

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Regular Board Meeting Minutes

Wednesday, February 21, 2018

1 p.m.

AGENDA ITEM	DISCUSSION OR ACTION										
1. OPENING											
A. Call To Order	President Wood called the meeting to order at 1:00 p.m.										
B. Pledge of Allegiance	President Wood led the Pledge of Allegiance.										
C. Establishment of a Quorum	<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">President Wood</td> <td style="width: 40%; text-align: right;">Present</td> </tr> <tr> <td>Vice President Gray</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Secretary Bianchi</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Trustee Meyer</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Trustee Putney</td> <td style="text-align: right;">Present</td> </tr> </table> <p><u>Staff Present</u> Administrator Sayers Operations Director Melendy Legal Counsel Chelsea Olson Murphy Administrative Clerk Harper</p>	President Wood	Present	Vice President Gray	Present	Secretary Bianchi	Present	Trustee Meyer	Present	Trustee Putney	Present
President Wood	Present										
Vice President Gray	Present										
Secretary Bianchi	Present										
Trustee Meyer	Present										
Trustee Putney	Present										
D. Report from January 4, 2018, Closed Session	Trustee Wood reported that there was no reportable action.										
2. PUBLIC COMMENT	PUBLIC COMMENT: None										
3. CONSENT AGENDA	<p>Trustee Gray pulled Item 3C regarding the Ambulance Activity Report, and 3E for a minor correction on the minutes.</p> <p>Trustee Meyer moved to approve Consent Agenda Items 3A, B, and D.</p> <p>Trustee Putney seconded the motion.</p> <p>Trustee Gray asked to include the changes to the October 18 and November 15, 2017, minutes for approval. All agreed.</p> <p>3E – Trustee Gray requested including the full name, First California Physician Partners, in Item 4C.</p> <p>3C – Trustee Gray stated that the street name for the Ambulance Activity Report is available to the public through the county, so would like to have that included, rather than the zone. Operations Director Melendy clarified that he does review all calls for response times.</p> <p>Trustee Gray moved to, sometime in the next 3 to 4 months when there's time to do so, change the</p>										

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<p>3. Continued</p>	<p>detail on the Activity Report to reveal the street name, in lieu of the area.</p> <p>Trustee Bianchi seconded the motion.</p> <p>Trustee Putney raised a point of order, because this is a Consent Agenda item to accept the Operations Director Report.</p> <p>Trustee Gray withdrew her motion, and it will be added as a future agenda item.</p> <p>Trustee Bianchi withdrew her second of the motion, and the Board agreed that it was inappropriate to accept it.</p> <p>Trustee Gray moved to approve Consent Agenda Items 3C and E.</p> <p>Trustee Putney seconded the motion.</p> <p>Motion carried 5/0.</p>
<p>4. VERBAL REPORTS</p>	
<p>A. MONTHLY FINANCIAL REVIEW</p>	<p>Administrator Sayers reviewed January revenues, fund balance, transports, and budget amounts.</p> <p>Board discussion followed, including why collections are lower for January, overtime being included as a separate line item, large utility bills, and when the audit report can be expected.</p>
<p>B. PROPERTY AND FACILITIES AD HOC COMMITTEE REPORT</p>	<p>Trustee Putney reported that the Property & Facilities Ad Hoc Committee has met twice this month, focusing mainly on the progress with the Main Street facility. This item will be covered in Agenda Item 5A.</p>
<p>C. OTHER COMMITTEE REPORTS</p>	<p>Trustee Gray gave the Healthcare Advocacy Committee report. The committee met this month and discussed several topics including the First California Physician Partners facility; the progress of the pediatric dental health initiative, with translation and transportation now being provided to families; and a plan to create and distribute a community healthcare needs survey by late 2018 or early 2019.</p> <p>Board discussion followed regarding minutes being supplied by a standing committee, and minutes, or</p>

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<p>4C. Continued</p>	<p>written goals, being provided by each committee, showing their direction. Trustee Wood recommended that all committees submit some kind of informative report to the Board. All agreed.</p> <p>Trustee Putney gave the Finance Committee report. The committee met twice this month, and most of the business will be discussed in Items 5A, C, and D. Their main focus has been supporting Administrator Sayers in determining recommendations for the Board regarding cuts or streamlining.</p> <p>PUBLIC COMMENT: Leslie Peters</p> <p>Board discussion followed regarding posting committee meeting minutes to the website.</p> <p>PUBLIC COMMENT: None</p>
<p>5. REGULAR BUSINESS</p>	
<p>A. ADMINISTRATOR SAYERS REVIEWED THE STATUS OF REHAB AND REMODEL PROJECTS FOR THE MAIN STREET PROPERTY FOR DISCUSSION AND ACTION.</p> <p><u>TIME ON TAPE 46:35</u></p>	<p>Administrator Sayers presented Item 5A. CenCal Roofing provided documentation for the additional dry rot work that is required, along with the costs for this work.</p> <p>Board discussion followed regarding the roofing project, and whether sprinklers will be required.</p> <p>PUBLIC COMMENT: None</p> <p>Trustee Bianchi made a motion to proceed with the CenCal proposal, contingent on whether sprinklers are required or not, and if sprinklers are needed, that will be included in the contract. If sprinklers aren't needed, CCHD will also proceed with the contract.</p> <p>Trustee Gray seconded the motion.</p> <p>Board discussion followed regarding the priorities for the roofing project.</p> <p>Trustee Wood requested that the motion be revised to permit the roofing to continue, and the sprinkler to be put off until the Board knows what's going to be done with the tenant improvement. Trustees Bianchi and Gray agreed to the revision.</p>

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<p>A. Continued</p>	<p>Board discussion followed regarding fire codes and county codes. Trustee Wood asked for a restatement of the motion.</p> <p>Trustee Bianchi moved that CCHD proceed with the CenCal Roofing contract.</p> <p>Trustee Gray seconded the motion.</p> <p>Motion carried 5/0.</p> <p>Board discussion followed regarding the Main Street remodeling project, and the proposal for SDRMA.</p> <p>Trustee Putney recommended that Administrator Sayers be directed to send the Vanir Construction Management document to SDRMA for consideration. All agreed.</p>
<p>B. ADMINISTRATOR SAYERS DISCUSSED THE OPINION OF LEGAL COUNSEL ON THE TOPIC OF OUR ORGANIZATION FORMING A NONPROFIT 501C3 ENTITY FOR FUNDRAISING PURPOSES FOR DISCUSSION & ACTION.</p> <p><u>TIME ON TAPE 1:18:59</u></p>	<p>Administrator Sayers presented Item 5B. Legal counsel has given their opinion on CCHD creating a nonprofit entity.</p> <p>Board discussion followed regarding the Project Heartbeat fund, its placement on CCHD's website, and other options for creating a trust.</p> <p>PUBLIC COMMENT: Iggy Fedoroff</p> <p>Further Board discussion of Project Heartbeat and trusts followed.</p> <p>Trustee Gray suggested that Administrator Sayers discuss the status of Project Heartbeat on CCHD's website, and the fund's current limitations, with Dr. Fratto. Trustee Bianchi asked that Operations Director Melendy be included in this discussion. The Board agreed to this approach.</p>

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<p>C. ADMINISTRATOR SAYERS DISCUSSED THE ANALYSIS BY EMS CONSULT OF THE CURRENT AMBULANCE OPERATION AND FINANCIAL PERFORMANCE SYSTEM, AS WELL AS THE POTENTIAL OPTIONS FOR THE DISTRICT TO POSSIBLY IMPLEMENT TO IMPROVE ITS OPERATION AND FINANCIAL POSITION. ADMINISTRATOR SAYERS ALSO DISCUSSED THE SCHEDULING OF A PUBLIC PRESENTATION TO PRESENT PROPOSED POSSIBLE OPTIONS TO THE PUBLIC ON THE SITUATION AND SOLICIT PUBLIC INPUT AT A SPECIAL MEETING SCHEDULED FOR THE LATER PART OF FEBRUARY.</p> <p><u>TIME ON TAPE: 1:35:50</u></p>	<p>Administrator Sayers presented Item 5C, providing a review of the analysis received to date by the EMS consultant, Mr. Steve Athey.</p> <p>PUBLIC COMMENT: None</p> <p>Board discussion followed regarding Mr. Athey meeting with the Board in Cambria to determine recommendations and plans.</p> <p>Trustee Gray moved to allocate an additional \$3,000 to this project.</p> <p>Trustee Meyer seconded the motion.</p> <p>Motion carried 5/0.</p> <p>Board discussion followed regarding audio- or videotaping the meeting.</p> <p>PUBLIC COMMENT: Leslie Peters</p> <p>Trustee Wood stated that it's the Board consensus to ask staff to look into taping, to be done at no cost.</p>
<p>D. THE FINANCE COMMITTEE PRESENTED ADDING A DISTRICT PROPERTY TAX PARCEL MEASURE TO THE NOVEMBER SLO COUNTY GENERAL ELECTION BALLOT FOR POSSIBLE ACTION.</p> <p><u>TIME ON TAPE 1:49:25</u></p>	<p>Trustee Putney presented Item 5D, reviewing information and suggestions regarding CCHD's finances.</p> <p>Board discussion followed regarding impacts on CCHD's budget, and possible solutions.</p> <p>PUBLIC COMMENT: Iggly Fedoroff Vince Pierucci</p> <p>Further Board discussion of this issue followed. Trustee Meyer asked to agendize it for next month's meeting, and this received Board consensus.</p>

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<p>E. TRUSTEE BIANCHI OPENED A DISCUSSION ON WHAT OUR POLICY IS TOWARD HAVING A FIRE DEPARTMENT PARAMEDIC ON ONE OF OUR AMBULANCE CALLS, FOR POSSIBLE ACTION.</p> <p><u>TIME ON TAPE: 2:32:55</u></p>	<p>Trustee Bianchi presented Item 5E. She would like to have a written policy for the district.</p> <p>Board discussion followed regarding a written policy and insurance coverage.</p> <p>PUBLIC COMMENT: Vince Pierucci</p> <p>Further Board discussion followed regarding insurance coverage and chain of command when employees from two different agencies or departments are on a call together. Trustee Wood stated that Mr. Vince Pierucci, EMSA director for San Luis Obispo County, will provide Administrator Sayers with more information on this matter.</p>
<p>F. TRUSTEE BIANCHI PRESENTED ESTABLISHING A POLICY WHERE WE DON'T MAKE A DECISION ON ANY ITEM WHEN WE RECEIVE THE PORPOSAL THE DAY OF THE MEETING FOR DISCUSSION AND POSSIBLE ACTION.</p> <p><u>TIME ON TAPE 2:48:41</u></p>	<p>Trustee Bianchi presented Item 5F. She would like to ensure that the Board doesn't receive any action items on the same day as a meeting.</p> <p>Board discussion followed regarding timeliness for receiving meeting items, as well as more information on the items. Trustee Wood clarified that the Board agrees to supply information as early as possible, and that it will be as complete as possible.</p> <p>PUBLIC COMMENT: None</p>
<p>G. TRUSTEE BIANCHI DISCUSSED WHETHER IT'S APPROPRIATE FOR CCHD TO LOOK INTO GRANTS FROM THE HAZARD MITIGATION GRANT PROGRAM FOR POSSIBLE ACTION.</p> <p><u>TIME ON TAPE 2:53:11</u></p>	<p>Trustee Bianchi presented Item 5G. She stated that, because CCHD has a major problem with the hillside at the Main Street property, it is appropriate to apply for pre-mitigation funding.</p> <p>Administrator Sayers provided information on the grant application process for disaster funding. Trustee Bianchi will refer an expert on pre-mitigation funding to Administrator Sayers.</p> <p>PUBLIC COMMENT: None</p>
<p>6. DECLARATION OF FUTURE AGENDA ITEMS.</p>	<p>Trustees discussed having Administrator Sayers begin a dialogue with the CCSD concerning common ground, and cooperation.</p> <p>Trustee Gray requested discussion of adding addresses to the Ambulance Activity Report.</p>

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6. Continued	<p>Trustee Gray requested a lease review for CHC.</p> <p>Trustee Gray requested discussion of having a representative from CCHD's insurance company brief the Board on CCHD's coverage.</p> <p>Trustee Meyer requested discussion of Administrator Sayers contract.</p> <p>Trustee Putney requested including the Finance Committee's report on the revenue deficit.</p>
7. ADJOURN TO CLOSED SESSION	<p>Trustee Wood adjourned to Closed Session at 4:15 pm.</p>
8. ADJOURNMENT	<p>Trustees came out of Closed Session at 5:30 pm. At that time, Trustee Wood adjourned the meeting.</p>