO County PHD for CCHD vaccination services.
 - A US Bank rewards program check for \$132.20
- Total call volume increased in June 30% and transports increased 16%, compared to the same month last year. There were 15 patients treated, without transport, compared to 15 last June.
- Monterey Contract – There were no payments received in June.
- F/T wages were \$10,739 over budget due to the annual holiday payout for \$7,300. The rest is just due to Overtime. P/T was under budget by \$1,897.
- PERS is \$15,541 under budget as an invoice received in June was not due until July.
- Rent income was over budget as CHC paid for July in June.
- GEMT Reimbursement was over budget as we received a payment of \$1,463 from FY 2009/10.

4. CCHD Administrator Performance Objectives for FY 20/21 -

- Complete the Corrective Action Plan to resolve issues and comments included in the District's auditor's report for FY ending 6/30/2019. Complete by September 30, 2020.
PROGRESS: Completed. A monthly finance closeout checklist has been implemented.
- Complete District Policy updates for Board review by the November 2020 Board meeting.
PROGRESS: Completed.
- Complete the Annual Audit of FY ending 6/30/2020 by December 31, 2020.
PROGRESS: Audit has been completed. Complete audit presentation to the Board on June 22nd.
- Prepare, by March 31, 2021, the first draft of the operating and capital budgets for fiscal year 2021 – 2022 for submission to the Finance Committee no later than April 30, 2021.
PROGRESS: Budget proposal for FY2021/22 is complete. Proposal presented to the Board for approval on June 22nd,
- Prepare a 5-year capital plan including only prioritized items by June 30, 2021
PROGRESS: Administrator has met with management team to discuss capital improvement assessment. Have met with Director Montalvo from Strategic Planning Committee for direction. Will be moved forward to early FY21/22 completion goal.
- Identify and implement a measurement tool for employee satisfaction and establish improvement goals.
PROGRESS: Met with Director Montalvo for direction. Project continuing.
- Establish and achieve a goal for staff vacancy rate
PROGRESS: Work in progress. Identified schedule and compensation as factors to reduce vacancy rate. Compensation improved. Scheduling issues in development. Considering revising this goal to more broadly address recruitment success.
- Prudently managing finances (meeting budget, maintaining reserves).

PROGRESS: Financial achievements improved with recent efforts by staff and accountant in accurate tracking and reporting. Monthly finance meetings with Sherrington ongoing. Budget target goals have improved.

- Identify measurable standards for patient care quality on scene and in transit.
PROGRESS: QI review continuing with reporting on patient care quality. Have now set up quarterly QI meetings with hospital coordinators and CCHD management staff. QI/KPI plan in implementation now.
- Work on these metrics and deploy the tools necessary to report results to the Board on a quarterly basis.
PROGRESS: Board reports improved for clarity and concise accuracy. Weekly activity reports implemented.
 - Obtain feedback 2x per year from area hospital ER Directors and government EMS agencies to identify areas of success and areas for improvement. *As outlined in above QI review meetings with hospital coordinators. Have solicited renewing regular meetings/conference calls with County EMSA staff.*
- Work with the Healthcare Advocacy & Outreach Committee to evaluate strategies for bringing additional healthcare services to Cambria and determine optimal plan for proceeding.
PROGRESS: Had received one proposal as of 3/10/2021; reviewed and rejected by Board. Ongoing discussions with Board and Committee.

Cambria Community Healthcare District
Monthly Summary of Revenue and Expenses
MONTH OF JUNE 2021

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Ambulance	\$ 50,000	\$ 38,694	\$ (11,306)
General Tax	\$ 11,247	\$ 4,289	\$ (6,958)
Special Assessment	\$ 10,031	\$ 4,720	\$ (5,311)
Monterey Contract	\$ 1,500	\$ -	\$ (1,500)
Rent	\$ 4,624	\$ 9,948	\$ 5,324
Miscellaneous	\$ 40,000	\$ 1,812	\$ (38,188)
GEMT Reimbursement	\$ -	\$ 1,463	\$ 1,463
Bad Debt Recovery	\$ 500	\$ 1,761	\$ 1,261
Interest	\$ -	\$ -	\$ -
Total Revenue	\$ 117,902	\$ 62,687	\$ (55,215)
Administration	\$ 16,500	\$ 16,827	\$ 327
Full-Time Para/EMT/Ops	\$ 46,000	\$ 56,739	\$ 10,739
Part-Time EMT Medics	\$ 9,850	\$ 7,953	\$ (1,897)
IT Support	\$ -	\$ -	\$ -
Uniform	\$ 500	\$ 712	\$ 212
PERS	\$ 21,000	\$ 5,459	\$ (15,541)
Medical/Dental Ins.	\$ 18,500	\$ 21,415	\$ 2,915
Medicare	\$ 552	\$ 549	\$ (3)
Workers Comp.	\$ -	\$ -	\$ -
Directors Comp.	\$ -	\$ -	\$ -
	\$ 112,902	\$ 109,654	\$ (3,248)
Educational/Travel	\$ 50	\$ 450	\$ 400
License/Permits	\$ 1,000	\$ 274	\$ (726)
Training	\$ 50	\$ 322	\$ 272
Liability/Auto Ins.	\$ -	\$ -	\$ -
Audit Fees	\$ -	\$ 4,200	\$ 4,200
Election	\$ -	\$ -	\$ -
Legal	\$ 2,000	\$ -	\$ (2,000)
Utilities	\$ 1,450	\$ 671	\$ (779)
Office Supplies	\$ 1,200	\$ 1,001	\$ (199)
Contract Services	\$ 3,200	\$ 5,460	\$ 2,260
Facility Repair/Maint.	\$ 1,000	\$ 443	\$ (557)
	\$ 9,950	\$ 12,821	\$ 2,871
Fleet Fuel/Oil	\$ -	\$ -	\$ -
Fleet Maintenance	\$ 1,250	\$ 1,022	\$ (228)
Medical Equip/Supplies	\$ 4,000	\$ 2,542	\$ (1,458)
Vehicle Pmts/ Comm Eq.	\$ -	\$ -	\$ -
	\$ 5,250	\$ 3,564	\$ (1,686)
Contingency Reserve	\$ -	\$ -	\$ -
Unit Replacement	\$ -	\$ -	\$ -
Proj. Outreach	\$ 150	\$ 150	\$ -
Miscellaneous	\$ 100	\$ 792	\$ 692
	\$ 250	\$ 942	\$ 692
Total Expenses	\$ 128,352	\$ 126,981	\$ (1,371)
Increase/(Decrease)	\$ (10,450)	\$ (64,294)	\$ (53,844)

Cambria Community Healthcare District
Year - To - Date Summary of Revenue and Expenses
For the Twelve Months Ended June 30, 2021

	Budget	Actual	Variance
Ambulance	\$ 619,947	\$ 607,758	\$ (12,189)
General Tax	\$ 553,230	\$ 581,143	\$ 27,913
Special Assessment	\$ 540,201	\$ 556,038	\$ 15,837
Monterey Contract	\$ 29,875	\$ 26,875	\$ (3,000)
Rent	\$ 53,388	\$ 58,713	\$ 5,325
Miscellaneous	\$ 88,916	\$ 83,407	\$ (5,509)
GEMT Reimbursement	\$ -	\$ 1,463	\$ 1,463
Bad Debt Recovery	\$ 5,397	\$ 5,658	\$ 261
Interest	\$ 857	\$ 728	\$ (129)
Total Revenue	\$ 1,891,811	\$ 1,921,783	\$ 29,972
Administration	\$ 194,227	\$ 194,864	\$ 637
Full-Time Para/EMT/Ops	\$ 560,586	\$ 584,403	\$ 23,817
Part-Time EMT Medics	\$ 123,380	\$ 115,988	\$ (7,392)
IT Support	\$ 500	\$ 500	\$ -
Uniform	\$ 16,900	\$ 19,138	\$ 2,238
PERS	\$ 266,480	\$ 253,926	\$ (12,554)
Medical/Dental Ins.	\$ 221,192	\$ 226,278	\$ 5,086
Medicare	\$ 11,468	\$ 11,450	\$ (18)
Workers Comp.	\$ 48,115	\$ 48,115	\$ -
Director Comp.	\$ -	\$ -	\$ -
	\$ 1,442,848	\$ 1,454,662	\$ 11,814
Educational/Travel	\$ 250	\$ 1,235	\$ 985
License/Permits	\$ 14,542	\$ 13,794	\$ (748)
Training	\$ 625	\$ 1,168	\$ 543
Liability/Auto Ins.	\$ 50,794	\$ 51,262	\$ 468
Audit Fees	\$ 15,078	\$ 23,028	\$ 7,950
Election	\$ 10,000	\$ 8,826	\$ (1,174)
Legal	\$ 24,922	\$ 23,278	\$ (1,644)
Utilities	\$ 17,418	\$ 16,921	\$ (497)
Office Supplies	\$ 15,967	\$ 16,285	\$ 318
Contract Services	\$ 47,855	\$ 63,147	\$ 15,292
Facility Repair/Maint.	\$ 12,093	\$ 11,267	\$ (826)
	\$ 209,544	\$ 230,211	\$ 20,667
Fleet Fuel/Oil	\$ 14,938	\$ 16,219	\$ 1,281
Fleet Maintenance	\$ 17,155	\$ 31,908	\$ 14,753
Medical Equip/Supplies	\$ 54,850	\$ 61,885	\$ 7,035
Vehicle Pmnts/ Comm Eq.	\$ 100,538	\$ 100,458	\$ (80)
	\$ 187,481	\$ 210,470	\$ 22,989
Contingency Reserve	\$ -	\$ -	\$ -
Unit Replacement	\$ 15,000	\$ 15,000	\$ -
Proj. Outreach	\$ 4,839	\$ 4,796	\$ (43)
Miscellaneous	\$ 29,216	\$ 32,481	\$ 3,265
	\$ 49,055	\$ 52,277	\$ 3,222
Total Expenses	\$ 1,888,928	\$ 1,947,620	\$ 58,692
Increase/(Decrease)	\$ 2,883	\$ (25,837)	\$ (28,720)

**Cambria Community Healthcare District
Monthly Financial Report**

JUNE 2021

Mechanics Bank General Account - New

Beginning Balance	\$	59.45	
Transfer from Trust Account	\$	-	
Transfer to Payroll Account	\$	-	
Transfer from Amb. Procurement Acct	\$	-	
Transfer from Payroll Acct	\$	-	
Transfer from old Operating Acct	\$	-	
Transfer from Ambulance revenue Acct.	\$	(59.45)	
CalPers Health Premiums	\$	-	
General Tax	\$	-	
Less Checking Expenses	\$	-	
Ending Balance			<u>\$ -</u>

Mechanics Bank General Account - Old

Beginning Balance	\$	-	
Rent Income	\$	-	
Transfer to New General Account	\$	-	
Transfer to Payroll Acct	\$	-	
Miscellaneous Income	\$	-	
CalPers Health Premiums	\$	-	
General Tax	\$	-	
Less Checking Expenses	\$	-	
Ending Balance			<u>\$ -</u>

Mechanics Bank Ambulance Income Account

Beginning Balance	\$	2,817.68	
Credit Card Processing Fee	\$	(408.24)	
Transfer from Trust Account	\$	-	
Transfer from Operating Account	\$	59.45	
Transfer from Payroll Account	\$	0.30	
Monterey Income	\$	-	
Ambulance Income	\$	7,494.76	
Ending Balance			<u>\$ 9,963.95</u>

Mechanics Bank Payroll Account

Beginning Balance	\$	0.30	
Transfer to Ambulance revenue account	\$	(0.30)	
Transfer to Operating Account	\$	-	
Less Checking Expenses	\$	-	
Ending Balance			<u>\$ -</u>

Mechanics Bank Ambulance Procurement Account

Beginning Balance	\$	-	
Transfer from Operating Account	\$	-	
Transfer to Operating Account	\$	-	
Bank fee	\$	-	
Ending Balance			<u>\$ -</u>

Pacific Premier Bank Operating Account

Beginning Balance	\$	369,369.33	
Income	\$	64,720.09	
Tax Income	\$	9,008.61	
CalPERS Health Premium	\$	(13,609.16)	
Less Checking Expenses	\$	(121,732.37)	
Transfer from Trust Account	\$	2,664.50	
Ending Balance			<u>\$ 310,421.00</u>

Pacific Premier Bank Ambulance Procurement Account

Beginning Balance	\$	(5.00)	
Bank credit	\$	5.00	
Transfer to PPB Operating Acct	\$	-	
Ending Balance			<u>\$ -</u>

Local Agency Investment Fund Account

Operating Reserves

Beginning Balance	\$	97,062.20	
Transfer from Operating Account	\$	-	
Interest	\$	-	
Ending Balance			\$ 97,062.20
ALL ACCOUNTS TOTAL			<u>\$ 417,447.15</u>

CCHD Trust Account

Beginning Balance	\$	9,242.15	
Deposit	\$	-	
Withdrawal (Qgiv)			
Transfer to Operating Account			(\$2,664.50)
Ending Balance			<u>\$ 6,577.65</u>

Accounts Prior Year Total Comparison

JUNE	2021	\$	417,447.15	
JUNE	2020	\$	418,178.36	
Difference		\$	<u>(731.21)</u>	

Cambria Community Healthcare District

Check Detail

June 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10200 Ambulance (4571) Income Mechanics						
06/09/2021	Expense		WORLDPAY CC		R	-408.24
				WORLDPAY CCDMTHCHGS 0L731Q		408.24
11200 PP (5645) Operating						
06/01/2021	Bill Payment (Check)	1064	MR. TYLER LOUDERMILK	Union dues reimbursement	R	-15.68
						-15.68
06/01/2021	Bill Payment (Check)	1065	MR. TYLER LOUDERMILK	CalPERS reimbursement	R	-19.98
						-19.98
06/02/2021	Bill Payment (Check)	1066	Cambria Auto Supply	Acct# 7299	R	-26.26
						-26.26
06/02/2021	Bill Payment (Check)	1067	Graybar Financial Services	Contract# 100-5910031-001	R	-163.24
						-163.24
06/02/2021	Bill Payment (Check)	1068	MEDSTOP Urgent Care	Invoice #20746	R	-100.00
						-100.00
06/02/2021	Bill Payment (Check)	1069	MP Cloud Technologies	Invoice 4348	R	-599.00
						-599.00
06/02/2021	Bill Payment (Check)	1070	Robert W Sayers	JUNE 2021 INVOICES	R	-548.83
						-548.83
06/02/2021	Bill Payment (Check)	1071	Templeton Uniforms, LLC	Rcpt# 137925	R	-87.75
						-87.75
06/02/2021	Bill Payment (Check)	1072	US Bank Card	#4246 0445 5565 3652	R	-3,231.13
						-3,231.13
06/02/2021	Bill Payment (Check)	1073	Wells Fargo Vendor Financial Services	Cust# 1051980762	R	-107.25
						-107.25
06/02/2021	Bill Payment (Check)	1074	CliftonLarsonAllen LLP	Invoice# 2898777	R	-4,200.00
						-4,200.00
06/02/2021	Bill Payment (Check)	1075	Mel's Lock and Key	Invoice# 021615	R	-57.56
						-57.56
06/03/2021	Expense			Brancati, Dana PRPeople check# 3611 Brancati, Dana PRPeople check# 3611	R	-357.32 357.32
06/04/2021	Bill Payment (Check)	1076	Antonio Mercado	May yard work	R	-150.00
						-150.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
06/04/2021	Bill Payment (Check)	1077	Cambria Hardware Center	Acct# 205	R	-235.34
						-235.34
06/04/2021	Bill Payment (Check)	1078	Mission Country Disposal	Acct# 4130-8101951	R	-129.57
						-129.57
06/04/2021	Bill Payment (Check)	1079	PG&E - #A ending 348-9	Acct# 9976402348-9	R	-151.17
						-151.17
06/04/2021	Bill Payment (Check)	1080	PG&E - No Suite	Acct# 5179258810-8	R	-127.01
						-127.01
06/04/2021	Bill Payment (Check)	1081	PG&E - St. Lt.	Acct# 4378486135-3	R	-12.14
						-12.14
06/04/2021	Bill Payment (Check)	1082	PG&E- # C ending 198-9	Acct# 3557298198-9	R	-160.31
						-160.31
06/04/2021	Bill Payment (Check)	1083	Templeton Uniforms, LLC	Rcpts# 138064 & 138079	R	-164.06
						-164.06
06/04/2021	Bill Payment (Check)	1084	Zoll Medical Corp.	Invoice# 90053014	R	-2,127.76
						-2,127.76
06/08/2021	Expense		CalPERS Fiscal Services Division		R	-
						13,609.16
				PREAUTHORIZED ACH DEBIT CALPERS/1800 100000016433408 6471268830 Cambria Community Heal		-
						13,609.16
06/08/2021	Expense		CalPERS Fiscal Services Division		R	-50.00
						50.00
				PREAUTHORIZED ACH DEBIT CALPERS/1900 100000016431581 6471268830 Cambria Community Heal		
06/08/2021	Expense		CalPERS Fiscal Services Division		R	-50.00
						50.00
				PREAUTHORIZED ACH DEBIT CALPERS/1900 100000016440682 6471268830 Cambria Community Heal		
06/10/2021	Bill Payment (Check)	1085	Airgas West	Acct# 1669170	R	-367.65
						-367.65
06/10/2021	Bill Payment (Check)	1086	Daniel Cariaga	July 2021 Health Premium	C	-876.84
						-876.84
06/10/2021	Bill Payment (Check)	1087	Danny Takaoka	July 2021 Health premium	C	-1,689.66
						-1,689.66
06/10/2021	Bill Payment (Check)	1088	Donald Melendy	July 2021 Health premium	C	-1,266.74
						-1,266.74
06/10/2021	Bill Payment (Check)	1089	Heidi Holmes-Nagy	July 2021 Health premium	C	-1,266.74
						-1,266.74
06/10/2021	Bill Payment	1090	Helping Hand Health Education	Invoice# 357	R	-22.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)					-22.00
06/10/2021	Bill Payment (Check)	1091	Kitzman Water (Culligan)	Acct# 190231	R	-60.00
						-60.00
06/10/2021	Bill Payment (Check)	1092	Life Assist	Cust.# 93428AMB	R	-780.86
						-780.86
06/10/2021	Bill Payment (Check)	1093	Michael Bryant	Medical reimbursement		-52.12
						-52.12
06/10/2021	Bill Payment (Check)	1094	Principal Financial Grp	Acct# 1088517-10001	R	-1,353.54
						-1,353.54
06/10/2021	Bill Payment (Check)	1095	Stryker Medical	Account# 1061304	R	-278.67
						-278.67
06/10/2021	Bill Payment (Check)	1096	William Avery & Associates	Invoice# 3186	R	-800.00
						-800.00
06/10/2021	Expense		Sherrington Financial Fitness	PREAUTHORIZED ACH DEBIT SHERRINGTON FINA/SALE CAMBRIA COMMUNITY HEAL	R	-3,671.25
						3,671.25
06/11/2021	Bill Payment (Check)	1097	BoundTree Medical	Acct# 106918	R	-1,061.24
						-1,061.24
06/11/2021	Bill Payment (Check)	1098	Cambria Auto Supply	Acct# 7299	R	-47.33
						-47.33
06/11/2021	Bill Payment (Check)	1099	J. Curtis Reid	Boot reimbursement	R	-200.00
						-200.00
06/11/2021	Bill Payment (Check)	1100	SEIU Local 620	Union dues, Check date 6/15/2021	R	-106.88
						-106.88
06/11/2021	Bill Payment (Check)	1102	J. Curtis Reid	Recertification reimbursement	R	-150.30
						-150.30
06/11/2021	Bill Payment (Check)	1103	SEIU Local 620	Union dues, Check date 6/30/2021		-106.88
						-106.88
06/14/2021	Expense	week 24	Payroll People	PREAUTHORIZED ACH DEBIT PAYROLL PEOPLE B/FUND ACH E2776 CAMBRIA COMMUNIT	R	-
						29,634.31
						26,999.71
						3,837.00
						8,524.10
						176.58
						571.25
						2,481.01
						909.02
				manual check		-173.18
				EE		6,324.48

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						909.02
06/14/2021	Expense		Payroll People	EE	R	-7,233.50
				ER		-6,324.48
						-909.02
06/14/2021	Expense			PREAUTHORIZED ACH DEBIT PAYROLL PEOPLE B/FUND ACH E2776 CAMBRIA COMMUNIT	R	-116.45
						116.45
06/14/2021	Expense		California Public Employees Ret. System	PREAUTHORIZED ACH DEBIT CALPERS/3100 100000016395031 6471268830 Cambria Community Heal	R	-1,944.96
						-1,944.96
06/14/2021	Expense		California Public Employees Ret. System	PREAUTHORIZED ACH DEBIT CALPERS/3100 100000016395107 6471268830 Cambria Community Heal	R	-1,204.37
						-1,204.37
06/14/2021	Expense		California Public Employees Ret. System	PREAUTHORIZED ACH DEBIT CALPERS/3100 100000016395067 6471268830 Cambria Community Heal	R	-1,773.75
						-1,773.75
06/14/2021	Expense		California Public Employees Ret. System	PREAUTHORIZED ACH DEBIT CALPERS/3100 100000016394993 6471268830 Cambria Community Heal	R	-435.92
						-435.92
06/15/2021	Bill Payment (Check)	1104	SpectrumVoIP	Acct# 8059278304	R	-30.64
						-30.64
06/18/2021	Bill Payment (Check)	1105	Mr. Chris Coronado	Medical reimbursement	R	-1,300.00
						-1,300.00
06/18/2021	Bill Payment (Check)	1106	Mr. Chris Coronado	Education reimbursement	R	-450.00
						-450.00
06/29/2021	Expense			EE	R	-8,319.96
				ER		-7,349.14
						-970.82
06/29/2021	Expense			PREAUTHORIZED ACH DEBIT PAYROLL PEOPLE B/FUND ACH E2776 CAMBRIA COMMUNIT	R	-114.45
						114.45
06/29/2021	Expense	week 26	Payroll People	PREAUTHORIZED ACH DEBIT PAYROLL PEOPLE B/FUND ACH E2776 CAMBRIA COMMUNIT	R	-
						31,611.80
						29,739.09
						4,115.75
						8,302.56
						176.58
						571.25
						2,448.63
						970.82
				manual check		0.00
				EE		7,349.14
				ER		970.82
06/30/2021	Expense			MISCELLANEOUS FEES DEBITS 7 at \$.25	R	-1.75
						1.75

Activity Summary

AgencyName	PrimaryPayerClasses	PrimaryPayerName	TripCount	Gross Charges	Contract Allow	Net Charges	Payments	Write Off's	Refunds	Balance	
Cambria Community Healthcare District	MEDI-CAL/CENCAL	CENCAL HEALTH	0	\$0.00	(\$17,599.22)	(\$17,599.22)	(\$1,777.78)	\$0.00	\$0.00	(\$19,377.00)	
		California Medicaid - Medi-Cal	0	\$0.00	(\$18,529.00)	(\$18,529.00)	\$0.00	\$0.00	\$0.00	(\$18,529.00)	
		Central California Alliance for Health	1	\$5,651.00	\$0.00	\$5,651.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,651.00
		KERN HEALTHY FAMILIES	1	\$5,483.00	\$0.00	\$5,483.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,483.00
		Totals	2	\$11,134.00	(\$36,128.22)	(\$24,994.22)	(\$1,777.78)	\$0.00	\$0.00	\$0.00	(\$26,772.00)
	MEDICAID	CALOPTIMA MEDICAL	0	\$0.00	(\$5,531.00)	(\$5,531.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,531.00)
		Totals	0	\$0.00	(\$5,531.00)	(\$5,531.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,531.00)
	MEDICARE	CA Medicare Part B South (J1 - PGBA)	24	\$110,397.00	(\$112,617.17)	(\$2,220.17)	(\$20,607.33)	\$3,677.00	\$0.00	\$0.00	(\$19,150.50)
		Totals	24	\$110,397.00	(\$112,617.17)	(\$2,220.17)	(\$20,607.33)	\$3,677.00	\$0.00	\$0.00	(\$19,150.50)
	OTHER	Aetna	1	\$5,255.00	\$0.00	\$5,255.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,255.00
		Anthem Blue Cross	3	\$16,963.00	(\$9,029.00)	\$7,934.00	(\$2,244.05)	(\$150.00)	\$0.00	\$0.00	\$5,539.95
		BLUE SHIELD BLUE CARD PROGRAM	1	\$5,045.00	(\$4,061.18)	\$983.82	\$0.00	\$0.00	\$0.00	\$0.00	\$983.82
		BLUE SHIELD OF CA - 65 PLUS	0	\$0.00	\$0.00	\$0.00	\$0.00	(\$200.00)	\$0.00	\$0.00	(\$200.00)
		Blue Shield of California	3	\$10,965.00	\$0.00	\$10,965.00	(\$11,937.24)	\$106.13	\$0.00	\$0.00	(\$866.11)
		CIGNA	1	\$625.00	(\$25.00)	\$600.00	(\$1,127.28)	(\$4,240.72)	\$0.00	\$0.00	(\$4,768.00)
		Coastal Communities Physician Network	3	\$15,133.00	(\$9,386.80)	\$5,746.20	(\$809.20)	(\$200.00)	\$0.00	\$0.00	\$4,737.00
		GOLDEN STATE MEDICARE HEALTH PLAN	1	\$5,019.00	\$0.00	\$5,019.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,019.00
		HEALTH NET COMMUNITY SOLUTIONS	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Health Net Medi-Cal	0	\$0.00	(\$4,194.62)	(\$4,194.62)	(\$106.38)	\$0.00	\$0.00	\$0.00	(\$4,301.00)
		Kaiser Foundation Health Plan of Northern CA Region	1	\$6,827.77	\$0.00	\$6,827.77	\$0.00	\$0.00	\$0.00	\$0.00	\$6,827.77
		Kaiser Foundation Health Plan of Southern CA Region	1	\$5,315.00	\$0.00	\$5,315.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,315.00
		MONTEREY COUNTY CHP	0	\$0.00	(\$4,677.00)	(\$4,677.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,677.00)
		OSCAR HEALTH INSURANCE EXCHANGE	0	\$0.00	\$0.00	\$0.00	(\$75.00)	\$0.00	\$0.00	\$0.00	(\$75.00)
		PHYSICIAN CHOICE MED GRP/BLUE SHIELD	1	\$4,917.00	\$0.00	\$4,917.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,917.00
		Tricare for Life	1	\$5,303.00	\$0.00	\$5,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,303.00
		UnitedHealthcare	3	\$10,364.00	(\$5,261.00)	\$5,103.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,103.00
UnitedHealthcare Medicare Solutions / UnitedHealthcare MedicareDirect		2	\$10,014.00	\$0.00	\$10,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,014.00	
VETERANS ADM - COMMUNITY CARE		3	\$15,231.00	\$0.00	\$15,231.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,231.00	
ZURICH W/C CLAIMS		1	\$5,195.00	\$0.00	\$5,195.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,195.00	
Totals	26	\$122,171.77	(\$36,634.60)	\$85,537.17	(\$16,299.15)	(\$4,684.59)	\$0.00	\$0.00	\$64,553.43		
SELF PAY	SELF PAY	9	\$14,884.00	(\$625.00)	\$14,259.00	(\$10.00)	(\$30,651.00)	\$0.00	\$0.00	(\$16,402.00)	
	Totals	9	\$14,884.00	(\$625.00)	\$14,259.00	(\$10.00)	(\$30,651.00)	\$0.00	\$0.00	(\$16,402.00)	
	HEALTH NET HMO CLAIMS	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Totals	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Totals	Totals	61	\$258,586.77	(\$191,535.99)	\$67,050.78	(\$38,694.26)	(\$31,658.59)	\$0.00	\$0.00	(\$3,302.07)	
Totals	Totals	61	\$258,586.77	(\$191,535.99)	\$67,050.78	(\$38,694.26)	(\$31,658.59)	\$0.00	\$0.00	(\$3,302.07)	

Aging By DOS Detail with Summary

	Sum(Age 0_30)	Sum(Age 31_60)	Sum(Age 61_90)	Sum(Age 91_120)	Sum(AgeOver120)	Sum(Net Balance)
Cambria Community Healthcare District						
AARP Supplemental Totals	\$327.68	\$0.00	\$0.00	\$0.00	0.00	\$327.68
Aetna Totals	\$863.43	\$0.00	\$0.00	\$0.00	0.00	\$863.43
ALIGNMENT HEALTHCARE ATTN: CLAIMS Totals	\$0.00	\$0.00	\$5,502.00	\$0.00	0.00	\$5,502.00
Anthem Blue Cross Totals	\$11,205.52	\$266.00	\$0.00	\$0.00	5,001.00	\$16,472.52
BANKERS LIFE AND CASUALTY Totals	\$0.00	\$0.00	\$160.61	\$0.00	0.00	\$160.61
Blue Cross Blue Shield of South Carolina - Federal Employee Program (FEP) Totals	\$0.00	\$0.00	\$625.00	\$0.00	0.00	\$625.00
BLUE SHIELD BLUE CARD PROGRAM Totals	\$0.00	\$5,191.90	\$213.69	\$0.00	0.00	\$5,405.59
Blue Shield of California Totals	\$0.00	\$6,492.00	\$0.00	\$0.00	0.00	\$6,492.00
CA Medicare Part B South (J1 - PGBA) Totals	\$0.00	\$6,231.00	\$0.00	\$0.00	9,536.00	\$15,767.00
CENCAL HEALTH Totals	\$808.45	\$167.85	\$159.99	\$264.34	321.52	\$1,722.15
ChampVA HAC Medicare Crossover Totals	\$0.00	\$0.00	\$0.00	\$162.30	0.00	\$162.30
CIGNA Totals	\$625.00	\$0.00	\$0.00	\$0.00	0.00	\$625.00
Coastal Communities Physician Network Totals	\$14,751.00	\$16,479.00	\$0.00	\$0.00	0.00	\$31,230.00
HEALTH NET HMO CLAIMS Totals	\$0.00	\$0.00	\$0.00	\$0.00	255.00	\$255.00
IDENTITY MSO CLAIMS DEPT. Totals	\$0.00	\$0.00	\$0.00	\$0.00	4,983.00	\$4,983.00
Kaiser Foundation Health Plan of Northern CA Region Totals	\$0.00	\$150.00	\$625.00	\$0.00	0.00	\$775.00
Kaiser Foundation Health Plan of Southern CA Region Totals	\$0.00	\$200.00	\$50.00	\$0.00	0.00	\$250.00
KERN HEALTHY FAMILIES Totals	\$0.00	\$5,483.00	\$0.00	\$0.00	0.00	\$5,483.00
OPTUM CARE NETWORK - EAST LA Totals	\$0.00	\$0.00	\$0.00	\$5,645.00	0.00	\$5,645.00
PHYSICIAN CHOICE MED GRP/BLUE SHIELD Totals	\$0.00	\$4,917.00	\$0.00	\$0.00	4,911.00	\$9,828.00
SELF PAY Totals	\$6,799.00	\$21,211.73	\$20,053.76	\$2,658.84	4,191.01	\$54,914.34
TESLA AUTO INSURANCE Totals	\$0.00	\$5,315.00	\$0.00	\$0.00	0.00	\$5,315.00
UNITED AMERICAN INS Totals	\$162.30	\$0.00	\$0.00	\$0.00	0.00	\$162.30
UnitedHealthcare Totals	\$6,581.00	\$0.00	\$625.00	\$0.00	5,459.00	\$12,665.00
UnitedHealthcare Medicare Solutions / UnitedHealthcare MedicareDirect Totals	\$4,995.00	\$625.00	\$0.00	\$0.00	0.00	\$5,620.00

	Sum(Age 0_30)	Sum(Age 31_60)	Sum(Age 61_90)	Sum(Age 91_120)	Sum(AgeOver120)	Sum(Net Balance)
USAA Totals	\$0.00	\$203.00	\$0.00	\$0.00	0.00	\$203.00
VETERANS ADM - COMMUNITY CARE Totals	\$0.00	\$0.00	\$5,477.00	\$5,885.00	12,380.00	\$23,742.00
Cambria Community Healthcare District Totals	\$47,118.38	\$72,932.48	\$33,492.05	\$14,615.48	47,037.53	\$215,195.92
Totals	\$47,118.38	\$72,932.48	\$33,492.05	\$14,615.48	47,037.53	\$215,195.92

Daily Scorecard

TaskDesc	Best	Satisfactory	Agency's Status	Notes
Cambria Community Healthcare District				
Average Number of Days for Trip to be Imported	1 day from DOS	2-3 days from DOS	4	Average number of days from DOS to Date of Import, Based on last 30 days
Average Number of Days until Trip Validated	1-2 Days	3-4 Days	0	Average days from when Claim is imported to when the claim was Validated, Based on last 30 days
Average Number of Days until Claim is Submitted to Payer	1-2 Days	3-4 Days	0	Average Number of Days From Claim Validation to when Claim was submitted to Payer, Based on Last 30 Days.
Days to Post Payment	1 day	2 days	0	Average number of days from when Payment was imported or entered to when Payment was posted, Based on Last 30 Days.
Rejection Rate Average	Less than 1%	1-3%	8	Percentage of Claims that were submitted and received a Rejection, based on Last 30 days.
Denial Rate Average	Less than 3%	3-6%	3	Percentage of Claims that were submitted that received a Denial, based on Last 30 Days
Average Days to Pay - Medicare	14 Days	20 Days	37	Average Days from Claim Create Date to First Payment. Based on 365 Days.
Average Days to Pay - Non-Non-Medicare	28 Days	45 Days	82	Average Days from Claim Create Date to First Payment. Based on 365 Days.
Average Days in A/R - Medicare	15-20 Days	20-28 Days	15	Last 90 days Net Charges minus 90 Days Net Payments Divided by 90 days = Daily Average Charge. Total Receivables Divided by Daily Average Charge.
Average Days in A/R - Non-Medicare	29-45 Days	45-60 Days	69	Last 90 days Net Charges minus 90 Days Net Payments Divided by 90 days = Daily Average Charge. Total Receivables Divided by Daily Average Charge.
Percentage of A/R outstanding over 90 days old	12% or Less	13-25%	18	Based on Date of Service
Net Collection Percentage	90 to 95%	85 to 90%	89	Payments Divided By (Charges minus Contractual Adjustments), for ALL Claims

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

TO: Board of Directors Agenda No. E.1

FROM: Iggy Fedoroff, President

BOARD MEETING DATE: June 27, 2021

AGENDA DESCRIPTION: Welcome new Director – Diane Kubat

RECOMMENDATION(S): None.

FISCAL IMPACT: None.

DISCUSSION: Diane G. Kubat, a professional, licensed California fiduciary and a nine-year resident of Cambria was appointed as a Director to the Board of the Cambria Community Healthcare District at its Special Meeting July 1st. Diane is a graduate of LaVerne University with a Bachelor’s degree in organizational management. She and her husband Christopher Lewi moved here on a full-time basis in 2012 and she recently decided to give back to the community, both she and her husband have grown fond of, by offering her 36 years of financial and community outreach experience to the Healthcare District. Diane was administered her oath of office July 6th by Board President Igor “Iggy” Fedoroff and will be appointed to both the Finance and the Healthcare Advocacy and Outreach Committees, taking full advantage of her experience. We welcome Diane to the CCHD family and look forward to her contributions.

Attachment:

BOARD ACTION:

Date of Vote:

UNANIMOUS: ____

FEDOROFF___ RICE___ MILEUR___ MONTALVO___ KUBAT___

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

TO: Board of Directors Agenda No. E.2

FROM: Iggy Fedoroff, President

BOARD MEETING DATE: June 27, 2021

AGENDA DESCRIPTION: Review of Committee Assignments for FY21/22.

RECOMMENDATION(S): Accepted as presented.

FISCAL IMPACT: None.

DISCUSSION: See Attached

Attachment:

A) CCHD Board Committee Assignments for FY21/22.

BOARD ACTION:

Date of Vote:

UNANIMOUS: ____

FEDOROFF ____ RICE ____ MILEUR ____ MONTALVO ____ KUBAT ____

Cambria Community Healthcare District Committee Composition for Calendar Year 2021 Effective 7-7-2021

Executive Committee (Ad Hoc)

Iggy Fedoroff, Chair
Bill Rice, Member

Finance Committee (Standing)
Bill Rice, Chair
Diane Kubat, Member

Property and Facilities Committee (Standing)
Laurie Mileur, Chair
Cecilia Montalvo, Member

Grants Committee (Standing)
Laurie Mileur, Chair
Bill Rice, Member

Healthcare Advocacy and Outreach Committee (Standing)
Cecilia Montalvo, Chair
Diane Kubat, Member

Strategic Planning Committee (Ad Hoc)
Cecilia Montalvo, Chair
Laurie Mileur, Member

Facility Project Committee (Ad Hoc)
Laurie Mileur, Chair
Cecilia Montalvo, Member
Miguel Hernandez, Community Member
Bruce Berry, Community Member
Gary Moyer, Community Member

Committee Chairs are encouraged to add community members as deemed necessary to carry out the work of their committee. I thank each Director for stepping up to chair these committees.

Please schedule meetings as necessary using conference calling during the novel coronavirus public meeting restrictions and remember meetings must be properly coordinated with Mike McDonough who will assure committee meetings do not overlap and are noticed to the public 24 hours or more in advance. Simone Rathbun stands ready to provide such notice once chairs provide her with the date, time, place and agenda.

July 27, 2021

Iggy Fedoroff

Iggy Fedoroff
President, CCHD BoD

Enclosure: Committee Responsibilities

CCHD Board Committee Responsibilities

Executive Committee (Ad Hoc)

The purpose of this committee is to address sensitive matters of general Board interest such as Human Resources matters.

Finance Committee (Standing)

The Finance Committee is constituted to devise annual budgets and monitor the financial performance to Board-approved budgets. This committee will be consulted by the Administrator and Directors on all financial matters as they arise and the Committee will provide the full Board its recommendations.

Property and Facilities Committee (Standing)

This committee will review and provide the Board with recommendations on matters related to real property and capital assets not within the decision authority of the Administrator. Typical subjects addressed include major real property repair, insurance coverage of assets, acquisition of ambulances and major ambulance accessories, real property leases and acquisition or disposition of major assets.

Grants Committee (Standing)

This committee is charged with identifying sources of grant funding to pay for identified District needs and writing and submitting grant applications.

Healthcare Advocacy and Outreach Committee (Standing)

The purpose of this committee is to advocate for healthcare resources such as physicians, mental health professionals, dentists and urgent care. In addition, the Committee is charged with providing community education on health-related matters

Strategic Planning Committee (Ad Hoc)

This committee generates and periodically updates a strategic plan to uphold the CCHD mission to improve the health of our district residents by providing emergency services, enhancing access to care, and promoting wellness.

Facility Project Committee (Ad Hoc)

This committee was formed to study short and long-term options to improve/replace the existing District buildings at 2515 and 2535 Main Street in Cambria. These currently house the ambulance crews, the Community Health Center Clinic, CCHD administrative offices, as well as provide parking for ambulances, crews, CHC staff and patients and CCHD administrative personnel. The committee will make its recommendations to the full Board and be charged with seeing the Project to completion including developing design options, obtaining funding managing source selection and overseeing construction.

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

TO: Board of Directors Agenda No. E.3

FROM: Tim Benes, Operations Manager

BOARD MEETING DATE: June 27, 2021

AGENDA DESCRIPTION: Ambulance Procurement Proposal

RECOMMENDATION(S): Place order for replacement ambulance, to be delivered in FY22/23.

FISCAL IMPACT: None at this time. Potential cost savings in FY22/23.

DISCUSSION:

- In February 2021 I reached out to several companies to get the cost of a replacement unit so we could look at the budget and plan accordingly. At that time Kristen from Red Sky explained that with the pandemic there was a chip shortage for all new vehicles. There was also an increasing demand for new ambulances. It was explained to me that with this going on if the CCHD was to basically place the order at that time we would lock in that price and any price increases after that date would not affect our price. The CCHD would not have to start making payments on the ambulance until between 30 to 90 days after we took delivery of the ambulance. In February the timeline for delivery of a new unit was 12 months at best. I was also advised that there were going to be several price increases during the 2021 year.
- In July 2021 I received an updated price quote and the unit price increased by \$8017.50 to a cost of \$207,419.80. The timeline for delivery also increased from 12 to close to 15 months.
- I have been told that there is another price increase scheduled for September or October along with an increase in the delivery time as well.
- Unit 18, which is the type III that is Medic 11's first-out unit will be paid off by then. I am recommending that the CCHD reserve an ambulance in what is called the "Que". It will not cost the District any money at this time. We are simply making a promise to buy the ambulance once it is built.
- During the time that we are waiting the CCHD will have time to work on finding the best way to finance the unit. I have the information for several companies that offer a lease option to buy. This works by the District making monthly or quarterly payments for five years. At the end of five years, we can buy the unit from the finance company for as little as 1 dollar. It will show as a lease and reflect as negative equity.

- Please see the attached documents regarding prices.

Attachment:

A) Price quote from Red Sky.

BOARD ACTION:

Date of Vote:

UNANIMOUS: ____

FEDOROFF____ RICE____ MILEUR____ MONTALVO____ KUBAT____



**Crestline CCL150 Type III Ambulance
2022 Ford E350 Gas Chassis**

July 15, 2021

Cambria Community Healthcare District
2535 Main Street
Cambria, CA 93428

Dear Mr. Benes:

Thank you very much for the opportunity to update our proposal for one of our CCL150 Type III. This model uses a Ford E350 chassis (or Chevy G3500), and is designed to hit the sweet spot in terms of aggressive pricing for cost-conscious EMS services with a module that is ideally designed for the needs of many EMS agencies. The module is 150" long, 96" wide and we have proposed an interior height of 72" to ensure your providers have excellent interior space.

The brand promise for the CCL150 is **"Safety and durability at an affordable price"** and it really delivers. It offers more than any competitive model in its class, and I've highlighted a few of those features that these stock trucks have:

- All aluminum cabinets
- Powder-coated exterior and interior finish
- Multiplex electrical system (same system as your Demers ambulances)
- Flush-mounted windows
- Dropped side skirt with 2-step entry
- LED lighting throughout, except for rear load lights
- 72" interior headroom
- Swiveling captain's seat with integrated child safety seat
- CPR seat and squad bench with 6-point seat belts
- Xantrex Freedom XC pure sine-wave inverter with 20 amp auto-eject
- Aluminum cabinet restocking windows on curbside
- Cab floor mount console with lid
- Third battery for module
- Four (4) oxygen outlets
- Dual "M" tank storage (1 medical air 1 oxygen with two (2) medical air outlets)
- Stryker PowerLOAD cot retention system
- Graphics to match your current fleet

The CCL150 is designed to stand up to heavy use and to be easy to remount. As with your Demers, we remain your one source for warranty service and parts support. You just call us. We work with a variety of service partners throughout California and are happy to work with a local service center of your choice as well. The warranties for the CCL150 are the strongest in its class as well:

CCL150 Standard Warranties:

- Bumper-to-Bumper Warranty: 3 Years / 55,000 miles
- Electrical: 5 Years / 95,000 miles
- Structural Warranty: Lifetime
- Paint Warranty: Lifetime **(THIS IS NOT A TYPO!)**



We are pleased to extend the below pricing:

Pricing

Description	Unit Price
One (1) CCL150 Type III Ambulance, 2022 Ford E350, per the attached summary specifications	\$166,250.00*
Stryker PowerPRO XT Cot, Model 6506, per attached specifications	\$22,177.00
Ford PremiumCARE Extended Warranty (5 years / 100,000 miles / 4,000 engine hours - see attached)	\$4,960.00
Sub-Total	\$193,387.00
Sales Tax, 7.25%, Cambria, San Luis Obispo County	\$14,020.55
California Tire Fee, \$1.75 / Tire	<u>\$12.25</u>
Total	\$207,419.800

**Pricing includes Ford FIN code discount of -\$4,700 based on Cambria's code QA853 and assumes it is available at time of delivery. If the discount changes or becomes unavailable it will impact price.*

Terms

Payment Terms: Payment shall be made directly to RedSky Emergency Vehicles or as directed by RedSky upon delivery. Due at time of delivery. Proof of insurance and approved financing or payment will be required to execute this agreement.

Delivery: **Delivery is estimated 125 - 150 days after receipt of chassis.** The Seller shall not be liable for failure to deliver or for any delay in delivering the motor vehicles covered by this agreement where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of the Seller. Delays from the chassis manufacturer will result in extended delivery time, as will changes to this contract once the order has been placed with Demers Ambulance. Additions or deletions may be made if the vehicle has not passed that point in production at the time of change.

Delivery Terms: FOB Cambria, CA

Sales & Use Taxes: The price for the motor vehicle specified in this agreement does not include Use Taxes (Federal, State, or Local) unless expressly stated. Purchaser assumes and agrees to pay, unless prohibited by law, and such Use, or Occupational Taxes imposed on or applicable to the transaction covered by this agreement, regardless of which party may have primary tax liability.

Validity: 60 days

Thank you for including us in your consideration.

Respectfully,

Kirsten Skyba
VP – Operations & Customer Service



11366 Amalgam Way, Suite G, Rancho Cordova, CA 95670

**Crestline CCL150 Type III Ambulance
2021 Ford E350 Gas Chassis**

February 2, 2021

Cambria Community Healthcare District
2535 Main Street
Cambria, CA 93428

Dear Mr. Benes:

Thank you very much for the opportunity to update our proposal for one of our newest models, the CCL150 Type III. This model uses a Ford E350 chassis (or Chevy G3500), and is designed to hit the sweet spot in terms of aggressive pricing for cost-conscious EMS services with a module that is ideally designed for the needs of many EMS agencies. The module is 150" long, 96" wide and we have proposed an interior height of 72" to ensure your providers have excellent interior space.

The brand promise for the CCL150 is **"Safety and durability at an affordable price"** and it really delivers. It offers more than any competitive model in its class, and I've highlighted a few of those features that these stock trucks have:

- All aluminum cabinets
- Powder-coated exterior and interior finish
- Multiplex electrical system (same system as your Demers ambulances)
- Flush-mounted windows
- Dropped side skirt with 2-step entry
- LED lighting throughout, except for rear load lights
- 72" interior headroom
- Swiveling captain's seat with integrated child safety seat
- CPR seat and squad bench with 6-point seat belts
- Xantrex Freedom XC pure sine-wave inverter with 20 amp auto-eject
- Aluminum cabinet restocking windows on curbside
- Cab floor mount console with lid
- Third battery for module
- Four (4) oxygen outlets
- Dual "M" tank storage (1 medical air 1 oxygen with two (2) medical air outlets)
- Stryker PowerLOAD cot retention system
- Graphics to match your current fleet

The CCL150 is designed to stand up to heavy use and to be easy to remount. As with your Demers, we remain your one source for warranty service and parts support. You just call us. We work with a variety of service partners throughout California and are happy to work with a local service center of your choice as well. The warranties for the CCL150 are the strongest in its class as well:

CCL150 Standard Warranties:

- Bumper-to-Bumper Warranty: 3 Years / 55,000 miles
- Electrical: 5 Years / 95,000 miles
- Structural Warranty: Lifetime
- Paint Warranty: Lifetime **(THIS IS NOT A TYPO!)**



11366 Amalgam Way, Suite G, Rancho Cordova, CA 95670

We are pleased to extend the below pricing:

Pricing

Description	Unit Price
One (1) CCL150 Type III Ambulance, 2021 Ford E350, per the attached summary specifications	\$159,234.00*
Stryker PowerPRO XT Cot, Model 6506, per attached specifications	\$22,177.00
Ford PremiumCARE Extended Warranty (100,000 miles / 4,000 engine hours - see attached)	\$4,500.00
Sales Tax, 7.25%, Cambria, San Luis Obispo County	\$13,478.55
California Tire Fee, \$1.75 / Tire	<u>\$12.75</u>
Total	\$199,402.30

**Pricing includes Ford FIN code discount of -\$4,700 based on Cambria's code QA853 and assumes it is available at time of delivery. If the discount changes or becomes unavailable it will impact price.*

Terms

Payment Terms: Payment shall be made directly to RedSky Emergency Vehicles or as directed by RedSky upon delivery. Due at time of delivery. Proof of insurance and approved financing or payment will be required to execute this agreement.

Delivery: Delivery is estimated 90 – 110 days after receipt of chassis. The Seller shall not be liable for failure to deliver or for any delay in delivering the motor vehicles covered by this agreement where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of the Seller. Delays from the chassis manufacturer will result in extended delivery time, as will changes to this contract once the order has been placed with Demers Ambulance. Additions or deletions may be made if the vehicle has not passed that point in production at the time of change.

Delivery Terms: FOB Cambria, CA

Sales & Use Taxes: The price for the motor vehicle specified in this agreement does not include Use Taxes (Federal, State, or Local) unless expressly stated. Purchaser assumes and agrees to pay, unless prohibited by law, and such Use, or Occupational Taxes imposed on or applicable to the transaction covered by this agreement, regardless of which party may have primary tax liability.

Validity: 60 days

Thank you for including us in your consideration. We believe that when you evaluate the standard features, aluminum interior construction, multiplex electrical system and the excellent warranty coverage you receive, that you'll find we offer an exceptional value.

Respectfully,

Kirsten Skyba

11366 Amalgam Way, Suite G, Rancho Cordova, CA 95670



VP – Operations & Customer Service

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

TO: Board of Directors Agenda No. E.4

FROM: Laurie Mileur, PHD – Director & Chair of the Property and Facilities Committee

BOARD MEETING DATE: July 27, 2021

AGENDA DESCRIPTION: Facility Project Architecture/Engineering Pre-Design Request for Proposal (RFP)

RECOMMENDATION(S): Approve RFP for public release August 5, 2021 in order to select an architectural/engineering pre-design firm by September 28, 2021.

FISCAL IMPACT: None

DISCUSSION: The Facilities Project Ad Hoc Committee has developed an architectural/engineering pre-design RFP to provide:

- 1) Facility condition assessment,
- 2) Architectural space program, and
- 3) Feasibility and conceptual design studies.

Archival documents such as geotechnical and civil engineering studies are included in the RFP. Legal counsel has reviewed and approved the RFP.

Attachments:

A) Facility Project Architectural/Engineering Pre-Design Request for Proposal (RFP) document

BOARD ACTION:

DATE OF VOTE:

UNANIMOUS: ____

FEDOROFF____ RICE____ MILEUR____ MONTALVO____ KUBAT____

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

TO: Board of Directors Agenda No. E.5

FROM: Michael McDonough, Administrator – Cecilia Montalvo, Director

BOARD MEETING DATE: June 27, 2021

AGENDA DESCRIPTION: Review of Draft District COVID-19 Mandatory Vaccination Policy and Letter to Employees.

RECOMMENDATION(S): Drafts for review and discussion only at this time.

FISCAL IMPACT: None.

DISCUSSION: Administrator has prepared a draft policy and a letter to the employees referring to a mandatory COVID-19 vaccination employee program.

Attachment:

- A) Letter to Employees (draft)
- B) Draft Policy 3.15 – COVID-19 Mandatory Vaccination

BOARD ACTION:

Date of Vote:

UNANIMOUS: ____

FEDOROFF____ RICE____ MILEUR____ MONTALVO____ KUBAT____



MEMORANDUM

DATE: July 30, 2021
TO: All Employees
FROM: Igor Fedoroff, President, CCHD Board of Directors
Mike McDonough, CCHD Administrator
SUBJECT: COVID 19 Vaccination

It has been a tremendously difficult 18 months for our communities in San Luis Obispo County, California, the U.S.A., and the world at large. The COVID 19 pandemic has now taken over 4 million lives. While restrictions have been loosened, public health experts are warning that the pandemic is not over and that new variants are spreading. This week it was reported that COVID 19 cases are currently increasing in 47 out of the 50 states. After two months of reporting low case levels and no deaths, case rates doubled in San Luis Obispo County and there were three new deaths. We must all be aware that the community is still at risk.

The primary thing we can do to protect ourselves and others is to be fully vaccinated. It is the key to ending the pandemic. We are writing to you today to urge you, if you have not already done so, to receive full doses of one of the existing vaccines.

It is the unanimously-held view of the Board that as first responders, you have a responsibility to our community to protect residents from the potential of unnecessary exposure to COVID 19. Many of the people we serve are already suffering from illness or injury that would place them at greater risk of dying should they contract COVID 19. It is an expectation of these patients that those who care for them are not exposing them to other serious health risks and masking is not perfect protection.

Hospitals, nursing homes, clinics, ambulance companies, fire departments and police departments across the Country are doing everything in their power to encourage or require their employees to become vaccinated. The Cambria Community Healthcare District is no different. At its June meeting, the CCHD board voted to work vigorously over the course of the summer to urge all of its employees to

become vaccinated by September 1. Assuming that one or more of the existing COVID 19 vaccines is fully approved by the FDA (i.e., no longer being administered under an Emergency Use Authorization), the CCHD may be adopting a new policy related to mandatory COVID 19 vaccination as a condition of employment. Exceptions will be made for those with documented health-related conditions that would contra-indicate vaccination, and for those with sincerely-held religious beliefs related to vaccination.

The Board does not take this decision lightly. We value each and every one of our employees and are respectful of personal freedom. Nevertheless, in the case of COVID 19 we strongly believe we must put the needs of our patients and the community first. We urge you to do the same and look forward to your continued exemplary service in Cambria, San Simeon and the rural areas of the District.

Attachment B

3.10 Contagious Disease Exposure

3.15.001 COVID-19 Mandatory Vaccination Policy

In the wake of the COVID-19 pandemic, CCHD wants to assure its employees, and the community we serve, of its continued commitment to maintaining a safe and healthy workplace and that we are taking additional measures to protect our employees, and their families from contracting and spreading COVID-19. With COVID-19 vaccines having been approved by the US Food and Drug Administration (FDA) and are readily available to the general public, we are implementing a mandatory vaccination policy, subject to the exceptions in this policy (explained below).

This policy is based on guidance from the Centers for Disease Control and Prevention (CDC) the Equal Employment Opportunity Commission, CalOSHA and is designed to comply with all applicable federal, state, and local laws. This policy only applies to individuals for whom the fully FDA approved (not under emergency declaration) COVID-19 vaccine has been authorized by the FDA. This policy does not apply to individuals for whom the COVID-19 vaccine has not been fully authorized by the FDA, such as individuals under 12 years of age. Compliance with this policy is a condition of continued employment. Please read this policy carefully.

(a) Purpose - The purpose of this plan is to be consistent with its duty to provide and maintain a workplace that is free of recognized hazards, CCHD has adopted this policy to safeguard the health and well-being of employees and their families, visitors, others who spend time in our facilities and members of the community from infectious conditions that may be mitigated through an effective vaccination program. This policy is intended to comply with all federal, state and local laws. It is based upon guidance provided by the Centers for Disease Control and Prevention (CDC) and public health and licensing authorities, as applicable.

(b) Exposure Determination - The State of California (Cal/OSHA) requires employers to perform an exposure determination concerning which employees may incur occupational exposure to infectious pathogens or Other Potentially Infectious Materials (OPIM). The exposure determination is made without regard to the use of personal protective equipment (i.e. employees are considered to be exposed even if they wear personal protective equipment). This exposure determination is required to list all job classifications in which employees may be expected to incur an occupational exposure, regardless of frequency. At this agency the following job classifications are in this category:

- (1) Emergency Medical Technician - Paramedic (EMT-P)
- (2) Emergency Medical Technician (EMT)
- (3) Administrative Staff

(c) COVID-19 Vaccine Procedure

General

As of April 19, 2021, all individuals over the age of 16 are eligible to receive the COVID-19 vaccine in the United States.

The District has been relying on voluntary compliance. Now that all employees are eligible to receive the vaccine, the District has determined that it is in the best interest of all employees and the public to require those who will interact with the public and/or co-workers to be vaccinated. As a result, all such employees must, within 30 days of receiving this policy:

- (1) obtain the vaccination and/or provide proof of vaccination or;
- (2) request an accommodation as detailed below.

Proof of vaccination includes the date employees receive the dose(s) of the vaccine, and the type of vaccine received. Employees may get any of the COVID-19 vaccines that are approved in California at the time of vaccination. As of the date of this policy, the available vaccines in California are Pfizer, Moderna and Johnson & Johnson.

Employees will be paid for time taken to receive vaccinations and the cost of the vaccine, if it is not covered by Employee's insurance. Employees must work with their managers to schedule appropriate time to comply with this policy.

Employees not in compliance with this policy will be placed on unpaid leave until their employment status is determined by the Administrator.

Reasonable Accommodation

Employees in need of an exemption from this policy due to a medical reason, or because of a sincerely held religious belief, must request an accommodation to begin the interactive accommodation process. The Administrator will engage in an interactive process to determine if a reasonable accommodation can be provided so long as it does not create an undue hardship for the District and/or does not pose a direct threat to the health or safety of others in the workplace and/or to the employee.

To request an accommodation for one of the above reasons, please notify the Administrator in writing of your accommodation request. Once the Administrator is aware of the need for an accommodation, the Administrator will engage in an interactive process to identify possible accommodations. If an employee believes that they have been treated in a manner not in accordance with this policy, they should notify the Administrator immediately. An employee may request an accommodation without fear of retaliation.

Please direct any questions regarding this policy to the Administrator.

(d) Recordkeeping

Medical Records

The Administrator is responsible for maintaining medical records related to occupational exposure as indicated below. These records will be kept in the locked employee's confidential file in the CCHD office.

Medical records shall be maintained in accordance with T8 California Code of Regulation Section 3204 and the Confidentiality of Medical Information Act. California Civil Code Sections 56-56.16. 56. (CMIA). These records shall be kept confidential, and not disclosed without employee's written consent and must be maintained for at least the duration of employment plus 30 years. The records shall include the following:

- 1) The name of the employee;
- 2) A copy of the employee's COVID-19 vaccination status, including the dates of vaccination and ability to receive vaccination;
- 3) A copy of all results of examination, medical testing, and follow-up procedures;
- 4) A copy of the information provided to the healthcare professional, including a description of the employee's duties as they relate to the exposure incident, and documentation of the routes of exposure and circumstances of the exposure; and
- 5) A confidential copy of the healthcare professional's opinion.

Availability

The employee's records shall be made available to the employee or to his designated representative for examination and copying upon request in accordance with T8 CCR- GISO Section #3204.

All employee records shall be made available to the Chief of the Division of Occupational Safety and Health (DOSH) and the National Institute for Occupational Safety and Health (NIOSH).

Transfer of Records

If this agency is closed or there is no successor employer to receive and retain the records for the prescribe period, the Chief of DOSH shall be contacted for final disposition in accordance with the Section 3204.

(e) Continued Applicability of Other Infection Control Policies and Protocols]

This Mandatory Vaccination Policy is a key part of the District's overall strategy and commitment to maintaining a safe and healthy workplace in light of the COVID-19 pandemic. This policy is designed for use together with, and not as a substitute for, other COVID-19 prevention measures, including the District's:

- Face Mask Policy.
- Social Distancing Policy.
- Temperature Check and Health Screening Protocols.
- Cleaning and Sanitation Policy.
- Health and Safety Policy.
- Other COVID-19 Prevention Policies or Protocols.

The District expects full cooperation and compliance with this and other health and safety workplace policies to make them effective.

(f) Policy Modification

Government and public health guidelines and restrictions and business and industry best practices regarding COVID-19 and COVID-19 vaccines are changing rapidly as new information becomes available, further research is conducted, and additional vaccines are approved and distributed. The District reserves the right to modify this policy at any time in its sole discretion to adapt to changing circumstances and business needs, consistent with its commitment to maintaining a safe and healthy workplace.

(g) Evaluation and Review

The Administrator is responsible for annually reviewing this program, and its effectiveness, and for updating this program as needed.