



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

August 23, 2022

BOARD MEETING

The regular meeting of the Cambria Community Healthcare District will be held

August 23, 2022 at 9:00 A.M.

Old Cambria Grammar School, 1350 Main Street Cambria, California.

Join Zoom Meeting

<https://us02web.zoom.us/j/86317610212>

Meeting ID: 863 1761 0212

One tap mobile

+16694449171,86317610212# US

+16699006833,86317610212# US (San Jose)

Public comment is invited on any item.

The Cambria Community Healthcare District monthly agenda and minutes are available at the following website: www.cambria-healthcare.org. Packets are also available at the District Office located at 2515 Main Street, Suite A, Cambria, during regular business hours. Any changes or additions to the agenda will be posted at the District Office and on the District website.

Note that while board members will not engage in dialog with the public during the board meeting, individual members may choose to incorporate an answer to a question posed by the public during their discussion of an agenda item.

AGENDA

A) OPENING

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Establishment of a quorum
- 4) Motion to adopt a Resolution to allow the board to conduct the board meeting within the AB316 guidelines.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

- 1) Members of the public wishing to address the Board on matters other than scheduled items may do so when recognized by the President. Presentations are limited to a maximum of three minutes per person.

C) CONSENT AGENDA

- 1) Approve Minutes from **July 26, 2022** Regular Meeting.

D) REPORTS

- 1) Administrators/ Operations Report and Financial Review: Tim Benes
- 2) Committee Reports
 - a) President's Report: Cecilia Montalvo
 - b) Property & Facilities / Facility Project Ad-Hoc: Laurie Mileur
 - c) Healthcare Advocacy & Outreach: Diane Kubat
 - d) Finance: Bill Rice
 - e) Grants: Laurie Mileur
 - f) Staffing Ad-hoc: Laurie Mileur
 - g) Trust Fund Marketing Ad-hoc: Iggy Fedoroff

E) REGULAR BUSINESS

- 1) Review and approve the changes to the CCHD Bylaws - Iggy Fedoroff
- 2) Status report on legal counsel situation;
- 3) CCHD website design - Laurie Mileur
- 4) Scheduling and Payroll software update – Tim Benes
- 5) Audit update 2021-2022 - Bill Rice
- 6) Review the current Monterey County Contract as well as the current rates for transports in Comparison to San Luis Ambulance. – Tim Benes

F) DECLARATION OF FUTURE AGENDA ITEMS

G) ADJOURNMENT

The next regular meeting of the Board of Directors of the Cambria Community Healthcare District will be held on **September 25, 2022 9:00 A.M.** at the Old Cambria Grammar School, 1350 Main Street Cambria, California.

RESOLUTION NO. 26-22

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA
COMMUNITY HEALTHCARE DISTRICT PROCLAIMING A LOCAL EMERGENCY
PERSISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY
THE GOVERNOR ISSUED ON MARCH 4, 2020, AND AUTHORIZING REMOTE
TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE
CAMBRIA COMMUNITY HEALTHCARE DISTRICT FOR THE PERIOD OF
AUGUST 23, 2022, TO SEPTEMBER 31, 2022, PURSUANT TO BROWN ACT
PROVISIONS**

Recitals

WHEREAS, the Cambria Community Healthcare District ("District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Gov. Code, §§ 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors finds that the requisite conditions exist for the legislative bodies of the District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, emergency conditions exist in the District, specifically, the State of Emergency declared by Governor Newsom on March 4, 2020, due to COVID-19, and the

Proclamation of Local Emergency declared by the County of San Luis Obispo on March 13, 2020;
and

WHEREAS, on September 1, 2021, the San Luis Obispo County Health Officer issued Order Number 6 requiring face coverings in all public indoor settings attributable to the rise in SARS-CoV-2 Delta variant; and

WHEREAS, the Board of Directors does hereby find that the rise in SARS-CoV-2 Delta and Omicron variants have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California and the San Luis Obispo County Health Officer's Order Number 6; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of the District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Board of Directors will ensure that the public has access to meetings and the opportunity to participate in meetings in the interest of transparency and as required by AB 361.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Cambria Community Healthcare District, as follows:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District.
3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.
4. Remote Teleconference Meetings. The Administrator and Staff of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public

meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

- 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) March 31, 2022 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

ADOPTED by the Board of Directors of the Cambria Community Healthcare District on August 23 , 2022, by the following roll call votes:

AYES:
NOES:
ABSENT:
ABSTAINED:

President, Board of Directors of the
Cambria Community Healthcare District

ATTEST:

Administrator of the
Cambria Community Healthcare District



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

JULY 26, 2022

REGULAR BOARD MEETING MINUTES

A) OPENING

- 1) The meeting was called to order at 9:02 am.
- 2) The Pledge of Allegiance was led by President Montalvo.
- 3) Board of Directors President Cecilia Montalvo was present, along with Directors Bill Rice, Laurie Mileur and Diane Kubat. Director Iggy Fedoroff was present via Zoom. Also in attendance were Director of Operations Tim Benes and Office Manager Simone Rathbun.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

One member of the public was present at this meeting but had no comment.

C) CONSENT AGENDA

The Minutes from the June 28, 2022 Regular Board meeting were submitted for review and approval. Director Rice motioned to approve the Minutes, Director Mileur seconded, Board approved 5/0.

D) REPORTS

1) Administrators/Operations Report & Financial Review: Tim asked if anyone had any questions; President Montalvo inquired about the new IT contract with Cambria Computing, as well as the delayed response time on two calls due to bad directions, which Tim stated was due to the directions given to the employee who used the map on their phone. The crews are now using physical maps. Tim went on to explain that the Lucas mechanical chest compression devices will now not be implemented, per the County EMSA. Tim explained the benefits of the Lucas device and is hopeful that it will be reinstated in the future. Director Fedoroff commented on the end of the small fiscal year deficit and the decision being made to take the \$40,000 from the Trust and set it aside for future vehicle payments. Director Rice explained the difference between cash basis accounting, accrual basis accounting and cash flow. He added that we did have a positive cash flow of the Trust funds into the operating account, however these funds have been earmarked for ambulance procurement.

2) Committee Reports

A) President's – President Montalvo stated she received communication from Beth Yudovin, who is interested in a project to raise funds for a pool at the high school. The District has been asked if we would take formal action to support this initiative. Directors Rice and Mileur agreed that any activity that promotes health and exercise is consistent with our mission. Bruce Mumford, member of the public, added that the only opposition to this project might be related to water usage and Director Fedoroff mentioned that the school has its own water source. Director Fedoroff and President Montalvo to write a letter of support for this project on behalf of the District.

B) Property & Facilities/Facility Project Ad-Hoc – Director Mileur stated the committee did not meet but that committee member Don Sather is working with the County to make any necessary



Cambria Community Healthcare District

Administrator's Report

Board of Directors Meeting

August 23rd 2022

- **COVID-19 Update –**

- The State of California no longer requires masks in most indoor public settings, regardless of vaccination status. Per CDPH, masks are recommended but no longer required in schools and childcare facilities.
- SLO County aligns with the State's guidance and is not enacting more stringent requirements. While there is a reason for optimism, Public Health continues to recommend masking in public indoor spaces, especially in crowded settings and among vulnerable persons, as SLO County vaccination rates remain lower than the state average, and transmission remains elevated.
- As of 8/17/2022, SLO County has a total of 538 COVID-19-related deaths with 62,259 cases total; 10 are currently hospitalized with 1 in the ICU.
- Cambria/San Simeon has had a total of 737 people with positive test results, since March 2020. This is an increase of 102 people since last month.
- For current information on county vaccinations:
<https://www.recover slo.org/en/covid-19-vaccines-in-slo-county.aspx>

- **BOND UPDATE-**

- At this time all the Bond Measure Paperwork has been turned into the county and the measure was originally labeled Measure A and relabeled by the county as Measure G-22. This measure was approved by the Cambria Community Healthcare District with a vote of 5-0 in favor.

- **CCHD Trust –**

- QGive donations of \$102.50 have been received. They both are being checked to make sure that there is no fraud involved prior to accepting them into the trust account.
- We received a check for \$500.00 which has been deposited into the trust account.

- **Financial Reports –**

- Audit – We found on Wednesday August 17th the that the audit is still not completed. We have been advised it should be completed and ready for review by the next regularly schedule board meeting.

- Ambulance income is \$87,040 above budget. This is a reflection of the increased call volume in the month of July.
- General and Special tax income are \$5,801 over budget.
- On August 5, 2022, the District received a payment from the HRSA (Health Resources and Service Administration). This was a request that Mike, Simone, Jeremy, and I worked on for Covid relief funds from the Government. The total payment was \$91,919.73. It was placed in the Operating account.
- On August 1st, 2022 the final payment for unit 18 was mailed. It has cleared the bank by the time of this report.
- Monterey Contract revenue is \$0.00. There are currently \$7,500.00 in invoices outstanding with Monterey County AMR. This is the same amount as last month. We have had some paid and others sent to EMSA for signatures. The person who signs is retiring and I have not heard who is now taking over the signing as the date of this report. I have requested a meeting with EMSA to discuss the need to send them the reports. I should have an answer at the next regularly scheduled Board meeting.
- Administration staff payroll expense is \$4967 over budget. The reason for this increase is that the 1st payday in July reflects hours incurred in the month of June. Per the MOU there are also required payouts to employees for any unused Holiday, CTO, and vacation hours that are over the maximum amount allowed to carry over.
- Full-Time Para/EMT payroll expense is \$8330.00 over budget.
- Part-Time Para/EMT payroll expense is \$6,661 under budget.
- Office Supplies were over budget by \$3849.00. The reason for this is that two computer towers required replacement and updated software added to them.
- Unit 21 maintenance was over budget by \$1226.00 the reason for this was the unit required 6 new tires. The tires that were on the unit were found to be over 8 years old and even though they looked good, the integrity of the tires was in question and replaced in an abundance of caution.
- Medical Supplies were over budget by \$1875.00. The reason for this was the increased cost of medication and the need to replace 8 vials of a single medication which is \$199.85 per vial plus tax. I do not keep more one than 1 vial in back stock because of cost and infrequency of use.
- Outreach was \$5797.00 over budget. The reason for this follows;
 - Digital Plant- The new website company deposit was \$1750.00
 - Modern Marketing – This is a company I order items for events like Farmers Market, 4th of July, and Pinedorado. I placed an order for items based on the amount I thought was the monthly outreach budget prior to the budget being released.
 - Linn’s – This was a gift card that was given to the employees for EMS appreciation month which was in May but the cards were not bought until June and the Cal Card bill was received in July.
- MP Cloud EOB
 - Simone worked long and hard (including coming in on Sunday 7/31) to get the correct EOBs from MP Cloud for the month of July. They repeatedly stated that the problem was from an outside vendor and that

they had no control over the requested data. An email thread is available to the members of the Board upon request. We are withholding from the public to assure confidential patient information is protected.

Operations Report for the Month of July 2022

Units

- Unit 16 (back up #1)
 - Starting Miles = 224575
 - Ending Miles = 225500
 - Total of 25.0 miles on the unit and 0 gallons of fuel
 - Service/repairs
 - This unit was in service while another was in the shop and has no issues at this time.
- Unit 18 (Medic 11 24-hour car)
 - Starting miles = 168931
 - Ending miles = 171253
 - A total of 2327.0 miles and 216.4 gallons of fuel used
 - Service/ repairs
 - This unit had to have a new sensor in the DEF system replaced for a total of \$834.55
- Unit 20 (Medic 12 24-hour car)
 - Starting miles =63980
 - Ending miles = 67380
 - Total 3400.0 miles and 279.0 gallons of gas used.
 - Service/ repairs
 - Nothing to report at this time
- Unit 21 (Back up unit 4X4)
 - Starting miles = 35324
 - Ending miles = 36370
 - Total 1039.0 miles and 101.8 gallons of gas used.
 - Service/ repairs
 - No shop required repairs.
- Unit 22 (unit on order)
 - This unit is scheduled to be here in Feb 2023 at this time.
- Power Gurneys
 - The FEMA grant power gurneys are here at the station. The remaining parts for installation will not be here for 2 weeks, and the installer is 3 weeks away.

Medications/ Supplies

- PPE/Masks
 - N-95 and P-100
 - No changes in this area
 - Simple Mask
 - No changes in this area
- Medications.
 - There are currently no medications on long-term backorder.
- Equipment
 - All supplies are in stock.

Response times and delays

This month we are at 93.6% on the report.

- Delays
 - 22-0862 7/02/2022: 11 minutes
 - The reason for the delay here was listed as distance. The crew was driving slow because of wildlife in the roadway. We do not have a comment for wildlife.
 - 22-0883 7/04/2022: 11 minutes
 - The reason for the delay was listed as Staff Delay. It was a early morning call the staff had to use the restroom prior to responding.
 - 22-0892 7/05/2022: 13 minutes
 - The reason for the delay was listed as Dispatch Com Failure. There was a lot of radio traffic and dispatch was busy with dispatching units to other calls. There was no actual delay, the crew did not document their time and used the time dispatch gave them.
 - 22-0897 07/05/2022: 19 minutes
 - The reason for this delay was the unit was returning from another call and was dispatched on HWY 1 between Harmony and Via Creek.
 - 22-0934 07/13/2022: 11 minutes
 - The reason for this delay was listed as bad directions. The Pt was located at different location than what the unit was dispatched to.

Transport activity Report

This report shows an increase in total incidents and transport compared to the same time frame last year. We had an increase of 47 incidents and 23 more calls requiring transport.

Transport at night San Luis Ambulance Transported

- This month San Luis Ambulance responded to 1 call in Cambria.
- Cambria responded to 11 code 3 calls, and 0 Code 2 inside San Luis Ambulance area. Responded 59 times to code 8 (move up and cover). Not all the calls responded to by CCHD staff were transports or billable dry runs.

Monterey County Calls

- We had a total of 1 call in Monterey County during the month of July.

Station

- We have not made any new changes to the station.
- Cambria Computing has had to replace both Simone's Computer, the crew computer as well as my laptop (the screen failed, and the hard drive was failing per Dan with Cambria Computing.)

Employees and Staffing

- COVID-19
 - At the time of this report, all staff recovered and returned to work.
- Staffing
 - We have 4 applications at this time. 2 paramedics and 2 EMTs.
 - I have started accepting applications to form a list for a Full-time Paramedic and at least 1 Full-time EMT. The list will be good for 1 year and will make it easy should 1 of the full-time staff leave.

Outreach

- The crews will be attending the Football Games.
- I will be at Farmers with board members to talk to the public.

DISTRICT ACTIVITY REPORT PAGE 1

07/01/2022 through 07/31/2022

Incident Totals				Transport Totals			
	2022	2021	Change		2022	2021	Change
Dry Runs - w/Treatment	18	11	7	Local Patients	45	40	5
Dry Runs - CX Enroute	24	21	3	Non-Local Patients	28	10	18
Total Dry Runs	42	32	10	Total Patients	73	50	23
Stand-bys	59	43	16	Medical Transports	65	48	17
Public Assists/Relations	0	0	0	Trauma Transports	8	2	6
Walk-in Public Relations	0	2	-2	Traffic Accidents	0	0	0
Total Incidents	174	127	47	Total Transports	73	50	23

Hospital Destinations

	2022	2021	Change
French	24	17	7
Sierra Vista	45	26	19
Twin Cities	3	6	-3
Rendezvous w/Heli	0	0	0
Facility Not-Listed	1	0	1
Trauma Center (Sierra Vista)	7	2	5
STEMI Center (French)	0	0	0

Monterey County Responses

	2022	2021	Change
Medical Transports	0	0	0
Trauma Transports	0	0	0
Dry Runs	1	0	1
Stand-bys	0	0	0
Total Incidents	1	0	1

**Year-to-Date Comparison
Ambulance Response Statistics
From January 2022 to July 31 2022**

	2022	2021	Change
Total Responses	1030	882	148
Patients Transported	392	324	68
Total Dry Runs	255	262	-7
Dry Runs - w/Treatment	110	91	19
Dry Runs - CX Enroute	143	170	-27
Stand-bys	374	289	85
Total Monterey County Incidents	24	12	12

DISTRICT ACTIVITY REPORT PAGE 2
07/01/2022 through 07/31/2022

San Luis Ambulance Activity

Code 8	=	22	
Code 11	=	0	
Code 2 calls	=	0	}
Code 3 calls	=	1	
(calls into CCHD response area)			
Total time SLAS covered CCHD area =		68 hrs	0 mins

Cambria Community Healthcare District Activity

Total time CCHD committed to other incidents (Month) =		147 hrs	7 mins
Code 8	=	59	
Code 11	=	0	
Code 2 calls	=	0	}
Code 3 calls	=	11	
(calls into SLAS response area)			
Total time CCHD covered SLAS area =		32 hrs	38 mins

Definitions:

Code 8 : Cover two areas

Example: -Code 8 Villa Creek means covering Morro Bay response area and Cambria response area

-Code 8 Hwy 46 Summit means covering Cambria response area and covering North County response area (i.e. Paso Robles, Templeton, Atascadero and outlying areas)

Code 11 : Covering one area

Example: -Code 11 Morro Bay means we are now only covering the Morro Bay response area (i.e. Cayucos, Morro Bay, Los Osos)

Code 2 : Non-Emergency Call

Code 3 : Emergency Call

Time-On-Task : TOT Refers to the amount of time committed to a call or task, more specifically, this is the amount of time a unit is unavailable to respond to a call in the District's response area only. Units may still be available for calls outside the District's response area during TOT periods depending on SLO County needs for mutual aid.

CALL ACTIVITY REPORT

07/01/2022 through 07/31/2022

Total Transports = 73

Total Calls = 174

Rec #	Call #	Date	Type	Medic	Call Times						Call Location	Time-On-Task (Hours)
					Dispatch	Enroute	On-Scene	Transporting	Available	Response Area		
1	22-0857	07/01/2022	Stand-by	11	0928	0928	0944		0956	0956	Villa Creek	0.28
2	22-0858	07/01/2022	Transport	12	1457	1457	1500	1510	1606	1630	East Village	1.33
3	22-0859	07/01/2022	Transport	12	1718	1719	1726	1741	1830	1910	Lodge Hill West	1.52
4	22-0860	07/01/2022	Transport	11	1635	1636	1639	1709	1814	1827	San Simeon	1.52
5	22-0861	07/01/2022	Transport	12	2127	2127	2133	2152	2300	2320	Moonstone Beach Drive	1.53
6	22-0862	07/02/2022	Transport	12	0452	0455	0503	0515	0603	0638	Lodge Hill West	1.46
7	22-0863	07/02/2022	Stand-by	11	0946	0946	0958		1017	1017	Villa Creek	0.31
8	22-0864	07/02/2022	Transport	12	0908	0909	0912	0929	1034	1111	East Village	2.03
9	22-0865	07/02/2022	Transport	12	1111	1111	1113	1131	1218	1244	Morro Bay	1.33
10	22-0866	07/02/2022	Transport	11	1504	1504	1504	1509	1607	1635	East Village	1.31
11	22-0867	07/02/2022	Transport	12	1851	1852	1909	1925	2005	2026	Morro Bay	1.35
12	22-0868	07/02/2022	Stand-by	11	1834	1834			1844	1844	Villa Creek	0.10
13	22-0869	07/02/2022	Transport	11	1844	1844	1858	1913	1946	2126	Morro Bay	2.42
14	22-0870	07/02/2022	Stand-by	11	1947	1947	2007		2026	2026	Villa Creek	0.39
15	22-0871	07/02/2022	Stand-by	11	2026	2026	2026		2126	2126	Villa Creek	1.00
16	22-0872	07/02/2022	Stand-by	11	2238	2240	2257		2324	2324	Highway 46	0.46
17	22-0873	07/03/2022	Transport	12	2217	2217	2223	2241	2336	0004	Moonstone Beach Drive	1.47
18	22-0874	07/03/2022	Transport	11	0211	0213	0250	0310	0325	0405	Morro Bay	1.54
19	22-0875	07/03/2022	Stand-by	11	1150	1152			1211	1211	South Highway 1	0.21
20	22-0876	07/03/2022	Stand-by	11	1211	1211	1211		1233	1252	Morro Bay	0.41
21	22-0877	07/03/2022	Stand-by	12	1156	1157	1205		1239	1239	Highway 46	0.43
22	22-0878	07/03/2022	Transport	12	1239	1239	1314	1322	1453	1516	North Highway 1	2.37
23	22-0879	07/03/2022	<i>Dry Run</i>	11	1808	1808			1811	1811	North Highway 1	0.03
24	22-0880	07/03/2022	<i>Dry Run</i>	11	1817	1817	1819		1845	1845	Moonstone Beach Drive	0.28
25	22-0881	07/03/2022	<i>Dry Run</i>	11	1902	1902			1919	1919	Highway 46	0.17
26	22-0882	07/04/2022	Dry Run	12	0106	0109			0111	0111	Lodge Hill West	0.05
27	22-0883	07/04/2022	Dry Run	12	0425	0429	0436		0456	0456	Marine Terrace	0.31
28	22-0884	07/04/2022	Transport	12	1025	1027	1034	1035	1145	1220	Lodge Hill West	1.55
29	22-0885	07/04/2022	Transport	11	1526	1528	1532	1545	1653	1725	Park Hill	1.59
30	22-0886	07/04/2022	<i>Dry Run</i>	12	1909	1911	1916		1927	1927	Lodge Hill West	0.18
31	22-0887	07/05/2022	Transport	11	0023	0026	0029	0053	0201	0220	Lodge Hill East	1.57
32	22-0888	07/05/2022	Transport	12	0304	0308	0321	0332	0418	0439	Villa Creek	1.35
33	22-0889	07/05/2022	Dry Run	11	0329	0329			0346	0346	Villa Creek	0.17
34	22-0890	07/05/2022	Stand-by	11	0603	0606			0610	0610	Villa Creek	0.07
35	22-0891	07/05/2022	Stand-by	11	0705	0708			0714	0714	Villa Creek	0.09
36	22-0892	07/05/2022	<i>Dry Run</i>	12	1506	1509	1519		1530	1530	Lodge Hill West	0.24
37	22-0893	07/05/2022	Transport	11	1547	1548	1552	1609	1655	1712	Pine Knolls	1.25
38	22-0894	07/05/2022	Stand-by	11	1656	1656	1712		1738	1738	Highway 46	0.42
39	22-0895	07/05/2022	Stand-by	12	1627	1628			1637	1637	Villa Creek	0.10

[Grey Box] = Night Call (8:00pm - 8:00am)

[Italic Text] = Dry Run

Rec #	Call #	Date	Type	Medic	Call Times						Response Area	Call Location	Time-On-Task (Hours)
					Dispatch	Enroute	On-Scene	Transporting	Available				
40	22-0896	07/05/2022	<i>Dry Run</i>	12	1638	1638			1653	1653	Paso Robles / Templeton	0.15	
41	22-0897	07/05/2022	Transport	12	1654	1654	1713	1719	1809	1846	Moonstone Beach Drive	1.52	
42	22-0898	07/05/2022	Transport	11	2033	2034	2040	2050	2137	2214	Park Hill	1.41	
43	22-0899	07/06/2022	Dry Run	12	0637	0642	0646		0652	0652	Lodge Hill West	0.15	
44	22-0900	07/06/2022	Transport	12	0746	0749	0754	0816	0909	0929	Lodge Hill West	1.43	
45	22-0901	07/06/2022	Transport	11	0954	0955	0959	1011	1109	1152	Lodge Hill East	1.58	
46	22-0902	07/06/2022	<i>Dry Run</i>	12	1902	1906	1912		1928	1928	Lodge Hill West	0.26	
47	22-0903	07/06/2022	Transport	12	2013	2014	2021	2048	2148		North Highway 1	3.47	
48	22-0904	07/07/2022	Dry Run	12	2317	2320	2327		2331	2331	Park Hill	0.14	
49	22-0905	07/07/2022	Transport	12	1050	1053	1058	1109	1210	1229	Park Hill	1.39	
50	22-0906	07/07/2022	Transport	11	1118	1120	1124	1142	1239	1312	Pine Knolls	1.54	
51	22-0907	07/07/2022	Stand-by	11	1456	1458	1516		1527	1527	Morro Bay	0.31	
52	22-0908	07/07/2022	Dry Run	12	2011	2014			2029	2029	San Simeon	0.18	
53	22-0909	07/07/2022	Stand-by	11	2017	2017			2033	2153	Highway 46	1.36	
54	22-0910	07/07/2022	Transport	11	2033	2033	2054	2102	2135	2153	Paso Robles / Templeton	1.20	
55	22-0911	07/08/2022	Stand-by	11	0658	0700	0712		0722	0722	Villa Creek	0.24	
56	22-0912	07/08/2022	Stand-by	12	1311	1312			1317	1317	Templeton	0.06	
57	22-0913	07/08/2022	Stand-by	12	1757	1758	1807		1858	1858	Villa Creek	1.01	
58	22-0914	07/08/2022	Transport	11	1749	1751	1756	1812	1914	1944	Happy Hill	1.55	
59	22-0915	07/08/2022	Stand-by	12	2116	2117			2118	2118	Villa Creek	0.02	
60	22-0916	07/08/2022	Stand-by	11	2215	2218			2220	2220	Villa Creek	0.05	
61	22-0917	07/09/2022	<i>Dry Run</i>	12	1108	1109	1136		1157	1214	North Highway 1	1.06	
62	22-0918	07/09/2022	<i>Dry Run</i>	12	1635	1636	1644		1702	1702	San Simeon	0.27	
63	22-0919	07/10/2022	Transport	12	0440	0442	0447	0457	0544	0615	Lodge Hill West	1.35	
64	22-0920	07/10/2022	Stand-by	12	0812	0812			0823	0823	Villa Creek	0.11	
65	22-0921	07/10/2022	Stand-by	11	1150	1152	1204		1223	1223	Villa Creek	0.33	
66	22-0922	07/10/2022	<i>Dry Run</i>	11	1607	1608	1615		1618	1618	Lodge Hill East	0.11	
67	22-0923	07/10/2022	Transport	11	1645	1645	1645	1651	1751	1821	East Village	1.36	
68	22-0924	07/10/2022	Transport	12	1808	1809	1816	1830	1938	2008	Park Hill	2.00	
69	22-0925	07/11/2022	Stand-by	11	0142	0145			0153	0153	Villa Creek	0.11	
70	22-0926	07/11/2022	Transport	12	1437	1437	1441	1504	1546	1605	Morro Bay	1.28	
71	22-0927	07/11/2022	Stand-by	12	1424	1426			1436	1437	Villa Creek	0.13	
72	22-0928	07/11/2022	Transport	11	0815	0816	0821	0839	0935	0958	Park Hill	1.43	
73	22-0929	07/11/2022	Transport	11	1528	1530	1536	1556	1723	1749	West Village	2.21	
74	22-0930	07/12/2022	Transport	11	0546	0551	0554	0610	0704	0726	Happy Hill	1.40	
75	22-0931	07/12/2022	<i>Dry Run</i>	12	0948	0948	0956		1003	1003	Lodge Hill West	0.15	
76	22-0932	07/12/2022	<i>Dry Run</i>	11	2005	2006	2010		2035	2036	Lodge Hill West	0.31	
77	22-0933	07/12/2022	Transport	12	1914	1915	1922	1944	2034	2050	Lodge Hill West	1.36	
78	22-0934	07/13/2022	<i>Dry Run</i>	12	1157	1158	1208		1217	1217	Park Hill	0.20	
79	22-0935	07/13/2022	<i>Dry Run</i>	11	1331	1332	1338		1343	1343	Park Hill	0.12	

 = Night Call (8:00pm - 8:00am)

Italic Text = Dry Run

Rec #	Call #	Date	Type	Call Times							Response Area	Call Location	Time-On-Task (Hours)
				Medic	Dispatch	Enroute	On-Scene	Transporting	Available				
80	22-0936	07/14/2022	Transport	12	2136	2140	2148	2206	2258	0024	San Simeon	2.48	
81	22-0937	07/14/2022	Dry Run	12	2318	2318	2332		0001	0024	Morro Bay	1.06	
82	22-0938	07/14/2022	Dry Run	12	0248	0251	0258		0312	0312	Park Hill	0.24	
83	22-0939	07/13/2022	Transport	11	2244	2244	2250	2259	2344	0011	North Highway 1	1.27	
84	22-0940	07/14/2022	<i>Dry Run</i>	11	1004	1006	1009		1021	1021	Lodge Hill West	0.17	
85	22-0941	07/14/2022	Transport	11	1214	1217	1236	1350	1511	1545	Santa Rosa Creek Road	3.31	
86	22-0942	07/14/2022	Transport	12	1415	1416	1421	1453	1557	1624	Happy Hill	2.09	
87	22-0943	07/14/2022	Stand-by	11	2037	2037	2105		2112	2139	Templeton	1.02	
88	22-0944	07/14/2022	Dry Run	11	2112	2112	2119		2119	2139	Paso Robles / Templeton	0.27	
89	22-0945	07/15/2022	Transport	12	0831	0834	0837	0854	0949	1022	Lodge Hill West	1.51	
90	22-0946	07/15/2022	Stand-by	11	0815	0817			0819	0819	Villa Creek	0.04	
91	22-0947	07/15/2022	Stand-by	11	0859	0901			0905	0905	Villa Creek	0.06	
92	22-0948	07/15/2022	Stand-by	11	1629	1631	1644		1705	1705	Villa Creek	0.36	
93	22-0949	07/15/2022	Transport	12	1351	1351	1419	1429	1553	1610	North Highway 1	2.19	
94	22-0950	07/15/2022	Stand-by	12	1610	1610	1610		1622	1759	Villa Creek	1.49	
95	22-0951	07/15/2022	Transport	12	1622	1622	1633	1641	1723	1759	Morro Bay	1.37	
96	22-0952	07/15/2022	Transport	11	1838	1839	1845	1913	2018	2100	Happy Hill	2.22	
97	22-0953	07/16/2022	Stand-by	11	1422	1424	1436		1441	1441	Villa Creek	0.19	
98	22-0954	07/16/2022	Stand-by	12	1604	1606			1609	1609	Villa Creek	0.05	
99	22-0955	07/16/2022	Stand-by	12	1616	1616	1628		1644	1644	Villa Creek	0.28	
100	22-0956	07/16/2022	Stand-by	12	1715	1716			1721	1721	Villa Creek	0.06	
101	22-0957	07/16/2022	Transport	11	1537	1539	1544	1601	1709	1825	Happy Hill	2.48	
102	22-0958	07/17/2022	Stand-by	12	1655	1657			1708	1708	Villa Creek	0.13	
103	22-0959	07/18/2022	Dry Run	12	0707	0711	0716		0732	0732	Lodge Hill West	0.25	
104	22-0960	07/18/2022	Stand-by	12	1834	1834			1836	1836	Templeton	0.02	
105	22-0961	07/19/2022	Stand-by	11	1041	1041			1046	1046	Villa Creek	0.05	
106	22-0962	07/19/2022	Transport	12	1428	1429	1438	1459	1621	1639	Lodge Hill West	2.11	
107	22-0963	07/19/2022	<i>Dry Run</i>	11	1739	1740	1744		1747	1747	Pine Knolls	0.08	
108	22-0964	07/20/2022	Transport	12	2157	2157	2249	2316	0059	0130	San Simeon	3.33	
109	22-0965	07/20/2022	Transport	11	1008	1009	1013	1025	1126	1158	Lodge Hill East	1.50	
110	22-0966	07/20/2022	Stand-by	11	1237	1237	1250		1256	1256	Villa Creek	0.19	
111	22-0967	07/20/2022	Stand-by	12	1314	1314	1324		1410	1410	Villa Creek	0.56	
112	22-0968	07/20/2022	Dry Run	11	2019	2019	2029		2036	2036	Moonstone Beach Drive	0.17	
113	22-0969	07/20/2022	Transport	12	1805	1808	1813	1834	1930	1946	Lodge Hill West	1.41	
114	22-0970	07/21/2022	<i>Dry Run</i>	12	0912	0915	0918		0934	0934	West Village	0.22	
115	22-0971	07/21/2022	Stand-by	11	0845	0847	0900		0915	0915	Villa Creek	0.30	
116	22-0972	07/21/2022	Transport	11	0921	0921	0927	0948	1100	1138	Lodge Hill West	2.17	
117	22-0973	07/21/2022	Transport	12	1116	1117	1120	1130	1227	1300	East Village	1.44	
118	22-0974	07/21/2022	Transport	12	1428	1431	1435	1452	1537	1558	Lodge Hill West	1.30	
119	22-0975	07/21/2022	Transport	11	1514	1516	1521	1535	1635	1705	Lodge Hill West	1.51	

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Rec #	Call #	Date	Type	Medic	Call Times							Response Area	Call Location	Time-On-Task (Hours)
					Dispatch	Enroute	On-Scene	Transporting	Available					
120	22-0976	07/22/2022	Transport	12	1324	1326	1332	1348	1439	1518	Park Hill	1.54		
121	22-0977	07/22/2022	Dry Run	11	1438	1439	1444		1516	1516	Moonstone Beach Drive	0.38		
122	22-0978	07/22/2022	Dry Run	12	2019	2021	2031		2031	2031	San Simeon	0.12		
123	22-0979	07/22/2022	Transport	11	1956	1958	2000	2013	2105	2138	East Village	1.42		
124	22-0980	07/22/2022	Stand-by	11	2138	2138	2208		2230	2250	Templeton	1.12		
125	22-0981	07/22/2022	Transport	11	2339	2341	2347	0007	0103	0123	Lodge Hill East	1.44		
126	22-0982	07/23/2022	Transport	12	0810	0814	0820	0834	0930	1012	Pine Knolls	2.02		
127	22-0983	07/23/2022	Stand-by	12	1044	1046			1056	1056	Villa Creek	0.12		
128	22-0984	07/23/2022	Stand-by	12	2045	2047			2057	2057	Villa Creek	0.12		
129	22-0985	07/23/2022	Stand-by	12	0913	0915			2136	2146	Templeton	12.33		
130	22-0986	07/23/2022	Dry Run	12	0959	1001	1009		1014	1014	Highway 46	0.15		
131	22-0987	07/24/2022	Transport	11	1545	1546	1550	1603	1652	1726	Moonstone Beach Drive	1.41		
132	22-0988	07/24/2022	Dry Run	12	1542	1542	1557		1647	1647	San Simeon	1.05		
133	22-0989	07/24/2022	Stand-by	12	2115	2115			2130	2130	Templeton	0.15		
134	22-0990	07/24/2022	Stand-by	11	2120	2123	2135		2201	2201	Villa Creek	0.41		
135	22-0991	07/25/2022	Stand-by	11	2315	2327	2340		2347	2347	Villa Creek	0.32		
136	22-0992	07/25/2022	Stand-by	11	0857	0857			0901	0901	Templeton	0.04		
137	22-0993	07/25/2022	Dry Run	11	0853	0854			0855	0901	Paso Robles / Templeton	0.08		
138	22-0994	07/25/2022	Stand-by	11	0933	0933	0942		0949	0949	Villa Creek	0.16		
139	22-0995	07/25/2022	Stand-by	11	1012	1012	1025		1039	1039	Villa Creek	0.27		
140	22-0996	07/25/2022	Transport	11	1656	1656	1701	1732	1832	1858	Park Hill	2.02		
141	22-0997	07/25/2022	Transport	12	1459	1502	1504	1533	1636	1712	Moonstone Beach Drive	2.13		
142	22-0998	07/25/2022	Dry Run	12	1711	1711	1719		1721	1721	Lodge Hill East	0.10		
143	22-0999	07/25/2022	Transport	12	1829	1830	1835	1844	1958	1958	Villa Creek	1.29		
144	22-1000	07/26/2022	Dry Run	12	0842	0844	0845		0912	0912	East Village	0.30		
145	22-1001	07/26/2022	Transport	11	0303	0304	0308	0315	0418	0441	Pine Knolls	1.38		
146	22-1002	07/26/2022	Transport	11	0756	0759	0801	0809	0909	0936	East Village	1.40		
147	22-1003	07/26/2022	Transport	12	1040	1041	1047	1101	1207	1237	Moonstone Beach Drive	1.57		
148	22-1004	07/26/2022	Transport	11	1322	1326	1330	1346	1442	1508	Happy Hill	1.46		
149	22-1005	07/26/2022	Stand-by	11	2100	2101	2123		2140	2140	Villa Creek	0.40		
150	22-1006	07/27/2022	Transport	12	0036	0039	0045	0103	0209	0237	Park Hill	2.01		
151	22-1007	07/27/2022	Transport	11	2014	2017	2019	2026	2127	2127	East Village	1.13		
152	22-1008	07/28/2022	Transport	12	0019	0021	0026	0037	0127	0154	Moonstone Beach Drive	1.35		
153	22-1009	07/28/2022	Stand-by	11	0925	0927			0933	0933	Villa Creek	0.08		
154	22-1010	07/28/2022	Dry Run	12	1848	1850	1905		1925	1925	San Simeon	0.37		
155	22-1011	07/28/2022	Stand-by	12	1925	1926			1940	1940	Villa Creek	0.15		
156	22-1012	07/28/2022	Transport	12	1951	1953	1957	2008	2059	2135	Lodge Hill East	1.44		
157	22-1013	07/28/2022	Stand-by	12	2110	2110	2126		2135	2135	Villa Creek	0.25		
158	22-1014	07/28/2022	Transport	11	1920	1922	1926	1940	2042	2042	Lodge Hill East	1.22		
159	22-1015	07/28/2022	Stand-by	11	2042	2042	2110		2114	2114	Villa Creek	0.32		

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Rec #	Call #	Date	Type	Medic	Call Times						Response Area	Call Location	Time-On-Task (Hours)
					Dispatch	Enroute	On-Scene	Transporting	Available	Area			
160	22-1016	07/28/2022	Stand-by	11	2114	2114	2128		2137	2137	Highway 46	0.23	
161	22-1017	07/28/2022	Transport	12	2309	2313	2318	2332	0023	0047	Park Hill	1.38	
162	22-1018	07/29/2022	Dry Run	11	0618	0622	0627		0651	0651	Pine Knolls	0.33	
163	22-1019	07/29/2022	Transport	11	1036	1036	1044	1103	1205	1235	Pine Knolls	1.59	
164	22-1020	07/29/2022	Stand-by	11	1827	1829			1831	1831	Highway 46	0.04	
165	22-1021	07/29/2022	Stand-by	12	1757	1800			1822	1835	Villa Creek	0.38	
166	22-1022	07/29/2022	<i>Dry Run</i>	11	1127	1128	1133		1135	1135	<i>Lodge Hill West</i>	0.08	
167	22-1023	07/30/2022	Stand-by	12	1900	1902	1924		1946	2001	Templeton	1.01	
168	22-1024	07/30/2022	Dry Run	12	2122	2123	2128		2139	2139	Lodge Hill West	0.17	
169	22-1025	07/31/2022	Transport	11	0103	0105	0109	0118	0201	0257	Lodge Hill East	1.54	
170	22-1026	07/31/2022	<i>Dry Run</i>	11	1657	1658	1704		1720	1720	<i>Lodge Hill West</i>	0.23	
171	22-1027	07/31/2022	Stand-by	11	1801	1802			1808	1808	Villa Creek	0.07	
172	22-1028	07/31/2022	<i>Dry Run</i>	12	1526	1528	1614		1638	1740	<i>Monterey County</i>	2.14	
173	22-1029	07/31/2022	Dry Run	12	2054	2056	2101		2121	2121	Park Hill	0.27	
174	22-1030	07/31/2022	Transport	11	2011	2011	2014	2030	2132	2200	East Village	1.49	

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Italic Text = Dry Run

**Cambria Community Healthcare District
Summary of Revenues and Expenses
Month of July 2022**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
<u>Ambulance Revenue</u>			
Ambulance Billings	\$ 361,575	\$ 274,535	\$ 87,040
Prior Year Income	\$ -	\$ -	\$ -
Total Ambulance Income	\$ 361,575	\$ 274,535	\$ 87,040
Ambulance Contra	\$ (268,469)	\$ (203,842)	\$ (64,627)
Sent to Collections	\$ -	\$ -	\$ -
Bad Debt	\$ -	\$ -	\$ -
Ambulance Income	\$ 93,106	\$ 70,693	\$ 22,413
<u>Tax Income</u>			
General Tax	\$ 13,276	\$ 9,806	\$ 3,470
Special Assessment Tax	\$ 13,964	\$ 11,633	\$ 2,331
Total Tax Income	\$ 27,240	\$ 21,439	\$ 5,801
<u>Other Income</u>			
Monterey Contract	\$ -	\$ 3,000	\$ (3,000)
Rental Income	\$ -	\$ 300	\$ (300)
Misc. Income	\$ 60	\$ 100	\$ (40)
Bad Debt Recovery	\$ 495	\$ 900	\$ (405)
Interest Income	\$ -	\$ -	\$ -
Donations	\$ -	\$ -	\$ -
Donations - Amb. Procurement	\$ -	\$ -	\$ -
Total Other Income	\$ 555	\$ 4,300	\$ (3,745)
Total Income	\$ 120,901	\$ 96,432	\$ 24,469
<u>Payroll Expenses</u>			
Administration	\$ 19,342	\$ 14,375	\$ (4,967)
Full Time Employees	\$ 45,672	\$ 54,002	\$ 8,330
Part Time Employees	\$ 29,569	\$ 22,908	\$ (6,661)
Payroll Tax Expense	\$ 3,624	\$ 2,907	\$ (717)
Employee Medical/Dental	\$ 11,745	\$ 13,350	\$ 1,605
PERS Pension Expense	\$ 7,273	\$ 10,898	\$ 3,625
PERS - Unfunded Liability	\$ 13,793	\$ 12,360	\$ (1,433)
Uniforms	\$ 1,114	\$ 500	\$ (614)
Workers Comp. Insurance	\$ 6,178	\$ 6,178	\$ -
Retiree Health	\$ 8,002	\$ 7,315	\$ (687)
Total Payroll Expense	\$ 146,312	\$ 144,793	\$ (1,519)

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
<u>Operating Expenses</u>			
Contacted Services			
Accounting	\$ 1,990	\$ 2,500	\$ 510
Audit Fees	\$ -	\$ -	\$ -
Billing Services	\$ 599	\$ 600	\$ 1
Other	\$ -	\$ 800	\$ 800
Payroll Services	\$ 483	\$ 500	\$ 17
Total Contracted Services	\$ 3,072	\$ 4,400	\$ 1,328
Education/Travel/Mileage	\$ 449	\$ 500	\$ 51
Facility Maintenance	\$ 2,333	\$ 1,500	\$ (833)
Legal	\$ -	\$ 1,500	\$ 1,500
Liability Insurance	\$ 6,934	\$ 6,934	\$ -
License/Permits	\$ 530	\$ 500	\$ (30)
Office and Computer Supplies	\$ 5,049	\$ 1,200	\$ (3,849)
Storage	\$ 240	\$ 240	\$ -
Training	\$ 457	\$ 50	\$ (407)
Utilities	\$ 2,471	\$ 1,600	\$ (871)
Total Operating Expenses	\$ 21,535	\$ 18,424	\$ (3,111)
Fleet Expenses			
Communication Equipment	\$ -	\$ -	\$ -
Fuel	\$ 4,035	\$ 3,000	\$ (1,035)
Unit - 18	\$ -	\$ 500	\$ 500
Unit - 20	\$ -	\$ 200	\$ 200
Unit - 21	\$ 1,726	\$ 500	\$ (1,226)
Interest Expense	\$ -	\$ -	\$ -
Medical Supplies/Equip.	\$ 6,875	\$ 5,000	\$ (1,875)
Total Fleet Expenses	\$ 12,636	\$ 9,200	\$ (3,436)
Total Operating Expenses	\$ 34,171	\$ 27,624	\$ (6,547)
<u>Other Expenses</u>			
Bank and Credit Card Charges	\$ 198	\$ 200	\$ 2
Contingency/Outreach/Public Ed.	\$ 5,897	\$ 100	\$ (5,797)
Miscellaneous	\$ 358	\$ 100	\$ (258)
QAF Fee	\$ -	\$ -	\$ -
Sales Tax	\$ 107	\$ 107	\$ -
Total Other Expenses	\$ 6,560	\$ 507	\$ (6,053)
Total Expenses	\$ 187,043	\$ 172,924	\$ (14,119)
Net Income	\$ (66,142)	\$ (76,492)	\$ 10,350

Cambria Community Healthcare District Monthly Financial Report

JULY 2022

Pacific Premier Bank Operating Account

Beginning Balance	\$	458,719.46	
Income	\$	74,710.45	
Tax Income	\$	27,240.16	
CalPERS Health Premium	\$	(11,903.50)	
Less Checking Expenses	\$	(181,787.78)	
Bank Fee(s)	\$	(6.75)	
Ending Balance			<u>\$ 366,972.04</u>

**Local Agency Investment Fund Account
Operating Reserves**

Beginning Balance	\$	56,267.86	
Transfer from Operating Account	\$	-	
Interest	\$	105.35	
Ending Balance			\$ 56,373.21
ALL ACCOUNTS TOTAL			<u><u>\$ 423,345.25</u></u>

PPB Trust Account

Beginning Balance	\$	2,777.97	
Deposit	\$	-	
Bank fee (paper statement)	\$	-	
Withdrawal (Qgiv)	\$	-	
Ending Balance			<u><u>\$ 2,777.97</u></u>

Accounts Prior Year Total Comparison

JULY	2022	\$	423,345.25
JULY	2021	\$	<u>308,164.18</u>
Difference		\$	<u>115,181.07</u>

Cambria Community Healthcare District

Transaction Detail by Account

July 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	BALANCE
11200 PP (5645) Operating						
07/01/2022	Bill Payment (Check)	1939	Alpha Fire Unlimited	Invoice# 116943	-187.50	-187.50
07/01/2022	Bill Payment (Check)	1940	BoundTree Medical	Acct# 106918	-11.02	-198.52
07/01/2022	Bill Payment (Check)	1943	Mr. Timothy Benes	Mileage reimbursement	-173.11	-371.63
07/01/2022	Bill Payment (Check)	1941	Digital Planet		-1,750.00	-2,121.63
07/01/2022	Bill Payment (Check)	1942	Simone A. Rathbun	Mileage reimbursement	-27.14	-2,148.77
07/05/2022	Bill Payment (Check)	1954	SDRMA P/L	Member# 7576 P/L invoice	-6,933.96	-9,082.73
07/05/2022	Bill Payment (Check)	1950	PG&E - #A ending 348-9	Acct# 9976402348-9	-437.19	-9,519.92
07/05/2022	Bill Payment (Check)	1946	Coastal Copy	Acct# CC45	-179.86	-9,699.78
07/05/2022	Bill Payment (Check)	1947	Graybar Financial Services	Contract# 100-5910031-001	-163.24	-9,863.02
07/05/2022	Bill Payment (Check)	1948	JB Dewar, Inc.	Invoice# 150959	-157.95	-10,020.97
07/05/2022	Bill Payment (Check)	1952	PG&E - ending 810-8	Acct# 5179258810-8	-21.50	-10,042.47
07/05/2022	Bill Payment (Check)	1951	PG&E - ending 135-3	Acct# 4378486135-3	-10.18	-10,052.65
07/05/2022	Bill Payment (Check)	1955	SDRMA WC	Member# 7576 W/C invoice	-6,178.25	-16,230.90
07/05/2022	Bill Payment (Check)	1945	Borjon Auto Center	Invoice# 28842	-891.25	-17,122.15
07/05/2022	Bill Payment (Check)	1953	Robert W Sayers	JULY 2022 INVOICES	-656.94	-17,779.09
07/05/2022	Bill Payment (Check)	1944	Antonio Mercado	May and June yard work	-450.00	-18,229.09
07/05/2022	Expense	WEEK 12	Payroll People		-48,151.91	-66,381.00
07/05/2022	Bill Payment (Check)	1949	MP Cloud Technologies	Invoice# 5558	-599.00	-66,980.00
07/06/2022	Expense		CalPERS Fiscal Services Division		-242.31	-67,222.31
07/06/2022	Expense		CalPERS Fiscal Services Division		-2,054.68	-69,276.99
07/06/2022	Expense		CalPERS Fiscal Services Division		-3,608.82	-72,885.81
07/07/2022	Expense		Sherrington Financial Fitness		-1,990.00	-74,875.81
07/08/2022	Bill Payment (Check)	1962	Kitzman Water (Culligan)	Acct# 190231	-63.00	-74,938.81
07/08/2022	Bill Payment (Check)	1960	Cambria Hardware Center	Acct# 205	-92.48	-75,031.29
07/08/2022	Bill Payment (Check)	1967	Wells Fargo Vendor Financial Services	Cust# 1051980762	-107.25	-75,138.54
07/08/2022	Bill Payment (Check)	1964	Pitney Bowes	Lease invoice# 3105584122	-119.58	-75,258.12
07/08/2022	Bill Payment (Check)	1965	Templeton Uniforms, LLC	Rcpts# 146933 & 146986	-143.18	-75,401.30
07/08/2022	Bill Payment (Check)	1957	Sarah Dreiling	ACLS class reimbursement	-151.00	-75,552.30
07/08/2022	Bill Payment (Check)	1956	Paul Hoover	ACLS class reimbursement	-151.00	-75,703.30
07/08/2022	Bill Payment (Check)	1958	Timothy Hallmark	Instruction fee	-155.00	-75,858.30
07/08/2022	Bill Payment (Check)	1959	BoundTree Medical	Acct# 106918	-1,270.42	-77,128.72
07/08/2022	Bill Payment (Check)	1966	US Bank Card	#4246 0445 5565 3652	-2,074.95	-79,203.67
07/08/2022	Bill Payment (Check)	1961	Julie Ulcickas	Space #5	-240.00	-79,443.67
07/08/2022	Bill Payment (Check)	1963	Mission Country Disposal	Acct# 4130-8101951	-129.57	-79,573.24
07/08/2022	Expense		CalPERS Fiscal Services Division		-11,903.50	-91,476.74
07/11/2022	Expense		WORLDPAY CC		-191.02	-91,667.76
07/12/2022	Bill Payment (Check)	1976	Templeton Uniforms, LLC	Rcpt# 147139	-57.92	-91,725.68
07/12/2022	Bill Payment (Check)	1974	Medworks Medical Center	Corp. Invoice ID - 1086K13683	-55.00	-91,780.68
07/12/2022	Bill Payment (Check)	1971	Cambria Auto Supply	Acct# 7299	-31.70	-91,812.38
07/12/2022	Bill Payment (Check)	1968	Airgas West	Invoice# 9989828479	-483.85	-92,296.23
07/12/2022	Bill Payment (Check)	1969	Ameritas Life Insurance Corp.	Policy# 58022	-681.80	-92,978.03
07/12/2022	Bill Payment (Check)	1970	Breece Ehrenborg	Paramedic license reimbursement	-250.00	-93,228.03
07/12/2022	Bill Payment (Check)	1977	Zoll Medical Corp.	Invoice# 90065222	-2,091.08	-95,319.11
07/12/2022	Bill Payment (Check)	1973	MEDSTOP Urgent Care	Invoice #22844	-200.00	-95,519.11
07/12/2022	Bill Payment (Check)	1972	Life Assist	INVOICE# 1227695	-1,179.34	-96,698.45
07/12/2022	Bill Payment (Check)	1975	SEIU Local 620	Union dues, Check date 07/05/2022	-209.32	-96,907.77
07/13/2022	Expense		Blue Shield of California	Refund to BShield Inv#01067	-4,986.00	-101,893.77
07/13/2022	Expense		CalPERS Fiscal Services Division		-25.00	-101,918.77
07/19/2022	Expense	WEEK 13	Payroll People		-43,804.65	-145,723.42
07/20/2022	Bill Payment (Check)	1978	Anthem Blue Cross	File# 120274347 Pankey, Jason	-3,841.36	-149,564.78
07/20/2022	Bill Payment (Check)	1987	Slabtown Studios	Invoice# 030	-1,080.00	-150,644.78
07/20/2022	Bill Payment (Check)	1986	SEIU Local 620	Union dues, Check date 07/20/2022	-209.32	-150,854.10
07/20/2022	Bill Payment (Check)	1993	WEX Bank -	Invoice #82426956	-3,645.11	-154,499.21
07/20/2022	Bill Payment (Check)	1985	Modern Marketing	Invoice# MMI146768	-3,418.06	-157,917.27
07/20/2022	Bill Payment (Check)	1996	BoundTree Medical	Acct# 106918	-553.93	-158,471.20
07/20/2022	Bill Payment (Check)	1980	CCSD	Acct# 450-0245-001	-426.00	-158,897.20
07/20/2022	Bill Payment (Check)	1990	The Fitting Image, Inc.		-380.00	-159,277.20
07/20/2022	Bill Payment (Check)	1984	Life Assist	INVOICE# 1230814	-341.38	-159,618.58
07/20/2022	Bill Payment (Check)	1989	Templeton Uniforms, LLC	Rcpts# 147191 & 147225	-332.46	-159,951.04
07/20/2022	Bill Payment (Check)	1991	Verizon Wireless	Acct# 271000184-00002	-300.73	-160,251.77
07/20/2022	Bill Payment (Check)	1981	Integrity Security & Integrated Systems, Inc.	Invoice# 39560	-210.00	-160,461.77
07/20/2022	Bill Payment (Check)	1982	JB Dewar, Inc.	Invoice# 152300	-199.75	-160,661.52
07/20/2022	Bill Payment (Check)	1992	Wells Fargo Vendor Financial Services	Cust# 1051980762	-170.46	-160,831.98
07/20/2022	Bill Payment (Check)	1983	Knecht's Plumbing & Heating, Inc.	Invoice# 12957	-142.50	-160,974.48

Cambria Community Healthcare District

Transaction Detail by Account

July 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	BALANCE
07/20/2022	Bill Payment (Check)	1995	Life Assist	INVOICE# 1228270	-136.23	-161,110.71
07/20/2022	Bill Payment (Check)	1979	BoundTree Medical	Acct# 106918	-109.69	-161,220.40
07/20/2022	Bill Payment (Check)	1994	BoundTree Medical	Acct# 106918	-62.19	-161,282.59
07/20/2022	Bill Payment (Check)	1988	SpectrumVoIP	Acct# 8059278304	-20.75	-161,303.34
07/20/2022	Bill Payment (Check)	1997	BoundTree Medical	Acct# 106918	-15.49	-161,318.83
07/21/2022	Expense		CalPERS Fiscal Services Division		-3,508.86	-164,827.69
07/21/2022	Expense		CalPERS Fiscal Services Division		-2,054.73	-166,882.42
07/21/2022	Expense		CalPERS Fiscal Services Division		-281.09	-167,163.51
07/25/2022	Bill Payment (Check)	2003	Denise Coddling	August 2022 health premium	-529.01	-167,692.52
07/25/2022	Bill Payment (Check)	2002	Danny Takaoka	August 2022 Health premium	-2,064.31	-169,756.83
07/25/2022	Bill Payment (Check)	2001	Daniel Cariaga	August 2022 Health premium	-1,137.71	-170,894.54
07/25/2022	Bill Payment (Check)	1998	Aflac	Acct# XG624	-33.80	-170,928.34
07/25/2022	Bill Payment (Check)	2006	Life Assist	INVOICE# 1231419	-87.06	-171,015.40
07/25/2022	Bill Payment (Check)	2000	Charter Communications	Acct# 824510113 0094588	-385.96	-171,401.36
07/25/2022	Bill Payment (Check)	1999	BoundTree Medical	Acct# 106918	-449.70	-171,851.06
07/25/2022	Bill Payment (Check)	2005	Heidi Holmes-Nagy	August 2022 Health premium	-1,058.01	-172,909.07
07/25/2022	Bill Payment (Check)	2004	Donald Melendy	August 2022 Health premium	-1,137.71	-174,046.78
07/27/2022	Expense		CalPERS Fiscal Services Division		-138.42	-174,185.20
07/27/2022	Expense		CalPERS Fiscal Services Division		-320.42	-174,505.62
07/27/2022	Expense		CalPERS Fiscal Services Division		-345.73	-174,851.35
07/27/2022	Expense		CalPERS Fiscal Services Division		-490.00	-175,341.35
07/27/2022	Expense		CalPERS Fiscal Services Division		-11,467.50	-186,808.85
07/27/2022	Expense		CalPERS Fiscal Services Division		-3,314.32	-190,123.17
07/27/2022	Expense		CalPERS Fiscal Services Division		-2,054.73	-192,177.90
07/27/2022	Expense		CalPERS Fiscal Services Division		-1,376.58	-193,554.48
07/28/2022	Bill Payment (Check)	2017	Simone A. Rathbun	Mileage reimbursement	-5.24	-193,559.72
07/28/2022	Bill Payment (Check)	2012	Simone A. Rathbun	Mileage reimbursement	-77.29	-193,637.01
07/28/2022	Bill Payment (Check)	2016	Mr. Timothy Benes	Mileage reimbursement	-165.88	-193,802.89
07/28/2022	Bill Payment (Check)	2008	BoundTree Medical	Acct# 106918	-118.93	-193,921.82
07/28/2022	Bill Payment (Check)	2010	Mutual of Omaha	Group ID# G000BZ6W	-144.00	-194,065.82
07/28/2022	Bill Payment (Check)	2014	BoundTree Medical	Acct# 106918	-261.67	-194,327.49
07/28/2022	Bill Payment (Check)	2013	Zoll Medical Corp.	Invoice# 3538581	-714.29	-195,041.78
07/28/2022	Bill Payment (Check)	2015	BoundTree Medical	Acct# 106918	-830.84	-195,872.62
07/28/2022	Bill Payment (Check)	2007	Borjon Auto Center	Invoice# 29367	-834.55	-196,707.17
07/28/2022	Bill Payment (Check)	2009	Cambria Computing	Invoice# 003207	-3,928.49	-200,635.66
07/28/2022	Bill Payment (Check)	2011	Robert W Sayers	AUGUST 2022 INVOICES	-656.94	-201,292.60
07/28/2022	Expense		CalPERS Fiscal Services Division		-25.00	-201,317.60
07/29/2022	Expense		Pacific Premier Bank		-6.75	-201,324.35
Total for 11200 PP (5645) Operating					\$ -201,324.35	

Activity Summary

JULY 2022

AgencyName	PrimaryPayerClasses	PrimaryPayerName	TripCount	Gross Charges	Contract Allow	Net Charges	Payments	Write Off's	Refunds	Balance	
Cambria Community Healthcare District	MEDI-CAL/CENCAL	CENCAL HEALTH	8	\$35,686.00	(\$21,775.05)	\$13,910.95	(\$1,813.95)	\$0.00	\$0.00	\$12,097.00	
		California Medicaid - Medi-Cal	0	\$0.00	\$327.18	\$327.18	(\$327.18)	\$0.00	\$0.00	\$0.00	
		INLAND EMPIRE HEALTH	1	\$5,363.00	\$0.00	\$5,363.00	\$0.00	\$0.00	\$0.00	\$5,363.00	
		Totals	9	\$41,049.00	(\$21,447.87)	\$19,601.13	(\$2,141.13)	\$0.00	\$0.00	\$17,460.00	
	MEDICARE	CA Medicare Part B South (J1 - PGBA)	29	\$125,509.00	(\$134,815.36)	(\$9,306.36)	(\$24,688.86)	(\$673.00)	\$0.00	(\$34,668.22)	
		Totals	29	\$125,509.00	(\$134,815.36)	(\$9,306.36)	(\$24,688.86)	(\$673.00)	\$0.00	(\$34,668.22)	
	OTHER	AETNA MEDICARE - FIRST HEALTH	2	\$10,138.00	\$0.00	\$10,138.00	\$0.00	\$0.00	\$0.00	\$10,138.00	
		Anthem Blue Cross (California)	6	\$26,882.00	\$0.00	\$26,882.00	(\$5,225.00)	\$5,224.00	\$0.00	\$26,881.00	
		BLUE SHIELD BLUE CARD PROGRAM	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		BLUE SHIELD OF CA - 65 PLUS	0	\$0.00	\$0.00	\$0.00	(\$150.00)	\$0.00	\$0.00	(\$150.00)	
		Blue Cross Blue Shield of South Carolina - Federal Employee Program (FEP)	1	\$5,387.00	\$0.00	\$5,387.00	\$0.00	\$0.00	\$0.00	\$5,387.00	
		Blue Shield of California	2	\$10,094.00	(\$236.66)	\$9,857.34	(\$21,079.00)	(\$75.00)	\$0.00	(\$11,296.66)	
		CENTRAL HEALTH	0	\$0.00	(\$4,175.98)	(\$4,175.98)	(\$620.69)	\$0.00	\$0.00	(\$4,796.67)	
		CHRISTIAN CARE/MEDI-SHARE	0	\$0.00	\$0.00	\$0.00	(\$100.00)	\$0.00	\$0.00	(\$100.00)	
		CIGNA	2	\$1,250.00	(\$123.00)	\$1,127.00	(\$2,500.00)	(\$2,832.00)	\$0.00	(\$4,205.00)	
		Coastal Communities Physician Network	7	\$35,255.00	(\$8,674.66)	\$26,580.34	(\$1,229.34)	\$0.00	\$0.00	\$25,351.00	
		EMPLOYERS ASSURANCE COMPANY	0	\$0.00	\$1,150.64	\$1,150.64	\$0.00	\$3,820.36	\$0.00	\$4,971.00	
		HEALTHPLAN SERVICES/PHCS	1	\$4,863.00	\$0.00	\$4,863.00	\$0.00	\$0.00	\$0.00	\$4,863.00	
		Kaiser Foundation Health Plan of Northern CA Region	5	\$25,455.00	\$0.00	\$25,455.00	\$0.00	\$0.00	\$0.00	\$25,455.00	
		Kaiser Foundation Health Plan of Southern CA Region	2	\$10,624.00	\$0.00	\$10,624.00	\$0.00	\$0.00	\$0.00	\$10,624.00	
		PHYSICIAN CHOICE MED GRP/BLUE SHIELD	1	\$5,115.00	\$0.00	\$5,115.00	\$0.00	\$0.00	\$0.00	\$5,115.00	
		SCAN HEALTH CLAIMS DEPT.	1	\$5,381.00	\$0.00	\$5,381.00	\$0.00	\$0.00	\$0.00	\$5,381.00	
		TRICARE WEST	1	\$5,387.00	\$0.00	\$5,387.00	\$0.00	\$0.00	\$0.00	\$5,387.00	
		Tricare for Life	1	\$5,309.00	\$0.00	\$5,309.00	\$0.00	\$0.00	\$0.00	\$5,309.00	
		UHC CHOICE PLUS ATTN: OXFORD HEALTH	0	\$0.00	\$1,233.23	\$1,233.23	(\$2,733.23)	\$0.00	\$0.00	(\$1,500.00)	
		UNITED HEALTHCARE	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		UnitedHealthcare Medicare Solutions / UnitedHealthcare MedicareDirect	3	\$15,017.00	(\$8,257.49)	\$6,759.51	(\$1,470.51)	\$0.00	\$0.00	\$5,289.00	
		VETERANS ADM - COMMUNITY CARE	1	\$5,357.00	\$0.00	\$5,357.00	\$0.00	\$0.00	\$0.00	\$5,357.00	
		WELLCARE OF CALIFORNIA, INC.	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Totals	36	\$171,514.00	(\$19,083.92)	\$152,430.08	(\$35,107.77)	\$6,137.36	\$0.00	\$123,459.67		
	SELF PAY	SELF PAY	8	\$27,344.00	\$0.00	\$27,344.00	\$0.00	(\$5,560.00)	\$0.00	\$21,784.00	
		Totals	8	\$27,344.00	\$0.00	\$27,344.00	\$0.00	(\$5,560.00)	\$0.00	\$21,784.00	
	Totals	Totals	82	\$365,416.00	(\$175,347.15)	\$190,068.85	(\$61,937.76)	(\$95.64)	\$0.00	\$128,035.45	
	Totals	Totals	Totals	82	\$365,416.00	(\$175,347.15)	\$190,068.85	(\$61,937.76)	(\$95.64)	\$0.00	\$128,035.45

Aging By DOS Detail with Summary

JULY 2022

	Sum(Age 0_30)	Sum(Age 31_60)	Sum(Age 61_90)	Sum(Age 91_120)	Sum(AgeOver120)	Sum(Net Balance)
Cambria Community Healthcare District						
AARP Supplemental Totals	\$339.38	\$0.00	\$0.00	\$0.00	0.00	\$339.38
Aetna Totals	\$0.00	\$0.00	\$6,077.00	\$0.00	0.00	\$6,077.00
AETNA MEDICARE - FIRST HEALTH Totals	\$10,138.00	\$0.00	\$5,255.00	\$4,971.00	4,365.00	\$24,729.00
Anthem Blue Cross (California) Totals	\$21,627.00	\$16,319.66	\$10,887.00	\$9,044.00	25,708.39	\$83,586.05
APWU UNITEDHEALTHCARE Totals	\$0.00	\$5,555.00	\$6,551.00	\$0.00	0.00	\$12,106.00
BIND BENEFITS Totals	\$0.00	\$6,647.00	\$0.00	\$0.00	0.00	\$6,647.00
Blue Cross Blue Shield of South Carolina - Federal Employee Program (FEP) Totals	\$5,387.00	\$0.00	\$625.00	\$0.00	0.00	\$6,012.00
BLUE SHIELD BLUE CARD PROGRAM Totals	\$0.00	\$0.00	\$625.00	\$0.00	0.00	\$625.00
BLUE SHIELD OF CA - 65 PLUS Totals	\$0.00	\$5,500.00	\$0.00	\$0.00	0.00	\$5,500.00
Blue Shield of California Totals	\$10,569.00	\$21,683.22	\$625.00	\$0.00	5,780.10	\$38,657.32
California Medicaid - Medi-Cal Totals	\$0.00	\$0.00	\$0.00	\$4,941.00	0.00	\$4,941.00
CALOPTIMA MEDI-CAL Totals	\$0.00	\$0.00	\$156.33	\$0.00	0.00	\$156.33
CA Medicare Part B South (J1 - PGBA) Totals	\$73,869.62	\$129.14	\$4,869.00	\$4,851.00	10,617.00	\$94,335.76
CENCAL HEALTH Totals	\$20,751.00	\$5,037.64	\$0.00	\$0.00	0.00	\$25,788.64
CENTRAL HEALTH Totals	\$0.00	\$5,145.00	\$0.00	\$0.00	0.00	\$5,145.00
CIGNA Totals	\$1,250.00	\$0.00	\$3,323.00	\$3,505.00	0.00	\$8,078.00
Coastal Communities Physician Network Totals	\$30,188.00	\$10,266.00	\$0.00	\$0.00	0.00	\$40,454.00
EMPLOYERS ASSURANCE COMPANY Totals	\$0.00	\$0.00	\$0.00	\$0.00	4,971.00	\$4,971.00
GLOBAL EXCEL Totals	\$0.00	\$0.00	\$0.00	\$0.00	5,431.00	\$5,431.00
GLOBE LIFE AND ACCIDENT Totals	\$123.05	\$0.00	\$0.00	\$0.00	0.00	\$123.05
GOLDEN STATE MEDICARE HEALTH PLAN Totals	\$0.00	\$0.00	\$0.00	\$0.00	5,527.00	\$5,527.00
HEALTHPLAN SERVICES/PHCS Totals	\$4,863.00	\$0.00	\$0.00	\$0.00	0.00	\$4,863.00
Humana Inc. Totals	\$0.00	\$147.42	\$0.00	\$0.00	0.00	\$147.42
INLAND EMPIRE HEALTH Totals	\$5,363.00	\$0.00	\$0.00	\$0.00	0.00	\$5,363.00
Kaiser Foundation Health Plan of Northern CA Region Totals	\$19,796.00	\$10,702.00	\$0.00	\$0.00	0.00	\$30,498.00
Kaiser Foundation Health Plan of Southern CA Region Totals	\$10,624.00	\$0.00	\$0.00	\$0.00	0.00	\$10,624.00

	Sum(Age 0_30)	Sum(Age 31_60)	Sum(Age 61_90)	Sum(Age 91_120)	Sum(AgeOver120)	Sum(Net Balance)
PHYSICIAN CHOICE MED GRP/BLUE SHIELD Totals	\$5,115.00	\$0.00	\$0.00	\$0.00	0.00	\$5,115.00
SAFECO INSURANCE COMPANY Totals	\$0.00	\$7,765.97	\$0.00	\$0.00	0.00	\$7,765.97
SCAN HEALTH CLAIMS DEPT. Totals	\$5,381.00	\$0.00	\$625.00	\$0.00	0.00	\$6,006.00
SEDGWICK Totals	\$0.00	\$0.00	\$0.00	\$0.00	3,250.00	\$3,250.00
SELF PAY Totals	\$21,909.00	\$14,077.35	\$27,241.16	\$7,483.69	7,194.60	\$77,905.80
SILVERSUMMIT HEALTH Totals	\$0.00	\$0.00	\$0.00	\$0.00	5,549.00	\$5,549.00
Tricare for Life Totals	\$5,438.30	\$0.00	\$0.00	\$280.00	0.00	\$5,718.30
TRICARE WEST Totals	\$5,387.00	\$0.00	\$0.00	\$0.00	0.00	\$5,387.00
UnitedHealthcare Totals	\$0.00	\$1,250.00	\$625.00	\$5,748.00	0.00	\$7,623.00
UNITED HEALTHCARE Totals	\$0.00	\$625.00	\$0.00	\$0.00	0.00	\$625.00
UnitedHealthcare Medicare Solutions / UnitedHealthcare MedicareDirect Totals	\$10,100.00	\$4,917.00	\$0.00	\$0.00	0.00	\$15,017.00
VETERANS ADM - COMMUNITY CARE Totals	\$5,357.00	\$0.00	\$75.00	\$170.91	0.00	\$5,602.91
WELLCARE OF CALIFORNIA, INC. Totals	\$0.00	\$4,827.00	\$0.00	\$0.00	0.00	\$4,827.00
Cambria Community Healthcare District Totals	\$273,575.35	\$120,594.40	\$67,559.49	\$40,994.60	78,393.09	\$581,116.93
Totals	\$273,575.35	\$120,594.40	\$67,559.49	\$40,994.60	78,393.09	\$581,116.93

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

TO: Board of Directors Agenda No. E.01

FROM: Iggy Fedoroff – Director

BOARD MEETING DATE: August 23, 2022

AGENDA DESCRIPTION: Updated Bylaws

RECOMMENDATION(S): Board approval of the updated By Laws with the addition of two new positions: Director of Operations and Director of Finance.

FISCAL IMPACT: Within budget for Legal Counsel in the 2022/23 budget (estimated <\$1,000)

DISCUSSION:

Open a discussion on having a written contract for the position of Director of Finance and the Director of Operations/Administrator. This will protect the employee and the Cambria Community Healthcare District. It is recommended that Legal Counsel have contracts drawn up for review by the Board in closed session next month prior to presenting them to the employees for review and signatures.

Attachments:

CCHD By Laws dated August 8, 2022

BOARD ACTION:

DATE OF VOTE: August 23, 2022

UNANIMOUS: ____

FEDOROFF___ RICE___ MILEUR___ MONTALVO___ KUBAT_____

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

BYLAWS

August 8, 2022

BYLAWS OF THE CAMBRIA COMMUNITY HEALTHCARE DISTRICT

ARTICLE I

ORGANIZATION AND DUTIES OF THE BOARD OF DIRECTORS

Section 1. General

1.1 All powers, privileges and duties vested in or imposed upon the District by law shall be exercised and performed by the Board of Directors except as such Board shall delegate executive, administrative and ministerial powers to officers and employees of the District. The executive officers shall consist of the President, Vice-President, and the Secretary. The President, Vice-President, and the Secretary shall serve for a one-year term as provided below.

1.2 Number and Qualification. The Board shall consist of five (5) members, each of whom shall be a registered voter residing in the District. [H&S Code § 32100 and 32100.01].

1.3 All members of the Board shall comply with the federal and state conflict of interest laws, including but not limited to the following, to the extent they are applicable: (a) The California Political Reform Act of 1974, California Government Code Section 87100 et seq.; (b) The prohibition of contractual conflicts of interest set forth in California Government Code Section 1090 et seq.; (c) The prohibition of incompatible employment, activity or enterprise for compensation set forth in California Government Code Section 1126 et seq.; and (d) The common law rules against conflicts of interest.

Section 2. Election and Term of Office

2.1 An election shall be held in the District on the first Tuesday after the first Monday in November in each even-numbered year, at which a successor shall be chosen to each Director whose term shall expire on the first Friday of December following such election. The election of Board members shall be an election at large within the District and shall be consolidated with the statewide general election. The candidates receiving the highest number of votes for the offices to be filled at the election shall be elected thereto. The term of office of each elected Board member shall be four years, or until the Board member's successor is elected and has qualified, except as otherwise provided by law in the event of a vacancy. An orientation shall be provided which familiarizes each new Board member with his or her duties and responsibilities, including the Board's responsibilities for quality care. Continuing education opportunities shall be made available to Board members. [H&S Code §§ 32100.2, 32100.5, Elections Code §§ 10400, 10554].

Section 3. Vacancies

3.1 When a vacancy occurs on the Board of Directors, and except as otherwise specified in Government Code section 1780, the remaining Board members may fill any vacancy on the Board by appointment until the next District general election that is scheduled 130 or more days after the effective date of the vacancy, provided the appointment is made within a period of 60 days immediately subsequent to the effective date of such vacancy and provided a notice of the vacancy is posted in three or more conspicuous places in the District at least 15 days before the appointment is made. In lieu of making an appointment, the remaining members of the Board may within 60 days of the vacancy call an election to fill the vacancy.

3.2 If the vacancy is not filled by the Board as specified, or if the Board has not called for an election within 60 days of the vacancy, the Board of Supervisors of the County of San Luis Obispo may fill the

vacancy within 90 days of the vacancy or the Board of Supervisors may order the District to call an election to fill the vacancy. If within 90 days of the vacancy the remaining members of the Board or the Board of Supervisors have not filled the vacancy and no election has been called for, the District shall call an election to fill the vacancy. If the number of remaining Board members falls below a quorum, at the request of the District's Secretary, or a remaining Board member, the Board of Supervisors of the County of San Luis Obispo may waive the 60 day period specified above and make an appointment immediately to fill the vacancy, or may call an election to fill the vacancy. The Board of Supervisors shall only fill enough vacancies to provide the Board with a quorum.

3.3 Persons appointed to fill the vacancy shall hold office until the next District general election and thereafter until the person elected at such election to fill the vacancy has been qualified, but persons elected to fill the vacancy shall hold office for the unexpired balance of the term of office. [Government Code § 1780, H&S Code § 32100].

Section 4. Resignation or Removal

4.1 Any Board member may resign effective upon giving written notice to the President of the Board, unless the notice specifies a later time for the effectiveness of such resignation. The President of the Board may resign by delivering written notice to the Vice President of the Board. The term of any member of the Board shall expire if the member is absent without good cause from three consecutive regular meetings or from three of any five consecutive meetings of the Board and if the Board by resolution declares that a vacancy exists on the Board. The determination of good cause for an absence shall be made by the other Board members in a noticed meeting. All or any of the members of the Board may be recalled at any time by the voters following the recall procedure set forth in Division 11 of the Elections Code.

Section 5. Compensation of Board

5.1 The Board shall serve without compensation except that each member of the Board shall be allowed the member's actual necessary and reasonable travel and incidental expenses incurred by traveling and incidental expenses in the performance of official business of the District as approved by the Board. [H&S Code § 32103].

Section 6. Regular Meetings

6.1 Regular meetings of the Board of Directors will be held monthly.

Section 7. Regular Meeting Place

7.1 Unless the location is unavailable, regular meetings of the Board of Directors shall be held at the Old Cambria Grammar School, 1350 Main Street, Cambria, CA 93428. Special meetings or adjourned regular meetings of the Board of Directors shall be held at any appropriate location within the boundaries of the District, except as otherwise provided by Section 54954 of the California Government Code as it now or may hereafter be constituted.

Section 8. Special Meetings

8.1 Special meetings of the Board of Directors may be called by the President of the Board or by any three members of the Board in the manner set forth in Sections 54950 et seq. of the California Government Code as they are now or may be hereafter constituted.

Section 9. Organizational Meetings

9.1 The Board of Directors shall hold an organizational meeting at the first regular meeting of the Directors in December of each year, at which meeting the Board of Directors shall elect a President, Vice-President, and Secretary of the District, each to hold office for a term of one (1) year and until his or her successor has been elected and qualified at the December meeting. In the event that only three

Board members are in attendance at the organizational meeting, the decision of the Board regarding new officers shall be postponed until the next meeting to assure greater Board member attendance.

Section 10. Appointment of Staff Personnel

10.1 The Board of Directors shall appoint the following staff personnel and fix their compensation:

- (1) District Director of Operations
- (2) District Director of Finance
- (3) District Counsel

Section 11. Quorum

11.1 A quorum of the Board of Directors consists of the presence of three Directors at a particular meeting.

Section 12. Conduct of Meetings

12.1 Meetings of the Board of Directors shall be presided over by the President of the District and in his/her absence the Vice-President of the District. If neither the President nor the Vice-President is present at a particular meeting, the Directors present shall, by majority vote, elect a President pro tem who shall preside at the meeting. If at a particular meeting the Secretary is not present, the Directors shall, by majority vote, elect a Secretary pro tem for the meeting. Whenever a President pro tem or a Secretary pro tem is required, they shall sign and countersign all documents concerning said meeting (such as minutes and resolutions) in the place and stead of the President and Secretary.

12.2 At all meetings of the Board of Directors 'action upon motions shall be by voice vote unless the presiding officer or any Director present requires a roll call. Action upon all resolutions of the Board shall be by roll call.

12.3 Minutes of the deliberations of the Board of Directors shall be such as to fairly represent the action taken and not verbatim. A Director may, however, make a specific request that a particular remark by him/her on a subject be entered into the minutes verbatim. Any written communication in the possession of any Director which in his/her opinion should be included in the minutes of the Board of Directors shall, at his/her request, be entered into the minutes verbatim.

12.4 The presiding officer at a meeting of the Board of Directors is specifically given the power to vote upon any and all matters brought before the Board, move the adoption of any matter before the Board, or second such a motion.

12.5 Except as has been otherwise provided above, the deliberations of the Board of Directors shall be in accordance with Brown Act and such reasonable procedures as the Board may establish consistent with the Brown Act, and Rosenberg's Rules of Order revised 2011 edition.

12.6 The Board shall cause to be published a notice as required by the Brown Act for each meeting and the meetings shall comply with the requirements of the Brown Act.

Section 13. Additional Powers of the Board of Directors

13.1 The Board of Directors, whenever it considers it to be to the advantage of the District, shall cause the following acts to take place (either directly or by delegation) for and on behalf of the District:

13.2 To purchase, receive, have, take, hold, lease, use and enjoy property of every kind and description within and without the limits of the District, for the benefit of the District and the people

served by the District, and to control, dispose of, convey and encumber the same and create a leasehold interest in the same for the benefit of the District. [H&S Code § 32121(c)].

13.3 To exercise the right of eminent domain for the purpose of acquiring real or personal property of every kind necessary to the exercise of any of the powers of the District [H&S Code § 32121(d)].

13.4 To employ legal counsel to advise the Board in all matters pertaining to the business of the District, to perform the functions in respect to the legal affairs of the District as the Board may direct for legal advice and assistance in all matters concerning the District. [H&S Code § 32121 (f)].

13.5 To establish one or more trusts for the benefit of the District, to administer any trust declared or created for the benefit of the District to designate one or more Directors for trust created by the District, to receive by gift, devise or bequest and hold in trust or otherwise, property of all kinds (including corporate securities) situated in this state or elsewhere, and where not otherwise provided, dispose of the same for the benefit of the District. [H&S Code § 32121(e)].

13.6 To employ such officers, employees and consultants as the Board deems necessary to carry on properly the business of the District. [H&S Code § 32121(g)].

13.7 To prescribe the duties and powers of the officers and employees of the District; to establish such offices as may be appropriate and to appoint Board members or employees to those offices; to determine the number of and appoint all such officers and employees, and to fix their compensation, which officers and employees shall hold their offices or positions at the leisure of the Board. By resolution, the Board may delegate to Administrator the power to employ (Subject to the Pleasure of the Board) and discharge, such subordinate officers and employees as are necessary for the purpose of carrying on the normal functions of the District. [H&S Code § 32121(h)].

13.8 To enter into a contract of employment with a Director of Operations (Appointed as Legal Administrator) and a Director of Finance the duration of each which shall not exceed four years, but which may periodically be renewed upon expiration. A single contract renewal shall not exceed four years but the total length of employment of each Director may exceed four years due to renewals. [H&S Code § 32121.5]

13.9 To do any and all things which an individual might do which are necessary for and to the advantage of the District's residents, or which are necessary to carry out the District's specified powers and purposes. [H&S Code § 32121 (i) and (k)].

13.10 To establish, maintain and operate, or provide assistance in the operation of, one or more health facilities or health services, including, but not limited to: outpatient programs, services and facilities; retirement programs, services and facilities; chemical dependency programs, services and facilities; or other healthcare programs, services and facilities and activities at any location within or without the District, for the benefit of the District and the people served by the District. [H&S Code § 32121(j)].

13.11 To acquire, maintain and operate ambulances or ambulance services within and outside of the District. [H&S Code § 32121(l)].

13.12 To establish, maintain and operate, or provide assistance in the operation of, clinics, diagnostic and testing centers, health education programs, wellness and prevention programs, rehabilitation, aftercare, and such other healthcare services providers, groups and organizations as are necessary for the maintenance of good physical and mental health in the communities served by the District. [H&S Code § 32121(m)].

- 13.13 To establish, maintain and carry on its activities through one or more corporations, joint ventures, or partnerships for the benefit of the District. [H&S Code § 32121(o)].
- 13.14 To transfer, either at fair market value or without adequate consideration, any part of its assets to one or more nonprofit corporations to operate and maintain the assets; provided, that any such transfer shall comply with the requirements of Health and Safety Code Section 32121(p), as applicable. [H&S Code § 32121(p)(1)].
- 13.15 To contract for bond insurance, letters of credit, remarketing services and other forms of credit enhancement and liquidity support for its bonds, notes and other indebtedness and to enter into reimbursement agreements, and similar ancillary contracts in connection therewith. [H&S Code § 32121(q)].
- 13.16 To purchase all necessary surgical instruments, hospital equipment, ambulance equipment and all other property necessary for equipping the operations. [H&S Code § 32122].
- 13.17 To purchase such real property, and to erect or tent or equip such buildings or rooms as may be necessary for the District's operation. [H&S Code § 32123].
- 13.18 When the Board determines such action is necessary for the provision of adequate healthcare services to the communities served by the District, to (a) enter into contracts with healthcare provider groups, community service groups, independent podiatrists, and independent physicians and surgeons for the provision of healthcare services, (b) provide assistance or make grants to nonprofit provider groups and clinics already functioning in the community, and (c) finance experiments with new methods of providing adequate healthcare. [H&S Code § 32126.5].
- 13.19 To contract with physicians and surgeons, podiatrists, healthcare provider groups and nonprofit corporations for the rendering of professional health services on such basis as does not result in any profit or gain to the District from the services so rendered and as allows the Board to ensure that fees and charges, if any, are reasonable, fair and consistent with the basic commitment of the District to provide adequate healthcare to all residents within its boundaries. [H&S Code § 32129].
- 13.20 To contract with physicians and surgeons or podiatrists for the rendering of professional services, for the purpose of assuring that physicians and surgeons or podiatrists will be on duty in emergency department(s) maintained by the hospitals, on such basis as does not result in any profit or gain to the District from the professional services of such physicians and surgeons. The contract with the podiatrist shall be for those services which the podiatrist is licensed to practice pursuant to applicable provisions of the Business and Professions Code. [H&S Code § 32129.5].
- 13.21 To maintain membership in any local, state or national group or association organized and operated for the promotion of the public health and welfare or the advancement of the efficiency of hospital, ambulance services and healthcare administration, and in connection therewith pay dues and fees thereto. [H&S Code § 32131].
- 13.22 To authorize the disposition of any surplus property of the District at fair market value by any method determined by the Board; provided, however, that the Board may donate or sell, at less than fair market value, any surplus property to another local healthcare district in California. [H&S Code § 32121.2].

13.23 To change the name of the District, which shall be effective upon the filing of a verified copy of the resolution with the Secretary of State. [H&S Code § 32137].

13.24 Sue and be sued, except as otherwise provided by law, in all actions and proceedings in all courts and tribunals of competent jurisdiction.

13.25 Adopt a seal and alter it at pleasure.

13.26 Acquire by purchase, condemnation, donation, lease, or otherwise, real or personal property necessary to the full or convenient exercise of any of its powers or purposes.

13.27 Subject to any legally required approval, sell property of the District which in its opinion is not needed for the District's affairs.

13.28 Incur indebtedness, issue bonds or other evidence of the indebtedness and refund or retire any indebtedness of the District.

13.29 Levy and collect taxes for the purpose of operating the District and paying its obligations as permitted under California laws.

13.30 Each Director shall have unfettered access to any and all books, records and invoices (including, but not limited to legal invoices and associated documentation) of the District and shall be issued keys or digital access to the District office. Further, patient records will only be available to such Board members who have been trained and certified in HIPAA (the American Health Insurance Portability and Accountability Act of 1996).

Section 14. Directors' Relations with Staff

14.1 The Board of Directors and its members shall deal address issues with the staff and services of the Cambria Community Healthcare District only through the District Director of Operations or Finance or the representative designated by the applicable Director in his/her absence, except for the purpose of inquiry, and neither the Board of Directors nor any member thereof shall give orders or directions to any subordinate of the District Directors of Operations or Finance. The District Director of Operations, Director of Finance, District Counsel and Office Manager shall take their orders and instructions from the Board of Directors only when sitting in a duly held meeting of the Board of Directors, and no individual Director shall give orders or instructions to the District Director of Operations, District Director of Finance, District Counsel and Office Manager unless such order or instruction is by order or resolution of the Board of Directors adopted at a duly constituted meeting. If the Board determines that the District Director of Operations or Director of Finance, as applicable, is unavailable or incapacitated and such Staff Director has not designated a representative in his/her absence, the Board may designate another person to temporarily fulfill this capacity.

14.2 The Board of Directors and its members shall deal with staff concerns by referring the staff member or members to the applicable District Director of Operations for operational personnel and Director of Finance for administrative personnel.

Section 15. Board Action Required

15.1 All action of the District shall be taken by the Board. No individual Board member shall represent a policy as the District's policy unless said policy has been determined by the Board.

15.2 The Board of Directors, acting as a Board, shall be the policymakers of the District, establishing policy after receiving necessary information from staff and other persons as deemed necessary.

Section 16. Board Committees

16.1 All committees, whether standing or special (ad hoc) shall be appointed by the President. The chairman of each committee shall be appointed by the President. The President is not permitted to chair any committee excepting the Executive Committee which shall be made up of the President and Vice President of the Board. All committees shall be advisory only to the Board unless otherwise specifically authorized to act by the Board.

16.2 A standing committee of the Board may be created by resolution or formal action of the Board.

16.3 A special or ad hoc committee is an advisory committee composed solely of the members of the Board which are less than a quorum of the Board, which does not have continuing subject matter jurisdiction, and does not have a meeting schedule fixed by resolution or formal action of the Board. Special or ad hoc committees may be appointed by the President for special tasks as circumstances warrant, and upon completion of the task for which appointed such special or ad hoc committee shall stand discharged.

16.4 A committee chairman may invite additional individuals with expertise in a pertinent area to meet with and assist the committee. Such consultants shall not vote or be counted in determining the existence of a quorum and may be excluded from any committee session.

ARTICLE II

DUTIES AND QUALIFICATIONS OF THE PRESIDENT

Section 1. General

1.1 The President of the Board of Directors shall be the chairperson and a member of the Board of Directors.

Section 2. Term of Office

2.1 The term of office of the President commences upon his/her election and qualification for said office. The President shall hold office for a term of one year and until his or her successor is elected and qualified.

Section 3. Meetings of the Board of Directors

3.1 The President shall preside at meetings of the Board of Directors and shall have the power to call special meetings of said Board of Directors on his/her own motion provided Sections 54950 et seq. of the California Government Code are complied with.

Section 4. Agenda

4.1 The President shall prepare an agenda for each meeting of the Board of Directors. The agenda shall include any matter requested by the President, Administrator, and or any member of the Board of Directors.

Section 5. Voting at Meetings

5.1 The President or any Director presiding in his/her stead may vote upon matters brought before the Board, move the adoption of any matter before the Board, or second such a motion.

Section 6. Contracts, Minutes and Resolutions

6.1 The President shall sign on behalf of the District all minutes and resolutions of the Board of Directors, and all contracts, except those contracts specifically delegated to the District Administrator under Article V, Section 1, and Article VII of these ByLaws .

Section 7. Reports

7.1 The President may require reports from the District Director of Operations, Director of Finance, and District Counsel, to be brought back to the Board.

7.2 The President will from time to time issue press releases and be the focal point for media relations for the District.

Section 8. Litigation

8.1 Whenever the facts are within his/her knowledge, the President is empowered to verify complaints or other pleadings for or on behalf of the District.

Section 9. Additional Duties

9.1 The President shall perform such additional duties as are directed by the Board of Directors or by applicable law.

ARTICLE III

DUTIES AND QUALIFICATIONS OF THE VICE-PRESIDENT

Section 1. General

1.1 The Vice-President of the District shall be the Vice Chairperson and a member of the Board of Directors.

Section 2. Term of Office

2.1 The term of office of the Vice-President commences upon his/her election and qualification for said office. The Vice-President shall hold office for a term of one year until his or her successor is elected and qualified.

Section 3. Duties

3.1 In the absence of the President, the Vice-President shall perform all of the duties of the President.

Section 4. Reports

4.1 The Vice-President may require reports from the District Director of Operations, Director of Finance and District Counsel, to be brought back to the Board.

4.2 The Vice-President, with the consent of or at the direction of the President, May from time to time issue press releases and perform media relations for the District.

Section 5. Litigation

5.1 Whenever the facts are within his/her knowledge, the Vice-President is empowered to verify complaints or other pleadings for or on behalf of the District.

Section 6. Additional Duties

6.1 The Vice-President shall perform such additional duties as are directed by the Board of Directors or by applicable law.

ARTICLE IV

DUTIES AND QUALIFICATIONS OF THE SECRETARY

Section 1. General

1.1 The Secretary shall be a member of the Board of Directors.

Section 2. Term of Office

2.1 The term of office of the Secretary commences upon his/her election and qualification for said office. The Secretary shall hold office for a term of one year until his or her successor is elected and qualified.

Section 3. Contracts, Minutes & Resolutions

3.1 The Secretary shall countersign on behalf of the District all minutes and resolutions of the Board, and all contracts of the District, except those contracts specifically delegated to the District Director of Operations (Appointed Legal Administrator) under Article V, Section 1, of this set of by laws. When required, the Secretary shall further affix to said documents the seal of the District over his/her signature.

Section 4. Litigation

4.1 Whenever the facts are within his/her knowledge, the Secretary is empowered to verify complaints and other pleadings for or on behalf of the District.

Section 5. Reports

5.1 On his/her own motion, the Secretary may require reports from the District Administrator, Operations Director, and District Counsel, which reports, when received, shall be brought to the attention of the Board of Directors, if in the opinion of the Secretary they require consideration by said Board.

Section 6. Additional Duties

6.1 The Secretary shall perform such additional duties as are directed by the Board of Directors or by applicable law.

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ARTICLE V

DUTIES AND QUALIFICATIONS OF THE DIRECTOR OF OPERATIONS

Section 1. General

1. The Director of Operations shall have extensive operations experience in the field of EMS. He/She will be a certified paramedic in the State of California with all the required criteria established under Section 2.10.005 for EMT-P position. The Director of Operations, reporting to the Board, serves as liaison to County and State EMS agencies and community organizations and shall act as the Legal Administrator of Record having the authority to execute, on behalf of the District, the following powers and duties:
 - 1.1. Implementation of policies adopted by the Board.
 - 1.2. Operation of the ambulance services provided by the District. This includes responsibility for organizing and providing direction to all District staff other than those under the direction of the Director of Finance, EMS statistical information, and maintenance of EMS ambulance, station and equipment.
 - 1.3. Knowledge of EMS and ambulance procedures/operations.
 - 1.4. Attends EMSA meetings. Attends meetings/seminars of other agencies to enhance operational knowledge applicable to the District including but not limited to the Fire Safe Focus Group.
 - 1.5. Understands the EMS various regulations and ensures the District is in compliance.
 - 1.6. Provides to the District Board, Board Committees and District Director of Finance support in all areas of EMS requirements for the District to produce meaningful and timely capital and operating budgets.
 - 1.7. Schedules EMS personnel, reviews employee timecards for accuracy, and provides quality reporting.
 - 1.8. Partners with outside private and public organizations to better serve the community.
 - 1.9. From time to time provides written and oral communications to the Board relating to the operations of the District.
 - 1.10. Maintains policies and procedures for the operation of the ambulance service.
 - 1.11. Executes financial instruments as required and in coordination with the Director of Finance.
 - 1.12. Such other related duties as the District Board may from time to time direct.

Section 2. Supervision of Work

- 2.1 It shall be the Director of Operations responsibility to directly supervise the EMS employees of the District in the performance of their duties.

Section 3. Reports

- 3.1 The Director of Operations shall prepare and deliver to the Board of Directors on a monthly basis the following reports in the Board Packet: Staff Report, Ambulance Activity Report and other reports as requested by the Board.

Section 4. Attendance at Meetings

- 4.1 Unless otherwise directed or excused by the Board, shall attend all monthly Board meetings and appropriate Board Committee meetings. The Director of Operations shall inform the Board at the regular meetings of the Board of all significant or important matters concerning the EMS activities of the Cambria Community Healthcare District.

ARTICLE VI

DUTIES AND QUALIFICATIONS OF THE DIRECTOR OF FINANCE

Section 1. General

2. The Director of Finance shall be a part-time (24 to 32 hours per week) exempt position having five to ten years progressive supervisory experience. He/She will have a strong accounting and finance background, be experienced in accounting software, preferably QuickBooks. The Director of Finance will have a college degree in accounting or finance and have financial budgeting experience. Position reports directly to the Board, having the authority to execute, on behalf of the District, the following powers and duties:

- 2.1. Preparation of financial reports, including variance analysis and explanations, with monthly presentations to the Board.
- 2.2. Verification and approval of all accounts payable invoices.
- 2.3. Responsibility for all disbursements and check issuance.
- 2.4. Responsibility for cash management.
- 2.5. Audit responsibility and coordination with outside auditors.
- 2.6. Management of outside accounting services.
- 2.7. Responsibility for regulatory relations with Federal and State Reimbursement Agencies.
- 2.8. Coordination of activities with the Director of Operations including development of capital budgets and execution of financial instruments.
- 2.9. Payroll preparation oversight.
- 2.10. Preparation and tracking of grant proposals.
- 2.11. Maintaining District policies and procedures for financial administration.
- 2.12. Responsibility for all banking relationships.
- 2.13. Supervising the process of the preparation and payor submission of ambulance billings.
- 2.14. Such other related duties as the District Board may from time to time direct.

Section 2. Supervision of Work

- 2.1 The Director of Finance shall supervise the Office Manager of the District.

Section 3. Reports

3.1 The Director of Finance shall prepare and deliver to the Board of Directors on a monthly basis all financial reports in the Board Packet.

Section 4. Attendance at Meetings

4.1 Unless otherwise directed or excused by the Board, shall attend all monthly Board meetings and appropriate Board Committee meetings. The Director of Finance shall inform the Board at the regular meetings of the Board of all significant or important matters concerning the financial activities of the Cambria Community Healthcare District.

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ARTICLE VII

DUTIES AND QUALIFICATIONS OF THE DISTRICT COUNSEL

Section 1. General

1.1 The District Counsel shall be the chief legal officer of the District. He/She shall be appointed by the Board of Directors, shall serve at its pleasure and shall be directly responsible to the Board. The District Counsel shall have a juris doctorate from a college or university duly accredited by the American Bar Association. He/she must be an active member of the State Bar of California and be well qualified by reason of education and experience to perform legal functions for the District.

Section 2. Preparation of Resolutions, Contracts, etc

2.1 District Counsel shall review or prepare all resolutions, contracts, leases and other documents of legal nature required for the conduct of the affairs of the District as directed so to do by the Board of Directors. When particular contracts and leases have been prepared by him/her, he/she shall approve them as to form in writing and submit them to the Board of Directors for its consideration. It shall be his/her duty to see to it that a lease or contract is duly executed by the other parties to the particular lease or other contract and has been approved as to content by the District Director of Operations or Director of Finance, as applicable.

Section 3. Bonds

3.1 All labor and material, faithful performance and other bonds running in favor of the District shall be approved as to form by the District Counsel.

Section 4. Litigation

4.1 Except to the extent of participation prohibited by law in small claims court actions, the District Counsel shall conduct all litigation in which the District is from time to time engaged. He/She shall make recommendations to the Board of Directors concerning the advisability of commencing litigation and the compromise or settlement of potential or existing litigation. Court actions commenced by District must be authorized by the Board of Directors. Notwithstanding the foregoing, the District Director of Operations or Director of Finance as applicable may, with the concurrent written notification to the members of the Board of Directors of the filing of the action authorize and direct actions be brought for recovery of rent owed to the District by tenants and former tenants of the District, including an unlawful detainer action for forfeiture of a lease of a tenant who is in default in the payment of rent and for recovery of possession of the leased premises after noncompliance by the tenant with a notice to pay rent or quit the premises. Such actions authorized by the District Director of Operations or Director of Finance as applicable and if appropriate, may be filed and prosecuted in the small claims court.

Section 5. Additional Counsel

5.1 Whenever, in his/her opinion, the Board of Directors should consider the employment of outside counsel as to a particular matter, District Counsel shall promptly advise the Board of Directors of this fact and obtain Board approval before hiring.

Section 6. Attendance at Meetings

6.1 Unless requested by the Board, the District Counsel shall not be required to attend meetings of the Board of Directors.

Section 7. District Staff

7.1 The District Counsel shall render legal assistance to the District's Board of Directors, its President, District Director of Operations and Director of Finance as is required in the performance of their duties.

Section 8. Legislation

8.1 The District Counsel shall advise the Board of Directors of any legislation the District might consider sponsoring to aid it in conducting its affairs. He/She shall further advise the Board of Directors of prospective legislation sponsored by others and as to how it would affect the District.

Section 9. Elections

9.1 The District Counsel shall prepare all documents required for the conduct of elections of the District and shall assist the Secretary of the District in the proper conduct of District elections.

Section 10. Administrative Bodies

10.1 Whenever required by the Board of Directors so to do, the District Counsel shall appear before various administrative divisions and agencies concerning affairs of the District.

Section 11. Delegation of Duties

11.1 Subject to the approval of the Board of Directors, the District Counsel may appoint employees to carry out the functions of his/her position under his/her supervision. Such employees shall serve at his/her pleasure.

Section 12. Additional Duties

12.1 The District Counsel shall perform such additional duties as are required by the Board of Directors or applicable law.

ARTICLE VIII

REGULATIONS GOVERNING PURCHASING OF MATERIALS, SUPPLIES AND EQUIPMENT, SERVICES, SALES OF PROPERTY AND LETTING OF PUBLIC PROJECT CONTRACTS

Section 1. General

1.1 Purchasing of all materials, supplies, services and equipment required by the District shall provide maximum benefits to the District with minimum expenditure. Purchases shall be made in economical quantities with a competitive pricing process by vendors where possible. Except for case of emergency as provided in this article, no purchases shall be made except upon express authorization of the Board of Directors unless said purchases are for items already budgeted and for which funds are available. The regulations in this section have been devised for this purpose and shall be followed.

Section 2. Delegation of Authority

2.1 The Board of Directors hereby delegates the District Director of Finance and Director of Operations (Staff Director) as enumerated in Articles V and VI and in their absence the designated employee in charge at the District to make the purchases set forth in Section 3 below.

2.2 Checks in the amount of twenty-five hundred dollars (\$2,500) or less may be signed by the Director of Finance excluding payments to the signer. Checks in excess of twenty-five hundred (\$2,500) require the additional signature of a Board Director.

Section 3. Emergencies

3.1 In case of emergency directly affecting property of the District which emergency cannot, in the opinion of the applicable Staff Director, be dealt with by acting under any other provision of this article, then the applicable Staff Directors or in their absence the employee in charge of the District, is empowered to purchase for the District such supplies, equipment, services and materials as are required because of such emergency prior to the time such purchases can be made under other provisions of this article. The Board shall be timely notified of the nature of the emergency, item(s) purchased and the cost thereof.

Section 4. Expenditures up to \$25,000

4.1 Except as provided in subsection 4.2.3 below, when expenditures are required for a budgeted item and the cost involved is \$25,000 or less, the applicable District Staff Director, shall procure the item involved from the lowest cost responsible vendor after first obtaining three written quotations on the item required to be purchased.

4.2 The above requirements regarding the obtaining of three quotations do not apply to the following:

4.2.1 Miscellaneous services such as telephone, telegraph, light, power and water where rates or prices are fixed by legislation or by federal, state, county or municipal regulations.

4.2.2 Where the items involved are not readily obtainable on the open market, in which case the reasons for not securing three such quotations shall be documented in writing.

4.2.3 Where the item's cost is less than \$1,000 and the applicable District Staff Director has concluded that the price for the item involved will not vary in any material degree between various vendors. To the extent feasible, such purchases will be made from vendors within the District.

Section 5. Purchases for Amounts in Excess of \$25,000

5.1 Purchases of materials, supplies and equipment, the estimated cost of which exceeds \$25,000 shall be at the direction of the Board of Directors only, except as provided in Section 3 above. Such purchases shall be purchased from the lowest cost responsible vendor after first obtaining three written quotations on the item required to be purchased. Specific Statements of Work (SOW) shall be used to prevent misunderstandings. All SOWs will be reviewed by the Chair of the Facilities Committee of the Board and approved by the Board prior to obtaining written quotations.

5.2 This section shall not prohibit the District from requiring a public bid process if, in the discretion of the District, selection based upon the evaluation of public sealed bids would better serve the interest of the District. In this instance, SOW's will be reviewed by the Chair of the Facilities Committee of the Board and approved by the Board prior to issuance of an invitation to submit sealed bids.

Section 6. Sale of Property of District

6.1 Subject to the requirements of Health and Safety Code, whenever the Board of Directors determines by a majority vote that the District owns property in its opinion not needed for the District's affairs, it may order said property disposed.

6.2. The Director of Operations is authorized, at his or her sole discretion, to determine the manner and method of disposal of District property that has been determined by the Board of Directors to be surplus to the needs of the District. Disposal methods may include negotiated sale, auction, consignment, scrap or salvage or donation to non-profit, charitable or government entities. Disposal must be done to maximize the overall dollar return to the District if a buyer can be found. If no buyer can be found, the list of items to be donated should be brought for Board approval. In the event the Director of Operations determines there is no salvage value, no buyers, or no donee to benefit from a donation, the surplus items can be discarded. Documentation of disposal shall be made in order to reduce accountability of District property.

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

TO: Board of Directors Agenda No. E.02

FROM: Laurie Mileur- PhD, Director

BOARD MEETING DATE: August 23, 2022

AGENDA DESCRIPTION: New Cambria Community Healthcare District Website Status

RECOMMENDATION(S): Adopt new website after changes recommended by Board members.

FISCAL IMPACT: TBD

DISCUSSION: Review new website with a link furnished to board member via email to review and advice of any changes.

Attachments:

None.

BOARD ACTION: This is information only.

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

TO: Board of Directors Agenda No. E.03

FROM: Tim Benes – Director of Operations/Administrator

BOARD MEETING DATE: August 23, 2022

AGENDA DESCRIPTION: Status of finding a new payroll and scheduling company.

RECOMMENDATION(S): Advise that we maintain our payroll and scheduling system.

FISCAL IMPACT: None

DISCUSSION: At this time, I have found that there is only one company that can possibly make a schedule and payroll system that would work with our scheduling. The company is based in Texas and politely stated that we are not a big enough client for the system to be cost effective for either of us.

Attachments:

Nothing at this time.

BOARD ACTION: This is informational.

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

TO: Board of Directors Agenda No. E.04

FROM: Tim Benes Director of Operations/Administrator

BOARD MEETING DATE: August 23, 2022

AGENDA DESCRIPTION: Ambulance Billing Rates.

RECOMMENDATION(S): I recommend that we do not increase the billing cost of transports. Recommend I work with the new Director of Finance to review the current Monterey Contract and work with her to form a new contract and bring it the Board for approval in the near future.

FISCAL IMPACT: None at this time since the FY 22/23 budget assumes current transport billing rates.

DISCUSSION: Our current rates are very close to San Luis Ambulance's transport rates and because the majority of transports handled by the CCHD are MediCal and Medicare which have set amounts that they pay, the potential increase to ambulance revenue would be minimal. Although the CCHD can increase the transport rate by as much as the increase in the CPI for the Greater Los Angeles/Long Beach area, the County has set a maximum increase of 5% for San Luis Ambulance. Their current transport fees are on the attachment. Below is a breakdown of current rates for the CCHD and what an increase would be at 5% and 8.1%

- Current transport rate is \$2,900 and \$60.00 per mile
 - 5% increase = \$3,045.00 an increase of \$145.00
 - 8.1% increase = \$3,134.90 and increase of \$234.90
- San Luis Ambulance's base rate is \$2,952.00 and \$62.32 per mile

If directed by the Board to move forward with a rate increase, a resolution will have to be made, voted on at the next Board meeting and then sent to the EMSA and County Board of Supervisors for review. The current contract the CCHD has with the County clearly states that CCHD has the ability to set its own pricing, but it must be reviewed.

Attachments:

Email for San Luis Ambulance showing current transport rates.

BOARD ACTION: Decide if the CCHD should increase the transport rate.

DATE OF VOTE: August 23, 2022

UNANIMOUS: ____

FEDOROFF____ RICE____ MILEUR____ MONTALVO____ KUBAT____



SAN LUIS OBISPO COUNTY

Approved Ambulance Base Rates

Effective October 1st, 2021 - September 30th, 2022

San Luis Ambulance (SLA) is the County contracted 9-1-1 ambulance provider for the North, Central, and South Zones. These fees are the maximum amount to be charged per the contract between the County and SLA.

AMBULANCE RATES	
Advanced Life Support Base Rate (ALS)	\$2,952.72
Critical Care Transport Base Rate (CCT)	\$7,548.84

OTHER ANCILLARY SERVICES	
Oxygen	\$101.21
Advanced Life Support (ALS) Mileage [per mile]	\$62.32
Critical Care Transport (CCT) Mileage [per mile]	\$71.94
Advanced Life Support (ALS) Transport	\$864.16
Infectious Control / Disposals	\$25.32
Stand-By Rate / per hour	\$218.18