



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

JANUARY 24TH, 2023

BOARD MEETING

The regular meeting of the Cambria Community Healthcare District will be held
January 24th, 2023, at 9:00 A.M.
Old Cambria Grammar School, 1350 Main Street Cambria, California.

Topic: Regular Cambria Community Healthcare District Board meeting

Time: Jan 24, 2023, 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84835688936>

Meeting ID: 848 3568 8936

One tap mobile

+16694449171,,84835688936# US

+16699006833,,84835688936# US (San Jose)

Public comment is invited on any item.

The Cambria Community Healthcare District monthly agenda and minutes are available at the following website: www.cambria-healthcare.org. Packets are also available at the District Office is located at 2515 Main Street, Suite A, Cambria, during regular business hours. Any changes or additions to the agenda will be posted at the District Office and on the District website.

Note that while board members will not engage in dialog with the public during the board meeting, individual members may choose to incorporate an answer to a question posted by the public during their discussion of an agenda item.

AGENDA

A. OPENING

1. Call to order
2. Pledge of Allegiance
3. Establishment of a quorum
4. Motion to adopt a Resolution to allow the board to conduct the board meeting within the AB316 guidelines.

B. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

1. Members of the public wishing to address the Board on matters other than scheduled items may do so when recognized by the President. Presentations are limited to a maximum of three minutes per person.

C. CONSENT AGENDA

1. Approve Minutes from December 15th, 2022, Regular Meeting.

D. REPORTS

1. Administrators/ Operations Report: Tim Benes
2. Financial Review: Linda Hendy
3. Committee Reports
 - a. President's Report: Cecilia Montalvo
 - b. Property & Facilities / Facility Project Ad-Hoc: Laurie Mileur
 - c. Healthcare Advocacy & Outreach: Dawn Kulesa
 - d. Finance: John Nilon, Linda Hendy
 - e. Grants: Laurie Mileur

E. REGULAR BUSINESS

1. Reserve Saving Account
2. Board Committee assignments
3. KPI Report
4. Cambria Fire Chiefs Building report
5. Fema/ AFG Grant

F. DECLARATION OF FUTURE AGENDA ITEMS

G. ADJOURNMENT

The next regular meeting of the Board of Directors of the Cambria Community Healthcare District will be held on February 28, 2023, at 9:00 A.M. at the Old Cambria Grammar School, 1350 Main Street Cambria, California

RESOLUTION NO. 34-22

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA
COMMUNITY HEALTHCARE DISTRICT PROCLAIMING A LOCAL EMERGENCY
PERSISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY
THE GOVERNOR ISSUED ON MARCH 4, 2020, AND AUTHORIZING REMOTE
TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE
CAMBRIA COMMUNITY HEALTHCARE DISTRICT FOR THE PERIOD OF
JANUARY 24, 2023 TO FEBRUARY 28, 2023, PURSUANT TO BROWN ACT
PROVISIONS**

Recitals

WHEREAS, the Cambria Community Healthcare District ("District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Gov. Code, §§ 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors finds that the requisite conditions exist for the legislative bodies of the District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, emergency conditions exist in the District, specifically, the State of Emergency declared by Governor Newsom on March 4, 2020, due to COVID-19, and the

Proclamation of Local Emergency declared by the County of San Luis Obispo on March 13, 2020;
and

WHEREAS, on September 1, 2021, the San Luis Obispo County Health Officer issued Order Number 6 requiring face coverings in all public indoor settings attributable to the rise in SARS-CoV-2 Delta variant; and

WHEREAS, the Board of Directors does hereby find that the rise in SARS-CoV-2 Delta and Omicron variants have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California and the San Luis Obispo County Health Officer's Order Number 6; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of the District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Board of Directors will ensure that the public has access to meetings and the opportunity to participate in meetings in the interest of transparency and as required by AB 361.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Cambria Community Healthcare District, as follows:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District.
3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.
4. Remote Teleconference Meetings. The Administrator and Staff of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public

meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

- 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) March 31, 2022 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

ADOPTED by the Board of Directors of the Cambria Community Healthcare District on January 24, 2023 by the following roll call votes:

AYES:
NOES:
ABSENT:
ABSTAINED:

President, Board of Directors of the
Cambria Community Healthcare District

ATTEST:

Administrator of the
Cambria Community Healthcare District



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

DECEMBER 15, 2022

REGULAR BOARD MEETING MINUTES

A) OPENING:

- 1) The meeting was called to order at 9:01 am.
- 2) The pledge of allegiance was led by President Montalvo.
- 3) Board of Directors President Cecilia Montalvo was present, along with Director Laurie Mileur and new Director Bruce Mumper. Director Dawn Kulesa was present via Zoom. New Director John Nilon was not present for this meeting. Also present were Director of Operations/Administrator Tim Benes, Director of Finance Linda Hendy and Office Manager Simone Rathbun.
- 4) Motion to adopt a Resolution to allow the board to conduct the board meeting within the AB316 guidelines was presented. Director Mileur motioned to approve, Director Mumper seconded, Board approved 4/0.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

One member of the public was present but had no public comment.

C) CONSENT AGENDA

The minutes from the November 17, 2022, Regular Board Meeting were presented for review and approval. Director Mileur motioned to approve, Director Mumper seconded, Board approved 4/0.

D) REPORTS

- 1) Administrator/Operations Report: Tim Benes presented his report. He highlighted staffing issues and noted that one of our full-time paramedics has accepted another position Highway 1 is still closed due to multiple slides; units cannot go past Ragged Point. President Montalvo discussed response times with the new board members, explaining that we strive to respond to all calls within 10 minutes. If there are exceptions, then these are explained each month in Tim Benes' report. Tim also notified the Board that Cambria Fire Chief Vincent has completed a facility inspection, but the report has not yet been received.
- 2) Financial Review: Linda Hendy provided an overview of the financial reports that she presents each month for the benefit of new board members. Net income for November was \$7,069, which was \$45,781 less than budget. On a fiscal year-to-date basis, the CCHD has a favorable variance to budget of \$14,639. Ms. Hendy advised the Board that the County has changed its process for distributing tax revenue and it is not being received as early this year as it has been in years past. This is purely a timing issue. Expenses in November were \$21,064 favorable to budget, although on a year-to-date basis, expenses are unfavorable to budget by \$27,402. A draft of the 2020-2021 audit was received but has not yet been finalized. Ms. Hendy also reported that all bookkeeping has been brought in-house beginning 1/1/23, which will create a savings for the CCHD.
- 3) Committee Reports

- a) President's Report: President Montalvo thanked Director Kulesa and Director Mumper for committing their time to the Board. Director Mumper recited the Oath of Office and was sworn in as a new Board Member. Director Kulesa recited the Oath of Office and was sworn in as a new Board Member.
- b) Property & Facilities/Facility Project Ad-hoc: Director Mileur stated that the committee met and discussed options for addressing the CCHD's significant facility needs. Planning for short-term corrections will commence once the report from the Fire Chief is received. Director Mileur thanked everyone for their efforts related to the bond measure. She will be meeting with Dawn Addis, John Laird and Bruce Gibson to discuss alternative financing or grant options. There is State legislation pending to lower the approval threshold for general bond financing to 55%, which would be in the district's favor for any possible future measures.
- c) Grants: Director Mileur stated that the recent application for funding of a new ambulance was denied, but they will be re-tuning, refining and resubmitting another application during the next submission period. The committee is to be reformed.

E) REGULAR BUSINESS

1. Swearing in of new board members – New board members were sworn in earlier in the meeting.
2. Election of Officers – Director Mileur was nominated as Vice-President, Director Mumper was nominated as Secretary, and Director Nilon was nominated as Treasurer. Director Mileur motioned to approve all three nominations. Director Mumper seconded. Board approved 4/0.
3. Board Committee assignments – Director Kulesa agreed to Chair the Healthcare Advocacy and Outreach committee. Director Nilon agreed to chair the Finance Committee, and Director Mileur agreed to continue to chair the Facilities Committee and the Grants Committee. Director Mumper motioned to approve; Director Mileur seconded. Board approved 4/0.
4. Fee schedule increase – a proposed rate increase was presented by Ms. Hendy. Staff recommended approval of the new fees, which would then go to the County Board of Supervisors. Director Mumper motioned to approve the fee schedule and Resolution 32-22, This was seconded by Director Mileur. Board approved 4/0.
5. Authorize new bank signers – Resolution 33-22 was presented for removal of previous Board members and addition of new Board members plus Linda Hendy, as bank signers. A motion to approve was made by Director Mileur, which was seconded by Director Mumper. Board approved 4/0.
6. CCHD website – Director Mileur stated that a link will be sent out by Monday that will give Board members the opportunity to review the district's new website and provide feedback. The new website will go live by 12/28/2022.

F) DECLARATION OF FUTURE AGENDA ITEMS

1. Review Fire Marshall's report (when available)
2. Review of 2020-2021 Audit (when available)
3. Discussion of part-time employee wage increases (prior to July 2023)
4. Key Performance Indicator (KPI) report

G) ADJOURNMENT

The meeting was adjourned at 10:10 am.



Cambria Community Healthcare District

Administrator's Report

Board of Directors Meeting

January 24th, 2023

COVID-19 Update – For the latest number please refer to the following website.

<https://www.recover slo.org/en/covid-19-vaccines-in-slo-county.aspx>

Ambulance Unit Performance/Maintenance – No service or repairs were required this month for units 16, 20 and 21. Unit 18 required a new starting battery at a cost of \$221.81.

Transport Activity Report - There has been a decrease in total incidents and transports compared to the same time last year. There were an additional 65 incidents and 17 fewer calls requiring transport in December 2022 compared with December 2021.

Response Times and Delays – In December, 98.4% of calls were responded to within 10 minutes. There was only 1 call in which the response time was longer.

12/15/2022 The delay was 1 minute, and this was caused by distance. The call was on the back side of Park Hill.

San Luis Ambulance Transports/Coverage - This month San Luis Ambulance did not respond to any calls in the CCHD service area. CCHD responded to 17 code 3 calls inside the San Luis Ambulance area. Not all the calls responded to by CCHD staff were transports or billable dry runs.

CCHD crews were also asked to “move up and cover” the San Luis Ambulance service area 87 times in December.

Monterey County Calls - CCHD crews did not respond calls in Monterey County during the month of December.

Station Repairs – A shed has been installed around the new washer outside. This will help prolong the life of this washer.

Employees and Staffing

- a. COVID-19 - At the time of this report, no employees are out with Covid-19
- b. Staffing –
 - A full-time position opened up when one of our paramedics accepted another position. Another paramedic has tentatively accepted the position but cannot start until March 1, 2023.
 - The Director of Operations has been filling in open shifts.

Community Outreach – Announcements have been made for free classes offered to the public. We did not receive any requests for training from the public in December.



**Financial Report
Board of Directors Meeting
January 24, 2023**

Staff Report: Linda Hendy, Director of Finance

Reporting financial performance updated for the month and fiscal year to date as of December 2022,

Income Statement:

December 2022 Monthly/Year-To-Date vs Budget

○ **Income:**

December ambulance billing was below budget due to a lower number of transports in comparison to December 2021. CCHD provided **46** transports in December 2022 vs **63** in December 2021 - a variance of **-17**

Year-to-date ambulance Income is in line with budget noting a slight increase of \$3,265.

General tax income is below the budgeted amount. This is a timing issue. The District receives tax deposits from the SLO County Tax Collector. The timing of disbursements to the District is based on when tax revenue is received by the County. On January 17th the District received a tax deposit of \$350,036.46 that will be reflected in the January financial report.

The District received \$39,865 in GEMT (Ground Emergency Medical Transportation) reimbursement funding from the California Department of Health Care Services for fiscal year 2018-2019. The report was submitted in August 2022. Two additional reports for 2019-2020 and 2020-2021 were submitted on October 31, 2022. The GEMT program was paused during COVID-19.

○ **Expense:**

Total expenses in December were \$6,774 favorable to budget. Total expenses for the fiscal year to date period are unfavorable to budget by \$27,300.

- Payroll Expenses: The District currently has one employee on sick leave due to personal injury and two full-time positions open. Uncovered shifts in December were covered by Tim Benes, increasing administration payroll and part-time payroll costs. However, full-time payroll costs were less than budget. Overall, payroll expenses are in line with the budget.
- Operating Expenses: Audit Fees have increased by \$18,480 year-to-date. The Auditor is completing the 2020-2021 audit report. Billing services that include MP Cloud subscription were paid for the prior month. Legal expense of \$4,219 in December included November and December invoicing.

○ **Net Income:**

December financials reflect a positive net income for the month of \$226,335, although this is \$115,976 less than the budget. On a year-to-date basis, there is a total unfavorable variance of \$222,801. The delay in receiving tax income was a major contributor to the variance. With the receipt of the full tax proceeds in January, the Projected YTD Net Income will be positive.

Audit Update:

Waiting on Auditor.

CCHD Trust Account:

Income Statement July – December 2022

A Community donation letter was mailed at the end of November. As of December 31, 2022 the Trust account received \$33,539.92 in Community donations, including one large donation in the amount of \$25,000.

Department Update:

Simone was successful in recovering insurance reimbursements that were sent directly to patients reported at the October Board meeting. Simone continues to update our provider information as insurance plans change for the new year.

Cambria Community Healthcare District
 Summary of Revenues and Expenses
 December 2022 and Year to Date July-December 2022

	December Actual	December Budget	Variance	July-December YTD Actual	July-December YTD Budget	Variance
<u>Ambulance Revenue</u>						
Ambulance Billings	251,564	348,447	(96,883)	1,777,692	1,604,968	172,724
Prior Year Income	-	-	-	-	-	-
Total Ambulance Income	251,564	348,447	(96,883)	1,777,692	1,604,968	172,724
Insurance Adjustments/Contra	(186,707)	(258,722)	72,015	(1,333,269)	(1,191,689)	(141,580)
Sent to Collections	(5,585)	(4,000)	(1,585)	(20,964)	(8,000)	(12,964)
Bad Debt	(2,587)	(3,000)	413	(20,915)	(6,000)	(14,915)
Ambulance Income	56,685	82,725	(26,040)	402,545	399,279	3,265
<u>Tax Income</u>						
General Tax	129,725	217,868	(88,143)	198,026	357,010	(158,984)
Special Assessment Tax	168,190	207,996	(39,806)	235,892	395,752	(159,860)
Total Tax Income	297,914	425,863	(127,949)	433,918	752,761	(318,843)
<u>Other Income</u>						
Monterey Contract	4,500	3,000	1,500	30,000	18,000	12,000
Rental Income	300	-	300	600	600	-
Misc. Income	155	100	55	471	600	(129)
GEMT Reimbursement	39,865	-	39,865	39,865	-	39,865
Bad Debt Recovery	420	900	(480)	1,296	5,400	(4,104)
Grant Income	-	-	-	76,190	-	76,190
Interest Income	-	-	-	297	-	297
Donations	-	10,000	(10,000)	-	10,000	(10,000)
Donations -Amb. Procurement	-	-	-	-	-	-
Total Other Income	45,240	14,000	31,240	148,720	34,600	114,120
Total Income	399,839	522,589	(122,750)	985,182	1,186,641	(201,458)
<u>Payroll Expenses</u>						
Administration	27,878	20,375	(7,503)	125,506	116,250	(9,256)
Full Time Employees	40,875	54,002	13,127	265,865	324,009	58,144
Part Time Employees	27,242	22,908	(4,334)	165,247	137,450	(27,797)
Payroll Tax Expense	2,121	2,907	786	23,051	17,442	(5,609)
Employee Medical/Dental	16,229	13,350	(2,879)	88,661	80,100	(8,561)
PERS Pension Expense	7,715	10,898	3,183	43,877	65,390	21,513
PERS - Unfunded Liability	13,793	12,360	(1,433)	82,758	74,160	(8,598)
Uniforms	323	500	177	4,353	3,000	(1,353)
Workers Comp. Insurance	6,905	6,905	-	36,926	37,797	871
Retiree Health	6,843	7,315	472	44,247	43,890	(357)
Total Payroll Expense	149,925	151,521	1,596	880,490	899,488	18,998
<u>Operating Expenses</u>						
Contacted Services	-	-	-	217	-	(217)
Accounting	2,120	2,500	380	13,240	15,000	1,760
Audit Fees	840	-	(840)	18,480	-	(18,480)
Billing Services	-	600	600	4,193	3,600	(593)
Other	800	850	50	7,698	8,550	852
Payroll Services	531	500	(31)	3,040	3,000	(40)
Total Contracted Services	4,291	4,450	159	46,868	30,150	(16,718)

Cambria Community Healthcare District
 Summary of Revenues and Expenses
 December 2022 and Year to Date July-December 2022

	December			July-December		
	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Dues and Subscriptions	-	-	-	402	-	(402)
Education/Travel/Mileage	80	500	420	2,472	3,000	528
Facility Maintenance	361	1,500	1,139	4,762	9,000	4,238
Legal	4,219	1,500	(2,719)	5,126	9,000	3,874
Liability Insurance	7,750	7,750	-	43,236	42,420	(816)
License/Permits	212	500	288	14,371	3,000	(11,371)
Office and Computer Supplies	236	1,200	964	11,984	7,200	(4,784)
Storage	-	-	-	480	480	-
Training	11	50	39	512	300	(212)
Utilities	993	1,600	607	12,593	9,600	(2,993)
Total Operating Expenses	18,154	19,050	896	142,806	114,150	(28,656)
Fleet Expenses						
Communication Equipment	-	-	-	-	-	-
Fuel	2,813	3,000	187	19,851	18,000	(1,851)
Unit - 18	222	500	278	5,422	3,000	(2,422)
Unit - 20	-	200	200	1,296	1,200	(96)
Unit - 21	-	500	500	2,221	3,000	779
Interest Expense	-	-	-	769	1,543	775
Medical Supplies/Equipment	2,093	5,000	2,907	27,299	30,000	2,701
Total Fleet Expenses	5,128	9,200	4,072	56,858	56,743	(115)
Total Operating Expenses	23,281	28,250	4,969	199,664	170,893	(28,771)
Other Expenses						
Bank and Credit Card Charges	161	200	39	1,410	1,200	(210)
Bond Expense	-	-	-	16,216	-	(16,216)
Contingency/Outreach/Public Ed.	-	100	100	11,579	600	(10,979)
Equipment	-	-	-	-	-	-
Miscellaneous	137	100	(37)	495	600	105
QAF Fee	-	-	-	-	-	-
Sales Tax	-	107	107	643	643	-
Total Other Expenses	298	507	209	30,343	3,043	(27,300)
Total Expenses	173,504	180,278	6,774	1,110,497	1,073,424	(37,073)
Net Operating Income	226,335	342,311	(115,976)	(125,314)	113,216	(238,531)
Other Income/Expense						
Grant /Equipment Procurement	-	-	-	(76,190)	-	(76,190)
Covid Relief	-	-	-	91,920	-	91,920
Total Other Income	-	-	-	15,729	-	15,729
Net Income	226,335	342,311	(115,976)	(109,585)	113,216	(222,801)

Cambria Community Healthcare District Monthly Banking Financial Report

DECEMBER 2022

Pacific Premier Bank Operating Account

Beginning Balance	\$	84,391.98
Beginning balance includes \$40,000 transfer from Trust Acct (for future ambulance procurement)		
Income		410,925.10
Tax Income		-
CalPERS Health Premium		-
Less Checking Expenses		(195,626.66)
Bank Fee(s)		(6.85)
Ending Balance		<u>\$ 299,683.57</u>

Local Agency Investment Fund Account

Operating Reserves

Beginning Balance	\$	56,565.03
Transfer from Operating Account		-
Interest		-
Ending Balance		<u>\$ 56,565.03</u>

ALL ACCOUNTS TOTAL

\$ 356,248.60

PPB Trust Account

Beginning Balance	\$	3,826.68
Deposit		32,525.35
Bank fee (paper statement)		(3,020.89)
Withdrawal (Qgiv)		(12.97)
Ending Balance		<u><u>\$ 33,318.17</u></u>

Accounts Prior Year Total Comparison (Not including Trust Account)

DECEMBER	2022	\$	356,248.60
DECEMBER	2021	\$	<u>674,052.93</u>
Difference		\$	<u>(317,804.33)</u>

Income Statement

The Cambria Community Healthcare District Trust 501C3
July 1, 2021 - December 31, 2022

Revenue

Community Donations	33,539.92	
Other		
Net Donations		33,539.92
Gross Profit (Loss)		33,539.92

Expenses

Advertising/Printing		
Amortization		
Bad Debts		
Bank Charges	(48.88)	
Charitable Contributions		
Commissions		
Contract Labor		
Depreciation		
Dues and Subscriptions		
Employee Benefit Programs		
Insurance		
Interest		
Legal and Professional Fees		
Licenses and Fees		
Miscellaneous		
Office Expense		
Payroll Taxes		
Postage/Mailing	(3,020.89)	
Rent		
Repairs and Maintenance		
Supplies		
Telephone		
Travel		
Utilities		
Vehicle Expenses		
Wages		
Total Expenses		(3,069.77)
Net Operating Income		30,470.15

Other Income

Gain (Loss) on Sale of Assets		
Interest Income	0.82	
Total Other Income		0.82
Net Income (Loss)		30,470.97

Financial Notes:
 Postage/Mailing Expense - Accurate Mailing Service/Donation Letter



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

STAFF REPORT

TO: Board of Directors E01

FROM: Linda Hendy, Director of Finance

DATE: January 24, 2023

SUBJECT: Open New Reserve Savings Account with Pacific Premier Bank

AGENDA DESCRIPTION: Cambria Community Healthcare District (CCHD) provides ambulance services to the northern area of San Luis Obispo County as authorized by statute and by the San Luis Obispo County Public Health Department through Emergency Medical Services Agency. To accomplish this business the District must issue checks from its general operating account. The CCHD does not currently have a reserve savings account, which is needed to separate reserve funds from general operating funds.

RECOMMENDATION: Approve motion authorizing staff to open a new savings account at Pacific Premier Bank by approving **Resolution 35-23**

FISCAL IMPACT: None at this time.

DISCUSSION: In 2022, the Community Healthcare District's Charitable Trust transferred funds to the CCHD operating account in the amount of \$40,000 for the purchase of a new ambulance. Currently the delivery of the vehicle is expected in May or June of 2023.

Staff is recommending that a separate reserve savings account be opened and that the ambulance procurement funds be transferred to this account from the general operating account

Authorized signatures on the account are proposed to include President, Cecilia Montalvo, Board members Laurie Mileur, John Nilon, Bruce Mumper, Dawn Kelusa, Administrator, Tim Benes and Director of Finance, Linda Hendy. It is further proposed that two signatures be required for any disbursement from this new reserve account.

ATTACHMENT: Resolution 35-23

BOARD ACTION:

Date of Vote: January 24, 2023

UNANIMOUS: __

MONTALVO__MILEUR__NILON__MUMPER__KULESA__



BOARD OF DIRECTORS OF
CAMBRIA COMMUNITY HEALTHCARE DISTRICT
COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
CAMBRIA, CALIFORNIA
JANUARY 24, 2023

**RESOLUTION 35-23
AUTHORIZING THE EXECUTION OF
UPDATED BANK 'SIGNATURE CARD' FOR
BANK ACCOUNTS OWNED BY CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

WHEREAS, the Board of Directors of the Cambria Community Healthcare District, provides ambulance services to the Northern Area of San Luis Obispo County as authorized by statute and by the San Luis Obispo County Public Health Department through the Emergency Medical Services Agency: and

WHEARAS, to accomplish this business the District must issue checks from its general account ; and

WHEREAS, the following people are authorized signers to the Pacific Premier Bank general account: Cecilia Montalvo, Laurie Mileur, Timothy Benes, John Nilon, Bruce Mumper, Dawn Kulesa, Linda Hendy; and

WHEREAS, the District has identified the need to separate reserve savings from operating funds; and

THEREFORE, BE IT RESOLVED that the Cambria Community Healthcare District does hereby authorize the execution to open a new reserve savings account with a requirement of two signatures for all disbursements.

Passed and adopted by the Cambria Community Healthcare District, State of California, on the 24th day of January, 2023, by the following vote of said Board:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

THE FOREGOING RESOLUTION is hereby adopted.

Cecilia Montalvo, President

Attest: _____
Bruce Mumper, Secretary



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

STAFF REPORT

TO: Board of Directors AGENDA No 02

FROM: Cecilia Montalvo, President of the Board of Directors

DATE: January 24, 2023

AGENDA DESCRIPTION: Board Committee Assignments

RECOMMENDATION: The Cambria Community Healthcare District Board of Directors has five standing committees: (1) Finance Committee, (2) Health Advocacy and Community Outreach Committee, (3) Facilities Committee, (4) Grants Committee, and (5) Executive Committee. At the December 2022 meeting of the CCHD Board, Chairs were appointed for each of these committees. Typically, there have been two board members assigned to each committee. The Board president may not serve on a Board committee other than the Executive Committee. Community members may also serve on board committees and are encouraged to do so.

With only four eligible committee members serving on the board, each of these board members is asked to agree to serve and/or chair two committees. Currently appointed committee chairs are as follows:

Finance – Jon Nilon

Health Advocacy and Community Outreach – Dawn Kulesa

Facilities Committee – Laurie Mileur, PhD (board member Bruce Mumper is also serving on this committee)

Grants Committee – Laurie Mileur, PhD

Executive Committee – Cecilia Montalvo (Board President) and Laurie Mileur (Board Vice President)

FISCAL IMPACT: None

DISCUSSION: The members of the board are being asked to express their interest in committee assignments, allowing the board can then take action on making formal appointments.

ATTACHMENTS: None

BOARD ACTION:

Date of Vote: January 24, 2023

UNANIMOUS: __

MONTALVO __ MILEUR __ NILON __ MUMPER __ KULESA __



CAMBRIA COMMUNITY HEALTHCARE DISTRICT
STAFF REPORT

TO: Board of Directors AGENDA No 03

FROM: Timothy Benes Director of Operations

DATE: January 24, 2023

SUBJECT: KPI Report for the year 2022

AGENDA DESCRIPTION: Receive report on Key Performance Indicators (“KPIs”) on the quality of care provided by CCHD field staff

RECOMMENDATION: Provide training to staff on areas requiring improvement

MOTION: Authorize the Director of Operations to arrange for training in areas requiring improvement (i.e., Intubations)

FISCAL IMPACT: Possible overtime for training.

DISCUSSION: In 2022, the CCHD reviewed and approved monitoring and benchmarking of a set of quality metrics measuring quality of care provided by CCHD field staff. Data on these metrics is also collected by SLO County EMSA. The San Luis Obispo EMSA has recently undergone and continues to undergo major changes in staffing and data collection. As of November 2022, all the EMS agency reporting systems have been integrated into a single EPCR platform. This has made reporting more difficult as staff learn about the new system.

Also of note, CCHD is a small agency, and many quality metrics require more data in order for statistical significance to be established.

ATTACHMENTS: Current KPI report.

BOARD ACTION:

Date of Vote: January 24, 2023

UNANIMOUS: __

MONTALVO __ MILEUR __ NILON __ MUMPER __ KULESA __

Cambria Community Healthcare District Key Performance Indicators (based on Calendar Year 2022 - 1919 calls/661 total patient transports)

<u>Metric</u>	<u>Objective</u>	<u>Number Performed</u>	<u>County EMSA Benchmark</u>	<u>State EMSA Benchmark</u>	<u>CCHD Performance</u>	<u>Notes</u>	<u>Status</u>
Placement of IVs	IV placed successfully on each attempt	661			600 (90.77%)		
C-Cap Use	Patients requiring this respiratory treatment receive the treatment with positive results	17			17	All patients requiring C-pap received therapy with positive result	
Splinting	Splint completed in field when needed with positive result	17			17		
12 Lead EKG Assessment	Diagnostic procedure completed in the field to assess possibility of heart attack (Myocardial Infarctions)	338	38% false positive		338/666	Cambria-specific false positive rate unknown. County false positive rate is in the higher middle quadrant of the national average	
Call Response Time	Calls are to be responded to (crew on scene) within 10 minutes. State of CA requires a standard of 90% or better	1919			90%		
Full Spinal Immobilization	Based on paramedic discretion, patient placed on backboard to prevent spinal injury. Standard is measured based on whether or not the agency failed to use immobilization technique when necessary	6			100%		
CPR/Resuscitations	CPR/Resuscitation is administered to patients who suffered cardiac arrest. Success of the procedure is dependent on the cause of arrest, the amount of time that has elapsed before it is administered and other factors	11 calls involving cardiac arrest on scene/7 calls where CPR was performed	191 resuscitation attempts/108 patients had no heart beat and 83 demonstrated non-life-sustaining rhythm. Of this patients without a heartbeats 25 were transported after ALS care (23.1%). Of the 83 patients with poor rhythm, 17 were transported after ALS care - 20.9%				
Intubation	Goal is for all intubations to be successful when attempted	2	63 Attempts/27% Success		50%	Intubations are required on a relatively infrequent basis. All paramedics are required to perform 2 intubations on either a patient or a manikin every six months. A new tool is being released in July that will hopefully improve training and success	
Reports Written for Calls Cancelled on Scene	Report written and provided to EMSA 100% of the time	0				In the first half of 2022, CCHD staff were not writing reports for cancelled calls consistently. For the second half of 2022, CCHD has submitted reports for cancelled calls 100% of the time	



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

STAFF REPORT

TO: Board of Directors AGENDA No 04
FROM: Timothy Benes Director of Operations
DATE: January 24, 2023
SUBJECT: Building Safety and Compliance Report from the Cambria Fire Department

AGENDA DESCRIPTION: Review of the report that was received from the Cambria Fire Department on the safety and compliance of the CCHD building

RECOMMENDATION: Take immediate steps to develop a compliance plan for CCHD operations. To facilitate the development of a plan, the board is asked to authorize the Director of Operations to send out a "Statement of Work" related to the deficiencies noted in the Fire Department report in three major areas: Plumbing, Electrical and Structural. This will allow estimates to be presented to the Property and Facility Committee for review.

Additionally, the board is asked to authorize the Director of Operations and the Chair of the Facilities Committee to obtain estimates for other housing solutions, including temporary relocation to a rental property and leasing of modular buildings for use on the existing site or an alternative site

FISCAL IMPACT: None at this time, although the cost of building repairs or new facility leasing is expected to be significant

DISCUSSION: In order to be granted a certificate of occupancy for the use of the CCHD building, the building needs to be in compliance with laws and regulations governing safety. Following the defeat of Measure G, which would have authorized the issuance of General Obligation Bonds to fund construction of a new facility on the existing CCHD site, the Cambria Fire Department conducted an inspection of the CCHD facility. Numerous safety violations are noted in this report. The CCHD has been given 90 days to come into compliance.

ATTACHMENTS: Building Safety and Compliance Report from Cambria Fire; Building Condition Summary Document

BOARD ACTION:

Date of Vote: January 24, 2023

UNANIMOUS: __

MONTALVO__MILEUR__NILON__MUMPER__KULESA__



CAMBRIA CSD FIRE DEPARTMENT

Dr. Justin Vincent, Fire Chief
2850 Burton Drive • Cambria, CA 93428
Phone: (805) 927-6240

Date: 01/17/2023

To: Timothy Benes, Paramedic, NRP
Director of Operations/Administrator
Cambria Community Healthcare District
2535 Main Street
Cambria, CA 93428

Re: Permit Findings for Ambulance Station

On 12/08/2022, a thorough life safety inspection was conducted at your facility by the Cambria CSD Fire Department, after you brought forward your safety concerns for the building. A report of the findings was generated that included the life safety violations found, along with a timetable for correction. At the time of this inspection report, we were still waiting for San Luis Obispo County to return a public records request for permits associated with your building.

This morning, the County of San Luis Obispo fulfilled our records request. It appears that no permits were pulled for work done on the facility, since 1979. This is alarming due to the extensive amount of construction and electrical work completed, without permits or oversight. Most concerning is the new roof installed on the building. Per the adopted fire code, the roof for this building must meet the fire safety standards for this area and must be constructed with class A materials. During the inspection, it was noted that the roof material seemed to be made of a non-class A membrane.

Please provide the Cambria CSD Fire Department with an updated permit for roof replacement, as well as documentation showing that the materials used in the replacement meet the code standard in Cambria by **February 1, 2023**. Thank you again for your diligent cooperation in this safety matter. Should you have any questions, comments, or concerns about your inspection results, please do not hesitate to contact me.

California Building Code:

1505.1.1 Roof coverings within very high fire hazard severity zones. *The entire roof covering of every existing structure where more than 50% of the total roof area is replaced within any one-year period, the entire roof covering of every new structure, and any roof covering applied in the alteration, repair or replacement of the roof of every existing structure, shall be a fire-retardant roof covering that is at least Class A.*

Respectfully,

Dr. Justin Vincent
Fire Chief
Cambria CSD Fire Department



The Cambria Community Healthcare District (CCHD), a tax and fee-supported Special District founded in 1947 provides 24-hour Advanced Life Support (ALS) and ambulance transport services to the residents of the North Coast of San Luis Obispo County and, via contract, the South Coast of Monterey County.

The local population of 6,853 full-time residents is primarily made up of retired seniors and working families. With a median age of 58 years, limited local medical care and hospitals 35 miles away, the CCHD has overwhelming support from our residents who recognize that if our area was merged into the larger service area of a private ambulance company, it would not be staffed to provide the prompt response times and community services offered by the CCHD.

Our ambulance staff work 48-hour shifts and are housed in a very old, single-story building at 2515 Main Street in Cambria.

- A 2022 condition assessment study confirmed the building is obsolete and should be replaced.
- A recent Fire Marshall inspection found significant State and Federal essential services building violations and has indicated our use permit will expire in 2023 without extensive building renovation. The repairs at an estimated cost of over \$1 million does not provide a cost-effective, long-term solution.

The CCHD Board worked with an architect, facility planner and bond consultant to put Measure G-22, an \$8.5 million bond to fund a new facility, on the November 2022 ballot. Although Measure G-22 received 62% of the vote, it failed to meet the super majority threshold of two-thirds of the voters.

The CCHD has a difficult challenge. We remain committed to ensuring the health and safety of our first responders and solving this housing crisis. The CCHD Board is firm in its belief that replacement of the existing building with a new ambulance facility is the most cost-effective, long-term solution for our community. Financing a new ambulance facility, however, is not feasible given the CCHD's limited operating budget and capital assets. Therefore, the CCHD is:

- Seeking alternative funding options with County, State, and Federal representatives and agencies
- Preparing a general obligation bond for the November 2024 election.

Inspection No:	Cambria CSD20221209005
Inspection Date:	12/08/2022
Inspection Time:	
Inspected By:	Gibson, Johnathan

**CAMBRIA CSD FIRE DEPARTMENT
FIRE INSPECTION REPORT**



Inspection and Compliance Orders			
Facility:	Cambria Community Healthcare District	Address:	2511 Main Street
Phone:		City:	Cambria
Fax:		State:	CA
Email:		Postal Code:	93428
Primary Contact			
Contact:		Work:	
Email:		Cell:	

Inspection Type:	Primary inspection
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Violation Code	Days to Correct*	Violation	Notes	Location
701.2		The fire-resistance rating of the following fire-resistance-rated construction shall be maintained: 1. Structural members. 2. Exterior walls. 3. Fire walls, fire barriers, fire partitions. 4. Horizontal assemblies. 5. Shaft enclosures.	Drywall penetrations throughout entire facility	
5003.2		Systems, equipment and processes utilized for storage, dispensing, use or handling of hazardous materials shall be in accordance with Sections 5003.2.1 through 5003.2.9.	Provide lock on flammable storage container and remove road flares from said storage.	
604.9		Temporary wiring for electrical power and lighting installations is allowed for a period not to exceed 90 days. Temporary wiring methods shall meet the applicable provisions of the California Electrical Code. Exception: Temporary wiring for electrical power and lighting installations is allowed during periods of construction, remodeling, repair or demolition of buildings, structures, equipment or similar activities.	Remove extension cords and replace with permanent wiring.	
604.9		Temporary wiring for electrical power and lighting installations is allowed for a period not to exceed 90 days. Temporary wiring methods shall meet the applicable provisions of the California Electrical Code. Exception: Temporary wiring for electrical power and lighting installations is allowed during periods of construction, remodeling, repair or demolition of buildings, structures, equipment or similar activities.		
604.9		Temporary wiring for electrical power and lighting installations is allowed for a period not to exceed 90 days. Temporary wiring methods shall meet the applicable provisions of the California Electrical Code. Exception: Temporary wiring for electrical power and lighting installations is allowed during periods of construction, remodeling, repair or demolition of buildings, structures, equipment or similar activities.		
604.1		Identified electrical hazards shall be abated. Identified hazardous electrical conditions in permanent wiring shall be brought to the attention of the responsible code official. Electrical wiring, devices, appliances and other equipment that is modified or damaged and constitutes an electrical shock or fire hazard shall not be used.		
1020.3		The minimum width or required capacity of corridors shall be unobstructed. Exception: Encroachments complying with Section 1005.7.	Remove cabinets in hallway and kitchen to provide 36 inch minimum pathway for safe travel/egress.	
604.1		Identified electrical hazards shall be abated. Identified hazardous electrical conditions in permanent wiring shall be brought to the attention of the responsible code official. Electrical wiring, devices, appliances and other equipment that is modified or damaged and constitutes an electrical shock or fire hazard shall not be used.	Remove daisy-chained electrical surge protectors.	
1006.1		The number of exits or exit access doorways required within the means of egress system shall comply with the provisions of Section 1006.2 for spaces, including mezzanines, and Section 1006.3 for stories or occupied roofs.	Provide adequate emergency escape windows in all	

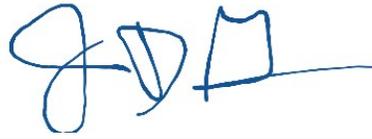
			bedrooms	
706.1		Dampers protecting ducts and air transfer openings shall be inspected and maintained in accordance with NFPA 80 and NFPA 105. Other products or materials used to protect the openings for ducts and air transfer openings shall be securely attached to or bonded to the construction containing the duct or air transfer opening, without visible openings through or into the cavity of the construction. Any damaged products or materials protecting duct and air transfer openings shall be repaired, restored or replaced.	Clean bathroom exhaust fans throughout building.	
604.6		Open junction boxes and open-wiring splices shall be prohibited. Approved covers shall be provided for all switch and electrical outlet boxes.	Provide electrical faceplates throughout entire building.	
5001.1		Prevention, control and mitigation of dangerous conditions related to storage, dispensing, use and handling of hazardous materials shall be in accordance with this chapter. This chapter shall apply to all hazardous materials, including those materials regulated elsewhere in this code, except that where specific requirements are provided in other chapters, those specific requirements shall apply in accordance with the applicable chapter. Where a material has multiple hazards, all hazards shall be addressed. Exceptions: 1. In retail or wholesale sales occupancies, the quantities of medicines, foodstuff or consumer products and cosmetics containing not more than 50 percent by volume of water-miscible liquids and with the remainder of the solutions not being flammable shall not be limited, provided that such materials are packaged in individual containers not exceeding 1.3 gallons (5 L). 2. Quantities of alcoholic beverages in retail or wholesale sales occupancies shall not be limited providing the liquids are packaged in individual containers not exceeding 1.3 gallons (5 L). 3. Application and release of pesticide and agricultural products and materials intended for use in weed abatement, erosion control, soil amendment or similar applications where applied in accordance with the manufacturers' instructions and label directions. 4. The off-site transportation of hazardous materials where in accordance with Department of Transportation (DOTn) regulations. 5. Building materials not otherwise regulated by this code. 6. Refrigeration systems (see Section 605). 7. Stationary storage battery systems regulated by Section 1206.2. 8. The display, storage, sale or use of fireworks and explosives in accordance with Chapter 56. 9. Corrosives utilized in personal and household products in the manufacturers' original consumer packaging in Group M occupancies. 10. The storage of distilled spirits and wines in wooden barrels and casks. 11. The use of wall-mounted dispensers containing alcohol-based hand rubs classified as Class I or II liquids where in accordance with Section 5705.5.	Properly abate asbestos floor tiles.	
604.1		Identified electrical hazards shall be abated. Identified hazardous electrical conditions in permanent wiring shall be brought to the attention of the responsible code official. Electrical wiring, devices, appliances and other equipment that is modified or damaged and constitutes an electrical shock or fire hazard shall not be used.	Have an electrician identify electrical main shutoff for entire facility.	
503.4		Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Sections 503.2.1 and 503.2.2 shall be maintained at all times.	Install building code compliant retaining wall to mitigate mudslide.	
1020.3		The minimum width or required capacity of corridors shall be unobstructed. Exception: Encroachments complying with Section 1005.7.	Repair cracked wall by exit door.	

Inspection Notes:

Owner/Rep. :
Tim Benes



Inspector :
Johnathan Gibson

A handwritten signature in blue ink, consisting of stylized letters and a horizontal line extending to the right.

* Number of days to correct from date inspected.

A variance procedure is available. Please contact the inspector named for further assistance with this or any other matter.



Full Inspection Report

Facility Information

Occupant Name: Cambria Community Healthcare District

Inspection Date: 12/08/2022

Street Number: 2511

ISG: Cambria CSD20221209002

Street Name: Main Street

City: Cambria

Postal Code: 93428

Inspector: Gibson, Johnathan

State: CA

Inspection Information

Inspection Type: Primary inspection

Violations

Table with 2 columns: Violation Code, Description. Contains 12 rows of violation details.

5001.1	Prevention, control and mitigation of dangerous conditions related to storage, dispensing, use and handling of hazardous materials shall be in accordance with this chapter. This chapter shall apply to all hazardous materials, including those materials regulated elsewhere in this code, except that where specific requirements are provided in other chapters, those specific requirements shall apply in accordance with the applicable chapter. Where a material has multiple hazards, all hazards shall be addressed. Exceptions: 1. In retail or wholesale sales occupancies, the quantities of medicines, foodstuff or consumer products and cosmetics containing not more than 50 percent by volume of water-miscible liquids and with the remainder of the solutions not being flammable shall not be limited, provided that such materials are packaged in individual containers not exceeding 1.3 gallons (5 L). 2. Quantities of alcoholic beverages in retail or wholesale sales occupancies shall not be limited providing the liquids are packaged in individual containers not exceeding 1.3 gallons (5 L). 3. Application and release of pesticide and agricultural products and materials intended for use in weed abatement, erosion control, soil amendment or similar applications where applied in accordance with the manufacturers? instructions and label directions. 4. The off-site transportation of hazardous materials where in accordance with Department of Transportation (DOTn) regulations. 5. Building materials not otherwise regulated by this code. 6. Refrigeration systems (see Section 605). 7. Stationary storage battery systems regulated by Section 1206.2. 8. The display, storage, sale or use of fireworks and explosives in accordance with Chapter 56. 9. Corrosives utilized in personal and household products in the manufacturers? original consumer packaging in Group M occupancies. 10. The storage of distilled spirits and wines in wooden barrels and casks. 11. The use of wall-mounted dispensers containing alcohol-based hand rubs classified as Class I or II liquids where in accordance with Section 5705.5.
604.1	Identified electrical hazards shall be abated. Identified hazardous electrical conditions in permanent wiring shall be brought to the attention of the responsible code official. Electrical wiring, devices, appliances and other equipment that is modified or damaged and constitutes an electrical shock or fire hazard shall not be used.
503.4	Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Sections 503.2.1 and 503.2.2 shall be maintained at all times.
1020.3	The minimum width or required capacity of corridors shall be unobstructed. Exception: Encroachments complying with Section 1005.7.

Violation Count: 15

Violation Documents

File Name: image

Violation Code: 701.2

Inspected Date: 2022-12-08 11:25:20



Occupant: Cambria Community Healthcare
District

Inspection Date: 12/08/2022

File Name: image
Violation Code: 701.2
Inspected Date: 2022-12-08 11:25:20



Occupant: Cambria Community Healthcare
District

Inspection Date: 12/08/2022

File Name: image
Violation Code: 604.9
Inspected Date: 2022-12-08 11:40:26



Occupant: Cambria Community Healthcare
District

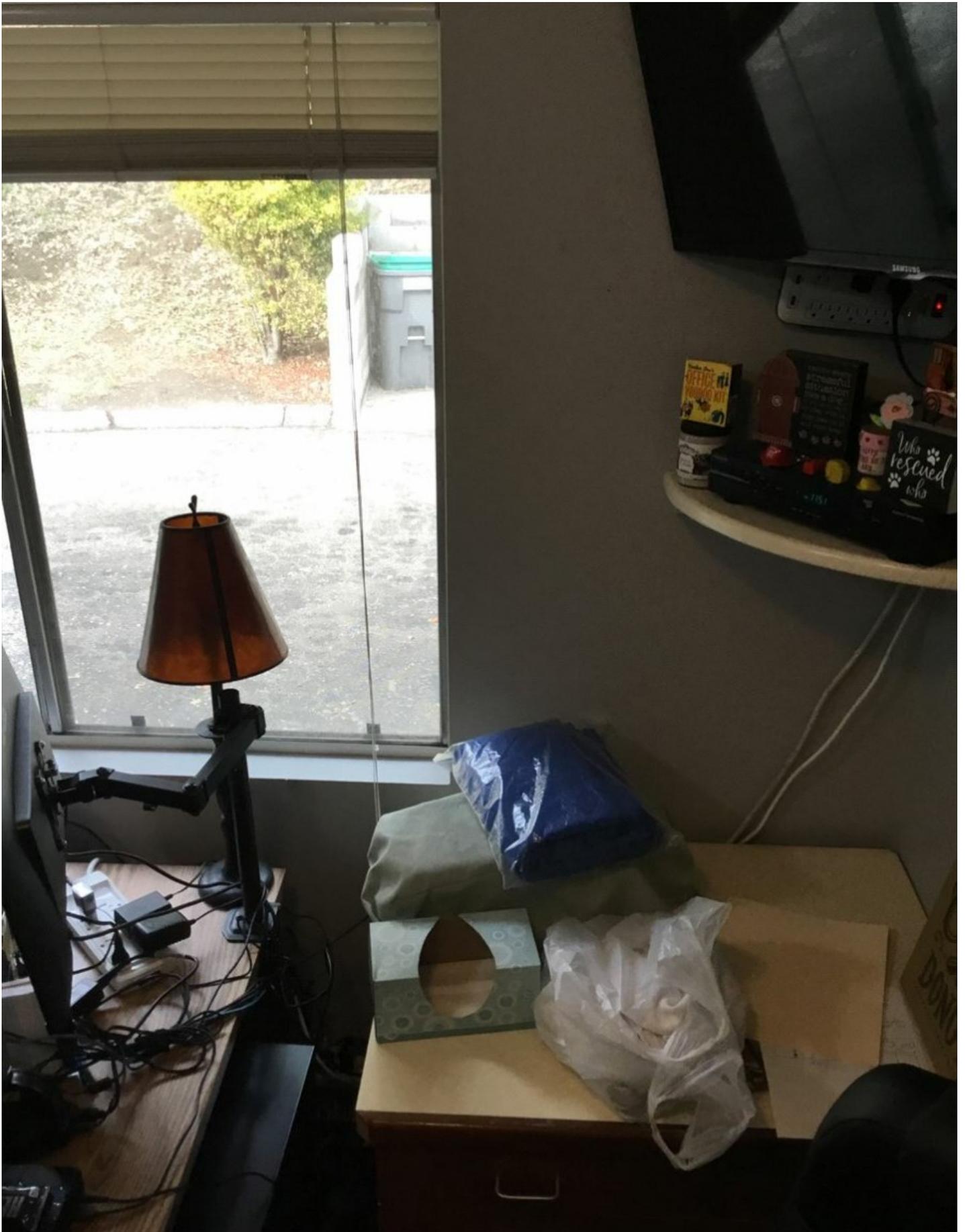
Inspection Date: 12/08/2022



File Name: image

Violation Code: 604.1

Inspected Date: 2022-12-08 11:51:29





File Name: image

Violation Code: 604.1

Inspected Date: 2022-12-08 11:51:29

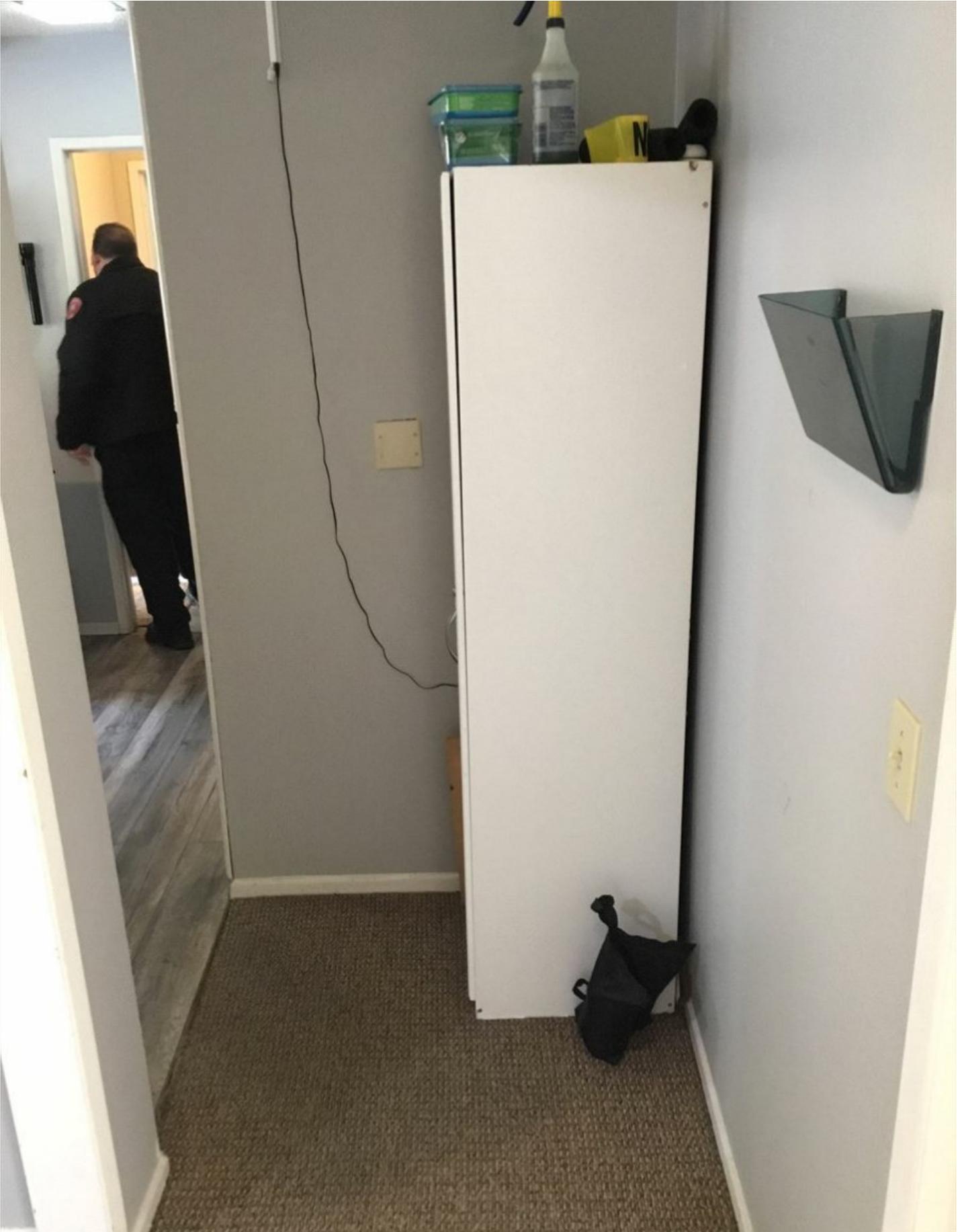




File Name: image

Violation Code: 1020.3

Inspected Date: 2022-12-08 11:52:28



Occupant: Cambria Community Healthcare
District

Inspection Date: 12/08/2022



File Name: image

Violation Code: 1020.3

Inspected Date: 2022-12-08 11:52:28





File Name: image

Violation Code: 604.1

Inspected Date: 2022-12-08 11:55:49



Occupant: Cambria Community Healthcare
District

Inspection Date: 12/08/2022



File Name: image

Violation Code: 1006.1

Inspected Date: 2022-12-08 11:58:04





File Name: image

Violation Code: 706.1

Inspected Date: 2022-12-08 12:00:08



Occupant: Cambria Community Healthcare
District

Inspection 12/08/2022
Date:

File Name: image
Violation Code: 604.6
Inspected Date: 2022-12-08 12:01:18



Occupant: Cambria Community Healthcare
District

Inspection Date: 12/08/2022

File Name: image
Violation Code: 5001.1
Inspected Date: 2022-12-08 12:04:43



File Name: image
Violation Code: 5001.1
Inspected Date: 2022-12-08 12:04:43





File Name: image

Violation Code: 604.1

Inspected Date: 2022-12-08 12:08:22



Occupant: Cambria Community Healthcare
District

Inspection Date: 12/08/2022



File Name: image

Violation Code: 503.4

Inspected Date: 2022-12-08 12:15:23



Occupant: Cambria Community Healthcare
District

Inspection Date: 12/08/2022



File Name: image

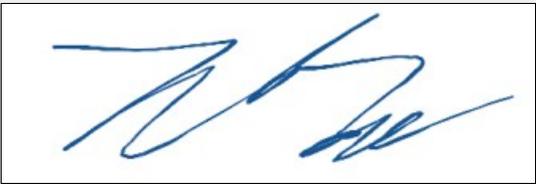
Violation Code: 1020.3

Inspected Date: 2022-12-08 12:17:34





Signatures

Type	First Name	Last Name	Signature Date	Signature Graphic
Owner/Rep.	Tim	Benes		
Inspector	Johnathan	Gibson	12/08/2022	



CAMBRIA COMMUNITY HEALTHCARE DISTRICT
STAFF REPORT

TO: Board of Directors AGENDA No 5

FROM: Laurie Mileur, PhD, Director

DATE: January 24, 2023

AGENDA DESCRIPTION: FY 2022 Assistance to Firefighters (AFG) Grant Funding Requests

RECOMMENDATION: Approve AFG grant application submission (3)

FISCAL IMPACT: If funded, CCHD would be obligated to provide 5% matching funds: \$12,500 for one Type 3 ambulance and \$80 for four radios plus \$18,125 sales tax for a total CCHD obligation of \$30,705.00. If successful, grant funds would be available in late 2023.

DISCUSSION: The FY2022 AFG Notice of Funding Opportunity opened on January 5, 2023, with a submission deadline of February 10, 2023. After a review of the District's 5-y Capital and Strategic Plans the Grants Committee has opted to submit a total of 2 independent grant applications for the following:

1. Vehicle funding request for a new Type 3 bariatric ambulance (Ford 350 Type 3) to replace Unit 16. A bariatric ambulance will allow the District to transport very large patients (up to 750 lbs.). Total funding request: \$209,440 which includes the vehicle, sales tax, and \$2,000 for travel to the manufacturer to inspect the vehicle before taking possession.
2. Equipment application to funding the purchase of four (4) radios. These radios would give the CCHD enough radios to allow Operations to staff all 4 units and ensure every staff member on the unit has a fully functional radio that has the ability to communicate with other EMS personnel, Fire and Law enforcement staff.

ATTACHMENTS: Copy of the current contract that was signed with Redsky on July 15, 2021

BOARD ACTION:

Date of Vote: January 24, 2023

UNANIMOUS: __

MONTALVO __ MILEUR __ NILON __ MUMPER __ KULESA __



1240 E. Locust Street, Suite 203, Ontario, CA 91761

**Crestline CCL150 Type III Ambulance
2022 Ford E350 Gas Chassis**

July 15, 2021

Cambria Community Healthcare District
2535 Main Street
Cambria, CA 93428

Dear Mr. Benes:

Thank you very much for the opportunity to update our proposal for one of our CCL150 Type III. This model uses a Ford E350 chassis (or Chevy G3500), and is designed to hit the sweet spot in terms of aggressive pricing for cost-conscious EMS services with a module that is ideally designed for the needs of many EMS agencies. The module is 150" long, 96" wide and we have proposed an interior height of 72" to ensure your providers have excellent interior space.

The brand promise for the CCL150 is **"Safety and durability at an affordable price"** and it really delivers. It offers more than any competitive model in its class, and I've highlighted a few of those features that these stock trucks have:

- All aluminum cabinets
- Powder-coated exterior and interior finish
- Multiplex electrical system (same system as your Demers ambulances)
- Flush-mounted windows
- Dropped side skirt with 2-step entry
- LED lighting throughout, except for rear load lights
- 72" interior headroom
- Swiveling captain's seat with integrated child safety seat
- CPR seat and squad bench with 6-point seat belts
- Xantrex Freedom XC pure sine-wave inverter with 20 amp auto-eject
- Aluminum cabinet restocking windows on curbside
- Cab floor mount console with lid
- Third battery for module
- Four (4) oxygen outlets
- Dual "M" tank storage (1 medical air 1 oxygen with two (2) medical air outlets)
- Stryker PowerLOAD cot retention system
- Graphics to match your current fleet

The CCL150 is designed to stand up to heavy use and to be easy to remount. As with your Demers, we remain your one source for warranty service and parts support. You just call us. We work with a variety of service partners throughout California and are happy to work with a local service center of your choice as well. The warranties for the CCL150 are the strongest in its class as well:

CCL150 Standard Warranties:

- Bumper-to-Bumper Warranty: 3 Years / 55,000 miles
- Electrical: 5 Years / 95,000 miles
- Structural Warranty: Lifetime
- Paint Warranty: Lifetime **(THIS IS NOT A TYPO!)**



We are pleased to extend the below pricing:

Pricing

Description	Unit Price
One (1) CCL150 Type III Ambulance, 2022 Ford E350, per the attached summary specifications	\$166,250.00*
Stryker PowerPRO XT Cot, Model 6506, per attached specifications	\$22,177.00
Ford PremiumCARE Extended Warranty (5 years / 100,000 miles / 4,000 engine hours - see attached)	\$4,960.00
Sub-Total	\$193,387.00
Sales Tax, 7.25%, Cambria, San Luis Obispo County	\$14,020.55
California Tire Fee, \$1.75 / Tire	\$12.25
Total	\$207,419.800

**Pricing includes Ford FIN code discount of -\$4,700 based on Cambria's code QA853 and assumes it is available at time of delivery. If the discount changes or becomes unavailable it will impact price.*

Terms

Payment Terms: Payment shall be made directly to RedSky Emergency Vehicles or as directed by RedSky upon delivery. Due at time of delivery. Proof of insurance and approved financing or payment will be required to execute this agreement.

Delivery: **Delivery is estimated 125 - 150 days after receipt of chassis.** The Seller shall not be liable for failure to deliver or for any delay in delivering the motor vehicles covered by this agreement where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of the Seller. Delays from the chassis manufacturer will result in extended delivery time, as will changes to this contract once the order has been placed with Demers Ambulance. Additions or deletions may be made if the vehicle has not passed that point in production at the time of change.

Delivery Terms: FOB Cambria, CA

Sales & Use Taxes: The price for the motor vehicle specified in this agreement does not include Use Taxes (Federal, State, or Local) unless expressly stated. Purchaser assumes and agrees to pay, unless prohibited by law, and such Use, or Occupational Taxes imposed on or applicable to the transaction covered by this agreement, regardless of which party may have primary tax liability.

Validity: 60 days

Thank you for including us in your consideration.

Respectfully,

Kirsten Skyba
VP – Operations & Customer Service

Cambria Community Healthcare District

Transaction Detail by Account

December 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
11200 PP (5645) Operating					
12/05/2022	Expense	WEEK 22	Payroll People		-49,247.62
12/07/2022	Bill Payment (Check)	2279	PG&E - #A ending 348-9	Acct# 9976402348-9	-1,147.10
12/07/2022	Bill Payment (Check)	2282	SEIU Local 620	Union dues, Check date 12/05/2022	-244.24
12/07/2022	Bill Payment (Check)	2281	PG&E - ending 810-8	Acct# 5179258810-8	-8.41
12/07/2022	Bill Payment (Check)	2280	PG&E - ending 135-3	Acct# 4378486135-3	-10.18
12/07/2022	Bill Payment (Check)	2277	J. Curtis Reid	Medical reimbursement	-88.60
12/07/2022	Expense				-15.00
12/07/2022	Bill Payment (Check)	2273	Antonio Mercado	November yard work	-150.00
12/07/2022	Bill Payment (Check)	2276	Graybar Financial Services	Contract# 100-5910031-001	-163.24
12/07/2022	Bill Payment (Check)	2275	Coastal Copy	Acct# CC45	-179.86
12/07/2022	Bill Payment (Check)	2278	Mission Country Disposal	Acct# 4130-8101951	-210.15
12/07/2022	Expense			Returned Check - re-enter credit card deposit	-280.00
12/07/2022	Bill Payment (Check)	2283	US Bank Card	#4246 0445 5565 3652	-1,189.81
12/07/2022	Bill Payment (Check)	2274	Cambria Hardware Center	Acct# 205	-92.79
12/08/2022	Bill Payment (Check)	2294	J. Curtis Reid	DMV permit reimbursement	-12.26
12/08/2022	Bill Payment (Check)	2286	J. Curtis Reid	Mileage reimbursement to DMV	-16.38
12/08/2022	Bill Payment (Check)	2287	JB Dewar, Inc.	Invoice# 164193	-24.12
12/08/2022	Bill Payment (Check)	2288	Kitzman Water (Culligan)	Acct# 190231	-63.00
12/08/2022	Bill Payment (Check)	2292	Orkin	ACCOUNT# 2388	-86.00
12/08/2022	Bill Payment (Check)	2285	BoundTree Medical	Acct# 106918	-89.50
12/08/2022	Expense		CalPERS Fiscal Services Division		-4,200.41
12/08/2022	Bill Payment (Check)	2289	MEDSTOP Urgent Care	Invoice #23429	-200.00
12/08/2022	Bill Payment (Check)	2284	Borjon Auto Center	Invoice# 31080	-355.27
12/08/2022	Bill Payment (Check)	2290	MP Cloud Technologies	Invoice# 6007	-599.00
12/08/2022	Bill Payment (Check)	2293	Zoll Medical Corp.	Invoice# 90069862	-2,091.08
12/08/2022	Bill Payment (Check)	2291	Mr. Timothy Benes	Purchase reimbursement - working lunch	-94.94
12/08/2022	Expense		CalPERS Fiscal Services Division		-2,181.66
12/08/2022	Expense		CalPERS Fiscal Services Division		-798.99
12/09/2022	Expense		WORLDPAY CC		-139.31
12/09/2022	Bill Payment (Check)	2295	SDRMA P/L	Member# 7576 P/L invoice	-7,750.05
12/09/2022	Bill Payment (Check)	2296	SDRMA WC	Member# 7576 W/C invoice	-6,905.38
12/12/2022	Bill Payment (Check)	2297	Airgas West	Invoice# 9993401183	-653.80
12/12/2022	Bill Payment (Check)	2300	William Avery & Associates, Inc.	Invoice# 3509	-800.00
12/12/2022	Bill Payment (Check)	2298	Ameritas Life Insurance Corp.	Policy# 58022	-809.96
12/12/2022	Bill Payment (Check)	2299	CNO Financial Group c/o Asset Protection Unit		-160.92
12/12/2022	Expense		CalPERS Fiscal Services Division		-25.00
12/13/2022	Expense		Sherrington Financial Fitness		-2,120.00
12/13/2022	Expense		CalPERS Fiscal Services Division		-15,989.08
12/16/2022	Bill Payment (Check)	2314	Life Assist	Invoice# 1275839	-246.68
12/16/2022	Bill Payment (Check)	2303	Cambria Auto Supply	Acct# 7299 Invoice# 112506	-221.81
12/16/2022	Bill Payment (Check)	2313	Templeton Uniforms, LLC	Rcpt# 150402	-135.11
12/16/2022	Bill Payment (Check)	2312	Phil's Pro-Plumb		-125.00
12/16/2022	Bill Payment (Check)	2306	Daniel Cariaga	January 2023 Health premium	-1,147.86
12/16/2022	Bill Payment (Check)	2309	Donald Melendy	January 2023 Health premium	-1,147.86
12/16/2022	Bill Payment (Check)	2305	CliftonLarsonAllen LLP	Invoice# 3483012	-1,260.00
12/16/2022	Bill Payment (Check)	2307	Danny Takaoka	January 2023 Health premium	-2,110.78
12/16/2022	Bill Payment (Check)	2302	California Special Dist	Membership ID: 1104	-7,162.00
12/16/2022	Bill Payment (Check)	2301	Accurate Mailing Service	Invoice# 15486	-3,020.89
12/16/2022	Expense		CalPERS Fiscal Services Division		-776.74
12/16/2022	Expense		CalPERS Fiscal Services Division		-1,790.71
12/16/2022	Expense		CalPERS Fiscal Services Division		-4,470.15
12/16/2022	Bill Payment (Check)	2304	Center for Healthcare Education	Invoice# 68833	-1,020.00
12/16/2022	Bill Payment (Check)	2310	Heidi Holmes-Nagy	January 2023 Health premium	-1,113.49
12/16/2022	Bill Payment (Check)	2311	Life Assist	Invoice# 1275332	-772.71
12/16/2022	Bill Payment (Check)	2308	Denise Coddling	January 2023 health premium	-556.74
12/19/2022	Bill Payment (Check)	2322	Verizon Wireless	Acct# 271000184-00002	-357.11

Cambria Community Healthcare District

Transaction Detail by Account

December 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
12/19/2022	Bill Payment (Check)	2315	Aflac	Acct# XG624	-33.80
12/19/2022	Bill Payment (Check)	2317	Cambria Business Center	Invoice# 180	-18.00
12/19/2022	Bill Payment (Check)	2316	BoundTree Medical	Acct# 106918	-1,074.01
12/19/2022	Bill Payment (Check)	2320	SEIU Local 620	Union dues, Check date 12/20/2022	-244.24
12/19/2022	Bill Payment (Check)	2321	Templeton Uniforms, LLC	Rcpt# 150472	-188.22
12/19/2022	Bill Payment (Check)	2319	Mutual of Omaha	Group ID# G000BZ6W	-108.00
12/19/2022	Bill Payment (Check)	2318	Helping Hand Health Education	Invoice# 378	-11.00
12/19/2022	Expense		Payroll People		-44,550.11
12/28/2022	Bill Payment (Check)	2323	Adamski Moroski Madden Cumberland & Green	Invoice# 59677	-4,219.00
12/29/2022	Bill Payment (Check)	2332	WEX Bank -	Invoice #85790647	-2,812.60
12/29/2022	Expense		CalPERS Fiscal Services Division		-138.42
12/29/2022	Expense		CalPERS Fiscal Services Division		-320.42
12/29/2022	Expense		CalPERS Fiscal Services Division		-490.00
12/29/2022	Expense		CalPERS Fiscal Services Division		-1,376.58
12/29/2022	Expense		CalPERS Fiscal Services Division		-11,467.50
12/29/2022	Bill Payment (Check)	2325	Charter Communications	Acct# 824510113 0094588	-425.96
12/29/2022	Bill Payment (Check)	2324	Blue Cross of California	ACR Letter ID 13414307	-404.32
12/29/2022	Bill Payment (Check)	2331	Wells Fargo Vendor Financial Services	Cust# 1051980762	-191.98
12/29/2022	Bill Payment (Check)	2330	Trophy Hunters	Invoice# 27273	-44.16
12/29/2022	Bill Payment (Check)	2326	CliftonLarsonAllen LLP	Invoice# 3516174	-840.00
12/29/2022	Bill Payment (Check)	2327	Coast Unified School District	Invoice# 230019	-42.00
12/29/2022	Bill Payment (Check)	2328	Mr. Timothy Benes	Mileage reimbursement	-35.28
12/29/2022	Bill Payment (Check)	2329	Simone A. Rathbun	Mileage reimbursement	-28.29
12/30/2022	Expense		CalPERS Fiscal Services Division		-2,137.66
12/30/2022	Expense		CalPERS Fiscal Services Division		-3,972.52
12/30/2022	Expense		Pacific Premier Bank		-4.25
12/30/2022	Expense		CalPERS Fiscal Services Division		-25.00
12/30/2022	Expense		CalPERS Fiscal Services Division		-674.19
12/30/2022	Expense		Pacific Premier Bank		-2.60
Total for 11200 PP (5645) Operating					\$ -202,508.86

Activity Summary

AgencyName	PrimaryPayerClasses	PrimaryPayerName	TripCount	Gross Charges	Contract Allow	Net Charges	Payments	Write Off's	Refunds	Balance	
Cambria Community Healthcare District	MEDI-CAL/CENCAL	CENCAL HEALTH	5	\$23,435.00	(\$27,823.85)	(\$4,388.85)	(\$2,176.15)	\$0.00	\$0.00	(\$6,565.00)	
		California Medicaid - Medi-Cal	1	\$5,537.00	(\$5,209.82)	\$327.18	(\$327.18)	(\$1.00)	\$0.00	(\$1.00)	
		Central California Alliance for Health	0	\$0.00	(\$625.00)	(\$625.00)	\$0.00	\$0.00	\$0.00	(\$625.00)	
		MEDICAID OUT OF STATE	1	\$5,261.00	\$0.00	\$5,261.00	\$0.00	\$0.00	\$0.00	\$5,261.00	
		Totals	7	\$34,233.00	(\$33,658.67)	\$574.33	(\$2,503.33)	(\$1.00)	\$0.00	(\$1,930.00)	
	MEDICARE	CA Medicare Part B South (J1 - PGBA)	28	\$119,680.00	(\$146,532.24)	(\$26,852.24)	(\$25,726.34)	(\$1,956.97)	\$0.00	(\$54,535.55)	
		Totals	28	\$119,680.00	(\$146,532.24)	(\$26,852.24)	(\$25,726.34)	(\$1,956.97)	\$0.00	(\$54,535.55)	
	OTHER	ALIGNMENT HEALTHCARE ATTN: CLAIMS	0	\$0.00	(\$4,238.56)	(\$4,238.56)	(\$852.44)	\$0.00	\$0.00	(\$5,091.00)	
		Aetna	3	\$1,875.00	\$0.00	\$1,875.00	\$0.00	(\$1.00)	\$0.00	\$1,874.00	
		Anthem Blue Cross (California)	5	\$20,407.00	(\$9,095.98)	\$11,311.02	(\$27,217.12)	(\$6,083.46)	\$0.00	(\$21,989.56)	
		BENCHMARK ADMINISTRATORS	0	\$0.00	(\$4,142.41)	(\$4,142.41)	(\$1,022.59)	\$0.00	\$0.00	(\$5,165.00)	
		BLUE SHIELD BLUE CARD PROGRAM	0	\$0.00	\$0.00	\$0.00	\$0.00	(\$1.00)	\$0.00	(\$1.00)	
		BLUE SHIELD OF CA - 65 PLUS	0	\$0.00	\$0.00	\$0.00	(\$255.00)	\$0.00	\$0.00	(\$255.00)	
		Blue Cross Blue Shield of South Carolina - Federal Employee Program (FEP)	1	\$5,013.00	\$0.00	\$5,013.00	(\$100.00)	\$0.00	\$0.00	\$4,913.00	
		Blue Shield of California	1	\$4,725.00	\$0.00	\$4,725.00	(\$5,101.80)	(\$28.00)	\$0.00	(\$404.80)	
		CIGNA	2	\$1,250.00	(\$625.00)	\$625.00	(\$307.08)	\$0.00	\$0.00	\$317.92	
		Coastal Communities Physician Network	5	\$20,509.00	(\$8,906.67)	\$11,602.33	(\$1,164.33)	(\$402.00)	\$0.00	\$10,036.00	
		GOLDEN STATE MEDICARE HEALTH PLAN	0	\$0.00	\$0.00	\$0.00	\$0.00	(\$1.00)	\$0.00	(\$1.00)	
		HEALTH NET COMMUNITY SOLUTIONS	0	\$0.00	\$0.00	\$0.00	\$0.00	(\$1.00)	\$0.00	(\$1.00)	
		Health Net Medi-Cal	1	\$5,447.00	\$0.00	\$5,447.00	\$0.00	\$0.00	\$0.00	\$5,447.00	
		IDENTITY MSO CLAIMS DEPT.	0	\$0.00	\$0.00	\$0.00	\$0.00	(\$1.00)	\$0.00	(\$1.00)	
		Kaiser Foundation Health Plan of Northern CA Region	1	\$5,413.00	\$0.00	\$5,413.00	\$0.00	\$0.00	\$0.00	\$5,413.00	
		Kaiser Foundation Health Plan of Southern CA Region	0	\$0.00	(\$4,045.42)	(\$4,045.42)	(\$1,091.58)	\$0.00	\$0.00	(\$5,137.00)	
		MONTEREY COUNTY SHERIFF'S OFFICE	0	\$0.00	\$0.00	\$0.00	\$0.00	(\$1.00)	\$0.00	(\$1.00)	
		PHYSICIAN CHOICE MED GRP/BLUE SHIELD	0	\$0.00	\$0.00	\$0.00	\$0.00	(\$3.00)	\$0.00	(\$3.00)	
		SEDGWICK	0	\$0.00	(\$3,250.00)	(\$3,250.00)	\$0.00	\$0.00	\$0.00	(\$3,250.00)	
		UnitedHealthcare	1	\$625.00	(\$345.00)	\$280.00	(\$560.00)	\$0.00	\$0.00	(\$280.00)	
		UnitedHealthcare Medicare Solutions / UnitedHealthcare MedicareDirect	3	\$14,955.00	(\$3,676.98)	\$11,278.02	(\$1,630.49)	\$314.47	\$0.00	\$9,962.00	
		VETERANS ADM - COMMUNITY CARE	0	\$0.00	\$0.00	\$0.00	(\$3,935.00)	\$0.00	\$0.00	(\$3,935.00)	
		WELLPATH C/O SHERIFF'S OFFICE	0	\$0.00	(\$3,007.97)	(\$3,007.97)	(\$543.03)	\$0.00	\$0.00	(\$3,551.00)	
		Totals	23	\$80,219.00	(\$41,333.99)	\$38,885.01	(\$43,780.46)	(\$6,207.99)	\$0.00	(\$11,103.44)	
		SELF PAY	SELF PAY	12	\$17,182.00	(\$6,511.25)	\$10,670.75	(\$20.00)	(\$26,704.75)	\$0.00	(\$16,054.00)
			Totals	12	\$17,182.00	(\$6,511.25)	\$10,670.75	(\$20.00)	(\$26,704.75)	\$0.00	(\$16,054.00)
Totals		Totals	70	\$251,314.00	(\$228,036.15)	\$23,277.85	(\$72,030.13)	(\$34,870.71)	\$0.00	(\$83,622.99)	
Totals	Totals	Totals	70	\$251,314.00	(\$228,036.15)	\$23,277.85	(\$72,030.13)	(\$34,870.71)	\$0.00	(\$83,622.99)	